

5.A. Minutes from the regular September meeting:

5.3. Approval of the September 2024 Bills was removed from the consent agenda and added to the discussion agenda by a motion from Jill, seconded by me. **Kayla made this update – please see attached REV Minutes**

6.3. In the report presented in September, there is an inconsistency. Listed in the minutes are: **These were incorrect and reflected August total and not September – I have included updated Sept information.**

General Fund: \$1,171,654.08

Lunch Fund: \$(229,188.20)

Activity Fund: \$63,494.41

but in the reports presented, the following:

Fund	Current Assets	Fund Balance
General Fund	\$1,171,654.08	\$2,343,308
Lunch Fund	\$(114,594.10)	\$(229,188.20)
Activity Fund	\$63,494.41	\$126,988.82

Why, in the minutes, was “current assets” number used for the general and activity funds, but the lunch fund shows the “fund balance”? **Kayla is checking on this, she thinks it was an error on her part.**

8.F. I’d suggest “...compensate Mr. Hetler \$8,000 for his additional duties he has done” be changed to “...compensate Mr. Hetler \$8,000 for his additional duties in the absence of a superintendent”. As I recall the discussion was for compensation for work yet to come this year rather than compensation for work already completed. **Kayla made this update on REV minutes**

8.J. The approved agenda included discussion of the bills, especially regarding printing and reproduction costs. Kim made a motion, seconded by Landon to approve the bills and the motion carried. **Kayla has made this change on REV minutes.**

5.C. Financial Reports

- On the balance sheets, what is “Revenue Control”? **Revenue Control is what they use to denote the amount of revenue we have up to date, so the previous balance would be total up to the time frame of the balance sheet date, current month is revenue that came in during the month, these two columns are added to get the current "ending balance", current year to date revenue. The Estimated Revenue is the budgeted amount, so you can see how revenue is progressing compared to budgeted revenue.**
- On the expenditure report, above 298 Other Federal Programs, the categories of salary, insurance, retirement, etc. has been completely spent for the year. What are these expenditures, and are there more expected for the year? **298 expenditure accounts under**

other federal programs, that account is for the 2024-2024 Esser expenditures. That is where we are putting the funds we are drawing down for the grant money.

- We show expenditures for Be Legendary. Are there reimbursements for that? Yes, we are and Kayla is working through completing that reimbursement.
- What high school equipment was purchased to bring it to over 1400% of the budget? I believe it was MARCO – invoice attached (01 00 004 140 2410 734) This was not the MARCO bill that was Kayla originally thought, MARCO wasn't over this month. This item has been fixed and moved to the appropriate fund.

5.D. Bills – it's great to get the bills ahead of the meeting!

5.F. Can we get a copy of the air quality policy? Yes, attached.

5.H. Lockdown policy – from Mr. Martin

- Can we remove the recommendations that classroom doors remain closed and locked and windows covered? Having “recommendations” in policy is ambiguous. Feel free to make recommendations policy. I put that in assuming that “current practice” amongst staff is to leave their doors open/unlocked. With security in mind, I “recommend” making it policy to close and lock doors, and at least have the ability to cover windows (with views from the hallway). However, in reality, the entire document is a recommendation. As a school board, literally nothing obligates you to implement anything. I realize there may be some push back. Change is hard. I think the board needs to weigh the pros and cons of that practice/policy.
- Under “All Other Locations Not Defined”, what is meant by “??? Code for entry to a secure classroom after activation???”? Is that part of the policy just incomplete? The reason I put “???” was to make note of the use of a verbal code to let teachers/staff that have secured their room to know someone in the hallway needs shelter. The verbal code would be something the school needs to establish. For example: the verbal code may be, “Glen Ullin schools are #1.” This would let the teacher/staff in the secure area know that it is a staff/teacher seeking shelter in their room, and not the perpetrator knocking on the door to see if anyone is in there.....
- Where/how is this policy to be maintained? How does it relate/affect/override current policy such as ACAB? I have reached out to NDSBA on how we can get this a identifier, etc.
- I'd assume there are additional, more specific procedures for lockdown that because of their nature are not to be made public. Can this policy reference them and specify their lifecycle? Should the policy and procedure be public? Honestly, that is a great question, that I am not sure I have the answer to. Maybe the policy is formatted in generality and the specific procedures are not included. The specific procedures would be an internal document used during training with staff, and distributed to staff yearly for their continued reference. I would suggest the principal or superintendent contact NDDPI. They may be able to give some insight as to what other districts are doing as far as the public/private issue. I think policy that can be viewed by the public can be generalized to a point that acknowledges the district has a policy in place. The procedures that are attached to that

