

**REGIONAL ALTERNATIVE EDUCATION SERVICES COMPUTER LOAN AGREEMENT and  
ACCEPTABLE COMPUTER USE POLICY  
Regional Office of Education #33**

All computer devices loaned by Regional Office of Education #33 shall only be used for the purpose of achieving the goals of the student's education.

**Unacceptable Computer Use** – The user is responsible for his or her actions and activities involving the loaned computer educational platform accessed and the internet network of ROE #33, when accessed. Some examples of **PROHIBITED** and **UNACCEPTABLE** uses are:

1. Using the computer/platform/network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
2. Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
3. Downloading of copyrighted material for other than personal use;
4. Using the computer/platform/network for private financial or commercial gain;
5. Wastefully using resources, such as file space;
6. Hacking or gaining unauthorized access to files, resources, or entities;
7. Invading the privacy of individuals, that includes the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature including a photograph;
8. Using another user's account or password;
9. Posting material authored or created by another without his/her consent;
10. Posting anonymous messages;
11. Using the computer/platform/network for commercial or private advertising;
12. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
13. Using the computer/platform/network while access privileges are suspended or revoked.
14. Using the computer/platform/network to gain access to unauthorized social media websites (Facebook, Instagram, Twitter, etc.).

I understand and will abide by the Acceptable Computer Use Policy above. I further understand that should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or legal actions may be taken. In consideration for using Regional Office Of Education #33's computers, I hereby release the Regional Office of Education #33's employees and agents from any claim and damages arising from my use of a loaned laptop.

I understand that access is designated for educational purposes only and that Regional Office of Education #33 has taken precautions to eliminate controversial material. However, I also recognize that it is impossible for Regional Office of Education #33 to restrict access to all controversial and inappropriate materials. I will hold harmless the Regional Office of Education #33 and its employees and agents for any harm caused by materials or software obtained via the network.

I accept full responsibility for supervision of this computer device when in the ROE #33 building and away from the building. Any damage to the computer structurally or to the operating software is my responsibility including all financial requirements to fix or replace the computer. I understand that I will be charged \$100 if the loaned computer is lost or stolen.

I agree to the terms of this agreement and, hereby request access to a loaned computer from ROE and internet access while in the ROE building for classes.

Student Name (Print, please) \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_