



Community Action Inc. of Central Texas
Board of Directors Meeting
January 16, 2025, 6:00 P.M.
San Marcos, Texas
FINAL Agenda-

Visitors and the press are welcome to attend.

- 1.0 Call to Order and Review of Agenda – Insley**
Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”
- 2.0 Roll Call – Mudd**
- 3.0 Public Comment Period** (Public comments are limited to 2 minutes per individual) –Insley
- 4.0 Minutes-Insley**
Board Meeting Minutes November 21, 2024 (for approval) Pg 1 - 4
- 5.0 Correspondence, for review and discussion-Doug Mudd**
5.1 William Crook CDC Investigation Letter Pg 5 - 12
- 6.0 Leadership Programmatic Reports**
 - 6.1 Executive Director-Doug Mudd** Pg 13 - 14
 - 6.1.1 Organizational Standards Report Card** Pg 15 - 20
 - 6.1.2 Strategic Plan Progress: Towards Goals & Analysis of Outcomes [OS 6.5 & 9.3]** Pg 21 - 27
 - 6.2 Human Resources-Ruth Salinas Pg 28 - 32
 - 6.3 Agency Financial-Keith Herrington**
 - 6.3.1 Basic Financials Pg 33 - 35
 - 6.3.2 Grant Financial Report Pg 36 - 40
 - 6.3.3 Head Start Program Budget Reports Pg 41 - 44
 - 6.3.4 Head Start In-Kind Pg 45
 - 6.3.5 Head Start Program CACFP Report Pg 46
 - 6.3.6 Credit Card Report Pg 47 - 51
 - 6.3.7 Other Credit Card Purchases Pg 52 - 53
 - 6.4 Adult Education-Mary Helen Martinez Pg 54
 - 6.5 Community Services- Francesca Ramirez** Pg 55 - 57
 - 6.5.1 Customer satisfaction report & analysis [OS 1.3]** Pg 58 - 61
 - 6.6 Health Services-Stacey Martinez Pg 62 - 65
 - 6.7 Head Start – Danielle Engelke**
 - 6.7.1 Board Report November & December** Pg 66 - 76
 - 6.7.2 Procedures, Code of Conduct, and Progressive Discipline Updates (for approval)** Pg 77 - 85
 - 6.8 Home Visiting-Megan Campbell Pg 86 - 88
 - 6.9 Youth Services-Cristal Lopez Pg 89 - 90
- 7.0 Action Items-Review, Discuss and Take Proper Action**
 - 7.1 Grant Budget Approvals (2024-25) **Keith Herrington**
 - 7.1.1 RASP: Ryan White Part B for \$78k (for approval) Pg 91 - 93
 - 7.1.2 St. David’s Foundation Intermediary grant for \$375k (for approval) Pg 94
 - 7.2 Consider appointment of City of Lockhart Council member Angie Gonzales-Sanchez as elected representative to be on Community Action Board (for approval) **Diane Insley**
 - 7.3 Consider appointment of Attorney David Sergi for private sector representation (for approval)
- 8.0 Success Story- Home Visiting Program: Megan Campbell**
- 9.0 Board Member’s Opportunity to Share**
- 10.0 Board President’s Report. -Insley**
Next Board of Directors Meeting: March 20, 2025
- 11.0 Adjournment – Insley**