

**SOUTHERN LOCAL BOARD OF EDUCATION**

**February 14, 2023 @ 5:30 pm / High School Media Center**

**I. Call to Order**

**II. Roll Call:**

Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Dowling \_\_\_\_\_

**III. Adoption of Minutes: Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_  
Waive the reading of the minutes**

**Vote:** Hart \_\_\_\_\_, Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Blissenbach, \_\_\_\_\_, Dowling \_\_\_\_\_

**IV. Reception of Visitors**

**During the Reception of Visitors or in the meeting, anyone addressing the board must refrain from using specific names other than that of the person speaking. If used, the President will ask you to continue in an executive session to be held at the board's determination. This is in line with Board of Education Policy 0169.1. There is a time limit of five minutes to speak per person and a total of thirty minutes. To go beyond thirty minutes board vote is needed.**

**V. Treasurer's Report**

**A. Financial Report: (Approval of the payment of bills and the transfers and /or advances as presented by the treasurer).**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

**Vote:** Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Dowling \_\_\_\_\_

**VI. Career Center Report**

**VII. Building Report**

**VIII. Superintendent's Report**

**23-011**      **Recommend approval of the following substitute:  
Arlene Obertance - teacher**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Sawyer \_\_\_\_\_, Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Morris \_\_\_\_\_, Dowling \_\_\_\_\_

**23-012**      **Recommend approval of one-year limited contract for Julie  
Armentrout, as a high school cafeteria worker.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Dowling \_\_\_\_\_

**23-013**      **Recommend approval of phone reimbursement for Jody Boyle.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Hart \_\_\_\_\_, Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Blissenbach \_\_\_\_\_, Dowling \_\_\_\_\_

**23-014**      **Recommend approval of Jamie Boyle as ticket taker for girls  
basketball games for the 2022-2023 school year.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Dowling \_\_\_\_\_

**23-015**      **Recommend the Board to approve then and now purchase orders as approved by the treasurer. (Attachment A)**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Sawyer \_\_\_\_, Blissenbach \_\_\_\_, Hart \_\_\_\_, Morris \_\_\_\_, Dowling \_\_\_\_

**23-016**      **Recommend approval of the revised agreement with the Columbiana County Board of Development Disabilities to provide educational services for school-age students from our district.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Blissenbach \_\_\_\_, Hart \_\_\_\_, Morris \_\_\_\_, Sawyer \_\_\_\_, Dowling \_\_\_\_

**23-017**      **Recommend approval of a one-year contract for Carla Phenicie as a three-hour cafeteria worker in the high school cafeteria.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Hart \_\_\_\_, Morris \_\_\_\_, Sawyer \_\_\_\_, Blissenbach \_\_\_\_, Dowling \_\_\_\_

**23-018**      **Recommend approval of a one-year limited teaching contract for Gerard Grimm.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Morris \_\_\_\_, Sawyer \_\_\_\_, Blissenbach \_\_\_\_, Hart \_\_\_\_, Dowling \_\_\_\_

**23-019**      **Recommend approval of continued membership in the Ohio High School Athletic Association for the 2023-2024 school year.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Sawyer \_\_\_\_, Blissenbach \_\_\_\_, Hart \_\_\_\_, Morris \_\_\_\_, Dowling \_\_\_\_

**23-020**      **Recommend approval of the following waiver days for kindergarten and first grade:  
March 3, 17, and 31, 2023.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Blissenbach \_\_\_\_, Hart \_\_\_\_, Morris \_\_\_\_, Sawyer \_\_\_\_, Dowling \_\_\_\_

**23-021**      **Recommend approval of Brian Spahlinger as assistant baseball coach for the 2021-2022 school year.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Hart \_\_\_\_, Morris \_\_\_\_, Sawyer \_\_\_\_, Blissenbach \_\_\_\_, Dowling \_\_\_\_

**23-022**      **Recommend approval of the 2023-2024 school calendar. (Attachment B)**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Morris \_\_\_\_, Sawyer \_\_\_\_, Blissenbach \_\_\_\_, Hart \_\_\_\_, Dowling \_\_\_\_

**23-023**      **Recommend approval of Chris Lewis as assistant softball coach for the 2022-2023 school year.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Sawyer \_\_\_\_, Blissenbach \_\_\_\_, Hart \_\_\_\_, Morris \_\_\_\_, Dowling \_\_\_\_

