



## New Student Online Registration

The following instructions will guide you in registering your student(s) at Midland Public Schools.

We recommend that you have the following documents ready to be uploaded at the end of the enrollment form.

- *Student Birth Certificate*
- *Proof of Residency (Examples listed below)*
  - *Utility Bill*
  - *Mortgage Statement*
  - *Lease Agreement*
  - *Tax Bill*
  - *Rent Receipt*
- *Immunization Record*
- *Student IEP/504 Plan Documentation (if applicable)*
- *Proof of Family Relationship (if applicable)*
- *Custody papers from court (if applicable)*
- *Guardianship Papers (if applicable)*
- *Passport with valid Visa, if not a US Citizen*
- *Hearing and Vision Screening (DK and Kindergarten only)*
- *Dental Screening (DK and Kindergarten only.)*
  - *Must be no more than 6 months prior to the first day of school*

For support questions, email [enroll@midlandps.org](mailto:enroll@midlandps.org)

1. To enroll your student in Midland Public Schools using Online Registration, go to the following website: [https://mi-mps-psv.edupoint.com/PXP2\\_OEN\\_Login.aspx](https://mi-mps-psv.edupoint.com/PXP2_OEN_Login.aspx)

If you have one or more students currently enrolled in Midland Public Schools, login using your existing ParentVUE user ID and password.

If you do not have a student currently enrolled in Midland Public Schools, click on the “More Options” button and select “Create a New Account.” Follow the prompts to create a new ParentVUE account.

2. Select the **New Student Registrations - In District**. If you are enrolling in the current year, select the top box and if you are enrolling in Next Year, select the bottom box. **(PLEASE NOTE, additional enrollment applications for School of Choice may show up on this screen. Those applications are only available during specified dates. Please see [www.midlandps.org/enrollment](http://www.midlandps.org/enrollment) for more information.)**

**SELECT REGISTRATION TO BEGIN**

Please select the online packet you would like to begin

2024-2025 School Year



New Student Registration - In District v2

[More Info](#)



Tuition Preschool New Student Registration

[More Info](#)



Update Current Student/Family Info (PI form)

[More Info](#)

2025-2026 School Year



New Student Registration - In District

[More Info](#)



Tuition Preschool New Student Registration

[More Info](#)

3. Read the Welcome information on the screen, then select **Continue**.
4. To complete the Electronic Signature indicating that you are the account owner and providing accurate information, type your name exactly as shown in the upper right corner of the screen. Select **Save and Continue**.

## Signature

Please enter your first and last name below:

By typing your name below and pressing the button at the base of the page you attest that you are the account holder, are authorized to provide the information and agree that the information provided is accurate to the best of your knowledge.

Electronic Signature \*

Save And Continue >

5. Enter your **Home Address** and **Mailing Address** as accurately as possible. If you had a ParentVUE account prior, please review your **Home Address** and **Mailing Address** and update if necessary. Select **Save and Continue** on each screen.
6. Read the Rights of Non-Custodial Parent/Guardian Notification and select **Save and Continue**
7. Enter/update your name and personal information as needed. Select **Save and Continue** after reviewing/editing each screen.

## Demographics: Enrolling Parent

First Name *	<input type="text" value="John"/>
Middle Name	<input type="text"/>
Last Name *	<input type="text" value="Doe"/>
Education Level	<input type="text" value=""/>
Preferred language for written materials	<input type="text" value=""/>

Address Preview

< Previous

Save And Continue >

8. Add/update your Employee Information as needed. Select **Save and Continue**.

Employment Information: **John Doe**

Employer Name

Job Title

Uniformed Military

Parent/guardian is an employee of this school district

9. Add/update your phone number(s) and email address. Select **Save and Continue**.

Phone Numbers									
✖	Line	Primary	Type	Phone	Extension	Not Listed	Phone Communication	Text Communication	
<input type="checkbox"/>	1	<input type="checkbox"/>	<input type="text"/>	( ) - *	<input type="text"/>	<input type="checkbox"/>	Yes <input type="text"/>	No <input type="text"/>	
<input type="button" value="+ Add New"/>									
Email Address * <input type="text"/>									
<input type="button" value="Previous"/> <input type="button" value="Save And Continue"/>									

10. Midland Public Schools participates in the Free and Reduced Lunch Program. We have provided a link and a brochure for this program. **Note:** *Please complete this form if you think you qualify, if you aren't sure you do, or even if your student will be attending a free and reduced program school.*

11. To add additional parents/guardians, select the Add New Parent/Guardian button and repeat steps 6 – 10. Once all parents/guardians have been added, select **Save and Continue**.

