

**AGENDA  
REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
Monday, June 30, 2016  
7:00 P.M.  
Little Theater**

**Student Recognition at 6:15 p.m. in the Little Theater followed by the Regular Meeting at 7:00 p.m.**

**Recognizing Students for their Service**

Our student recognition program defines students who exhibit the trait of service as, “Students receiving service recognition make voluntary contributions to our school and community without compensation. Service and volunteerism should be done with a positive and enthusiastic spirit with the intent of making our community better for everyone and the chance to help others.”  
**(List of Students)**

**Congratulating Ryan Demaline for placing Third in the Shot Put Competition at the Division III State Track and Field Championships.**

**Congratulating Olivia Kundo for placing Third in the 1600 Meter Race at the 2016 Division III State Track and Field Championships.**

**Congratulating the 4 x 200 Meter Relay Team of: Zachary Carpenter, Logen McCullough, Alec Myers, and Logan Smith for placing Seventh at the 2016 Division III State Track and Field Championships.**

**Congratulating Joel Studer for placing Eighth in the 3200 Meter Run at the Division III State Track and Field Championships.**

Student Achievement Liaisons: Mr. Bowers and Mr. Carter

**I. CALL TO ORDER/ROLL CALL**

Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_  
Mr. Bowers\_\_\_

**II. APPROVE MINUTES**

1. Move to accept the minutes of the regular meeting of the Liberty Center Board of Education held on May 16, 2016. **(Exhibit A)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_  
Mr. Bowers\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

### III. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS**

**File BDDH (also KD)**

All meetings of the Board and Board-appointed committees are open to the public. The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, while allowing for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

1. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.
2. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board of its conduct. The presiding officer shall be guided by the following rules:
  - A. Public participation shall be permitted only as indicated on the order of business in the Bylaws of this Board. People wishing to speak must sign in prior to the start of the meeting.
  - B. The Board requires that public participants be anyone having a legitimate interest in the action of the Board.
  - C. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each regular meeting.
  - D. Persons wishing to make comments or address questions to the Board may do so during the period provided for public participation and/or as permitted by the presiding officer, providing that this topic, has been brought to the attention of the appropriate staff member(s) and/or administrator(s) before being brought to the Board, or as may otherwise be permitted by the Board. If a specific response to a question is requested, that question/concern must be submitted in writing to the Board. The Board will not answer or respond to questions or concerns during the meeting, but will respond in a timely manner to those questions/concerns submitted in writing.
  - E. Persons wishing to make comments or address questions to the Board will be limited to three minutes. The Board may limit or extend, by majority vote, the total time during which public participation may occur at any particular meeting.
  - F. The presiding officer may:
    - 1) Prohibit public comments that are frivolous, repetitive, and/or harassing.

- 2) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant.
- 3) Request any individual to leave the meeting when that person does not observe reasonable decorum.
- 4) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting.
- 5) Call for a recess, or an adjournment to another time, when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

[Adoption date: February 28, 2011]

[Re-adoption date: November 19, 2012]

[Re-adoption date: July 21, 2014]

LEGAL REFS.: ORC [121.22\(C\)](#)

[3313.20\(A\)](#)

CROSS REFS.: [BCE](#), Board Committees

[BD](#), School Board Meetings

[BDDB](#), Agenda Format

[BDDC](#), Agenda Preparation and Dissemination

[BG](#), Board-Staff Communications (Also [GBD](#))

#### IV. IDEA Part B and Other Federal Program Monies Report- Mr. Cameron VanArsdalen

#### V. CFO/TREASURER'S REPORT/RECOMMENDATIONS

##### Treasurer's Report-Mrs. Jenell Buenger

##### Consent Items

1. Approve the financial reports, including the following: **(Exhibit B)**  
 Monthly Bank Reconciliation  
 FIN SUM  
 Check Register  
 Investment Report  
 Budget vs Actual
2. Accept the following Donations:  
 \$150.00 from the L.C. Athletic Boosters for State Golf  
 \$1820.00 from the L.C. Athletic Boosters for State Track
3. Approve the following Cafeteria prices for the 2016-17 school year:
 

Lunch-Grades K-8	\$2.70
Lunch-Grades 9-12	\$2.85
Lunch-Pk-12 reduced price	\$ .40
Milk-all grades	\$ .50
Lunch-Adult	\$3.25
Breakfast-PK-12	\$1.25
Breakfast- PK-12 reduced price	\$ .25
Breakfast-Adult	\$1.50

