



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
August 26, 2024**

The Shippensburg Area Board of School Directors met on August 26, 2024 in the Senior High School Library beginning at 8:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard, **Absent**
Mr. Mike Carey
Mr. Levi Cressler

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology
Mrs. Deb Luffy, Senior High School Principal

Student Representatives

Adna Pacavar - **Absent**
Leonardo Blount - **Absent**

Board Secretary/Chief Financial Officer

Mrs. Cristy Lentz

1.f AGENDA APPROVAL

Scott made a motion, seconded by **Naugle**, to approve the agenda as presented. Mr. August noted wording on 6r – Traffic Evaluation Proposal was updated.

The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

None

3. REPORTS:

3.a. Student Representatives - Will begin presenting at the September 9, 2024 Board Meeting

3.b. Franklin County Career Center Report –

Dr. Lyman noted the FCCTC Board met last Thursday, and topics included: the FCCTC passed its lead water testing, looking for grants for infrastructure needs, and planning for 3 new programs which are protective services, animal science, and industrial paint program.

3.c. Board Committee Reports

3.c.a. Athletics Committee

A meeting was held on August 14, 2024 and topics include: starting dates for fall sports, number of student participants, walk-thru of Veterans Stadium, winter sport sign-ups and winter sport starting dates, and an agreement with Shalom Christian Academy.

3.c.b. Facilities Committee

A meeting was held on August 22, 2024 and topics include: research solar power panels, construction update, financial construction update, dirt pile from stadium project, creation of invitation to bid for James Burd roof replacement, and to close in bottom windows at Intermediate School.

3.d. Curriculum Report - Dr. Susan Donat

Dr. Donat provided the Board and Community with an update regarding first department meetings and in-service/professional development opportunities for staff. She indicated she will be sharing information regarding PSSA data at an upcoming Board meeting. Mrs. Eberly asked for a follow-up on a previous Board request regarding the District's grading as it compares to surrounding school districts.

3.e. Finance Report - Cristy Lentz

Mrs. Lentz provided the Board and Community with an update regarding the Ready To Learn Block Grant, in particular the adequacy adjustment for 2024-2025. She noted no School District that receives the adequacy supplement or tax equity supplement shall seek an Act 1 referendum exception for the 2025-26 school year. The Board must approve an opt-out resolution to not raise taxes above SASD's adjusted Act 1 Index. The opt-out resolution is on tonight's discussion agenda.

3.f. Superintendent's Report

3.f.a. Enrollment Report - See Agenda Manager

A discussion occurred among the Board and Administration regarding the enrollment report. The Board asked for future regular updates regarding cyber charter school enrollments.

4. CONSENT AGENDA:

Lyman made a motion, seconded by **Carey**, to approve items 4a through 4j of the Consent Agenda.

4.a. Approval of Minutes

Minutes from the August 12, 2024 Board meeting.

4.b. Finance

- Bills of Payment
- Paid Construction Bills - Series of 2023
- Paid Construction Bills - Series of 2024

4.c. Donation – DL Friese Transportation LLC – 2014 Dodge Caravan

4.d. Policies for Second Read and Approval

4.e. Policies for Second Reading Continued

4.f. HS Softball Field Use for Sunday Sept 22

4.g. Curriculum Maps - Introduction to Musical Theater, Advanced Music Theory, Art 2, Art 3, Art 4, Art 5.