	First Name	Last Name	Status
 Edit	John	Doe	 In Progress
 + Add New Parent/Guardian			
		 Previous	 Save And Continue 

12. Select the Add New Emergency Contact button to add any new emergency contacts. Select **Save and Continue** after reviewing/editing each screen.

**Note:** Add all Emergency Contacts for your family. You will assign the relationships to the students later in the process.

Select **Save and Continue** when all statuses are **Complete**.

**EMERGENCY** 2025-2026

Please limit your emergency contacts to 4 contacts. Midland Public Schools will contact parents first and then contact any Emergency contacts.  
Add emergency contacts (optional)

First Name	Last Name	Status
<input type="button" value="+ Add New Emergency Contact"/>		
<input type="checkbox"/> Decline to specify any Emergency Contacts		

13. Select **Add New Student** to add your new student. Note: If you have students currently enrolled and attending Midland Public Schools, they will show up in the **Student to exclude** area

**STUDENTS** 2025-2026

Please add or update student details for each student you want to enroll:

Students to enroll in 2025-2026

Legal First Name	Legal Middle Name	Legal Last Name	Gender	Entering Grade	Status
<input type="button" value="+ Add New Student"/>					

14. Add all pertinent information on the Demographics tab. Select **Save and Continue** when finished. **Note:** you will only be able to select grade levels allowed based on your student's age. You must also select one primary address for your student.

DEMOGRAPHICS 2025-2026

3%

### Demographics: New Student

**Instructions**

Please provide your student's legal name. Please complete the preferred name fields only if your student identifies with a name other than their legal name. If the preferred name fields have been completed, a member of the MPS Administration Team will reach out to you to discuss these preferences.

Legal First Name \*

Legal Middle Name \*

No Middle Name

Legal Last Name \*

Suffix

Gender \*

Birth Date \*

Entering Grade \*

Primary Address \*

Nickname

Preferred First Name

Preferred Last Name

If this student is a twin, triplet, etc., please provide the order in which this student was born (e.g. 1 for first born, 2 for second born)

15. If you are enrolling a kindergarten or DK student, and your student will not be 5 prior to September 1, of the current calendar year, you will see our Kindergarten Waiver page and will need to give 4 reasons/evidence that your child is ready to enter Kindergarten

**Kindergarten Waiver Form: New Ann Student**

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According to Michigan Law, (MCL 380.1147), if a child residing in the Midland Public School district is not five years of age on September 1, 2023, but will be five years of age not later than December 1, 2023, the parent or legal guardian of that child may enroll the child in kindergarten for the 2023-2024 school year if the parent or legal guardian notifies the school district in writing no later than June 1, 2023, that he or she intends to enroll the child in kindergarten. If a child becomes a resident of the Midland Public School district after June 1, the child's parent or legal guardian may enroll the child in kindergarten for that school year if the parent or legal guardian submits this written notification not later than August 1, 2023 under this subsection.

A school district that receives this written notification may make a recommendation to the parent or legal guardian as to whether the child is not ready to enroll in kindergarten due to the child's age or other factors. Regardless of the district recommendation, the parent or legal guardian retains the sole discretion to determine whether or not to enroll the child in kindergarten if the student is five years of age not later than December 1, 2023.

**Evidence of School Readiness (provided by the parent):**

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Please provide Four examples that describe your child's readiness for Kindergarten.

1 \*

2 \*

3 \*

4 \*

Save And Continue >

16. Complete the Additional Information screen. Select **Save and Continue**. **Note:** *Different options will appear depending on if the birth country is US or non-US.*

Additional Information: **New Student**

**i** Instructions

Note: If your student was born on a Military base outside of the United States, please select United States as the Student's birth Country and then select one of the two Armed Forces options under Student's birth state.

