

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Grants Finance, Rm. 510W EB
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
 FEDERAL OR STATE PROJECT
 FS-10-F Long Form (03/15)**

☐ = Required Field

Local Agency Information

Funding Source:	ARP - ESSER	
Report Prepared By:	Michelle Mattice	
Agency Name:	Windham Ashland Jewett CSD	
Mailing Address:	P.O. Box 429	
	Street	
	Windham	NY 12496
	City	State Zip Code
Telephone # of Report Preparer:	518-734-4229	County: Greene
E-mail Address:	mmattice@wajcs.org	

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.



SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$361,454
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Mattice, Lisa	4th Grade Teacher	9/1/22-6/30/24	\$40,000
Kammerer, Dona	5th Grade Teacher	9/1/22-6/30/24	\$70,000
Higgins, Jennifer	6th Grade Teacher	9/1/22-6/30/24	\$95,453
Baldner, Nicole	Elementary Guidance Counselor	9/1/22-6/30/24	\$57,418
Kubicek, Sasha	ELL Teacher	10/2/23-6/30/24	\$53,333
Lashua, Cathleen	1st Grade Teacher	9/1/23-6/30/24	\$45,250

SALARIES FOR SUPPORT STAFF			
Subtotal - Code 16			\$100,000
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Selner, Tracy	Registered Nurse	9/1/22-6/30/24	\$100,000

PURCHASED SERVICES			
Subtotal - Code 40			\$3,747
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
8/12/21	PEAR Assessments	50859	\$2,924
9/9/21	PEAR Assessments	50963	\$823

PURCHASED SERVICES WITH BOCES			
Subtotal - Code 49			\$26,667
Encumbrance Date	Name of BOCES	Check or Journal Entry #	Amount Expended
11/10/22	ONC Boces	JE51	\$26,667

FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$361,454
Support Staff Salaries	16	\$100,000
Purchased Services	40	\$3,747
Supplies and Materials	45	
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	\$26,667
Minor Remodeling	30	
Equipment	20	
Grand Total		\$491,868

LOCAL AGENCY INFORMATION

Agency Code:	191401040000		
Project #:	5880-21-1060		
Contract #:			
Agency Name:	Windham Ashland Jewett CSD		
Funding Dates:	3/13/2020	TO	9/30/2024
Approved Budget Total:	\$ 491,868		

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)

6/24/24

Date

Signature

John Wiktoriko - Superintendent

Name and Title of Chief Administrative Officer

FOR DEPARTMENT USE ONLY

<u>Fiscal Year</u>	<u>Amt Expended</u>	<u>Final Payment</u>	<u>Line #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Voucher # _____		Final Payment _____	

Finance: Logged _____ Approved _____ MIR _____

CF121
 ENTRY DATE 07/05/24
 PROJECT 5880211060
 SED CODE 191401040000
 NYC DOC #

GRANTS FINANCE
 PROJECT STATUS REPORT
 ARP ESSER 3
 WINDHAM-ASHLAND-JEWETT CSD

RUN DATE 07/05/24

BUDGET DETAIL INFORMATION			
PROF SALARY	15	361,454.00	BEGIN DATE 03/13/20
NON PROF SALARY	16	100,000.00	END DATE 09/30/24
PURCH SERVICES	40	3,747.00	AMENDMENT # 001
SUPP & MATERIAL	45	0.00	CONTRACT #
TRAVEL EXPENSE	46	0.00	STOP DATE
EMP BENEFITS	80	0.00	REFUND CHECK #
INDIRECT COST	90	0.00	IND COST RATE 11.1
BOCES SERVICES	49	26,667.00	INT ELIG N
REMODELING	30	0.00	
EQUIPMENT	20	0.00	

BUDGET SUMMARY INFORMATION			
FUNDYEAR	BUDGET SPLITS	PAID TO DATE	OUTSTANDING ENC
588021	491,868.00	491,868.00	0.00
588020	0.00	0.00	0.00
588019	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
TOTAL	491,868.00	491,868.00	0.00

LOG AND CONTRACT DATES			
	RECEIVED	ENTERED	APPROVED
BUDGET	03/17/22	03/21/22	CONTRACT
INTERIM			
FINAL	06/28/24	07/05/24	

CASH DETAIL										
ENTRY	DOC #	TRANS	ENC	RPT	LINE	AMOUNT	FUNDYR	MIR	PD DT	STAT
032222	566970F	INIT	000	03/22	01	49,186.00	588021	031722		PAID
011723	594537F	PAY	000	12/22	02	51,598.00	588021	011723		PAID
051023	605013F	PAY	000	04/23	03	66,048.00	588021	051023		PAID
071023	609915F	PAY	000	06/23	04	27,108.00	588021	070523		PAID
121123	624852F	PAY	000	11/23	05	81,035.00	588021	121123		PAID
031324	633926F	PAY	000	03/24	06	146,944.00	588021	031224		PAID
070524	642361F	FINAL	000	07/24	07	69,949.00	588021	070524		ENT

THIS FINAL EXPENDITURE REPORT HAS BEEN PROCESSED BY THE NEW YORK STATE EDUCATION DEPARTMENT. THIS SUMMARY REPLACES THE SIGNED COPY.