policy can be an internal document. Maybe the public policy is as simple as, Glen Ullin schools will implement lockdown procedures for outside threats and internal threats (obviously not stated as simply as that.... Lol). Included with that we should certainly say the procedures will be reviewed annually by leadership, drilled x amount of times a year, etc. etc.

5.I. Leds

- What is our total electricity cost? Our MDU bill presented at the September meeting was about \$3k. Given that, the \$18k analysis for current lighting electrical cost seems quite high. **August Electricity was \$2,594.48 – August 2023 was \$2,131.66**
- Is there a budget allocation from which the funds would be expected to come?
- Can we move this to the discussion agenda? **Yes, Moved to 6C under Discussion**

7.D Facility manager report discusses the sale of a trailer. Does this need to be added to the agenda? Perhaps the consent agenda? Or does it need to go through bids? **This should go through bids, as that is how we have handled the sale of school owned property in the past.**

Can we get the hosting of the school policies on the agenda? **Yes, I have requested the agreement for this from NDSBA so we can look at it. I will send it out once I receive it.**

We had better add Tanna's resignation and replacement to the agenda **Her resignation is on consent and the replacement is on discussion. Please let me know if this is adequate.**

Facility manager: what caused the need for the new security camera(s)? Should this be added to the agenda, or is it just within Preston/Admin's authority to do it without board approval? **The Electric bus had some vandalizing this summer, when searching the cameras for a possible who did it, we couldn't see it clearly. I would say this is more of an Admin/Preston item to be completed because it is necessary.**

Can we get a report from Mr. Deitchman and what he is doing? Same as Mr. Dick and Mr. Hetler. **Yes, I have asked for Mr. Dietchman email and I will speak to him the next time I am in the building about doing a report for the board, expect something in November.**

Can we discuss the technology we use for meetings? I think it is really hard to hear if you attend virtually. Also, can we discuss recording meetings please? **I would like to pose this to Shelly first and then discuss in November, I would like to allow her time to do some research and go from there. Please let me know if this is adequate and I will reach out to Mrs. C.**

Any updates on the audit? **The audit is underway, Marie checked in on 9.6.24 and they have all they need, just working through it all.**

When does Mrs. C plan to give us the information we requested regarding technology equipment and plan going forth?

ROTATION OF TECHNOLOGY

Technology Rotation - 3 years

2024- Chromebooks - 3-year warranty

2025-Teacher Laptops - 3-year warranty

2026-As Needed Desktops/Office/Etc. - 5-year warranty

Companies we purchase from:

Laptops/Desktops - Bytespeed - Fargo, ND <https://bytespeed.com/>

Chromebooks - Trafera - St. Paul, MN <https://www.trafera.com/>

Management Licenses - Traferia - St. Paul, MN

OLD TECH

Currently, we destroy the hard drives of out-of-date machines/laptops. The Chromebooks and iPads are stored in the Bearcat Lab until we find out whether or not we can sell them. If purchased with certain funds, we are not allowed to sell them. We also looked at recycling but the small amount we have available wasn't worth their cost to collect. We have sold projectors in the past.

LABELING AND INVENTORY

We have a technology inventory that is updated regularly. All the computers are monitored through their serial numbers associated with the location. Student Chromebooks are all monitored through the Google Management system. I can lock them at any time if they are misplaced, etc. We don't currently use asset trackers due to the cost. Most of our technology isn't mobile other than the previously mentioned tech.

