

REGULAR BOARD MEETING June 12, 2023 (Monday, June 12, 2023)*Generated by Natasha Kotowicz on Tuesday, June 13, 2023***Opening**

Procedural:Call to Order 6pm.

In Attendance: Nikki Peterson-Chair; Sally Roller-Vice Chair; Jordan Johnson-Director;Marshall Westberg-Director, Darby Boe Treasurer, Ashley Reinier- Director.

Absent: Mark Jones-Clerk;

Procedural:Pledge of Allegiance was spoke.

Discussion:Open Forum no one spoke.

Approval of Minutes

Action, Minutes:Approval of Minutes - Regular Meeting Monday, May 8, 2023

Recommended Action: Motion by:Westberg Second by:Roller

to approve minutes from Regular Meeting Monday, May 8, 2023 and Special Meeting Monday, May 22, 2023

Motion Carried

Approval of Agenda

Action, Procedural:Approval of Agenda

Recommended Action: Motion by: Roller Second by: Johnson to approve the agenda as presented or amended to include the following:

1. 9.1 ICON & DONLAR MOVED UP ON AGENDA

Motion Carried

Approval of Finances

Action, Reports:Approval of Finances

Recommended Action: Motion by:Boe Second by:Reinier to approve payment of the Bremer Credit Card in the amount of \$12,605.27; bills in the amount of \$257,362.89, checks #75021-75141; wires in the amount of \$593,693.35; payroll in the amount of \$814,896.32; and student activity report.

Motion Carried

Enrollment

Information, Reports:2022/23 Student Enrollment K-6 313; 7-12 226; Total 539

Reports*Reports:High School Principal Report*

Monday, 6.12.2023

Staffing

1. High School Staffing Needs for 23/24 school year & beyond
 - a. Recommending the hiring of Head Cheerleading Coach Tamara Diaz
 - b. Advertising for all 23/24 positions currently held by Tier 1, Tier 2 or teachers in an OFP
 - c. Math Teacher
 - d. Trade and Industry Teacher
 - e. Assistant Football Coach
 - f. Assistant Girls Basketball Coach

Events/Meetings

1. This summer
 - a. HS Handbook
 - b. HS QET
 - c. WBWF/Curriculum
- Great Things at WAO High School the Past Month

1. Graduation
2. Scholarship Night
3. 6th-12th Grade Band & Choir Concerts
4. Girls True Team Track won Section 8A meet and placed 5th at the state meet
5. Mock Senior Interviews
6. 6th Grade Trip
7. Community Service Day
8. Athletic Banquet & Fine Arts Awards
9. Students of the Quarter for Quarter 4
 - a. Grades 6-8 Olivia Winge
 - b. Grades 9-11 Chandler Stroble

- c. Grade 12 Nate Sedlacek
- 10. Staff of the Quarter for Quarter 4 Mary Stanislawski
- 11. Finished a great school year 2
- 12. State Track Participants
 - a. Tyson Mortimer 3rd Pole Vault
 - b. Nathan Sedlacek 14th 400
 - c. Hannah Pederson 2nd 300 Hurdles & 8th Triple Jump
 - d. Eva Langen 16th Long Jump
 - e. Annika Adolphson 13th 400
 - f. Ayla Woinarowicz, Natalie Peterson, Jorie Miska, Annie Peterson 14th 4x800 relay

Upcoming

1. Summer School June 12 through June 29 Monday through Thursday, 8:30-11:30 AM
 - a. Will not meet on Monday, June 19
 - b. Grades 6-8 for Skill building in math & reading
 - c. Grades 9-11 for Credits
2. Big Gym closed June 29 through July 7
3. MSHSL No contact period July 1 through July 7
4. FCCLA Nationals July 2 through July 7

