

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
February 19, 2018

The Liberty Center Local Board of Education met in regular session beginning at 7:00 p.m. in the Elementary Media Center with board members Jeff Benson, Neal Carter, Todd Spangler, John Weaver and Andrea Zacharias present.

#18-18 Approve Minutes

The motion was made by Mr. Spangler and seconded by Mr. Benson to accept the minutes of the Regular and Organizational Meeting of the Liberty Center Board of Education held on January 8, 2018 and the Special Board Meeting held on January 25, 2018.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Weaver
Nays: None – Motion Carried

Treasurer's Report-Mrs. Jenell Buenger

Mrs. Buenger thanked the Athletic Boosters for their donation of \$20,000 to go towards improvements to the metal building at the Spring Sports Complex.

Mrs. Buenger said she had received three more student activity budgets during the past month that needed board approval. She explained that the increases in the appropriations and the amended certificate increases are for the amended Drama budget from last month, as well as the student activity budgets turned in this month. Mrs. Buenger explained that the one new fund is the L.C.M.S. Writers' Club. Mrs. Ahleman has a group of 7th graders who meet weekly to share stories and poems they have written. These students wanted to form a club so they could fundraise and make purchases for the club.

She said that the resolution accepting rates as determined by the budget commission and authorizing the necessary tax levies is always done each year in February.

Mrs. Buenger also reported that the Budget to Actual report is still on track for the year.

#19-18 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Carter and seconded by Mr. Benson that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation

FIN SUM

Check Register

Investment Report

Budget to Actual

Approve the following 2017-18 Student Activity Budgets:

Baseball Mom's Group

Softball Camp Fund

Middle School Writer's Club

Approve the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Approve the following donation:

\$20,000.00 from the L.C. Athletic Boosters for the Spring Sports Complex.

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Approve New Fund and Special Cost Center, Appropriation Increases, and amended certificate increase:

200 912A LCMS Writer's Club

Acct. #	Description	Amount	Amended Cert. (Increase)	Description	Account
300 913A	Drama	\$4,500	-	Drama	300-913A
200 912A	LCMS Writer's Club	\$ 300	\$ 300	LCMS Writer's Club	200 912A
300 952M	Baseball Mom's Group	\$6,000	\$6,000	Baseball Mom's Group	300 952M
300 953E	Softball Camp Fund	\$1,900	\$1,600	Softball Camp Fund	300 953E

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Benson, Mr. Weaver
 Nays: None – Motion Carried

School Counselors' Report

School Counselors, Mrs. Pam Righi, Mrs. Shelley Ahleman and Mrs. Ashley Brauchsiek, reported on the activities they had engaged students in during School Counselors' Week. They also gave a summary to the Board of what their duties consist of throughout the school year.

Athletic Director's Report-Jake Johnson

Mr. Johnson reported that the equipment and supplies were all moved out of the 1953 gym. Old uniforms and trophies dating back several decades were sold in a garage sale on Friday.

Tim Reed and he are in the process of moving the concessions over to the former ala-carte area during the spring season.

The 1953 Floor Committee consisting of Greg Badenhop, Tim Davis, Scott Arney, and Mark Bly have scheduled to remove the floor and properly store it off-site during the last week in March-first of April. They are planning to remove the floor in large sections and then having a sale of the floor in late summer or early fall.

The Spring Sports Complex metal building project is moving along. They have purchased the indoor turf with delivery and installation to be completed by mid-March.

At the January and February Varsity coaches council meeting, they discussed having a black-out period over the 4th of July holiday. The black-out period will begin on Saturday June 30th and conclude on Sunday, July 8th. All practices, clinics, tournaments, and conditioning are not to be scheduled during the black-out. Acme baseball and Wrestling Nationals have been discussed as exceptions. The coaches meeting also helped to identify the need for our coaches to work as a team and avoid three-sport schedule conflicts in the summer. Both the girls and boys coaches are working to discuss their summer schedules and are mindful that even though we tell the kids it's not mandatory, the kids still feel compelled to come to volleyball conditioning even though they just left basketball open gym and have a softball game that same night. Better scheduling and communication of our expectations to the kids will help accomplish our goal.

