

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Organizational and Regular Board Meeting**  
**January 10, 2022**

The Liberty Center Local Board of Education met on Monday, January 10, 2022 at 6:46 p.m. in the Board Room for the purpose of reorganization of the Board of Education for calendar year 2022, as well as the regular January meeting.

The Treasurer administered the Oath of Office to re-elected Liberty Center School Board of Education members Mr. Neal Carter, Mr. John Weaver and Mrs. Andi Zacharias.

The Pledge of Allegiance was recited.

Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, and Mrs. Andrea Zacharias were in attendance.

**#1-22 Election of President**

President Pro Tempore, Mr. Spangler, declared nominations open for the office of President of the Board of Education for the calendar year 2022. Mr. Weaver nominated Mr. Carter. There were no other nominations. Mr. Spangler asked for a motion to close the nominations. The motion was made by Mr. Benson and seconded by Mrs. Zacharias. The vote to close nominations was unanimous with all members voting yes. Motion passed.

Vote for Mr. Carter to serve as President: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias

Mr. Carter was declared the 2022 Board President.

**#2-22 Election of Vice-President**

President Pro Tempore, Mr. Spangler, declared nominations open for the office of Vice-President of the Board of Education for the calendar year 2022. Mr. Benson nominated Mrs. Zacharias. There were no other nominations. Mr. Spangler asked for a motion to close the nominations. The motion was made by Mr. Weaver and seconded by Mr. Carter. The vote to close nominations was unanimous with all members voting yes. Motion passed.

Vote for Mrs. Zacharias to serve as Vice-President: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias.

Mrs. Zacharias was declared the 2022 Board Vice-President.

The Oath of Office was administered by Mrs. Buenger, Treasurer, to the newly elected President and Vice-President. Mr. Carter then took over the meeting as President.

**#3-22 Proposal to Establish Meeting Date and Time**

The motion was made by Mr. Benson and seconded by Mr. Weaver to establish the regular meeting date as the fourth Monday of each month at 7 p.m., except for December, in the Board Room. Below is a schedule of the meeting dates for 2022:

February 28<sup>th</sup>  
March 28<sup>th</sup>  
April 25<sup>th</sup>  
May 23<sup>rd</sup>

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Organizational and Regular Board Meeting**  
**January 10, 2022**

June 27<sup>th</sup>  
July 25<sup>th</sup>  
August 22<sup>nd</sup>  
September 26<sup>th</sup>  
October 24<sup>th</sup>  
November 28<sup>th</sup>  
December 19<sup>th</sup>

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson  
Nays: None – Motion Carried

**#4-22 Establish District Records Commission**

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board of Education’s District Records Commission shall be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**#5-22 Authorize the Treasurer to Request an Advance Tax Draw**

The motion was made by Mr. Benson and seconded by Mr. Weaver that the Treasurer is hereby authorized to request from the Henry County Auditor and Fulton County Auditor an advance draw of taxes during calendar year 2022 if and/or when necessary funds are available.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler  
Nays: None – Motion Carried

**#6-22 Establish Board Service Fund**

The motion was made by Mrs. Zacharias and seconded by Mr. Spangler that the Board establish a Service Fund for the Board of Education in the amount of \$8,000.00 for calendar year 2022.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None – Motion Carried

**#7-22 Approve Legal Firms**

The motion was made by Mr. Weaver and seconded by Mr. Benson that the Board approves the following legal firms for district legal services during calendar year 2022:

Ennis Britton Co. L.P.A.  
Plassman, Rupp, Hagans & Newton  
Squire Patton Boggs (US) L.L.P.  
O’Toole, McLaughlin, Dooley & Pecora Co., LLC

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias  
Nays: None – Motion Carried

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Organizational and Regular Board Meeting**  
**January 10, 2022**

**#8-22 Appoint Superintendent as Purchasing Agent**

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias to appoint Superintendent, Richie Peters, as the purchasing agent for the Liberty Center School District for calendar year 2022.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson  
Nays: None – Motion Carried

**#9-22 Authorize Superintendent to Enter Into Agreements**

The motion was made by Mr. Spangler and seconded by Mr. Weaver that the Superintendent, Richie Peters, be authorized to enter into collective and individual agreements with Ohio Colleges and Universities, on behalf of the Board of Education, for terms related to the College Credit Plus Program.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**#10-22 Authorize the Superintendent to Accept Resignations**

The motion was made by Mrs. Zacharias and seconded by Mr. Benson that the Board authorizes the Superintendent, Richie Peters, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler  
Nays: None – Motion Carried

**#11-22 Authorize the Superintendent to Offer Employment**

The motion was made by Mr. Weaver and seconded by Mrs. Zacharias that the Board authorizes the Superintendent, Richie Peters, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. The authorization shall remain in effect until withdrawn by formal action of this Board.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None – Motion Carried

