

**Colebrook School Board  
Meeting Minutes**

<b>Date</b>	8/3/21
<b>Time</b>	6:00 p.m.
<b>Location</b>	Colebrook Academy & Elementary School Library
<b>Chairperson</b>	Brian LaPerle

**Attendance**

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

<b>School Board Members</b>				<b>Principal</b>		<b>SAU Members</b>	
P	John Falconer	P	Nathan Lebel (6:17)	P	Kim Wheelock	P	Debra Taylor
P	Craig Hamelin	P	Deb Greene		<b>Asst. Principal</b>	P	Cheryl Covill
P	Brian LaPerle	P	Tanya Young	P	Ron Patterson (6:30)		
E	Michael Pearson						

**Public in Attendance:**

Christie Weir, Jay Weir, Jennifer Keazer, Jackie Eldridge, Rob Eldridge, and Katherine Samson

**Minutes**

<b>Item</b>	<b>Subject</b>	<b>Action</b>
1.	Roll Call:	
2.	<b>Agenda Adjustments:</b> <ul style="list-style-type: none"> <li>• <b>Mr. Hebert @ 6:30 – discuss the proposal on Colebrook School building addition options.</b></li> </ul>	
3.	<b>Hearing of the Public:</b> <ul style="list-style-type: none"> <li>• C. Weir – spoke on gossip or rumors on a mandatory mask for students at the beginning of the school year. She mentioned her 2 children have fallen behind during the remote learning sessions and she feels this should be up to the parents whether their children wear masks.</li> <li>• J. Keazer – feels strongly about having the parents decide to send their children to school with or without face masks. Talked about how more people have been vaccinated.</li> <li>• Jackie Eldridge – strongly agrees with C. Weir and she mentioned how her children have some medical issues and wearing a face mask just makes it worse.</li> <li>• K. Samson – strongly agrees with C. Weir and spoke on how there</li> </ul>	