Mr. Johnson also gave an update of where the winter sports teams are.

Principals' Reports

Mrs. Kelly Hartbarger, Elementary Principal, reported they are preparing to kick-off the third quarter PBIS assembly. The next behavioral focus is "Always Safe". The Elementary will be hosting Kerry Kazaam in the morning of February 22nd and then on that same day in the afternoon they will be having a kick-off assembly. The core behaviors are: Responsible, On Task, Always Safe, and Respectful.

Mrs. Hartbarger said they have just completed the IOWA and CoGat testing for first, second, and third

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graders. She explained that these testing results will be used to identify the students who are gifted in reading, math, or superior cognitive intelligence. State law says we do have to identify these students, but we are not required to serve them. However, Mrs. Hartbarger said we do attempt to serve the majority of our students in the Intervention and Enrichment time and most students are provided service in either math or reading.

Mrs. Hartbarger said they are currently in the middle of the Families and Schools Together (FAST) program. Every Monday they sit down with several different families and have dinner and programming, designed to build the school-family relationship.

Mrs. Hartbarger thanked the United Way of Henry County for all of the services they provide our students. She said these services include the Second and Seven Program that encourages reading in a partnership between high school students and second grade students. They also work with our kindergarteners on healthy eating through the Wonder Chef program. Additionally, they provide seasonal reading incentive programs for Christmas and Valentine's Day.

Mr. Nick Mariano, Middle School Principal, reported that all 6th graders will be taking the IOWA test on March 29th. This test is used to identify the gifted students.

On February 2, the ELA and Math teachers had a chance to sit down with a representative from I-Ready. During this session, they learned about how to better understand the results of the testing, along with being introduced to another feature of I-Ready. Staff was trained on a section called Standard Mastery, which is an assessment over one standard at a time. The test looks identical to that of the AIR tests. These assessments have given them a greater insight on how to better prepare the students to take the AIR tests beyond just knowing the standards.

Students of the month are Fifth grade; Tala Dotson and Stephen Brogan, Sixth grade; Allison Culler and Gavin Podach, Seventh grade; Cadence Sifuentes and Tanner Kline, Eighth grade; Sami Jones and Owen Long.

The Elementary and Middle School will be collecting "Pennies for Patients" beginning on March 2. This money will be donated to help cancer research.

On February 13, they hosted the 2018 Spelling Bee. Top spellers were selected from each grade level and after 18 rounds of rigorous competition, sixth graders Kiersten Maas and Reese Kessler remained. Miss Kessler correctly spelled taxidermy for the win! Miss Kessler and Miss Maas will represent Liberty Center at the Henry County Spelling Bee at Patrick Henry Middle School on March 6th. Miss Kessler will represent Liberty Center at the Toledo Blade Northwest Ohio Spelling Bee on March 10th.

Mr. Larry Black, High School Principal, reported that our school received a letter informing us that we had met the requirements for the designation of a Purple Star school. This award recognizes military-friendly schools that show a major commitment to students and families connected to our nation's military. Mr. Brett Green, Digital Academy Teacher, was in charge of completing the application for the district.

The Junior class will be taking the ACT test on February 27 from 8:15 – 4:00 p.m. Four County students will report to Liberty Center and take the test that day, also This is a required test for all Ohio Juniors.

Athletes and Role models reading to second grade students are Emma Bowers, Olivia Leatherman, Josie Keller, Brad Tonjes, Gabe Hinton, and Kamren Kern.

The Spring Musical, "The Drowsy Chaperone" will be performed on Thursday, Friday and Saturday March 1st, 2nd and 3rd. It will be the first show in the new facility. Tickets can be purchased in the high school office for \$10 each.