COST FOR CHROMEBOOKS (See attached Glen Ullin Public School – HP G9) From Trafera: The warranty is for 3 years. They are fairly durable and designed for student use, but it is nice to know that if a student damages the screen/keyboard/etc, we repair the devices in our facility and pay for shipping both ways. I should clarify that we recently started using Trafera. We used CDW-G in the past but we had no warranties on the Chromebooks which we have found we need due to misuse.

We lose an average of 2-4 Chromebooks per semester due to accidental damage or tech issues. We retire between 4-5 Chromebooks due to intentional misuse.

Our teacher laptops only have three year warranties and they are heavily used and travel back and forth. The desktops have a 5 year warranty so we usually order 5-6 on that rotation as well as update the office staff as needed.

The Chromebooks also show wear and tear after three years so we try to keep them rotated as well.

As for upcoming costs, our wifi needs an upgrade. There are some matching grants available that I'll share with you. I need to research cost, etc. but I'm still asking for suggestions from other schools. Currently, we have Meraki access points.

Also, I'm researching a 4% discount to NDIRF for our school. I am currently doing 90% of the requirements but am working with the state to get that last 10% up and running.

When does Mr. Fox plan to give us the information we requested regarding color printing/printers/lease agreement? **Kayla and Mr. Fox are still looking into this item.**

Where are we with HA Thompson? I have heard we are still paying them a significant amount for small repairs. Is there any other vendor out there? Have we explored local opportunities? **Preston is needing to see the contract from HA Thompson, he did reach out to Lindtec, but they need to get some questions answered before they can determine if they will be able to work with us or not.**

At one point we talked about cleaning up outside around the buildings on the south side of the school. Is that still going to happen? Could it be a student project this fall? **Preston has spoken to Mr. Krein about the metal outside the school, he needs to do some further research, was there another area this was in reference to?**

Can Kayla discuss her concerns with pay period pressure? How can we support her? **She is working through some of the hurdles with Kim and Brandt. They are helping provide her best practices and ideas.**

Are we going to discuss a P card system rather than credit cards? **P cars can be implemented when the Audit is completed.**

Until Kayla is more comfortable in her role, who is assisting her with the HR portion of her job? **Mr. Hetler has been supporting her with HR items. Mr. Dick would also be a resource for her as well, should it arise.**

“Reading and math interventions in grades K-11 will begin Thursday, October 3. Parents of students in grades 7-11 will be notified.”

Are there interventions for kids below grade 7? **Yes, there are interventions for students in grades K-6.**

How do we evaluate the “need for interventions.” **Students are in need of interventions if they score below the 40th percentile on the NWEA MAP reading or math test.**

If a student received interventions last year, but will not receive them this year, are we communicating this with parents so they are aware? **We do not communicate with parents of students that received interventions last year, but do not receive them this year.**

Do parents receive information on what options they have outside of school interventions? **Parents do not receive information on options outside of interventions.**

How are the new teachers doing? Do they all have mentors and support? **New teachers are doing well. Mr. Dietchman and I check in on them a few times a week to check on progress and to see if they need help.**

When is our teacher evaluation period? **Teachers evaluations take place twice each year for teachers in the district three years or less (mid December and mid March). All other teachers get evaluated once a year (mid March) This is also address in Mr. Dietchman report, that is attached.**

Last year we discussed a committee that would address recruitment and retention. Is that committee still in place? Are there are recommendations from the committee members? **We**

haven't met as a recruitment and retention committee this year yet. We could certainly get the teachers on the school improvement team involved in this process.

The students were just completing testing. I received test scores for 3rd grade, but not 5th grade. Are parents receiving test results with explanations? Or is that taking place during parent teacher conferences? K-6 teachers will share the results of the NWEA MAP Test with parents during parent-teacher conferences on Monday.