	<p>are a lot more people that are getting vaccinated.</p> <ul style="list-style-type: none"> <li>• B. LaPerle mentioned at the SAU #7 School Board Meeting next week this would be at the top of the list on setting COVID Guidelines</li> <li>• D. Taylor spoke on following the protocols on the COVID Guidelines and there would be posted on the school website on August 16<sup>th</sup>.</li> </ul>	
4.	<p><b>Reading of the Minutes:</b>  <b><u>J. Falconer / Deb. Greene:</u> Motion to approve the minutes of June 15, 2021, as presented</b></p>	Vote: Motion Carried
5.	<p><b>Special Reports:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
6.	<p><b>Principal's Report:</b> Kim Wheelock</p> <ul style="list-style-type: none"> <li>• Enrollment: <ul style="list-style-type: none"> <li>○ PreK 10 total (6 new)</li> <li>○ K 25 total ( 16 new)</li> <li>○ 1<sup>st</sup> 21 total</li> <li>○ 2<sup>nd</sup> 22 total (1 home)</li> <li>○ 3<sup>rd</sup> 22total</li> <li>○ 4<sup>th</sup> 24 total (1 home &amp; 1 new)</li> <li>○ 5<sup>th</sup> 20 total</li> <li>○ 6<sup>th</sup> 21 total</li> <li>○ 7<sup>th</sup> 18 total (1 home &amp; 1 new</li> <li>○ 8<sup>th</sup> 30 total (1 new)</li> <li>○ 9<sup>th</sup> 34 total (1 home &amp; 7 new {3 Errol, 1 Canaan, 2 Stratford,</li> </ul> </li> </ul> <p style="text-align: right;">1 MA }</p> <ul style="list-style-type: none"> <li>○ 10<sup>th</sup> 27 total (1 home)</li> <li>○ 11<sup>th</sup> 24 total</li> <li>○ 12<sup>th</sup> 18 total</li> </ul> <p style="text-align: right;"><b>316 as of 7/28/21</b></p> <ul style="list-style-type: none"> <li>• Principal's Activities: <ul style="list-style-type: none"> <li>○ Kindergarten graduation</li> <li>○ 8<sup>th</sup>-grade graduation</li> <li>○ CBE Design Studio Week</li> <li>○ ALICE Training Prep</li> <li>○ CPI Training Prep</li> <li>○ Focus Student System Trainings</li> <li>○ Student and Faculty Handbook updates</li> <li>○ MTSS – B meeting with DOE</li> <li>○ Tour and round table discussion with Rick Tillotson @ APP</li> <li>○ Para interviews</li> <li>○ Meeting with math / ELA coach</li> <li>○ Grant Writing</li> <li>○ Administrative Retreat</li> <li>○ Meeting with Deb &amp; Dan Hebert</li> <li>○ Leadership Team meetings</li> <li>○ Acceptance into SNHU CAGS Program</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>• School News: <ul style="list-style-type: none"> <li>○ Copies of school schedules for board members @ 8/3 mtg.</li> <li>○ Principal 21-22 goals will be disseminated @ 8/17 mtg with both boards</li> <li>○ Teachers will be trained in Crisis Intervention Protocols on 8/15/21</li> <li>○ Teachers will be trained ALICE (active shooter) Protocols on 8/26/21.</li> <li>○ Teachers will have FOCUS training for the new student system on August 26<sup>th</sup>.</li> </ul> </li> <li>• Grants were written and approved: <ul style="list-style-type: none"> <li>○ Responsive Classroom / Restorative Practices</li> <li>○ Non-Violent Intervention Course</li> <li>○ New Teacher Mentoring Program</li> <li>○ Granite State Leadership Academy</li> <li>○ K-6 Envisions Math Program</li> <li>○ Math / ELA coach</li> <li>○ Social / Emotional student support interventionist</li> <li>○ Credit Recovery Program</li> <li>○ After School Program 3 days per week</li> </ul> </li> <li>• Curriculum, Instruction, &amp; Assessment: <ul style="list-style-type: none"> <li>○ Teachers attended the Competency-Based Education training on June 21<sup>st</sup> and they will continue this work with regional schools during Professional Learning Communities during the school year.</li> <li>○ Teachers were able to choose a Self-Paced project for July.</li> <li>○ The week of August 16<sup>th</sup> teachers will have training in Responsive Classroom and/or Restorative Practices.</li> </ul> </li> </ul>	
7.	<p><b>Superintendent's Report:</b> Debra Taylor</p> <ul style="list-style-type: none"> <li>• D. Taylor welcomed Tanya Young</li> <li>• Our year-round staff is busy preparing for school to resume on 8/30/21.</li> <li>• Our leadership teams participated in a two-day retreat on July 7 &amp; 8th and have been meeting weekly to continue our preparations for the start of the upcoming school year.</li> <li>• The NH Department of Health and Human Services recently announced that they will be providing general guidelines to schools concerning COVID-19. Our team is in the process of preparing an updated reopening plan which will be presented for board approval at the upcoming SAU #7 meeting @ 6:00 p.m. @ Columbia Town Hall.</li> <li>• D. Taylor will present a summary of the progress to our SAU 7 Strategic Plan and we will engage in discussion about prioritizing focus areas for the upcoming school year. This plan was enacted in 2018 after significant board and school community input is in effect until 2023.</li> <li>• D. Taylor will send documentation of the plan, progress toward</li> </ul>	