Reports:Elementary Principal Report

June 12th, 2023 School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- End of the school celebrations:
 - Elementary Staff Member of the Quarter - Betty DuBore
 - Elementary Fusion Track & Field Day - MANY records were broken - thank you to our PhyEd staff, teachers, a support staff
 - EMS Day - Thank you to North Valley Health Center, Marshall County Sheriff's Office, Warren Volunteer Fire, Sanford Airmed
 - 5th Grade Graduation - Thanks to Mrs. Vigen, Mrs. Johnson, Ms.Becks, Amanda, Maintenance Staff, and Mrs. Peterson - 5th-grade families and our WAO Elementary family!
- Elementary Summer School in full swing - 18 students in June | 11 students in August + 2 ESY students in August
- Summer Adventures Program - Community Ed. - Great opportunity for families & kids!
- The summer meal program is going great with free breakfast and lunch for all children all summer long.
- Principal Johnson June PD
 - New Literacy Standards + READ Act (NEW legislation around literacy in MN)
 - Feedback Training - Teacher/Staff evaluation centered around a relationship-centered approach, evidence use, differentiated questioning, and leading to action were the key themes
- ADSIS Grant (Alternative Delivery of Specialized Instructional Services)
 - Special Education dollars meant to proactively intervene and support students
 - Reading & Math Intervention - \$304,000 per year for two years.
 - <https://education.mn.gov/MDE/dse/sped/ADSIS/>
 - Support representative and financial representative assigned to use
 - Once we know more we will share more!

Staffing

- Seeking the following positions for the 23/24 school year:
 - 1st Grade Classroom Teacher
 - Full-time Paraprofessionals
 - Subs - Teachers & Paraprofessionals
- Recommended Hires 23/24 school year:
 - Mike Palm - 2nd Grade Teacher
 - Kayla Grandstrand - Paraprofessional
 - Kayla Benson - Paraprofessional
- Resignations:
 - Morgan Bartels - Paraprofessional - THANK YOU!

Upcoming Dates of Importance

June 12th-June 29th - Summer School June Session | M-TH | 8:00-11:30 AM
 June 19th - Juneteenth - NO SUMMER SCHOOL | NO SUMMER ADVENTURES | NO SCHOOL FOOD PROGRAM
 July 10th - WAO School Board Meeting @ 7:00 PM
 July 31st-August 17th - WAO Elementary Summer School Session #2 (M-Th | 8:00-11:30 AM)
 August 1st - Elementary QET Meeting @ 9:00 AM (will meet again August 3rd @ 9AM if more time is needed)
 August 2nd - Mrs. Johnson in Bemidji for MESPA Discipline PD - Focused on new legislation
 August 3rd - District QET @ 1:00 PM
 August 7th - WAO School Board Work Session @ 7:00 PM
 August 9th - World's Best Workforce/Curriculum Committee Meetin @ 1:00 PM
 August 14th - WAO School Board Meetin @ 7:00 PM
 August 16th - WAO Registration Day
 August 29th-September 1st - WAO 23/24 Staff Inservice
 August 30th - Open House (Time TBD)

Reports:Superintendent Report

Finance & Facilities

- a. Budget 23/24 - not finished yet
 - working on finalizing anticipated revenue & exp. w/Natasha

- schedule Special board mtg. in June to approve
 - recommend the week of June 26-30
- b. Modular classroom update
 - Supplemental building plan review has been approved (June 8)
 - Satellite Shelters to begin interior re-construction in near future
 - State inspection prior to & after work is completed
- c. Juneteenth
 - Federal holiday commemorating the emancipation of enslaved African Americans
 - MSBA guidance = treat as July 4 - no school business conducted
- d. Facilities Use policy & document review
 - June summer work with admin. & activities staff
- e. Custodian position/opening
 - Interviewed last week - 4 candidates
 - Recommendation to Facilities Committee - this Thurs. Mtg.
 - Hire July Board mtg.

Community & Family Growth and Engagement

f. District QET - staff survey meeting - Aug. 3 @ 1:00 pm (Goal: Increase communication districtwide)

Staff & Student Growth, Achievement, and Support

- g. Staff summer work - District WBWF committee, student handbook, Drug Free awareness program, opiate antagonist legislation, etc.
- h. Positions openings 23/24
 - Elementary: classroom
 - High School: math, industry & trades, full-year sub.
- i. New legislation items for schools
 - Administration work in June & action summary in July
- j. Staff negotiations work begins this summer

Reports: Board Committees

Board committees will report on their most recent and upcoming activities.