4.h. Curriculum Maps - Ceramics I and Ceramics II

4.i. MOU - Evacuation Host Facility - Shippensburg University

4.j. Personnel - Professional and Support

Professional Staff

Administration recommends approval of the following resignation:

1. Sarah J. Gerber – Elementary Virtual Coordinator at Shippensburg Area School District, effective October 7, 2024

Administration recommends the approval of the following change of date for leave of absence request:

2. Julia M. Nice – Teacher at Shippensburg Area Intermediate School previously requested return-to-work date of November 11, 2024 **TO** a return-to-work date of September 30, 2024

Administration recommends approval of salary adjustments for the following professional staff members, having each successfully completed additional courses for a degree change and/or the achievement of a different credit hour level, effective the first pay of the 2024-2025 school year:

3. Scott E. Burkholder – Master's 90

4. Abby E. Kayhart – Master's 60

5. Nicholas A. Mancino – Master's 90

6. Cara L. Varholy – Master's 60

7. Kathryn W. Watts – Master's 90

Administration recommends approval of Professional Contract status (tenure) for the following professional staff members who have successfully completed three years of satisfactory service with the Shippensburg Area School District:

8. **Gina C. Baldoni** – Language Arts Teacher, effective retroactive August 16, 2024
9. **Tabitha D. Curtis** – Social Worker, effective retroactive August 16, 2024
10. **Crystal S. Gipe** – Language Arts Teacher, effective retroactive August 16, 2024
11. **Margaret M. Johnson** – Speech and Language Support Teacher, effective retroactive August 16, 2024
12. **Julia M. Nice** – Fourth Grade Teacher, effective retroactive August 16, 2024
13. **Cindy L. Rensch** – Science Teacher, effective retroactive August 16, 2024
14. **Amanda L. Sigrist** – Social Worker, effective retroactive August 16, 2024
15. **Courtney A. Wacker** – First Grade Teacher, effective retroactive August 16, 2024

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

16. **Madelyn D. Cantner** – ESL Teacher at Shippensburg Area Elementary Schools at an annual salary of \$59,118.00 (Masters Step 2) effective August 26, 2024 (New position board approved June 10, 2024)

Support Staff

Administration recommends approval of the following resignation:

17. **Sherri L. Ramsburg** – Part-Time Classroom Assistant at Shippensburg Area Middle School, effective retroactive August 15, 2024

Administration recommends approval of the following transfer:

18. **Christina E. Sweat** – Secretary to the Custodial and Maintenance Department at Shippensburg Area School District, at an hourly rate of \$15.45, working 5.75 hours/day, 260 days per year **TO** Part-Time Noontime Aide at Shippensburg Area Intermediate School, at an hourly rate of \$13.45, working 2.5 hours/day, 180 days per year, effective retroactive August 21, 2024 (replacing Vanessa R. Scholtka - resignation)

Administration recommends approval of the following promotions:

19. **Ronald A. Culbertson** – Full-Time Floater Custodian at Shippensburg Area School District, at an hourly rate of \$14.89, working 8 hours/day, 260 days per year **TO** Full-Time Utility Maintenance at Shippensburg Area School District, at an hourly rate of \$16.12, working 8 hours/day, 260 days per year, effective retroactive August 14, 2024 (replacing Alexander C. Joy - resignation)

20. **Kelly L. Rosenberry** – Noontime Aide at James Burd Elementary School, at an hourly rate of \$13.45, working 2.5 hours/day, 180 days per year **TO** Part-Time Classroom Assistant at James Burd

Elementary School, at an hourly rate of \$15.95, working 5.75 hours/day, 182 days per year, effective retroactive August 16, 2024 (replacing Andrea L. Thompson - transfer)

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

21. Destini F. Gipe – Noontime Aide at Nancy Grayson Elementary School, at an hourly rate of \$13.45, working 2.5 hours/day, 180 days per year effective approximately September 3, 2024 (replacing Brianna M. Hall)

22. Devin L. Rotz – Full-Time Head Custodian at Shippensburg Area Middle School, at an hourly rate of \$14.45, working 8 hours/day, 260 days/year, effective approximately August 26, 2024 (replacing Vesta M. Yeager)

23. Tanner Jett-Carpinello – Full-Time Custodian at Shippensburg Area Middle School, at an hourly rate of \$13.45, working 8 hours/day, 260 days/year, effective approximately September 3, 2024 (replacing Alana M. Neil – resignation)

Administration recommends approval of the following substitute:

24. Karen E. Hershey – Secretary

Supplemental Staff

Administration recommends approval of the following new mentors for the 2024-2025 school year:

25. Elizabeth M. Perrin – Mentor for Abby G. Ordway at a supplemental salary of \$1,051.00 (full year)

26. Danielle R. Simchick – Mentor for Madelyn D. Cantner at a supplemental salary of \$1,051.00 (full year)

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

27. Luke A. Barber – High School Stage Co-Manager at a supplementary salary of \$1,448.00, effective for the 2024-2025 school year (replacing Kaitlyn E. Kipe – resignation)

28. Aimee G. Barrett – 4th Grade Level Chair at a supplemental salary of \$1,892.00, effective for the 2024-2025 school year (replacing Marsha A. Schmus-resignation)

29. Teshia Carter – High School Girls Assistant Basketball Coach at a supplemental salary of \$3,297.00, effective November 15, 2024 (replacing Blake A. Fritz – resignation)

30. Anastasha L. Lynch – Middle School Assistant Field Hockey Coach at a supplemental salary of \$2,215.00, effective retroactive August 19, 2024 (replacing Madeline L. Davis – resignation)

Administration recommends approval of the following new event staff: (All new hires are dependent upon successful completion of all required paperwork and clearances)

31. David J. Lindenmuth – District Event Staff at Shippensburg Area School District, at an hourly rate of \$25 per hour, effective August 27, 2024 (New position and hourly rate Board Approved August 26, 2024)

32. Chad E. Shipp – District Event Staff at Shippensburg Area School District, at an hourly rate of \$25 per hour, effective August 27, 2024 (New position and hourly rate Board Approved August 26, 2024)

The motion passed unanimously.

Donovan made a motion, seconded by **Carey**, to approve items 4a through 4j of the Consent Agenda.

4.k. Personnel - Administration

Administration

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

1. Beverly A. Bradnick – Assistant Director of Student Services at Shippensburg Area School District at an annual salary of \$80,340.00 prorated, effective date to be determined (replacing Jeremy D. Eastman-promotion)

The motion passed unanimously.

5. ACTION AGENDA:

Donovan made a motion, seconded by **Scott**, to approve item 5a of the Action Agenda.

5.a. Reapproval of May 7, 2024 Special Board Meeting Agenda and Recording

The motion passed unanimously.

Carey made a motion, seconded by **Lyman**, to approve item 5b of the Action Agenda.

5.b. Agreement with Central Penn Education Associates, Inc.

The motion passed unanimously.

Carey made a motion, seconded by **Lyman**, to approve item 5c of the Action Agenda.

5.c. Agreement for Stephanie Metz/Speech Services 2024-2025 School Year

A discussion occurred among the Board and Administration.

The motion passed unanimously.

Donovan made a motion, seconded by **Scott**, to approve item 5d of the Action Agenda.

5.d. Agreement with Von Drach Speech Services

A discussion occurred among the Board and Administration.

The motion passed unanimously.

Donovan made a motion, seconded by **Scott**, to approve item 5e of the Action Agenda.

5.e. CM Regent Agreement

The motion passed unanimously.

Scott made a motion, seconded by **Carey**, to approve item 5f of the Action Agenda.

5.f. iReady Digital Licenses

The motion passed unanimously.

Scott made a motion, seconded by **Carey**, to approve item 5g of the Action Agenda.

5.g. Smart Futures District License

The motion passed unanimously.

Donovan made a motion, seconded by **Scott**, to approve item 5h of the Action Agenda.

5.h. UFLI manuals

The motion passed unanimously.

Scott made a motion, seconded by **Lyman**, to approve item 5i of the Action Agenda.

5.i. Inspire Life Science curriculum for 6th grade

The motion passed unanimously.

Donovan made a motion, seconded by **Carey**, to approve item 5j of the Action Agenda.

5.j. Benchmark Decodables for grades K-2 - Account info needs confirmed

The motion passed unanimously.