**#12-22 Committee Appointments by the Board President for Calendar Year 2022**

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias to approve the following committee appointments for calendar year 2022:

Board Facilities Committee: Todd Spangler and Neal Carter

Board Policy Review Committee: Jeff Benson and Neal Carter

Board Student Achievement Liaisons: Todd Spangler and John Weaver

Board Legislative Liaison: John Weaver

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Organizational and Regular Board Meeting**  
**January 10, 2022**

Board Representative to L.C. Schools Education Foundation Board: Andi Zacharias  
Board Finance Committee: Jeff Benson and Andi Zacharias  
Board Representative to Board Bargaining Teams: Neal Carter

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias  
Nays: None – Motion Carried

**#13-22 Henry County Enterprise Zone Tax Incentive Review Council**

The motion was made by Mr. Weaver and seconded by Mr. Benson to approve Richie Peters, Superintendent, as the district's representative to the Henry County Enterprise Zone Tax Incentive Review Council (TIRC).

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson  
Nays: None – Motion Carried

**#14-22 Treasurer Pro Tempore in the Absence of the Treasurer**

The motion was made by Mrs. Zacharias and seconded by Mr. Weaver to appoint the Board Vice-President as the Treasurer Pro Tempore in the absence of the Treasurer.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**#15-22 Public Records Designee**

The motion was made by Mr. Spangler and seconded by Mr. Benson to appoint the Superintendent and/or Treasurer as a designee to attend public record access training required for Board members for each term of office.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler  
Nays: None – Motion Carried

The regular January meeting of the Liberty Center Schools Board of Education immediately followed the Organizational meeting with all board members still in attendance.

Mr. Pohlman recognized and commended fall sport athletes.

Mr. Peters recognized and thanked the Board for their dedication to Liberty Center Schools as part of Board Member Appreciation Month. He presented each board member with a certificate and acknowledged each of them for their years of service to the Liberty Center students and community.

**#16-22 Approve Minutes**

The motion was made by Mrs. Zacharias and seconded by Mr. Weaver to approve the minutes of the regular meeting held on December 20, 2021 of the Liberty Center Board of Education.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None – Motion Carried

**Treasurer's Report**

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Organizational and Regular Board Meeting**  
**January 10, 2022**

Mrs. Buenger reported on the regular monthly reports. She noted a few changes in investments. The bond account with UBS closed in December. This account was for the leftover funds from the K-12 project, which are being used for the current building projects. Additionally, a CD that came due in December was re-invested with Hamler State Bank at a rate of .4% for 12 months. She also highlighted the Budget to Actual Report is still on track for the year.

Mrs. Buenger explained the increase in the mileage reimbursement rate, which is set to the IRS rate. The rate increased from \$0.56 in 2021 to \$0.585 in 2022. She also explained the adoption of the Alternative Tax Budget, which is required to be submitted to the Henry County Auditor. This includes the Five-Year Forecast, a fund summary and a debt schedule. Lastly, Mrs. Buenger thanked all of the very generous donors.

**#17-22 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Benson and seconded by Mr. Spangler that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs. Actual

Approve the 2022 mileage rate at \$0.585 per mile for all non-union employees. All LCCTA and OAPSE members will receive mileage reimbursement at the current IRS rate of \$0.585 per mile. The Athletic mileage rate is set per the LCCTA Contract at \$0.32 per mile.

Adopt the Alternative Tax Budget Packet for Fiscal Year 2023 (July 1, 2022 through June 30, 2023) as shown and that this packet be submitted to the Henry County Budget Commission.

Approve the following donations:

State of Ohio	3,000 Gloves	
State of Ohio	2,000 Disposable Face Masks	
LC Athletic Boosters	Track Timing System	\$1,000.00
LC Athletic Boosters	Team Meals for State Cross Country	\$306.80
LC Athletic Boosters	Patches and Letters for Athletes	\$1,279.64
LC Athletic Boosters	Spanish Club – Spring Fundraiser	\$200.00

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None – Motion Carried

**Principals' Reports**

**Elementary**

Ms. Postl provided an update for the Elementary. There is currently a school fundraiser, with sign-ups through schoolstore.net with a school ID of 7541. The funds raised will help each elementary classroom. Ms. Postl

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Organizational and Regular Board Meeting**  
**January 10, 2022**

informed the Board the Amazing Shake competition will take place at the end of March for 3<sup>rd</sup> and 4<sup>th</sup> grade students. They will be assessed on the soft skills they have learned throughout the year. Lastly, Ms. Postl updated the Board on 3<sup>rd</sup> grade reading guarantee requirements. On December 14, 2021, Governor DeWine signed Senate Bill 229, which states students shall not be retained solely on their academic performance in reading for the 2021-22 school year unless the principal, reading teacher and parent agree the student is not prepared for 4<sup>th</sup> grade.