You will be asked to upload a copy of the Birth verification document in the Documents section of this form. There is a checkbox in this area that indicates that you will bring a physical document to the Enrollment Center, but this method could delay registration process.

Student's birth country \*

Student's birthplace

Birth verification document type \*

Please check the box below if this student is a US Citizen

US Citizen

[< Previous](#) [Save And Continue >](#)

17. If you didn't select that your student is a US Citizen, you will need to fill out additional information regarding Country of Citizenship

Non-US Citizenship Information: **New Student**

**i** Instructions

You are seeing this page because the US Citizen box was NOT checked on the previous page. If this student is a US Citizen, please select the previous button at the bottom of this page and check the US Citizen checkbox.

Please provide the Country of Citizenship

Country Of Citizenship

Non Citizen Type

[< Previous](#) [Save And Continue >](#)

18. Add student phone numbers on the Contact Information screen. Select Save and Continue. **Note:** *If you would like the student to receive School/District Notifications such as School Closures, please select “Yes” under Text Communication*

Student Contact Information: **New Student**

**Instructions**

Please enter any direct phone number for the student. Otherwise, check the box to indicate that the student doesn't have a phone number. This section allows you to enter a phone number so that the student can be directly notified

Student has no phone numbers.

Phone Numbers									
✕	Line	Primary	Type	Phone	Extension	Not Listed	Phone Communication	Text Communication	
<input type="checkbox"/>	1	<input type="checkbox"/>	<input type="text"/>	( <input type="text"/> ) <input type="text"/> - <input type="text"/> *	<input type="text"/>	<input type="checkbox"/>	Yes <input type="text"/>	No <input type="text"/>	
<input type="button" value="+ Add New"/>									

19. Please indicate the type of residency your student has. **Note:** *If you feel your student doesn't have a permanent residence but aren't sure, the list of residency types that indicate a non-permanent residence is listed on the page.*

#### McKinney-Vento: **New Student**

##### Instructions

If your student is experiencing a loss of housing, foreclosure, eviction, or has had to move due to hardship, they may be eligible for assistance. This program requires school districts to remove any barriers to the immediate enrollment, attendance, full participation, and success of PreK-12th grade students who lack a "fixed, regular, and adequate overnight residence." If eligible, students protected under the McKinney-Vento Act are entitled to immediate enrollment into school even if they do not have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificates. The federal McKinney-Vento Homeless Assistance Act, Title IX Part A, of the Every Student Succeeds Act of 2015 includes a definition of who is considered "homeless" or as more commonly referenced, "in transition" for the purposes of the Act and, therefore, eligible for the rights and protections it provides.

Is your student without a permanent residence? \*

- No  
 Yes

**Doubled-Up** - Doubled up with other people due to loss of housing or economic hardship

**Hotel/Motel** - Living in a hotel/motel or campground due to the lack of alternative adequate accommodation

**Shelter** - Living in a shelter

**Transitional Housing** - Living in transitional housing, a supportive, yet temporary accommodation to bridge the gap from homelessness to permanent housing

**Unsheltered** - Living in a car, park, abandoned building, bus or train station

[< Previous](#) [Save And Continue >](#)

20. Complete the Parent/Guardian Relationship screen. Be sure to check all relevant fields. If custody papers exist for any parents/guardians that have been added to the student's record, you will need to upload those documents in the Documents section at the end of the enrollment form. Select **Save and Continue**.

RELATIONSHIPS



23%

2025-2026

### Parent/Guardian Relationships: **New Student**

**Instructions**

Indicate the relationship each Parent/Guardian has with the student:

Relationship	First Name	Last Name	Gender	Lives With	Contact Allowed	Ed Rights	Has Custody	Mailings Allowed	Release To	Financial Resp
<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">Mother ▼</div>	Enrolling	Parent		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Lives With:** Indicates the parent/guardian lives in the household with the student.

**Contact Allowed:** Indicates the parent/guardian is allowed contact with the student and will be included in school to student communication.

**Ed. Rights:** Indicates the parent/guardian has rights to make decisions regarding the student's education and access to student information in the Synergy parent portal.