Donovan made a motion, seconded by **Carey**, to approve item 5k of the Action Agenda.

5.k. Noteflight software for Music Department

The motion passed unanimously.

Goates made a motion, seconded by **Carey**, to approve item 5l of the Action Agenda.

5.l. Director of Maintenance and Operations

A discussion occurred among the Board and Administration.

The motion passed unanimously.

Goates made a motion, seconded by **Scott**, to approve item 5m of the Action Agenda.

5.m. Revised Job Description - Head of Custodial Services

The motion passed unanimously.

Donovan made a motion, seconded by **Carey**, to approve item 5n of the Action Agenda.

5.n. MOU Between SASD and SAESA - Head of Custodial Services Pay Level

The motion passed unanimously.

Lyman made a motion, seconded by **Donovan**, to approve item 5o of the Action Agenda.

5.o. Revised Job Description - District Event Staff

The motion passed unanimously.

Carey made a motion, seconded by **Cressler**, to approve item 5p of the Action Agenda.

5.p. District Event Staff Pay

The motion passed unanimously.

Scott made a motion, seconded by **Donovan**, to approve item 5q of the Action Agenda.

5.q. Revised Job Description - Baker/Assistant Cook

The motion passed unanimously.

Carey made a motion, seconded by **Scott**, to approve item 5r of the Action Agenda.

5.r. Part-Time LPN Position

The motion passed unanimously.

Scott made a motion, seconded by **Lyman**, to approve item 5s of the Action Agenda.

5.s. Part-Time Health Room Assistant

Mr. August noted the Administration took one position and broke down into two part-time positions as reflected in item 5r and 5s.

The motion passed unanimously.

Scott made a motion, seconded by **Naugle**, to approve item 5t of the Action Agenda.

5.t. Update to Authorized Signers for District Cafeteria Fund

The motion passed unanimously.

Lyman made a motion, seconded by **Scott**, to approve item 5u of the Action Agenda.

5.u. SAIS Prismatic Magic Laser Show

The motion passed unanimously.

Lyman made a motion, seconded by **Goates**, to approve item 5v of the Action Agenda.

5.v. Financial Security and O&M Agreement for HS/MS

A discussion occurred among the Board and Administration.

On roll call, all present voted yes except for Carey, Naugle, and Donovan who voted no.

Naugle made a motion, seconded by **Goates**, to approve item 5w of the Action Agenda.

5.w. Builders Risk Insurance – Stadium - Travelers

The motion passed unanimously.

Carey made a motion, seconded by **Naugle**, to approve item 5x of the Action Agenda.

5.x. Change Order for Administration Building Parking lot

A discussion occurred among the Board and Administration.

The motion passed unanimously.

Naugle made a motion, seconded by **Cressler**, to approve item 5y of the Action Agenda.

5.y. Approval to Bid the HS/MS/Parent Loop Projects

A discussion occurred among the Board and Administration.

On roll call, all present voted yes except for Donovan who voted no.

6. DISCUSSION AGENDA – For approval at the September 9, 2024 Meeting

6.a. Boys/Girls Wrestling Co-Op

6.b. Request to Form a New Activity - Tri-M Music Honor Society

6.c. Curriculum - Art 2, Art 3, Art 4, Art 5, Chemistry in the Physical World, Climate and Weather, and Earth Science.