4. Approve the Liberty Center Public Library's 2017 proposed budget as presented. **(Exhibit C)**
5. Approve the 2016-17 preschool transportation rates, for typical preschoolers only, at \$80.00 per month.
6. Approve the FY17 temporary appropriations, including the general fund, at 75% of the FY16 appropriations, as shown. **(Exhibit D)**
7. Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$73,923. The policy will be in effect from July 1, 2016-June 30, 2017. **(Exhibit E)**
8. Approve the Jr./Sr. High School Fee list for the 2016-17 school year as presented. **(Exhibit F)**
9. Approve the 2016-17 school fees for all grades K-6 students at \$50.00 per student.
10. Approve the following 2016-17 Student Activity Budgets: **(Exhibit G)**
  - Track and Field Camp Fund
  - Art Club
  - Washington D.C. Trip
  - Boys' Basketball Fund
  - L.C. Middle School Student Council
  - L.C. Middle School
  - National Honor Society
  - Quiz Team
  - SADD/Stand for the Silent
  - Class of 2017
  - L.C. Elementary
  - Vocal Music
  - 6<sup>th</sup> Grade Class of 2023
  - High School Drama
  - Middle School Drama
  - Tiger Tales
11. Approve the Appropriations and Amended Certificate Increases as presented. **(Exhibit H)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_  
Mr. Bowers \_\_\_

## **VI. PRINCIPALS' REPORTS**

## **VII. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

**Superintendent's Report-Mr. Tod Hug**  
**Policy Services**

**2016-17 School District Calendar-** additional Teacher Professional Development days are scheduled for: Sept. 6, Oct. 10, Nov. 21, 2016 and Feb. 20, 2017

Facilities Report-Mr. Neal Carter and Mr. Todd Spangler

Consent Items

1. Approve the following handbooks for the 2016-17 school year:  
Elementary Student-Parent Handbook  
Middle Student Student-Parent Handbook  
High School Student-Parent Handbook
2. Approve the Memorandum of Understanding between the LCCTA and the administration changing the certified staff members' work day to begin at 7:35 a.m. and end at 3:05 p.m. **(Exhibit I)**
3. Approve the annual sixth grade trip to attend the Willson Outdoor Center, Bellefontaine, Ohio, from May 17-19, 2017. **(Exhibit J)**
4. Approve Marcus Myers as a part-time summer (2016) custodial employees at the hourly rate of \$8.10 per hour, with no benefits, beginning approximately June 1, 2016 through approximately August 19, 2016, pending completion of all necessary paperwork.
5. Approve the Educational Agreement with the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center, Stryker, Ohio. Beginning July 1, 2016 through June 30, 2017, at the cost of \$38.00 per student per week day, for Liberty Center students assigned to the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center (NWOJDT & RC). **(Exhibit K)**
6. Approve the agreement with Choice One Engineering to prepare the gravel parking lot addition for the cost of \$8,900.00. **(Exhibit L)**
7. Approve the High School and Junior High Cross Country Team Members, along with Coaches, to attend Camp Glenn, McCutchensville, Ohio from July 24-July 28, 2016. **(Exhibit M)**
8. Approve the contract renewal for a comprehensive membership with NWOET for 2016-17, at a cost of \$6,797.10 **(Exhibit N)**
9. Approve the Contract Amendment #1 to Energy Savings Performance Contract, which terminates the district's obligation to pay ESG for future measurement and verifications services. **(Exhibit O)**
10. Approve the Services Agreement between Henry County Hospital, Inc. and Holgate Local, Patrick Henry Local, and Liberty Center Local School Districts, beginning August 22, 2016 and continuing for one year, at a cost of \$81,274.24 to Liberty Center Local. **(Exhibit P)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_  
Mr. Bowers \_\_\_

## VIII. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

### Consent Items

1. Approve the following stipends for mentor teachers of college interns during the second semester of 2016. This money was received from Bowling Green State University and Liberty University to reimburse teachers.

Tracy Krueger	\$148.75	BGSU
Traci Chapman	\$70.00	BGSU
Patricia Hill	\$148.75	BGSU
Kathy Bishop	\$148.75	BGSU
Patrick O'Dwyer	\$148.75	BGSU
Nettie Rose	\$200.00	Liberty University
  
2. Approve the resignation of Kelsey Guthrie, Intervention Specialist Teacher, effective at the end of the 2015-16 school year.
  
3. Approve Brittany Wolpert, Intervention Specialist, as a summer tutor at the LCCTA tutor rate of \$20.00 per hour, for a maximum of 28 hours.
  
