

CELL PHONES AND OTHER PERSONAL ELECTRONIC DEVICES IN SCHOOLS

1. Students are prohibited from using privately-owned electronic devices, including but not limited to smartphones, smartwatches, tablets, electronic games, and earbuds/headphones from arrival to the dismissal bell.
 - During classes and school activities, all such devices must be turned off and placed in a locked pouch, ***from arrival to the final bell at 2:04 pm.*** **Note:** Students arriving late or leaving early will pouch/unpouch their phones in the **Main Office**.
 - The only exception to this rule is when a teacher specifically authorizes students to use such a personal electronic device for a specific purpose (e.g.-using headphones for an online lesson or learning tool).
 - If this rule is violated, the teacher will immediately confiscate the device for the remainder of the school day, and discipline may be imposed as provided below.
2. Students may use electronic devices on field trips and during extracurricular activities only if authorized by the staff member in charge.
3. The use of cameras in any type of electronic device is strictly prohibited in locker rooms and restrooms.
4. Any use of cellular telephones and other electronic devices that violates any Board policy/procedure or school rule is strictly prohibited. In addition, accessing, viewing, posting, forwarding, downloading or displaying any materials that are defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal is prohibited.
5. Student cellular telephones and other electronic devices may be subject to search if there is reasonable suspicion that a student is violating Board policies/procedures and/or school rules.
 - A building administrator may maintain possession of an electronic device as long as is reasonably necessary for evidentiary purposes.
6. Students violating these rules will be subject to discipline:



First Violation	Lunch detention and parent must retrieve the device at their convenience
Second Violation	After-school detention and parent/guardian must retrieve the device at their convenience
Third Violation	In-school suspension and letter placed in student file. Parent must retrieve the device at their convenience
Subsequent Violations	Out of school suspension, letter in student file, parent retrieval of device, and no electronic devices allowed at any school function for the remainder of the year

7. Students engaging in behavior attempting to subvert the policy will immediately escalate to the third violation consequences. Any damage to the school provided pouches is the responsibility of the student and parent. **Note:** Damage includes but is not limited to:

- Bent locking pin
- Ripped fabric
- Deep scratches or visible damage to lock surface
- Pen marks inside the pouch
- Lock mechanism not fully functioning due to pin damage

8. If a student forgets their pouch at home, the phone must immediately be turned off and brought to the office. It can be picked up at 2:04 pm.
8. Evidence of illegal activities involving electronic devices will be referred to appropriate law enforcement authorities and a building administrator may give a device to law enforcement authorities upon request.

Students may not use personal hotspots or Virtual Private Networks (VPNs) or provide their hotspot or VPN to other students while in school. The law requires that while at school all students' internet activity is to go through our school's network and filter. The 1st offense will be a warning; all offenses beyond the first will result in detention or similar discipline.