

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center

February 13, 2024*

7:00 P.M.

*Snow day on February 13, 2024. The meeting was held February 15, 2024

5:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:
 - 1. Student discipline
 - 2. Personnel

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof

posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- January 23, 2024 COW and Regular Meeting Minutes
- January 23, 2024 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports
- Treasurer Phillip Nisonoff to discuss financial operations

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teachers for the remainder of the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

Michelle Santiago

Kyle Bartus

B. Instruction – Pupils/Programs

1. Move to approve the following field trip(s), as recommended by the Chief School Administrator:

Location	Date	Grade/Group
Math Counts Dwight Englewood, Englewood	February 2024	Math team
Science Olympiad Middlesex College Edison	March 2024	Science and Engineering Team

2. Move to approve home instruction for student #7218453620 with staff members Dawn Epiphaniou, Victoria Zimmerman and Nancy Mliczek, not to exceed five hours per week from January 23, 2024, through February 23, 2024, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. Move to approve unpaid medical leave of absence for staff # 10313109 from February 5, 2024, to February 19, 2024, as recommended by the Chief School Administrator.
2. Move to approve unpaid medical leave of absence for staff # 10313073 from December 13, 2023, through February 29, 2024, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the first read of the following policy and regulation, as recommended by the Chief School Administrator.
 - 5111 Eligibility of Resident/Non-Resident Students - Policy & Regulation
2. Move to approve the 2024/2025 School Calendar, as attached, and as recommended by the Chief School Administrator.
3. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
DAA	Monday, Tuesday, Thursday and Friday 2/26/2024-3/31/2024 except 3/1/2024, 3/5/2024-3/8/2024, 3/21/2024-3/22/2024 4:45 PM - 5:30 PM	DMS gymnasium

4. Move to approve authorization to submit to the Executive County Superintendent of Schools and the New Jersey Department of Education a waiver request from participation, per NJAC 6A:23A5.3, in the Special Education Medicaid Initiative Program (SEMI) for the 2024/2025 budget year. The Demarest Board of Education applies for this waiver due to the fact that it does not project to meet

the required minimum of Medicaid eligible classified students, as recommended by the Chief School Administrator.

5. Move to approve job description for Clerk-of-the-Works, as recommended by the Chief School Administrator:

E. Support Services—Fiscal Management

1. Move to confirm the January 2024 payrolls as follows, as recommended by the Chief School Administrator:

January 12	\$502,297.67
January 31	\$491,980.34

2. Move to approve additional January bills as follows, as recommended by the Chief School Administrator:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ <u>19,825.62</u>
Total Bills:	\$ <u>19,825.62</u>

3. Move to approve the February 13, 2024 bill list as follows, as recommended by the Chief School Administrator:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 469,208.16
20 Special Revenue Fund	\$ 13,674.29
21 Student Activity Fund	\$ 3,268.60
22 Athletic Fund	\$ 396.00
30 Capital Projects Fund	\$ 27,421.85
60 Cafeteria Fund	\$ 39,128.77
61 Laptop Fund	\$ <u>8,986.37</u>
Total Bills:	\$ 562,084.04

3. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of January 31, 2024, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of January 31, 2024 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the January 2024 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

6. Move to confirm the following budget transfer for January 2024, as recommended by the Chief School Administrator:

To:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-221-580	Improvement of Instruction-Travel	313.43
11-000-230-332	General Administration-Auditing Services	3,500.00
11-000-266-610	Security-General Supplies	5,000.00
11-000-270-515	Transportation-Special Education	50,000.00
11-150-100-320	Regular Home Instruction-Professional Services	1,000.00
11-401-100-610	School Sponsored Co-Curricular Activities-Supplies	1,530.00
11-402-100-500	School Sponsored Athletics-Athletic Officials	2,000.00

From:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-221-890	Improvement of Instruction-Other Objects	313.43
11-000-230-334	General Administration-Architect Services	3,500.00
11-000-263-420	Grounds-Repair and Maintenance	5,000.00
11-000-100-562	Special Education Tuition to Other LEAs	50,000.00
11-190-100-106	Regular Programs-Instructional Aides	1,000.00
11-401-100-110	School Sponsored Co-Curricular Activities-Salaries	730.00
11-401-100-890	School Sponsored Co-Curricular Activities-Misc	800.00
11-402-100-610	School Sponsored Athletics-General Supplies	2,000.00

7. Move to accept Schools Development Authority allocation for FY 2024 for the Emergent and Capital Maintenance Needs Grant in the amount of \$16,132.00, to partially fund the replacement of unit ventilators at Demarest Middle School, as recommended by the Chief School Administrator.

8. Move to award the contract for the Demarest Middle School gymnasium addition, NJDOE Project # 1070-040-23-1000, to the lowest responsible bidder, Daskal, LLC of Garfield, New Jersey, as a result of the public bid held on December 19, 2023 for a total cost of \$7,161,000.00 based on the bid summary below, as reviewed and recommended by EI Associates and the Chief School Administrator:

Contractor	Total Bid
Daskal, LLC	7,161,000.00
Mark Construction	7,377,000.00
DMD Contracting	7,510,000.00

Pal-Pro Builders	7,750,000.00
Belmont Construction	7,885,000.00
Catcord Construction	8,190,300.00
Imperial Const. & Elec.	8,228,000.00
Brahma Construction	8,697,000.00

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.