6.d. Revised 2024-2025 Meal Price for Adult Breakfast

6.e. Revised Job Description - Virtual Education Academic Advisor/Special Education Teacher

6.f. Revised Job Description - Business Administrator*

6.g. Cumberland-Perry MH.IDD Letter of Agreement

6.h. LAUREL LIFE - 2023-2024 SOAR CONTRACT*

6.i. LAUREL LIFE - 2024-2025 SOAR CONTRACT*

6.j. Quote for Newsela ELA, Social Studies, and 1 PD session for grades 6-8*

6.k. Special Education Curriculum*

- 6.l. The Vista School - Extended School Year Educational Services Addendum
- 6.m. Agreement with The Vista School for Special Education Services
- 6.n. Hoffman Homes Agreement
- 6.o. Diakon Child, Family and Community Ministries, d/b/a, Diakon Youth Services Education Service Contract – Fiscal Year 2024-2025
- 6.p. Reschini Employer Reporting Engagement Proposal 2024
- 6.q. Resolution Not to Raise Taxes Above the Index for the 2025-2026 Budget*
- 6.r. Traffic Evaluation Proposal*
- 6.s. PASBO District Operations Review*
- 6.t. Additional Part Time Music Teacher Position*
- 6.u. Approval of an Aquatic Instructor and Aquatic Aide*
- 6.v. Real Estate Appraisal

***Denotes a discussion occurred among the Board and Administration regarding these topics.**

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

Issac Wolfinger – SASHS Student – Spoke of his concerns with the change to the cell phone policy. He provided examples where his cell phone would have been helpful during the school day.

Becky Wolfinger – Resident of SASD – She first thanked the Food Service Department for providing meals to the students over the summer during band camp. She spoke of her concerns with the change to the cell phone policy in the handbook.

8. BOARD COMMENTS:

Michael Lyman – Complimented everyone who works in the District and community as a whole during a very difficult event that occurred. He noted his appreciation and the professionalism and care as this was a tough week for the District.

Kirk Naugle – Thanked Mrs. Lentz for her hard work and indicated she helped him to understand the budget. He thanked her for her detailed presentations. He indicated she is an excellent professional and one of the smartest accountants. He wished she wasn't leaving.

Nathan Goates – Commented on the cellphone policy change and shared his positive perspective with the change to the handbook regarding cell phones. He noted he would like to hear more regarding the addition of aquatic instruction and would want to ensure we are meeting the goals and efficacy of the program should it be reinstated.

Levi Cressler – Shared his observations of the first day back for all staff, he thanked Mr. August for his welcome/opening day speech, shared his daughter's experience with the profile of a grad elementary class, shout out to the Business Office staff for assisting with Nancy Grayson kindergarten dismissal, Shippensburg Area School District Hall of Fame Induction Ceremony is this Friday for the first time in five years, varsity football team won back the LBJ, thanked Big Spring Community for their support with the tragic event, and noted he is proud of Ship and the community for their support with the recent tragic event.

Michael Carey – Thanked Mrs. Lentz for everything and noted she had a good knack for guiding nine different personalities. Additionally, he noted he knew her heart was always in the job and you will be missed.

Fred Scott – Thanked Cristy; he appreciates all the information shared, for answering his questions in depth and she is a good financial person. He noted his support for reinstating an aquatics program for SASD.

Daren Donovan – He echoed similar comments regarding reinstating an aquatics program and feels this would be an upgrade to what was offered in the past. Thanks to Cristy for everything she has done. He noted kudos to Mr. August and the administration for their care in the handling of the recent tragic event. Lastly, regarding the PASBO study, he is looking for efficiencies and not out to cut staff. He is only wanting the best opportunity for all students.

Steph Eberly – Acknowledged the profound loss of a Greyhound family member and noted she is very proud of the Shippensburg Community for their compassion during this time. Mrs. Eberly noted the Board is a very diverse Board with different passions and she thinks it would be great for the Board to come up with goals. She asked the individual Board members to come up with a list of goals/desires/wants to help guide future requests and budgets. Lastly, she spoke of her concerns with the change to the cell phone in the handbook.

9. INFORMATION:

9.a. Date Saver

Board Calendar:

September 5 - Facilities Committee

September 12 - Transportation Committee

Student Calendar:

August 30 - In Service Day

September 2 - District Closed {Labor Day}

ADJOURNMENT

Mrs. Steph Eberly adjourned the meeting at 9:58 p.m.


Cristy Lentz, Board Secretary