The Eighth grade transition to High School meeting is February 22 at 7 PM in the Auditoria.

Red Cross Blood Drives are scheduled for February 28th and May 1st.

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Senior graduation orders will be delivered on March 6 prior to the start of school. The Freshman ordered class rings on February 9th.

A senior parent meeting was held on February 12th to discuss graduation. The Varsity gym will not be available for graduation this year. As construction moves forward, we will continue to investigate options for holding graduation on campus. However, if that becomes a problem, we have secured a site for off-campus graduation.

Important dates for the Senior Class:

March 6th - Josten's Delivers graduation orders

April 13 - National Honor Society Awards Ceremony

May 1st - Senior Profile due to Mrs. Braucksieck - Recognition Night OPT out form due

May 14th - Senior Recognition Night

May 25th - Graduation Rehearsal 10:00 AM

May 27th - Graduation Ceremony

Superintendent's Report- Dr. Tod Hug

Dr. Hug deferred to Matt Hibner from Garmann/Miller Architects and Engineers for a recommendation to approve the subcontractor contracts for Guaranteed Maximum Price (GMP-4).

Mr. Hibner from Garmann/Miller recommended that the Liberty Center Local School District's Board of Education approve the listed subcontracts for the base bids and the following alternates for the project:

For bid category #44-Abatement:

Total Environment Services, Inc.

1950 Clinton St.

Toledo, OH 43607

Total base bid and bonding: \$95,638.75

For bid category #49-Electrical & Technology (Renovation)

Regent Electric, Inc.

5235 Tractor Rd.

Toledo, OH 43612

Total base bid & bonding: \$222,000.00

Total selected alternates Cost: \$32,900.00

Total Contract Cost: \$254,900.00

For bid category #52-Concrete Paving

Smith Paving & Excavating, Inc.

4426 North Old State Rd.

Norwalk, OH 44857

Total Base Bid & Bonding: \$220,455.00

Total Selected Alternates Cost: \$3,200.00

Total Contract Cost: \$223,655.00

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#20-18 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mrs. Zacharias that the board approves the Superintendent's Recommendations as follows:

Approve Ms. Elizabeth Frost to fulfill the completion of the Liberty Center Public Library's Board of Trustees term vacated by Judith Kutzli by resignation July 2017, to expire under the existing term/commitment of Dec. 31, 2019.

Approve Mr. Kody Kessler to begin a seven-year term of the Liberty Center Public Library's Board of Trustees, beginning January 1, 2018 and expiring Dec. 31, 2024.

Approve Bid Category #49, electrical and technology, at the cost of \$254,900.00 and Bid Category #52, concrete work, at the cost of \$223,655.00 of the GMP-4 with Shook Touchstone, including Alternate #1- Provide work at main event entrance, Alternate #4- Provide Motorized ADA accessible doors at pre-school and main entrance. Alternate #8- provide access control and video intercom to doors.

Approve the 2019 Middle School trip to Washington, D.C. from June 6-9, 2019.

Approve Mr. Readshaw and FFA Students to attend the FFA Convention in Columbus, Ohio, from May 3-4, 2018.

Amend Board Resolution #88-17 to add 50 hours to the Concession Coordinator's Contract for Tim Reed.

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Weaver
Nays: None - Motion Carried

#21-18 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Carter that the board approves the Superintendent's Personnel Recommendations as follows:

Approve Bailey Tejkl as a substitute bus driver, pending completion of all requirements, for the remainder of the 2017-18 school year.

Regretfully accept the retirement resignation of Susan Garretson, Lunchroom Cashier, effective May 31, 2018. Mrs. Garretson has worked for Liberty Center schools since 1989.