**Has Custody:** Indicates the parent/guardian has legal custody of the student.

**Mailings Allowed:** Indicates the parent/guardian may receive mailings regarding the student.

**Release To:** Indicates the school may release the student to the parent/guardian.

**Financial Resp.:** Indicates the parent/guardian is financially responsible for the student.

< Previous
Save And Continue >

21. Complete the Emergency Contact Relationships screen. Mark the relationship each emergency contact has with the student. If you wish for one or more of the emergency contacts to not be associated with this student, select No Relationship. Once completed for all contacts, select **Save and Continue**.

Emergency Contact Relationships: **Sam Doe**

**Instructions**

Indicate the relationship each emergency contact has with the student. Later, you will be asked to indicate your call order preference for all contacts.

Associate up to 2 contacts.

Relationship	First Name	Last Name	Gender	Release To
<div style="border: 1px solid #ccc; padding: 2px; display: flex; align-items: center;"> <span style="font-size: 0.8em;">Grandmother</span> <span style="margin-left: 10px;">▼</span> </div> <p style="text-align: center; font-size: 0.8em;">- OR -</p> <input type="checkbox"/> No Relationship	Janet	Doe		<input type="checkbox"/>
<div style="border: 1px solid #ccc; padding: 2px; display: flex; align-items: center;"> <span style="font-size: 0.8em;">Grandfather</span> <span style="margin-left: 10px;">▼</span> </div> <p style="text-align: center; font-size: 0.8em;">- OR -</p> <input type="checkbox"/> No Relationship	Paul	Smith		<input type="checkbox"/>

< Previous
Save And Continue >

22. Drag and drop emergency contacts into the order of which they should be contacted in case of an emergency. Select **Save and Continue**.

Emergency Contact Order: **Sam Doe**

**Instructions**

Drag and drop the contacts below in the order in which they should be contacted in the event of an emergency:

- 1 Jane Doe (Mother)
- 2 John Doe (Father)
- 3 Janet Doe (Grandmother)
- 4 Paul Smith (Grandfather)

< Previous
Save And Continue >

23. Complete the Ethnicity screen. Select **Save and Continue**.

### Ethnicity: **New Student**

Is your student Hispanic or Non-Hispanic? \*

Provide the following information about the student's race:

African-American

Asian

Hispanic

Native American

Pacific Islander

White

**Save And Continue >**

24. Complete the Home Language Survey screen. Select **Save and Continue**.

### LANGUAGE SURVEY



2025-2026

### Home Language Survey: **New Student**

Michigan welcomes families of all language backgrounds. Speaking more than one language is a valuable asset! Please answer the two questions below. If your response to either question is a language other than English, the school district will give an assessment to see if your student may benefit from English language support.

Please do not select a language that your child is learning, or that is only spoken on occasion when relatives visit.

What language is used most at home? \*

What language is used most by the student? \*

[< Previous](#)

**Save And Continue >**

25. If either of the answers from the previous screen are not English, you will be required to fill out our Language and Literacy Background Survey.

By completing this screen and selecting any language other than English as a student's primary language or a primary language in the home, Midland Public Schools is obligated by law to screen your student's English proficiency unless this student has been screened and identified by another school district.

**LANGUAGE SURVEY**  40% 2025-2026

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**Language and Literacy Background Survey: New Student**

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By completing this screen and selecting any language other than English as a student's primary language or a primary language in the home, Midland Public Schools is obligated by law to screen your student's English proficiency unless this student has been screened and identified by another school district.

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General Information

Has the child lived in other countries? \*

If yes, please list countries

26. For Kindergarten and Developmental Kindergarten, a dental screening form is required to be submitted during registration. This page talks about how to download the form and more information about the Public Act. Select **Save and Continue**

HEALTH


43%

2025-2026

### Dental Screening: **New Student**

Enacted in 2024, Michigan schools must collect an oral health assessment form for all students entering their first year of school (Public Act 316 of 2023). Dental assessments should take place before entry into kindergarten or developmental kindergarten but no earlier than 6 months (February 19, 2025) before the start of school. Families must have their completed assessment form returned to Midland Public Schools before the start of the 2025-2026 school year.