**23-024**      **Recommend approval of Rich Sloan as junior high boys track coach for the 2022-2023 school year.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Dowling \_\_\_\_\_

**23-025**      **Recommend approval of Chastity Sloan as junior high girls track for the 2022-2023 school year.**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Hart \_\_\_\_\_, Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Blissenbach \_\_\_\_\_, Dowling \_\_\_\_\_

**23-026**      **Recommend approval of the job description for assistant maintenance. (Attachment C)**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Dowling \_\_\_\_\_

**23-027**      **Recommendation to go into executive session for matters required to be kept confidential by federal law of rules or state statutes. WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:**

**To consider one or more, as applicable, of the check-marked items with respect to a public employee or official:**

- \_\_\_\_\_ **1. Appointment**
- \_\_\_\_\_ **2. Employment**
- \_\_\_\_\_ **3. Dismissal**
- \_\_\_\_\_ **4. Discipline**
- \_\_\_\_\_ **5. Promotion**
- \_\_\_\_\_ **6. Demotion**
- \_\_\_\_\_ **7. Compensation**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Vote: Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Dowling \_\_\_\_\_

Returned from Executive Session: Time \_\_\_\_\_

Roll Call: Sawyer \_\_\_\_\_, Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Morris \_\_\_\_\_, Dowling \_\_\_\_\_

Next Regular Meeting: \_\_\_\_\_

Adjournment: Time \_\_\_\_\_

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: Blissenbach \_\_\_\_\_, Hart \_\_\_\_\_, Morris \_\_\_\_\_, Sawyer \_\_\_\_\_, Dowling \_\_\_\_\_

## Then and Now January 2023

PO No	Vendor	PO Date	Requestor	PO Amount
214905	RONSHAK, LAURIE	02/01/2023	julie.dowling@slindians.org	\$50.00
214912	Karla Calderon Hurtado	02/02/2023	julie.dowling@slindians.org	\$100.93
214903	Michael Helman	01/30/2023	julie.dowling@slindians.org	\$100.00
214916	Jeff Haugh	02/02/2023	julie.dowling@slindians.org	\$100.00
214901	KEVIN SHULAS	01/30/2023	julie.dowling@slindians.org	\$200.00
214915	KEVIN SHULAS	02/02/2023	julie.dowling@slindians.org	\$100.00
214902	William Grodhaus	01/30/2023	julie.dowling@slindians.org	\$100.00
214924	GRUSZECKI, PATTY	02/06/2023	julie.dowling@slindians.org	\$20.91
214921	JANICE PIERCE	02/06/2023	julie.dowling@slindians.org	\$132.31
214922	KYLE EXLINE	02/06/2023	julie.dowling@slindians.org	\$278.64
214923	GERARD GRIMM	02/06/2023	julie.dowling@slindians.org	\$278.64
214921	JANICE PIERCE	02/06/2023	julie.dowling@slindians.org	\$132.31
214922	KYLE EXLINE	02/06/2023	julie.dowling@slindians.org	\$278.64
214873	Michael Helman	01/20/2023	julie.dowling@slindians.org	\$200.00
214860	OLD FASHION CANDY CO. INC	01/17/2023	julie.dowling@slindians.org	\$1,486.46
214851	Michael Helman	01/17/2023	julie.dowling@slindians.org	\$100.00
214876	HOME DEPOT INC CREDIT SERVICES	01/20/2023	julie.dowling@slindians.org	\$2,000.00
214867	KATIE KETCHUM	09/19/2022	<a href="mailto:robert.shansky@slindians.org">robert.shansky@slindians.org</a>	\$600.00
214875	Jeff Haugh	01/20/2023	julie.dowling@slindians.org	\$100.00
214874	KEVIN SHULAS	01/20/2023	julie.dowling@slindians.org	\$100.00
214840	PROTECH ELECTRICAL CONTRACT	01/11/2023	julie.dowling@slindians.org	\$6,830.41
214830	William Grodhaus	01/11/2023	julie.dowling@slindians.org	\$100.00
214829	Michael Helman	01/11/2023	julie.dowling@slindians.org	\$300.00
214847	KIM ADAMS	01/13/2023	julie.dowling@slindians.org	\$650.00
214849	OHIO SCHOOL BOARDS ASSN	01/13/2023	julie.dowling@slindians.org	\$2,100.00
214841	Diamond T Fencing	01/11/2023	julie.dowling@slindians.org	\$4,950.00
214849	OHIO SCHOOL BOARDS ASSN	01/13/2023	julie.dowling@slindians.org	\$2,100.00
214839	NANCY SAKELY	01/11/2023	julie.dowling@slindians.org	\$90.01
214852	KEVIN SHULAS	01/17/2023	julie.dowling@slindians.org	\$100.00
214853	Jeff Haugh	01/17/2023	julie.dowling@slindians.org	\$100.00
214851	Michael Helman	01/17/2023	julie.dowling@slindians.org	\$100.00
214811	Jackline Donovan	01/04/2023	julie.dowling@slindians.org	\$59.95
214810	W.C. ZABEL CO.	01/04/2023	julie.dowling@slindians.org	\$12,052.29
214813	Jordin Campbell	01/04/2023	julie.dowling@slindians.org	\$100.00
214815	Jeff Haugh	01/04/2023	julie.dowling@slindians.org	\$100.00
214814	KEVIN SHULAS	01/04/2023	julie.dowling@slindians.org	\$200.00
214816	Jonathan Burnell	01/04/2023	julie.dowling@slindians.org	\$120.00

