



WELCOME
TEMPLE MIDDLE SCHOOL
OPEN HOUSE CHECKLIST
August 2nd & August 3rd
Open House Hours: 4:00 PM - 7:00 PM

Now that you have your Open House checklist, take a moment to see if you need to stop by any of these stations:

___ **Station 1: INFINITE CAMPUS PARENT PORTAL SETUP** – Visit this station for assistance/information regarding setting up your Infinite Campus Parent Portal. All documentation will now be completed online through this portal. This login also allows you to see your child’s schedule, grades, fees owed, and important messages from teachers.

___ **Station 2: SCHOOL NUTRITION/FREE & REDUCED LUNCH SIGNUP (electronic)** – Visit this station to fill out the *free and reduced lunch application*, pre-pay for school meals, etc. with lunch manager Mrs. Cook and her staff.

___ **Station 3: PRE-SALE TABLE** – Visit this station to pre-purchase our back to school spirit wear, pre-purchase the 2022-2023 yearbook, and most importantly, purchase a locker for your student (\$15). Spirit wear days will be on Fridays. Payments can be made in cash, check (must have a phone number), or through RevTrak online payment.

LOCKERS – For safety reasons students do not carry book bags or other bags/purses into classrooms. All bags must be stored in the locker during the day.

___ **Station 5: NURSE (located in Front Office)** – Need to drop off medicine or have medical questions/concerns? Please visit this station to speak with our school nurse, Mrs. Alison Conn.

___ **Station 6: BUS/TRANSPORTATION** – Need to find out your child’s bus number, pick up/drop off time? Please visit this station to check on route numbers and information if your child will EVER be riding the bus to or from school. Make sure that your child is aware of their bus number.

___ **Station 7: ATHLETICS/CLUBS** – Wondering what athletic opportunities or clubs that Temple Middle School offers? Need to pick up a physical form? Visit this station to get those questions answered. Athletics is an important part of middle school life as are clubs/extracurricular activities.

___ **Station 8: SCHEDULE PICKUP** – Need a copy of your child’s class schedule? Visit this station to get a copy of your child’s schedule. Schedules are broken into two groups: A-K & L-M by last name.

___ **HOMEROOM TEACHERS on hallways** – Now is the time to meet the teachers! Students have been assigned homerooms according to their third period class of the day. Your homeroom teacher will then be able to assist you with schedule and locker. Present your receipt to be assigned your locker or shown where your locker is located.

*Make sure to digitally sign the chromebook agreement while visiting your child’s homeroom.
Paper copies will be available to send home if requested.

Your homeroom teacher will go over the required Title I documentation for your viewing and input. The following items will be discussed and a copy can be requested to take home:

1. Draft copy of the Schoolwide Plan
2. Draft copy of the School/Parent Compact
3. Draft copy of the Parent/Family Engagement Plan
4. Purchases from the 1% Parent Budget
5. Upcoming Building Parent Capacity Nights

Thank you for attending Open House. We hope you had a great experience and are excited about the new school year. We look forward to seeing and working with each of you.
First day of school is Friday, August 5th.

Other important information can be found on the back of this checklist.

Important School Information

- Breakfast time: 8:00 AM - 8:23 AM
 - Breakfast will now be eaten in the lunchroom during the mornings. If students wish to purchase breakfast, they must do so after arriving at school before going to their lockers on their halls. After students finish breakfast, they are to report to their hallway, go to their lockers, use the restroom then report to their designated homeroom.
- School hours: 8:25 AM - 3:40 PM
 - Students must be in the classroom by 8:25 to avoid being tardy.
- Students that arrive after 8:25 AM, must enter through the front entrance and report to the office to receive a pass to class.
- Car riders must be dropped off at the front entrance. Car riders should never enter through the bus area entrance. In the mornings, please pull up to the front entrance. Staff members will be on duty to assist students as they enter the building. ***(Please do not drop off prior to 8:00 a.m.)*** Please do not leave your car unattended in the drive through area. If you need to come into the building, please park in the visitor area parking and enter at the crosswalk through the front entrance. It is normal to have many more car riders during the first week of school. In order to ensure the safety of everyone involved, it is extremely important that parents do not come into the school to try to pick up their child. Thank you for remaining in your vehicle and in the appropriate line.
- No backpacks are allowed in the classroom. A locker must be purchased to house backpacks and cellphones. No large purses or backpack purses will be allowed in the classroom. String bags will be allowed to carry only PE clothing to change in during connections. String bags will not be worn throughout the day.
- Dismissal begins at 3:40 PM each day.