

**Macomb Academy
39092 Garfield
Clinton Township, MI 48038**

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Monthly Board Meeting

Macomb Academy Board of Directors

Date: November 18th, 2025

Time: 5:00 p.m.

**Location: Macomb Academy
39092 Garfield
Clinton Township, MI 48038**

The mission of Macomb Academy is to provide, in collaboration with community and business resources, a transitional educational program to prepare students for adult roles in the workplace and life.

BOARD OF DIRECTORS

Ms. Marilyn Wittstock,	President,	(09/06/2027)
Ms. Felicia Westbrook-Hilton,	Vice President,	(09/06/2027)
Ms. Melina Chynoweth,	Secretary,	(09/06/2027)
Ms. Denise Flinders-Victory	Treasurer,	(09/06/2028)
Vacant	Trustee,	(09/06/2026)
Dr. John Beleutz,	Emeritus	
Mr. Richard Mette,	Emeritus	

ADMINISTRATION

Mrs. Mikelle Hillewaere, Administrator

SECRETARY

Mrs. D'Ann Oldham Administrative Assistant

*Minutes can be requested and are available at Macomb Academy, 39092 Garfield, Clinton Township, MI 48038, (586) 228-2201. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who need special provisions to attend a scheduled meeting should contact Brandon Busch, Administrative Assistant, five days prior to the meeting.

AGENDA

I. **CALL TO ORDER:**

- A. Pledge of Allegiance President Wittstock
- B. Roll Call Secretary Chynoweth

II. **APPROVAL OF MINUTES** President Wittstock

- A. Motion to approve Minutes of the Board Meeting held on October 21st, 2025

III. **APPROVAL OF AGENDA** President Wittstock

- A. Motion to approve the Agenda for Board Meeting held on November 18th, 2025

IV. **INTRODUCTION OF GUESTS** (if applicable) Mrs. Mikelle Hillewaere

V. **CORRESPONDENCE RECEIVED** (if applicable) Mrs. Mikelle Hillewaere

VI. **ADMINISTRATION UPDATES** President Wittstock and Mrs. Mikelle Hillewaere

Old Business: President Wittstock and Mrs. Mikelle Hillewaere

- A. Count Day
- B. New Students
- C. Donated Fridge
- D. Knights of Columbus Donation
- E. Student Needs
- F. Fundraising

New Business: President Wittstock and Mrs. Mikelle Hillewaere

- A. Plant Moran Audit
- B. Employee Audit by CMU
- C. Board Policies
- D. Updated Staff
- E. Laundry Room Repairs

VII. **Financials** Treasurer

- A. Monthly Report – September
 - i. Review
 - ii. Discussion
 - iii. Roll call

VIII. **BOARD PROFESSIONAL GROWTH** CMU Authorizer
and President Wittstock

IX. **MACOMB ACADEMY BOARD COMMITTEES**All
A. Parent Networking Committee

X. **PUBLIC COMMENTS**All
A. Speakers will be afforded up to three minutes each to present their comments

XI. **CMU CENTER FOR CHARTER SCHOOLS COMMENTARY**
(if applicable) CMU Authorizer

XII. **BOARD COMMENTARY** President Wittstock

XIII. **ADJOURNMENT** President Wittstock
A. Motion to adjourn the Board Meeting