Here is a link to more information about [Public Act 316 of 2023](#)

[Click here](#) to download the form. You can upload the filled out form at the end of this Registration form, email it to [enroll@midlandps.org](mailto:enroll@midlandps.org) or deliver it to your student's Main Office

< Previous
Save And Continue >

27. Add Health Conditions as necessary. If your student has no known health conditions, check the “Student has no known health conditions” box. If this box is checked and you want to add health conditions, uncheck the box to see the Add New Condition button. Select **Save and Continue**.

### Health Conditions: **New Student**

**Instructions**

If your student carries an epinephrine auto-injector, please Add New Condition and select Allergies from the Health Condition field and add a note in the Comment field that the student self carries the auto-injector or if the office stores it.

If your student carries an asthma inhaler, please Add New Condition and select Asthma from the Health Condition field and add a note in the Comment field that the student self carries the inhaler.

Student has no known health conditions

- OR -

Health Condition	Comment	Start Date	End Date
<div style="display: flex; justify-content: center; align-items: center; gap: 10px;"> <span style="background-color: #0056b3; color: white; padding: 2px 10px; border-radius: 3px;">+ Add New Condition</span> </div>			

< Previous
Save And Continue >

28. Complete the Student Medication screen. Select **Save and Continue**. **Note:** A doctor’s note is needed for MPS to administer any medication at school. You can upload these notes in the Documents section at the end of the enrollment form

Student Medication					
Line	Medication	Dosage 1	Frequency	Note:	
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> <span style="color: green; font-weight: bold;">+</span> Add New         </div>					
<p>List any medications not listed above or provide additional comments about the medications to be taken at school</p> <div style="border: 1px solid #ccc; padding: 10px; min-height: 40px;"> <div style="text-align: right; color: green; font-weight: bold;">G</div> </div>					
<div style="display: flex; justify-content: center; gap: 20px;"> <span style="border: 1px solid #ccc; padding: 2px 10px;">&lt; Previous</span> <span style="background-color: #0056b3; color: white; padding: 2px 10px; border-radius: 3px;">Save And Continue &gt;</span> </div>					

29. Complete the Internet Access screen. Select Save and Continue

### Internet Access: **New Student**

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Does the student have access to the internet at home? \*

v

< Previous
Save And Continue >

30. Complete the Previous School Attended screen. Select the date you would like your student to start at MPS. Select **Save and Continue**.

**PREVIOUS SCHOOLS  
ATTENDED**



2025-2026

**Previous School Attended: New Student**

NAME OF SCHOOL CHILD LAST ATTENDED

School Name

Previous School City and State

School Phone

 ( ) - 

School Fax

 ( ) - 

Please provide the date that you would like your student to start at Midland Public Schools. The actual starting date will be provided by the school building upon enrollment acceptance and class scheduling.

The first day of Semester 1 of the 25-26 school year is 08/19/2025

The first day of Semester 2 of the 25-26 school year is 01/05/2026.

Student Requested Start Date \*

[< Previous](#) [Save And Continue >](#)

31. Complete the Discipline History screen. Select **Save and Continue**.

Discipline History: **New Student**

**i** Instructions

Public Act 328 (effective January 1, 1995) requires public school districts to expel any student who possesses a dangerous weapon in a weapon-free school zone or commits either arson or rape in a school building or on school property (including school buses and/or other school transportation).

A dangerous weapon is defined as "a firearm, dagger, dirk, stiletto, knife with blade over three (3) inches in length, pocket knife opened by a mechanical device, iron bar, or brass knuckles or other devices designed to or likely to inflict bodily harm, including, but not limited to, air guns, and explosive devices."

MPS defines suspensions and expulsions as the following

- short-term suspensions are 1 to 10 days out of school
- long-term suspensions are 11 to 59 days out of school
- expulsions are 60 days or more out of schools

Has this student ever been suspended from school? \*

- No  
 Yes

Has this student ever been expelled from school? \*

- No  
 Yes

[< Previous](#) [Save And Continue >](#)

32. Complete the Special Services screen. Select **Save and Continue**. *Note: If your student has a 504 plan and/or an IEP, you will need to upload the documents in the Document section at the end of the form. More questions will appear if you answer "Yes" to the first question on this screen.*

Special Services: **New Student**

**i** Instructions

Please indicate whether your student has participated in a 504 plan, and/or Special Education programs or services including Speech Therapy, Occupational Therapy, and/or Physical Therapy.