Approve the following individuals as chaperones on the Camp Willson trip, pending completion of all necessary paperwork:

Jenni Allen	James Little	Mike Sweet
Rachel Amstutz	Stacie Maas	Robin Weaver
Char Barrett	Melanie Martin	Cheryl Weirich
Lynette Branson	Cameron Miller	Angela Woods
Renee Findling	Rhonda Miller	Darren Estelle
Jim Foster	Brandy Minnich	Kristen Krueger
Martha Gebers	Mandy Mohler	Michael Tammarine

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Tina Gray	Robert O'Neal	Steve Pieracini
Catrina Hopkins	Jenny Perry	
Bob Jones	Karla Sexton	
Kristy Keller	Amanda Sperling	
Linda Klamer	Jeannie Strain	

Approve paying Brett Green a \$1,000 stipend from NOVA as a coordinator/trainer for new NOVA districts for calendar year 2018.

Approve the following stipends to Liberty Center classroom teachers who served as mentor teachers to students during the fall of 2017. These funds were received from Bowling Green State University.

Megan Kolasinski	\$148.75
Nicole Carter	\$ 70.00

Approve the following volunteers to the sport indicated for the 2017-18 school year, pending completion of all necessary paperwork:

Hanna Allison-Softball
Larry Spade-Track

Offer Sheri Stacey a 5-Year, 210 day contract as the Transportation Supervisor, beginning Aug. 1, 2018 and ending July 31, 2023, starting at Step 3 on the 2018-19 Non-Union Wage Schedule.

Offer Ruth Niese a 5-Year, 230 day contract as the EMIS Coordinator, beginning July 1, 2018 and ending June 30, 2023, starting at Step 10 on the on the 2018-19 Non-Union Wage Schedule.

Offer Trevor Hug a 5-Year, 260 day contract as the Technology Director, beginning August 1, 2018 and ending July 31, 2023, starting at Step 10 on the 2018-19 Non-Union Wage Schedule.

Offer Dustin Mays a 5-Year, 260 day contract as the Network Assistant, beginning July 1, 2018 and ending June 30, 2023, starting at Step 5 on the 2018-19 Non-Union Wage Schedule.

Offer Amanda Voss a 5-Year, 210 day contract as the School Psychologist, beginning August 1, 2018 and ending on July 31, 2023, starting at Step 5 on the 2018-19 Non-Union Wage Schedule.

Offer the following certified individuals each a one-year contract for the supplemental position indicated, for the 2017-18 school year. His/her salary will be per the LCCTA Negotiated Agreement.

Luke Crozier- Jr. High Track Coach
Bryan Miller-Jr. High Track Coach

Offer the following non-certified individuals each a one-year contract for the supplemental position indicated, for the 2017-18 school year. His/her salary will be per the LCCTA Negotiated Agreement.

Tom Gerberich - (50%) Assistant Track Coach
Shawna Rauch- Jr. High Track Coach
Kara Estelle - (50%) Jr. High Track Coach

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Approve the amendment to the contract of Pat Parcher as presented and reimburse him for his share of SERS retirement from August 1, 2017 until March 1, 2018 as stipulated by SERS retirement guidelines as presented.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Weaver
Nays: None - Motion Carried

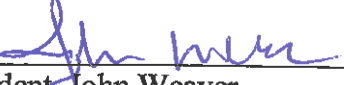
Board Members' Committee Reports

Policy Review Committee-Mr. Benson and Mr. Carter, reported that the Policy Committee had met on Thursday with Dr. Hug and they anticipate having policies ready for board approval at the March 19th board meeting.

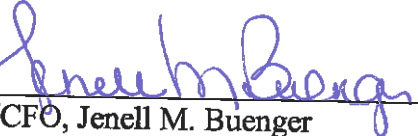
#22-18 Adjournment

It was moved by Mr. Spangler and seconded by Mr. Benson to adjourn the February 19, 2018 regular meeting of the Liberty Center Local Board of Education at 8:03 p.m.

VOTE: Ayes: Mr. Benson, Mrs. Zacharias, Mr. Carter, Mr. Spangler, Mr. Weaver
Nays: None – Motion Carried



President, John Weaver

ATTEST 

Treasurer/CFO, Jenell M. Buenger

