

Colebrook School Board Meeting Minutes

Date	5/2/2023
Time	6:00 pm
Location	Colebrook Academy & Elementary School library
Chairperson	Nathan Label

Attendance

Attendance Legend: **P** - Present **E** - Excused **A** - Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	Nathan Label	P	Joey Sweatt	P	Kim Wheelock	P	Debra Taylor
P	Deb Greene	P	Tim Stevens		Asst. Principal		
P	Rhonda Lyons	P	Tanya Young	P	Ron Patterson		
P	Robert Murphy				College Career & Technical Education Director		
				P	Tia Cloutier		
Public in Attendance: Kyle Haley, Dawn Hall, Craig Hamelin, Brian LaPerle, Kevin McKinnon, David Brooks, Lisa Brooks, Christine Sullivan, Charles Jordan, Donna Jordan, Joe Greenman, Brooke Kenney, Judi Thompson							

Minutes

Item	Subject	Action
1.	The meeting was called to order by Chairman Nate Label at 6:00 pm.	
2.	Agenda Adjustments – Letter of Support for Kiwanis Park Grant Non Public Session: RSA 91:A:3, II(c)	
3.	Reading of the Minutes: D,Greene/R.Murphy: Motion to approve the Colebrook School Board Minutes of April 18, 2023.	VOTE MOTION CARRIES
4.	Hearing of the Public: D,Greene/R.Murphy: Motion to open public session at 6:06 pm. Brian LaPerle, former member of the Interstate Committee, informed the board that the members of the committee would be getting together to write their final report and recommendations, reactivate the committee website and share materials on that site. D,Greene/R.Murphy: Motion to end public session at 7:25 pm. D,Greene/R.Murphy: Motion to open public session at 7:30 pm. D,Greene/R.Murphy: Motion to end public session at 7:35 pm.	VOTE: MOTION CARRIES VOTE: MOTION CARRIES VOTE: MOTION CARRIES VOTE: MOTION CARRIES

5.	<p>Principal Report – Kim Wheelock Kim announced the recommendation of Kim Sweatt as elementary teacher for the 23-24 school year. She highlighted a lengthy list of all school activities through May and June and noted that staff appreciation week is upcoming.</p>	
6.	<p>College Career & Technical Education Director’s Report – Tia Cloutier Tia noted that the CTE Culinary program received a grant of \$15,000.00 for equipment and supplies. She also noted that the CTE Advisory Board had met that afternoon and that we were exploring options for a new location for the Automotive/Woodworking program.</p>	
7.	<p>Superintendent’s Report – Debra Taylor Superintendent’s May Report – Debra reviewed highlights from her report. Included was information regarding the SAU 7 Strategic Plan and highlights of school activities over the 2022-2023 school year. Monthly Superintendent reports are posted on the SAU 7 website. D,Green/R.Murphy: Motion to approve the resignation of Erika Worthing effective on June 30. 2023. D,Green/R.Murphy: Motion to approve the appointment of Amelia Sweatt, as elementary teacher, noting that she is a 2017 graduate of Colebrook Academy.</p>	<p>VOTE MOTION CARRIES</p> <p>VOTE MOTION CARRIES</p>
8.	<p>Business Administrator’s Report – Bridget Cross D,Green/R.Murphy: Motion to approve the Health Insurance Plan Amendment to include domestic partners effective July 1, 2023. AYE: 6; NAY: 1 (Rhonda Lyons) D.Green/J.Sweatt:Motion to approve the bid from Abbey Group for the Food Service Bid in the amount of \$168,575.21. Budget Analysis – Tabled until the next meeting.</p>	<p>VOTE MOTION CARRIES</p> <p>VOTE MOTION CARRIES</p>
9.	<p>NH School Board Association: Nathan Lebel Reminded new board members to review the board member orientation.</p>	
10.	<p>Co-Curricular Committee Report: Tanya Young, Rhonda Lyons, Joey Sweatt, Tanya reported that spring sports are underway.</p>	

11.	<p>Building Committee Report: Colebrook School Board Building Facility Committee Notes April 18, 2023 – Nate reported that the building committee met on April 18, 2023. The committee prioritized the necessary repairs and renovations of the building, The Board Committee prioritized the following facility needs based on safety, security and functionality: (highlighted projects were included in the approved building aid application):</p> <ol style="list-style-type: none"> 1. Septic pump and grinder repair 2. Roof repair 3. Window replacement 4. Floor tile replacement 5. Ceiling tile replacement 6. Boiler controls 7. Baseboard heating 8. Wood chips on playground 9. Lead in fixtures 10. Light fixture replacement (LEDs) 11. Flashing repair 12. AC in IT room 13. Paving of Parking Lots <p>The next steps that school administration will take are as follows:</p> <ul style="list-style-type: none"> • Get quotes for each priority area • Explore any reimbursement or grant options • Schedule committee meeting in June. <p><u>HVAC Project Information (ESSER III Funded)</u> The committee discussed the HVAC replacement project that will be funded by ESSER III. The Engineering Contract was approved at the April 18 Board Meeting.</p>	
12.	<p>Building Expansion Committee Meeting: All Members None</p>	
13.	<p>Policy Committee Report: Deb Greene SAU 7 Board Policy Committee Meeting Notes April 6, 2023 Deb reported that the SAU 7 Board Policy Committee had met on April 6 and recommended several policies for approval. These policies were approved by the SAU 7 Board at their April 13 meeting.</p>	
14.	<p>Negotiations Committee Report: Nathan Lebel None</p>	
15.	<p>Curriculum Committee Report: All Members Colebrook School Board Curriculum Committee Notes April 11, 2023 Nate shared information from the Board Curriculum Committee Meeting held on April 11. Topics included: Overview of curriculum work, 2019-present; Professional learning community work of teachers, Admin team leadership for implementation of competency based education, Highlights of work in process including competency documents, assessments,</p>	

	<p>quality performance assessments and rubrics and our shared database; Grading and reporting through the ALMA student information and scheduler system which we are implementing this year, 311 college credits will be earned by our 18 Colebrook Seniors upon graduation, Running start, dual enrollment and early college courses are available to high school students throughout their high school experience.</p>	
16.	<p>Technology Committee Report: Nathan Lebel & Deb Greene None</p>	
17.	<p>Unfinished Business – D.Greene/J.Sweatt: Motion to approve Policy IKC – Academic Honors, Class Ranking, Valedictorian and Salutatorian as amended. D.Greene/R.Murphy: Motion to authorize the Chair to sign a letter of support for the Colebrook Kiwanis Club as they seek grants to update Kiwanis Park.</p>	<p>VOTE MOTION CARRIES</p> <p>VOTE MOTION CARRIES</p>
18.	<p>New Business – None</p>	
19.	<p>Information - None</p>	
20.	<p>Non-Public Session – RSA91-A :3(c) D.Greene/R.Murphy: Motion to enter non-public session at 7:37 pm. R.Murphy/J.Sweatt: Motion to return to public session at 8:09 pm.</p>	<p>VOTE: MOTION CARRIES</p>
21.	<p>Meetings:</p> <ul style="list-style-type: none"> • Colebrook School Board Meeting at 6:00 pm on Tuesday, May 16, 2023, in the CAES Library 	
22.	<p>Adjournment: T.Stevens/T.Young: Motion to adjourn the meeting at 8:10 pm.</p>	<p>VOTE: MOTION CARRIES</p>

Respectfully Submitted,
Debra J. Taylor
Superintendent

Approved: May 16, 2023