

Sterling Board of Education
Minutes of the Regular Meeting
January 19, 2022
Cafeteria - 6:00 pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

Meeting was called to order at 6:00pm

Present were: Michael Rouillard, Courtney Langlois, Victoria Robinson-Lewis, Jennifer Mossner

Absent - Leatrice Shippee

Late arrival - Dottie Capobianco 6:03

Also present were: Susan Rourke, Heather Nickerson, Laura Smith, Courtney Brannon,
Christine Chandler, Steve Osga-SEA Union Representative

II. Pledge of Allegiance

III. Public Comment

Miriam - Asked the board if masks could be optional and that the vaccine clinic stay out of the school. M. Rouillard stated that he appreciates her comments and that right now the CDC, American Academy of Pediatrics and the State of Connecticut are saying masks are mandatory. So he was not comfortable doing that right now. He stated that he appreciates her comments and information and asked her to keep them coming.

IV. Reports and Communications

A. Correspondence

None

B. Consent Agenda

1. Minutes of the Regular Meeting, December 15, 2021
2. Superintendent's Report
3. Special Education Director's Report - None
4. Principal's Report
5. Clinical Supervisor's Report
6. Monthly Check Register

V. Robinson-Lewis mentioned that there was an error in the minutes regarding the Vaccine Clinic. She stated that she did not vote for that.

A motion was made to by V. Robinson-Lewis and seconded by J. Mossner to accept the consent agenda with changes as noted. Vote: 4-in favor C. Langlois abstained

C. Budget and Expense Report

C. Brannon explained the budget and expense report.

D. Plainfield Board of Education Liaison

C. Langlois shared highlights of the past 2 Plainfield Board of Education Meetings with regard to Plainfield High School.

V. Unfinished Business

A. Review and update on COVID19 regulations and procedures.

S. Rourke spoke to the vaccine clinic. It was determined that there was not enough participation in the survey and with the new protocols and procedures in place, the availability of home test kits and the accessibility of other vaccination places - due to these measures, there will not be a vaccine clinic held at Sterling. S. Rourke also spoke about the testing supplies and masks received from the State:

M. Rouillard clarified that the vote last month was a vote to see if there was interest.

B. Review, discussion, and possible approval to enter into a contract with a Superintendent Search Firm.

M. Rouillard and S. Rourke spoke about the CABA contract for a Superintendent Search at a cost of \$9500.00 Cost could be a little higher if the candidate has lived in multiple states.

A motion was made by D. Cappobianco and seconded by C. Langlois to enter into a contract with CABA. Vote: All in favor

VI. New Business

A. Ratification of the new SEA Agreement

A motion was made by C. Langlois and seconded by D. Capobianco to accept the new SEA Agreement. Vote: All in favor

B. Resignation

A motion was made by V. Lewis and seconded by C. Langlois to accept the resignation of Amber Van Dyne (6th Grade Teacher) with regret. Vote: All in favor

C. Approval of contract for Director of Special Services

S. Rourke asked for approval of agreement for the Interim Director of Special Services - Margaret Courter. She will be working up to 3 days a week. Agreement is in effect until June 30, 2022 and then it will be re-evaluated.

A motion was made D. Capobianco and seconded by J. Mossner to accept the contract for the Director of Special Services. Vote: All in favor

D. Introduction of new employees

H. Nickerson introduced and welcomed Sherry Riley as Sterling Community School's new 6th grade teacher. She was welcomed by all.

E. Review, discussion, and possible action to approve the repair/replacement of the Heating Coil and Condenser Coil.

S. Rourke spoke of the need to replace the Heating Coil and Condenser Coil, costs, and using the company that originally installed them. She also spoke about working within the confines of the Town Ordinance to accomplish this.

A motion was made by C. Langlois and seconded by D. Capobianco to repair the Heating and Condenser Coils. Vote: All in favor

F. Review, discussion, and possible action to approve the replacement of the smoke detectors.

M. Rouillard explained that all of the smoke detectors (present detectors are not being made anymore and can not be repaired) need to be replaced along with the fire panel and the software. This was done within the confines of the Town Ordinance to accomplish this.

A motion was made by D. Capobianco and seconded by C. Langlois to replace the smoke detectors. Vote: All in favor

G. Approval to move unexpended balance from FY21 Special Education accounts into the Special Education Reserve Fund.

A motion was made by C. Langlois and seconded by D. Capobianco to move the \$286,094.05 to the Special Education Reserve Fund. Vote: All in favor

H. Approval to move 2% of the remaining unexpended balance from FY21 into the Capital Account.

A motion was made by V. Robinson Lewis and seconded by D. Capobianco to move \$12,470.66 which is 2% of the remaining unexpended balance into the Capital Account. Vote: All in favor

VII. Recommendations, Questions and/or Comments

M. Rouillard asked about the curriculum. S. Rourke stated that Mrs. Nickerson has been working with teachers after school on developing math and ELA curriculum.

VIII. Public Comment

None

IX. Executive Session

A motion was made by C. Langois and seconded by V. Robinson-Lewis to enter into Executive Session to discuss personnel and to invite S. Rourke and C. Brannon. Vote: All in favor

Entered into Executive Session at 7:00pm

Exited Executive Session at 7:45pm

Motion was made by C.Langlois and seconded by J. Mossner to extended the Business Manager's position to 5 days a week. Vote: All in favor

X. Adjournment

A motion was made by C. Langois and seconded by D.Capobianco to adjourn the meeting at 7:50pm. Vote: All in favor