Negotiations-

Community Education-

Curriculum-

Technology-

Education Foundation-

Facilities-

Financial-

Policy-

Quality Education Team **QET**-

Reports: Activities Report-NA

Policy Reading

Information: First Reading of WAO District Policies

[507.23.01 - Corporal Punishment](#)

[508.23.01 - Extended School Year for Certain Students with IEPs](#)

[509.23.01 - Enrollment of Non-Resident Students](#)

[State & National Competitions policy](#)

Information: Second Reading of WAO District Policies

[504.23.01 - Student Dress and Appearance](#)

Action: Adoption of WAO District Policies

Recommended Action: Motion by: Westberg Second by: Roller

to approve 505.23.01 - Distribution of Non School Materials

505.23.01 - Distribution of Non School Materials

Roller Call

Boe- aye

Reinier- aye

Roller- aye

Peterson-aye

Westberg-aye

Johnson- aye

Jones was absent for vote.

Motion Carried.

Personnel

Action, Procedural:Resignation - Donald Balmer - Asst. Softball Coach

Recommended Action: Motion by:Boe Second by:Roller to accept the resignation of Fusion Assistant Softball Coach, Donald Balmer.

Motion Carried

Action:Resignation - Morgan Bartels - Paraprofessional

Recommended Action: Motion by: Westberg Second by: Reinier to accept the resignation of Elementary Paraprofessional, Morgan Bartels.

Motion Carried.

Action:Hire - Mike Palm - 2nd Grade Teacher

Recommended Action: Motion by:Johnson Second by:Boe to hire Mike Palm as Second Grade Teacher at BA Step 14 for the 23/24 school year. Motion Carried

Action:Hire - Tamara Diaz - Cheerleading Advisor

Recommended Action: Motion by:Roller Second by: Reinier to hire Tamara Diaz as Cheerleading Advisor at 3.5% of the base salary.

Motion Carried

Action:Hire - Kayla Grandstrand - Elementary Paraprofessional

Recommended Action: Motion by: Boe Second by: Roller to hire Kayla Grandstrand as Elementary Paraprofessional at Step 3 training for the 23/24 school year. Motion Carried

Action:Hire - Kayla Benson - Elementary Paraprofessional

Recommended Action: Motion by:Westberg Second by: Boe to hire Kayla Benson as Elementary Paraprofessional at Step 10 training for the 23/24 school year. Motion Carried

Action:Hire - Summer Food Program Staff

Recommended Action: Motion by:Roller Second by: Reinier to hire the following summer kitchen staff Katie Bolton at \$17.50/hr.; Gwen Salmon at \$15.50/hr. Motion Carried.

Recommend to hire the following staff:

kitchen staff

Katie Bolton at \$17.50/hr.

Gwen Salmon at \$15.50/hr.

Action:Hire - Summer Adventures Staff

Recommended Action: Motion by:Boe Second by: Westberg to hire the following staff: 7 teachers, 6 student helpers. Motion Carried

Recommend to hire the following staff:

1 director

Michelle Boroski - at \$20.50/hr.

7 teachers

(Hire one additional teacher for summer of '23)

Kia Maurstad at \$17.50/hr.

Miranda Knoll at \$17.50/hr

Priscilla Berlanga at \$17.50/hr.

Sarah Finseth at \$17.50/hr.

Madeline Swanson at \$17.50/hr.

Dusty Engkvist at \$17.00/hr.

Zoe Berndt at \$17.00/hr.

6 student helpers

(Hire 2 additional student helpers for summer of '23)

Danielle Michalski at \$12.50/hr.

Hannah Pederson at \$12.50/hr.

Erin Michalski at \$12.50/hr.

Tatiana Wright at \$12.50/hr.

