# elsinboro township board of education file code 6114

## Salem, New Jersey

### Regulation

EMERGENCY CLOSING

The superintendent shall review/update annually the plans for evacuation of buildings and for the safeguarding of human life and property.

The superintendent shall notify the board president or vice president, board secretary/school business official and the proper local authorities of any emergency.

The superintendent shall oversee development of the district-wide program for emergencies. The program shall provide for:

A. Cooperation with local government agencies in developing and carrying out a community disaster plan;

B. As much protection as possible for children at school and on their way to and from school.

C. Training in individual self-protection and survival techniques for pupils and staff;

D. Necessary training and instruction for pupils and staff so that the school emergency plan may be carried out with the greatest possible speed and safety.

Fire Drills and Homeland Security Drills

Fire drills shall be held at least once each month for all pupils. There shall also be at least one homeland security drill per month.

The superintendent may order a modification of the fire drills so that they may take the form of indoor drills or of rapid dismissals with outdoor clothing when low temperatures prevail.

A written statement of procedures and instructions for fire drills and homeland security drills shall be formulated by the superintendent and disseminated to all staff.

Instruction in fire prevention shall be given and emphasized in appropriate courses in the curriculum of the school. The homeland security drill will be an exercise to respond to an emergency situation such as a non-fire evacuation, lockdown, bomb threat or active shooter situation that is similar in duration to a fire drill.

Emergency Closing, Delayed Openings

The superintendent is authorized by the board to close the schools, open them late or dismiss them early in hazardous weather or in other extraordinary circumstances that might endanger the health or safety of pupils or school employees.

Each year, parents/guardians, pupils, and staff members shall be informed in advance of how they shall be notified in the event of an emergency closing. Parents/guardians shall be required to make alternative arrangements for their children in case no one is home to receive the child after an unscheduled early closing.

Bus Drills – Emergency Evacuation Drills

School shall organize and conduct emergency exit drills at least twice within the school year for all pupils who ride school buses. As the school bus driver is an integral part of the procedure, it is mandatory that he/she participates.

Drills shall be conducted on school property and be supervised by the superintendent/designee.

Bomb Scares

The buildings shall be evacuated as per established procedures. Staff shall follow the procedures established by the superintendent to deal with such emergencies.

Nuclear Generating Station – Artificial Island – Emergency Response Plan

A portion of Salem County may be affected in the event of a problem at the Artificial Island Nuclear Generating Station. While it is highly unlikely that a plant condition could warrant protective actions, it is wise that the residents of Elsinboro Township be trained and prepared for that remote possibility.

In the event of an emergency, the first action may be in-place protection/sheltering. Students will remain indoors to reduce or eliminate exposure to radiation. If the plant condition continues, long before the public is in danger, an evacuation will be ordered. Specific plans will be developed for transportation, routes, drivers, etc. necessary to remove school children to safe locations.

The children registered in the Elsinboro Township School will be transferred, with adult supervision to the Woodstown High School in Woodstown, where they will be registered and cared for until the parents/guardians arrive to pick them up and reunite the family.

The school emergency plan will be carried out with the greatest possible speed and safety. If a problem occurs, the degree of emergency will be classified as follows:

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| **Emergency Category** | **Plant Condition** | **Public Response** |
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| Notification of Unusual Event | Off-normal situation - Example: Worker injury or minor repairs. No release expected. | Requires no action |
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| Alert | May affect plant safety – Example: instrument problems or a developing tornado. Off-site release not probable. | Requires no action |
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| Site Area | Equipment failure, such as a pump or affecting safety systems. Potential for release. | Public protective actions will be directed after accident assessment. May range from take shelter (remain indoors without ventilation) to evacuation (movement of public out of affected area). |
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| General Emergency | Significant of radioactive or inert gases may occur. | Public protective actions will be directed after accident assessment. May range from take shelter (remain indoors without ventilation) to evacuation (movement of public out of affected area). |

Adopted: August 10, 2009

Revised: June 14 , 2010, January 6, 2020

NJSBA Review/Update: May 2022

Readopted: