

The Regular monthly board meeting of the Minerva Central School Board of Education held on Thursday, August 13, 2026 was called to order by President Nellie R. Halloran at 6:35 pm.

Present: Ms. Nellie R. Halloran, Mrs. Jessica West, Mrs. Hayley Killon, Mrs. Candice Husson, Mrs. Cortney McCauliffe, Mr. Eric McCauliffe, and Mrs. Lynn Green.

Absent: Mr. Ron Sanalidro and Mrs. Nichole Griffen

1 Faculty Member

2 Community Members

Pledge of Allegiance

Motion by Mrs. West seconded by Mrs. Killon to enter into Executive session at 6:35 pm.

Carried 3-0

Motion by Mrs. West seconded by Mrs. Killon to exit at Executive session at 7:12 pm. Carried 3-0

Public Comment – Michael Sullivan thanked the board for allowing him to be an intern to earn his graduate hours.

Mrs. Husson gave Superintendent Report including: All personnel have been hired, approval for bleachers from state, Bids for replacement of bleachers, Summer Success went great, Audit, Adirondack Foundation grant for \$1,000 and projects, cafeteria was painted, custodial cleanup inside and outside of building, fall sports, staff day, back to school BBQ, special meeting for student and athletic handbooks.

Mr. McCauliffe gave Coordinator of Student Services report including: Essex County Prevention golf trip, Michael Sullivan summer work with behaviors and policies, AI Committee, school theme – road to success, work with adopt a pet/ adopt a mascot to grow. (Michael Sullivan added their research of AI and its legality, potentials for good and bad, policy and worded policy will help, not replaced by AI but replaced by teachers using AI) State push on policy for AI like the cell phone policy. (Sharon Stone commented; paralegals were let go, those that stayed had learned AI. This started with the ethical use of AI, teachers will have to know how to use it)

Ashley Ordway gave Curriculum and Instruction report including: Wonders program training, materials have arrived, benchmark testing all set to go, elementary grants for after school STEAM/Crazy 8's and Summit Scholars for grade 6, historical museum trip when school begins, Tannery Pond Adirondack Adventure – Theodore Roosevelt's Ride to Presidency. And the staff outing.

Motion by Mrs. Killon seconded by Mrs. West to approve the Special Meeting Minutes of June 24, 2026.

Carried 3-0

Motion by Mrs. West seconded by Mrs. Killon to approve the Reorganization Meeting of July 9, 2026.

Carried 3-0

Motion by Mrs. Killon seconded by Mrs. West to approve the Regular Meeting Minutes of July 9, 2026.

Carried 3-0

Motion by Mrs. West seconded by Mrs. Killon to approve Financial Reports/ Treasurer's Item's including: Treasurer's Report, warrant # 4 \$166,087.19, Warrant # 24 \$67,534.37, Budget Status- General Fund,

Revenue Status – General Fund, 2025-2026 Budget and Revenue, Extra Classroom Report \$31,618.26.
Carried 3-0

Motion by Mrs. Killon seconded by Mrs. West to approve Committee Reports a:

- a. Second Read and Approval
 - i. Policy 7315: Acceptable Use Policy (Student)
 - ii. Policy 7513: Medication and Personal Care Items
 - iii. Policy 7521: Students with Life-Threatening Health Conditions and/or Anaphylaxis
 - iv. Policy 7522: Concussion Management
- Carried 3-0

Correspondence:

- a. Out of District Tuition Request – M. Gereau
- b. Out of District Tuition Request – S. Hodges

Motion by Mrs. West seconded by Mrs. Killon to approve New Business Items a-n:

- a. Action to set the School Tax rate for 2026-2027.
 - b. Action to approve the 2026-2027 Tax Warrant.
 - c. Action to approve the 2026-2027 District-Wide School Safety Plan
 - d. Action to approve the 2026-2027 Building-Level Emergency Response Plan
 - e. Action to approve the revised Behavior Matrix.
 - f. Action to approve the 2025-2026 budget transfer requests.
 - g. Action to approve the award for the 2026-2027 Mini Bid for School Van.
 - h. Action to approve the updated Substitute List.
 - i. Action to appoint Amber Mulligan as Assistant Cook/Manager for the 2026-2027 school year.
 - j. Action to appoint Edith LeVeille as Lead Worker- Night Shift for the 2026-2027 school year.
 - k. Action to appoint Pete Taylor as Assistant Head Custodian for the 2026-2027 school year.
 - l. Action to appoint Robin Green as Cook Manager for the 2026-2027 school year.
 - m. Action to approve the District Wide Safety Team for 2026-2027- Nellie Halloran, Candice Husson, Teacher Union Member, PTO Member, Teresa Brannon- Strohmeyer, Lynn Green, Matthew Dupay, Kenneth Smith.
 - n. Action to approve the following Out of District Tuition Requests:
 - i. Sophie Gereau
 - ii. Jonathan Hodges
- Carried 3-0

Motion by Mrs. West seconded by Mrs. Killon to approve New Business item o:

- a. Action to approve the following resolution:

WHEREAS,
A number of public school districts have subscribed to the Regional Food Service Management program offered by Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES), and as a result, require cafeteria commodities to meet the requirements of this program,
WHEREAS,
The School District named below is desirous of participating with other districts in cooperatively bidding the commodities and/or services mentioned above, as authorized by General Municipal Law, Section 119-o, and
WHEREAS,

The School District named below is a current client (subscriber) of the Regional Food Service Management program offered by Capital Region BOCES, and
WHEREAS,

The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,
BE IT FURTHER RESOLVED,

That the Board of Education of the school district listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the

purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid, it will conduct all negotiations directly with the successful bidder(s).

Carried 3-0

Open Session – Public: Sharon Stone commented on the museum exhibit- Founders and Foundations and appropriate for high, QR code to lead tour, offered free presentation to the school and walking tour. Mr. McCauliffe thanked his intern, Michael Sullivan. Ms. Halloran welcomed back Mrs. Husson.

Motion by Mrs. West seconded by Mrs. Killon to adjourn meeting at 8:12 pm.

Carried 3-0

Lynn Green
District Clerk
8-19-2026