	<p>goals, and recommendations for our collective focus in 21-22. She is looking forward to any feedback.</p> <ul style="list-style-type: none"> <li>• New Teacher for the upcoming year: <ul style="list-style-type: none"> <li>○ Colebrook <ul style="list-style-type: none"> <li>▪ Tia Cloutier – Teacher</li> <li>▪ Jessica Dagesse – Admin. Support</li> <li>▪ Michelle Desmond – Teacher</li> <li>▪ William Desmond – Teacher</li> <li>▪ Jennifer Frizzell – Teacher</li> <li>▪ Elizabeth Griffin – Teacher</li> <li>▪ Lauren Harvey – Teacher</li> <li>▪ Jessica Klee – Teacher</li> <li>▪ Nicholas Lopes – Para</li> <li>▪ Scott Neary – Teacher</li> <li>▪ Mariah Noyes – Teacher</li> <li>▪ Nicole Pariseau – Para</li> <li>▪ Nicholas Sanchez-Roosa – Teacher</li> <li>▪ William Tallmage – Teacher</li> <li>▪ Lori Uran – Para</li> <li>▪ Nikkole Wowake – Teacher</li> </ul> </li> <li>○ Pittsburg <ul style="list-style-type: none"> <li>▪ Melissa Hall – Teacher</li> <li>▪ Emily Wood – Teacher</li> </ul> </li> <li>○ Stewartstown <ul style="list-style-type: none"> <li>▪ Alexandra Gourlay – Teacher</li> <li>▪ Stephanie Humphrey – Principal</li> <li>▪ Kaitlin Wood – Para</li> </ul> </li> </ul> </li> <li>• J. Falconer mentioned there are 12 new teachers on Board that are from Colebrook.</li> </ul>	
8.	<p><b>Business Administrator's:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Still looking for bus drivers in Pittsburg and Stewartstown, with a possibility of a Colebrook bus driver vacancy. On 11/1 there will be a shortage of a full-time bus driver in Pittsburg. WW Berry is extremely short on drivers also. No applicants</li> <li>• Insurance carriers are requiring school districts to have a Multi-Factor Authentication system in place. This adds an additional layer of protection to access our computers. The staff implementation will be completed by October.</li> <li>• Food Service – Our condolences go out to the family of David Underwood who suddenly passed away. He was the co-founder of the Abbey Group. His wife and the Abbey Group team are committed to continuing David's work in the foodservice business.</li> <li>• C. Covill passed out the Colebrook School District Food Service Budget Comparison and Analysis and spoke on the Expenditures and Actual Revenue.</li> <li>• C. Covill mentioned the State is offering free meals and needs a motion to accept.</li> </ul>	Vote: Motion