**Middle School**

Mr. Storrer provided an update for the Middle School. The following students were selected for a publication with a chance to win a \$500 prize: Quinn Bailey, Korah Eagleton, Aletha Fausnight, Addison Naveau, Collin Westrick, Kinzly Hollenbaugh, Levi Howe and Mackenzie Keller. Middle school students also participated in a fundraiser where students collected, wrapped and donated Christmas gifts to the House of Ruth. Lastly, Mr. Storrer informed the Board that both the Middle School BLT and PBIS Committees identified social emotional learning as the building's primary focus for next school year.

**High School**

Mr. Radwan highlighted events and activities in the High School, including academics, arts and athletics. ACT testing is scheduled for March 1, 2022. Delaney Krugh and Austin Legg were the top performers on the Americanism Test through the American Legion. Mr. Radwan also noted scheduling options for next school year are beginning to take shape and the career readiness platform, Naviance, will start at the end of the second semester.

Ash Brooks' "And the Ships Rolled In" artwork was recently featured by the Ohio Arts Council and is on display in the Ohio House of Representatives High School Art Exhibit at the State House in Columbus. The vocal department will be putting on a production of "Annie" on April 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup>. Lastly, the Pep Band will be playing at a few Varsity home games this winter.

The Scholar-Athlete information was recently released for the fall season. 101 Liberty Center High School students earned this award, meaning they are a Varsity letter winner and maintained a 3.3 GPA or greater throughout the season.

**Athletic Director's Report**

Mr. Pohlman reported winter sports are well underway. The gymnastics team has competed well, placing 3<sup>rd</sup> at the Snowflake Invitational and 2<sup>nd</sup> at the Beauty and the Beast in Findlay. Boys basketball is 5-4 overall and 1-0 in the league. Girls basketball is 8-4 overall and 2-0 in the league. Boys bowling is 6-2 overall and 4-2 in the league.

Mr. Pohlman informed the Board OHSAA will be sending participation invoices in March. The fee is \$50 per sponsored sport. The invoice will total \$950.

The Athletic Boosters will start the drawings for their winter raffle this week. They are also hosting their spring fundraiser "A Night at the Races" on March 26<sup>th</sup> at the American Legion in Napoleon.

**Superintendent's Report**

Mr. Peters informed the Board of discussions between the other Henry County Superintendents and Henry County Health Commissioner, Joy Ermie, on updated COVID policies and protocols in the schools. The goal is

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Organizational and Regular Board Meeting**  
**January 10, 2022**

to have a more realistic approach for contact tracing in a school setting. Additional information will be shared later this week.

**#18-22 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Benson, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve an Affiliation Agreement with Bowling Green State University to provide field experience for students enrolled in the College of Health and Human Services programs.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias  
Nays: None – Motion Carried

**#19-22 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias to board approve the Superintendent's Personnel Agenda items as follows:

Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2021-22 school year, to obtain substitute teachers and paraprofessionals.

Approve the following individuals as Substitute Teachers for the 2021-22 school year with the Non-Bachelors 1 Year Temporary License:

MacKenzie Arme  
Kelsey Crowe  
Rene Hadding  
Mallorie Hannon  
Erica Musshel

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson  
Nays: None – Motion Carried

**Old Business**

Mrs. Zacharias asked Mr. Pohlman about the process with the new drug screening process. Mr. Pohlman is working on drafting an MOU to provide oversight for the drug testing from Mercy.

Mrs. Zacharias asked Mr. Radwan about the Daddy-Daughter Dance. Mr. Radwan said 178 girls attended the Daddy-Daughter Dance in December. Mr. Peters, Mr. Carter and Mr. Spangler were all in attendance with their daughters.

Mr. Weaver briefly discussed the article in the Liberty Press regarding the voucher payments to charter schools. He noted the article explained how the voucher program negatively impacts public schools.

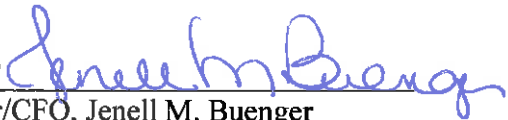
**#20-22 Adjournment**

It was moved by Mr. Weaver and seconded by Mr. Spangler to adjourn the January 10, 2022 organizational and regular meeting of the Liberty Center Local Board of Education at 7:26 p.m.

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Organizational and Regular Board Meeting**  
**January 10, 2022**

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
\_\_\_\_\_  
Treasurer/CFO, Jenell M. Buenger