4. Whereas the Board of Education has offered and advertised the following supplemental positions per ORC. 3313.53, and received no interested or qualified licensed employees, move to employ the following non-certified persons on supplemental contracts as indicated below for the 2016-2017 school year with pay as stipulated in the collective bargaining agreement:
  - Chris Righi – Football Assistant/JV Coach
  - Nick Miller – Football Assistant/JV Coach
  - Dan Clendenin – Football Freshman Coach
  - Josh Drain-Football Freshman Coach
  - Matt Furko – Football Jr. High Coach
  - James Whitmire – Football Jr. High Coach
  - Terry Miller – Football Jr. High Coach
  - Clarence Weirauch-J.V. Volleyball Coach
  - Stephanie Sharpe-Freshman Volleyball Coach
  - Shawna Rauch-Assistant Cross Country Coach
  - Greg Badenhop-Head Boys' Basketball Coach
  - Jesse Miller-Assistant Boys' Basketball Coach
  - Kyle Kanuckel-Reserve Boys' Basketball Coach
  - Kyle Pieracini-8<sup>th</sup> Grade Boys' Basketball Coach
  - Ryan Zeiter-7<sup>th</sup> Grade Boys' Basketball Coach
  - Angi Chapa-8<sup>th</sup> Grade Girls' Basketball Coach
  - Troy Westhoven-Head Wrestling Coach
  - Shelley Davis-Varsity Cheerleader Advisor (Football)
  - Sue Irving-Varsity Cheerleader Advisor (Basketball)
  - Kitty Spradlin-Freshman/Reserve Cheerleader Advisor
  - Scott Lange-Girls' Head Bowling Coach
  - Bruce Engler-Boys' Head Bowling Coach
  - Bill Strauss-Boys' Head Soccer Coach

Dave Busick-Head Girls' Soccer Coach  
Chad Ball-Assistant Girls' Soccer Coach (50%)  
Colleen Roth-Assistant Girls' Soccer Coach (50%)  
Linnea Mack-Varsity Wrestlerette Advisor

5. Offer the following certified individuals each a one-year contract for the supplemental position indicated, for the 2016-17 school year. His/her salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:  
Rex Lingruen-Head Football Coach  
Brooke Majewski-Jr. High Volleyball Coach  
Hillary McBride-Jr. High Volleyball Coach  
Tim Atkinson-Head Cross Country Coach  
Kaylene Atkinson-Jr. High Cross Country Coach  
Chris Zacharias-Head Golf Coach  
Tim Davis-Head Girls' Basketball Coach  
Kaitlyn Rohrs-Assistant Girls' Basketball Coach  
Chris Zacharias-Reserve Girls' Basketball Coach  
Casey Mohler-7<sup>th</sup> Grade Girls' Basketball Coach  
Luke Hutchinson-Assistant Boys' Soccer Coach
  
6. Approve the following individuals as volunteers to the sport indicated for the 2016-17 school year, contingent upon completion of all necessary paperwork:  
Ron Brogan - Football  
Carl Carter – Football  
Dan Conrad-Football  
Scott Barrett-Football  
Brian Miller-Football  
Bryan Hefflinger - Football  
Kenzy Kern – Football  
Ken Barnes-Cross Country  
Tom Gerberich-Cross Country  
Scott Slee-Boys' Basketball  
Seth Atkinson-Boys' Basketball  
Nick Pieracini-Boys' Basketball  
Darren Estelle-Boys' Basketball  
Kurt Rohrs-Girls' Basketball  
Janea Elling-Cheerleaders  
Liz Spangler-Cheerleaders  
Bob Reimund-Boys' Soccer  
Rick Roell-Girls' Soccer  
Ali Busick-Girls' Soccer
  
7. Approve the following certified individuals as summer school tutors for the 2016 High School Summer School program, at the hourly rate indicated, for a maximum of 30 hours each. Any additional hours must be approved by the building principal.  
Brett Green - \$20.00 per hour  
Hillary McBride - \$16.05 per hour