	<p><b><u>D. Greene / J. Falconer: motion to have C. Covill accept the State recommendation on offering free meals for the upcoming year.</u></b>  Discussion on how to market the free meals program.</p> <ul style="list-style-type: none"> <li>• ESSER II Grants have just received approval. The NHDOE recently rolled out the guidelines for any construction projects.</li> <li>• A public hearing will be held at the next board meeting to accept and expend the ESSER II funds.</li> <li>• Title I is waiting for state review and final allocations.</li> <li>• The NHDOE has stated that for any building aid construction projects that begin “breaking ground” between July 1 2023 and June 30, 2025, a letter of intent is due January 1, 2022. A full application is due July 1, 2022.</li> <li>• J. Falconer mentioned there are a couple of vehicles over at the CA Tech building that has been there for a while; he mentioned they should be towed away.</li> </ul>	Carried
9.	<p><b>NH School Board Association Business:</b> John Falconer</p> <ul style="list-style-type: none"> <li>• Delegate Assembly is scheduled for October.</li> <li>• Keep checking your email.</li> </ul>	
10.	<p><b>Co-Curricular Committee Report:</b> Brian LaPerle</p> <ul style="list-style-type: none"> <li>• None</li> <li>• D. Taylor mentioned there needs to be a meeting scheduled</li> </ul>	
11.	<p><b>Building Committee:</b> Craig Hamelin</p> <ul style="list-style-type: none"> <li>• None</li> <li>• D. Taylor will talk with Dan Herbert on his proposal and see what the next steps are.</li> </ul>	
12.	<p><b>Policy Committee Report:</b> Deb Greene</p> <ul style="list-style-type: none"> <li>• E Policies: <ul style="list-style-type: none"> <li>○ EBBD – Indoor Air Quality</li> <li>○ EBC – Crisis Prevention and Response</li> <li>○ EBCA – Emergency Plans</li> <li>○ EBCB – Fire Drills</li> <li>○ EBCB-R – Fire Exit Drills in Educational Occupancies</li> <li>○ EBCC – Bomb Threats</li> <li>○ EBCD – School Closings</li> <li>○ EC – Building and Grounds Management</li> <li>○ ECAF – Audio and Video Surveillance on School Buses</li> <li>○ EDC – Authorized Use of School Owned Materials &amp; Equipment</li> <li>○ EEA – Student Transportation Services</li> <li>○ EEA-R – Student Transportation Services</li> <li>○ EEAA – Video and Audio Surveillance on School Property</li> <li>○ EEAAA – Idling Reduction</li> <li>○ EEACB – Bus Maintenance</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ EEAE – School Bus Safety Program</li> <li>○ EEAEA – Mandatory Drug and Alcohol Testing</li> <li>○ EEAEA-R – Drug and Alcohol Testing</li> <li>○ EEAEC – Student Conduct of School Buses</li> <li>○ EEAG – Use of Private Vehicles to Transport Students</li> <li>○ EEAG-R – Use of Private Vehicles Form</li> <li>○ EF – Food Service Management</li> <li>○ EFA – Availability and Distribution of Healthy Foods</li> <li>○ EFAA – School Lunch Program</li> <li>○ EH – Public Use of School Records</li> <li>○ EI – Risk Management</li> <li>○ EIB – Liability Insurance and Pooled Risk</li> <li>○ EID – Insurance</li> </ul> <ul style="list-style-type: none"> <li>● The above E policies were already presented to the board but there wasn't a motion to accept them.</li> </ul> <p><b><u>D. Greene / C. Hamelin:</u> motion to accept the above E Policies as presented.</b></p>	Vote: Motion Carried
13.	<p><b>Negotiations Committee Report:</b> John Falconer</p> <ul style="list-style-type: none"> <li>● None</li> </ul>	
14.	<p><b>Curriculum Committee Report:</b> Deb Greene</p> <ul style="list-style-type: none"> <li>● None</li> </ul>	
15.	<p><b>Technology Committee Report:</b> Nathan Lebel</p> <ul style="list-style-type: none"> <li>● None</li> </ul>	
16.	<p><b>Connecticut River Collaborative Committee Report:</b> Brian LaPerle</p> <ul style="list-style-type: none"> <li>● No meeting over the summer</li> <li>● The goal is to have 200 students in one location</li> </ul>	
17.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>● Colebrook School building addition options: <ul style="list-style-type: none"> <li>○ Dan Herbert presented the board with 3 different options and what each option would pertain to and the cost. <ul style="list-style-type: none"> <li>▪ Option #1 add 13,875 square feet @ a cost of \$300 per square feet, plus \$500,000 potential land acquisition for a total cost of \$4,662,500.</li> <li>▪ Option #2 add 7,500 square feet @ a cost of \$325 per square feet, plus \$500,000 potential land acquisition for a total of 2,937,500.</li> <li>▪ Option #3 with conjunction to #1 add 1,650 square feet @ a total cost of 670,312.50.</li> </ul> </li> </ul> </li> </ul>	
18.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>● None</li> </ul>	
19.	<p><b>Other Business:</b></p> <ul style="list-style-type: none"> <li>● K. Wheelock and Ron Patterson went to a round table discussion at APP on promoting Education &amp; Partnership &amp; Business. She</li> </ul>	

	<p>presented the board with a wonderful poster which outlines CAES Comprehensive Curricula, CAES &amp; Business Partnership Benefits for Students, CAES School-to-Work Programming, CAES Extra-Curricular Programming, CAES Extra-Curricular Offerings, and New Hampshire's Region 1*</p> <ul style="list-style-type: none"> <li>• At the next meeting, D. Taylor and K. Wheelock will focus on CAES innovative educational programs and plans.</li> </ul>	
20.	<p><b>Information:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
21.	<p><b>Non-Public Session:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
22.	<p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li>• SAU #7 School Board Meeting: Thursday, August 12, 2021 @ 6:00 p.m. – Columbia Town Hall</li> <li>• Colebrook School Board Meeting: Tuesday, August 17, 2021 @ 6:00 p.m. CA&amp;ES Library</li> </ul>	
23.	<p><b>Adjournment:</b>  <u><b>J. Falconer / D. Greene:</b></u> motion to adjourn the School Board Meeting at 7:45 p.m.</p>	Vote: Motion Carried

Respectfully Submitted,  
Dorothy Uran  
Recording Clerk

**Adopted 08/17/2021**