

Pre-K Parent Acknowledgement of Policies and Procedures

(Available on the Houston County Board of Education Pre-K website at <https://houstoncountys.schoolinsites.com/pre-k> under Georgia Pre-K Resources near the bottom) (FY22-23 updates will be made after July 1, 2022)

- ✓ I agree to work in **partnership** with the school to support my child in being successful in Pre-K.
- ✓ I understand that my child must have the **required GA DPH Forms 3231 and 3300** completed and submitted to the school by the appropriate deadlines in order to continue participation in the program.
- ✓ I agree to participate in **both** of the **required parent conferences** to discuss my child's progress, usually held in December and May.
- ✓ I understand that while it is not required for my child to be potty-trained to attend Pre-K, I may need to report to the school to help with toileting accidents.
- ✓ I agree to participate in the success of my child in Pre-K by acting as an **engaged partner** when my child is having difficulties. I understand that I may be asked to report to the school or the classroom to provide support or to remove my child if he/she exhibits difficulties exhibiting **safe or appropriate behaviors**.
- ✓ I understand that the district provides stakeholders with general information regarding policies and procedures in an **electronic format** on the Houston County School District website. I understand the full details of the policies and procedures can be found there and that hard copies of specific documents may be attained by special request.
- ✓ I understand, and agree with the **required attendance policy that matches the school calendar and start and end times for grade levels K-5**. I will support my child in the program by making sure that he/she is **consistently on time and present**. I also agree that my child will be picked up on time at the end of each program day. I am aware that students with chronic tardies or absences or who are routinely late being picked up can be **disenrolled**.
- ✓ I understand my obligation for the daily fees associated with **breakfast (\$1.75) and lunch (\$2.50)** and how to apply for free or reduced costs for my family. (A full daily cost for meals would be **\$4.25**)
- ✓ I understand that **after school programming** *may* be available at my child's school for additional fees.
- ✓ I understand the school **dress code** and will ensure that my child is appropriately dressed each day.
- ✓ I agree to check daily for **school information** sent home with my child. I also agree to promptly complete, sign, and return forms, permission slips, or other necessary documents sent home with my child.
- ✓ I understand the importance of being available for the school to make contact with me during the school day as needs arise. I agree to ensure that my **contact information as well as my emergency contact list** information is accurate and up-to-date at all times. I understand that the District will contact me directly regarding school closures using the telephone number I provide.
- ✓ I understand that I may contact my child's teacher, a school administrator, or the Coordinator for Special Programs with any **questions or concerns**.

Please complete the form below and **return to your child's teacher** when school starts.

(Print) Student Name

Date

(Print) Parent Name

Parent Signature