8. Offer Luke Hutchinson a one-year probationary contract, as a classroom teacher (Middle School Social Studies), beginning at Bachelor's, Step 2 on the LCCTA Salary Schedule, effective at the beginning of the 2016-17 school year.
9. Accept the resignation of Luke Hutchinson, paraprofessional, at the end of the 2015-16 school year.
10. Approve Brittany Wolpert and Lauren (Fairchild) Carl, Intervention Specialist Teachers, for credit recovery tutoring at the LEC, at the rate of \$25.00 per hour, for a maximum of 60 hours between them. Their salaries will be paid out of a Neglected Funds Grant.
11. Retroactively move Terry Miller, bus driver, to step 3 on the OAPSE bus driver salary schedule for the 2015-16 school year. (Per an error in the OAPSE Negotiated Agreement, he was placed on the wrong step when he was rehired in Sept. 2015).
12. Offer Melissa Zenz a one-year limited contract as a classroom teacher (Intervention Specialist) for the 2016-17 school year. Her placement on the salary schedule is at Bachelor's, Step 0. Salary and benefits will be per the LCCTA Negotiated Agreement.
13. Offer Lori Giesige a one-year limited contract as a classroom teacher (Intervention Specialist) for the 2016-17 school year. Her placement on the salary schedule is at Master's +15, Step 10. Salary and benefits will be per the LCCTA Negotiated Agreement.
14. Offer Janette Cooper a one-year limited contract as a classroom teacher (Spanish) for the 2016-17 school year. Her placement on the salary schedule is at Bachelor's, Step 0. Salary and benefits will be per the LCCTA Negotiated Agreement.
15. Offer Kimberly Kamelesky a three -year, 220- day contract as the Director of Special Education, beginning August 1, 2016 and ending on July 31, 2019. She will start at Step 3, \$73,824.00, on the 2016-17 Administrative Salary Schedule. Insurances, leaves of absence and holidays are per Board Policies.
16. Approve the following changes to Cameron Van Arsdalen's current employment contract to reflect changes in his responsibilities for the 2016-17 school year. Beginning August 1, 2016, he will move to a 204- day contract and his salary will be adjusted to \$40,000 per year (currently he has a 220 day contract with a \$64,500. salary).
17. Approve the following certified individuals extended day contracts for the 2016-17 school year as follows:
  - Nick Riley-20 Days
  - Pam Righi-9 Days
  - Kaitlyn Goble-19 Days
  - Shelley Ahleman-19 Days
  - Tyler Short-35 Days (including the allotted days in the 5<sup>th</sup> Quarter Grant, if applicable)
18. Approve the following elementary teachers for eight hours of pay each, at the LCCTA Tutor rate of \$20.00 per hour, for work performed outside of the classroom on Orton-Gillingham:
  - Kathy Bishop



Patty Hill  
Abbey Lamb  
Kim Rettig  
Sarah Feehan  
Brooke Keefer  
Kara Kellermeier  
Meggin Radlinski  
Kaylene Atkinson  
Stephanie Echler  
Dianna Szabo  
Jodi Biederstedt

19. Offer Brandy Lehnus a contract as a School Psychologist of \$40.50 per hour, beginning August 1, 2016 through June 30, 2017, with hours approved by the Director of Special Education.
20. Accept the resignation of Krysteena Brown-Lawrence, classroom teacher, effective August 21, 2016.
21. Approve the athletic ticket takers pay, per the schedule presented, as well as approve the Dean of Student Activities to hire event help as needed. **(Exhibit Q)**
22. Offer Kristin Bauman, Accounts Payable Specialist, a three-year limited contract beginning July 1, 2016 through June 30, 2019, starting at step 4 on the Non-union Wage Schedule for the 2016-17 school year. All insurance, leaves of absences, vacation and holidays will be per board policy.
23. Offer Janice Freeman, Assistant Treasurer/Payroll, a three-year limited contract beginning July 1, 2016 through June 30, 2019, starting at step 4 on the Non-union Wage Schedule for the 2016-17 school year. All insurance, leaves of absences, vacation and holidays will be per board policy.
24. Offer \_\_\_\_\_ a one-year probationary contract as an Educational Aide for the 2016-17 school year. His/her salary will be at step \_\_\_\_\_ per the OPASE Negotiated Agreement's Intervention & Educational Aide Salary Schedule. All benefits will be per the OPASE Negotiated Agreement.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_  
Mr. Bowers \_\_\_

#### **IX. Approve Payment**

Approve a \$500.00 payment to Stacy Bowers for teaching the 2016 Defiance Summer Honors Academy the week of June 13, 2016. Payment was already received from the NwOESC.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Roll call: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_  
Mr. Bowers \_\_\_

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**XII. BOARD MEMBERS' COMMITTEE REPORTS**

**XIII. EXECUTIVE SESSION**

The Board entered Executive Session at \_\_\_\_\_ p.m. for the purpose of \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_  
Mr. Bowers \_\_\_

Returned from Executive Session at \_\_\_\_\_ p.m.

**XIV. ADJOURNMENT**

Move to adjourn the June 30, 2016 regular meeting of  
the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_  
Mr. Bowers \_\_\_