Jorie Miska at \$12.00/hr.

Mya LaBine at \$12.00/hr.

Action:Hire - Summer Recreation Staff

Recommended Action: Motion by:Roller Second by:Reinier to hire the following staff for Summer Recreation: Motion Carried

Recommend to hire the following staff:

1 director

Zach Stene at \$20.50/hr.

1 assistant

Mason Wang at \$20.00/hr.

1 helper

Jackson Woinarowicz at \$17.50/hr.

1. Weight Room-

Hunter Steer at \$17.50

Action: Hire - Elementary Summer School Staff

Recommended Action: Motion by: Boe Second by: Roller to hire the following staff for Elementary Summer School Staff: Motion Carried

Recommend to hire the following staff:

3 teachers

JoAnne Ranstrom at \$28.50/hr.

MiChelle Nybo at \$25.00/hr.

Tom Crummy at \$25.00/hr. (June only)

4 paraprofessionals

Miranda Knoll at \$17.00/hr.

Kaylie Hoeft at \$17.00/hr.

Jaime Bakken at \$17.00/hr.

Gabbie Delacruz at \$17.00/hr. (June only)

Action:Hire - High School Summer School Staff

Recommended Action: Motion by:Westberg Second by:Roller to hire the following staff High School Summer School: Motion Carried

Recommend to hire the following staff:

Grades 6-8

Jennifer Pageler at \$25.00/hr.

Sarah Finseth-Para Support at \$17.00/hr.

Grade 9

Molly Fridstrom at \$25.00/hr.

Grade 10

Tamara Diaz at \$25.00/hr.

Grade 11-12
Beth Murray at \$25.00/hr.

Grades 9-12 Special Education Students
Heather Moreno at \$25.00/hr.

Grades 9-12 Para Support
Zoe Berndt at \$17.00/hr.

Action:Hire - Ethan Ellerbusch - summer Tech. aide

Recommended Action: Motion by:Boe Second by:Johnson to recommend the hire of Ethan Ellerbusch as summer Technology aide at \$10.83/hr. for 4 days per week. Motion Carried

District Business

Discussion:discussion - ICON & Donlar construction priorities & costs

Allie Stevens joined via zoom- started with review of the survey. The survey covered the scope of the project and cost. Areas that could be reduced or eliminated from the scope to bring the budget down.

Tyler Lawry joined via zoom- reviewed the cost of each area.

Todd Blixt was present to answer questions from the board. Discussion was held between the board, ICON, and Donlar on cost of project vs availability of bond funds. One concern that was asked by board member Westberg- will ICON's fee change with the increase of cost of project. Todd said that it would not increase, it would remain the same based on the original percent of the referendum bond amount.

Action:FY24 Budget

Recommended Action: Motion by: Second by:
died lack of motion.

Action:Commercial Insurance for FY24

Recommended Action: Motion by:Boe Second by:Johnson Recommend the Commercial Insurance quote from North Risk Partners with EMC Insurance for property, general liability, auto, cyber liability, crime, linebacker, umbrella, and workers compensation for \$90,043.71
Motion Carried.

Action: Milk for FY24

Recommended Action: Motion by:Westberg Second by:Roller
to award milk bid to Cass Clay Creamery.
Motion Carried.

Action:Declare surplus - Bus #1

Recommended Action: Motion by:Boe Second by: Johnson to declare Bus #1 surplus and sell at the current scrap value price of \$800. Motion Carried

Important Dates

Information:Communication & Events

June

12 - Regular School Board mtg. @ 6:00 pm

14 - Negotiations committee mtg. @ 6:30 am

15 - Facilities Committee mtg. @ 7:00 am

19 - Juneteenth (holiday) - no school business conducted

21 - WAO Ed. Foundation mtg. @ 5:30 pm

Adjourn

Action: Adjourn. Next Regular Meeting will be July 10, 2023 at 7:00 pm in the H.S. Multipurpose room.

Recommended Action: motion by:Boe second by:Reinier to adjourn at 8:43pm.