If you select 'Yes' to having a 504 Plan or IEP, you will be able to submit those documents in the Document section of this form

Has your student every participated in any Special Education programs, services and/or has a 504 plan? \*

- No  
 Yes

[< Previous](#) [Save And Continue >](#)

33. Complete the Transportation screen. Select **Save and Continue**. *Note: More questions will appear if you check the box indicating that you are requesting transportation services to be reviewed for your student*

Transportation: **New Student**

 **Instructions**

Transportation services are provided to students based on several factors, such as their proximity to the school they are attending, special education services and school of choice, etc.

Transportation requests are reviewed by our Transportation Department.

By selecting this checkbox, your requests for transportation services will be reviewed.

[< Previous](#)

[Save And Continue >](#)

34. Read and fill out the Information Release screen. Select **Save and Continue**. **Note: the Payschool link to pay for the Device Insurance doesn't open until July 1st for the next school year. You will want to save this link if you are registering your student before July 1st.**

**INFORMATION RELEASE**



2025-2026

**Student Information Release: New Student**

Occasionally, Midland Public Schools posts releases to social media (e.g. X formerly Twitter, Facebook, and Instagram) and to other media outlets, such as The Midland Daily News. Please indicate if you would like us to refrain from posting any of the following:

- Do not release student name (Directory Information)
- Do not release student address (Directory Information)
- Do not release student grade level (Directory Information)
- Do not release student most recent educational institute attended (Directory Information)
- Do not release student sports and activity participation (Directory Information)
- Do not release student info including photo to district communications and yearbook
- Do not release student info to military recruiters
- Do not release student ID (Directory Information)
- Do not release student telephone number (Directory Information)
- Do not release student degrees, honors and awards received (Directory Information)
- Do not release student dates of attendance (Directory Information)
- Do not release student info including photo to social media
- Do not release student info including photo to media outlets

At Midland Public Schools, we offer a number of Virtual courses that your student can enroll. These courses take the place of a in-person instructional class. Please make a selection below on whether your student will be allowed to enroll in such a course. This option doesn't pertain to emergency situations where the whole class, school or district moves to virtual instruction.

Virtual Learning Consent \*

At Midland Public Schools, we provide a Chromebook to every student, each school year, to be used for school-related work. MPS offers optional insurance for parents if a student damages a device. Parents have an option to either opt in or opt out of this insurance. The insurance options and device use requirements are listed on the student device agreement which must be completed and can be found here. <https://www.midlandps.org/student-device-agreement>

Payments can be made starting on July 1st, 2025.

[SchoolPay 2025-2026 Technology Insurance Link](#)

Student Device Agreement \*

All students at Midland Public Schools have access to technology. Board policy 3116 outlines what constitutes acceptable use of district technology. The district has two different forms for students that is based on grade level to make it easier to talk with younger students about appropriate technology use. By agreeing to the Student Acceptable Use Policy, you are allowing your student to use the technology provided by the district for educational purposes. <https://www.midlandps.org/student-acceptable-use-policy>

Student Acceptable Use Policy (AUP) \*

[< Previous](#) [Save And Continue >](#)

35. Read through the MCIR Release page and Accept or Deny the MCIR Consent to Release. Select **Save and Continue**.

MCIR Release: **Peter Parker**

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I understand that MPS will release my child's immunization record and personally identifiable information to the Michigan Department of Health and Human Services and Local Health Department. I understand this information will be used to improve the quality and timeliness of immunization services and to help schools comply with Michigan Law.

You may withdraw your consent to share this information by notifying your child's school in writing at any time.

MCIR Consent to Release

< Previous

Save And Continue >

36. The School Selection screen will automatically populate with the School in your area based on your student's grade and primary address from step 14. **Note:** *The School of Choice Window is only open for certain periods during the year with a different form. Please contact the District Enrollment Center at [enroll@midlandps.org](mailto:enroll@midlandps.org) or (989) 923-5024 to discuss School of Choice options.*

School Selection: **Sam Doe**

### Information

Based on the home address entered, you live within the attendance boundary of Midland High School

Student Home address:  
5420 Bloomfield Dr  
Midland, MI 48642-3280

\*Route and mileage is estimated and will be reviewed by transportation services

1. **School Selection \***

Midland High School

1301 Eastlawn Dr, Midland, MI 48642-5746 - 2.6mi \*

< Previous Save And Continue >

37. If you have additional students, select the Add New Student button and follow steps 14-34 for each additional student

**2025-2026**

**STUDENTS**

Please add or update student details for each student you want to enroll:

**Students to enroll in 2025-2026**

	Legal First Name	Legal Middle Name	Legal Last Name	Gender	Entering Grade	Enrolling Status	Status
<p> Edit    Exclude</p> <p> Delete</p>	New		Student			New	In Progress
<p> Edit    Exclude</p> <p> Delete</p>						New	In Progress
<p> Add New Student</p>							

Students that will not be enrolled in this application:

**Students to exclude from 2025-2026**

Legal First Name	Legal Middle Name	Legal Last Name	Gender	Entering Grade	Reason
<p> Previous   <b>Save And Continue</b> </p>					

38. When all student information has been completed, select the **Save and Continue** button
39. Upload any of the following documents. You can also choose to bring these documents to the District Enrollment Center at the Administration Center but this will delay the Registration process. Once you have completed uploading all documents, select **Save and Continue**
- Primary Home Address Verification document. This document can be a utility bill, lease agreement, rent receipt, mortgage statement, or purchase agreement.
  - Birth Verification - for each student that is being enrolled at this time **Note:** Per Board of Education Policy 5303, if a birth certificate is not available, you will need other reliable proof of the student's identity and age and an affidavit explaining the inability to produce a copy of the student's birth certificate.
  - Immunization records - for each student that is being enrolled at this time.
  - Doctor's notes for any medications.
  - 504 Plan - if so indicated on the Special Services screen. Please upload the individual plan for each student that is being enrolled at this time.
  - IEP - if so indicated on the Special Services screen. Please upload the individual plan for each student that is being enrolled at this time

- g. Vision/Hearing Screening - for any Kindergarten or DK students being enrolled at this time.
- h. Dental Screening - for any Kindergarten or DK students being enrolled at this time (this must be completed not more than 6 months prior to the start of the next school year)
- i. Custodial Documentation (if needed)
- j. Individual Healthcare Plans - if the student has health conditions that require a plan to be in place

40. Review the updated information by selecting **Review**.



Review allows you to confirm all data entered during the New In District process to ensure accuracy. When complete, press Submit below:

Status	Student	Grade Level	School Selection	Comments
	Sam Doe	09	1. Midland High School	

< Previous
Review

41. At the bottom of the review screen, click the checkbox to indicate that you have verified the information and select **Submit**.

I have reviewed all registration data and verified that it is correct

< Previous
Submit

42. Select **OK** to confirm the submission of the enrollment.

### Confirm

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Pressing OK will submit the student New In District information for the 2025-2026 school year. From this point on you will not be able to make any further changes to the New In District information in this portal; however, you may return to New Student Registration - In District to check the status of your submission.

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43. You will see a confirmation message and a Status button where you can view the status of your requested enrollment and any updates.

### 2025-2026 New In District

Thank you for filling out the Midland Public School Enrollment form. Your form will be processed soon. If you have any questions regarding this process, please contact the Enrollment Center at [enroll@midlandps.org](mailto:enroll@midlandps.org) or [989-923-5024](tel:989-923-5024)

The status of your registration(s) that are in progress can be found [on the status page](#)

**Note:** *You will receive email notifications throughout the submission and review process. You can view the status of the process at any time in ParentVUE.*

MPS Online Registration: [https://mi-mps-psv.edupoint.com/PXP2\\_OEN\\_Login.aspx](https://mi-mps-psv.edupoint.com/PXP2_OEN_Login.aspx)

Online Registration Support: [enroll@midlandps.org](mailto:enroll@midlandps.org)