# Southern Local Schools 2023-2024 Calendar

August, 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September, 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October, 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November, 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December, 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January, 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Regular School Days  
 Teacher In-Service/Waiver Days - NO SCHOOL STUDENTS  
 NO SCHOOL

**August**

21-22 Teacher in Service  
23 First Day Students

**September**

4 Labor Day (no school)  
22 Waiver Day no school Students

**October**

5 Parent Teacher Conference  
6 Compensatory Day ( No School)

**November**

22-27 Thanksgiving Break  
(No School)

**December**

18-29 Christmas Break  
(No School)

**January**

1 New Years Day (No School)  
2 Christmas Break (No School)  
15 MLK (No School)

**February**

2 Waiver Day No School Students  
19 President's Day (NoSchool)  
29 Parent Teacher Conference

**March**

1st Compensatory Day (No School)  
29 Good Friday (No School)

**April**

1-5 Easter Break (No School)

**May**

27 Memorial Day

**June**

5 Last Day for Students  
6 Teacher in Service

**Parent Teacher Conference Days**  
October 5 and February 29

October 27 end of first nine weeks (44)  
January 19 end of second nine weeks (45)  
March 19 end of third nine weeks (47)  
June 5 end of fourth nine weeks (42)

February, 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March, 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April, 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May, 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June, 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July, 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Parent Teacher Conference



**Southern Local School District**

**Job Description**

**Assistant Maintenance**

**Summary:** Responsible for the maintenance of the district. Hours assigned by the Supervisor.

**DUTIES AND RESPONSIBILITIES:** Other duties may be assigned

1. Repairs and recommends supplies and equipment for maintenance use.
2. Accurately orders and accounts for material and labor relative to assignments.
3. Maintain all safety and code requirements of the State, local and Board of Education guidelines.
4. Performs general maintenance work inside and outside the physical plant such as ceiling, roof, heating, cooling, water treatment, lighting, electrical, plumbing, concrete, masonry, glazing, insulation, tile, flooring and pump and fan repairs.
5. Performs district-wide grounds maintenance works such as plowing, salting, athletic grounds keeping, and maintenance of sprinkling systems.
6. Recommends supplies and equipment for purchase, and maintains the inventory of district-owned hand tools, equipment, hardware, materials and supplies.
7. Ability to operate/drive standard shift vehicle.
8. Ability to operate equipment, including but not limited to Tow motor, skid steer loader, tractor.
9. Establish and maintain effective working relationships with students, staff and the community.
10. Ability to perform duties with awareness of all district requirements and Board of Education policies.
11. Performs all related tasks as assigned.

**REQUIRED QUALIFICATIONS**

1. High school diploma or equivalent
2. FBI/BCI background clearance
3. Physically capable of performing duties, tasks, and responsibilities including but not limited to heavy lifting.
4. Capable of basic repairs of heating, cooling, electrical, plumbing, masonry, and flooring.
5. Valid Ohio Driver's License
6. Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.

**REPORTS TO**

Building and Grounds Supervisor and/or Building Administrator.