

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 16, 2019

The Liberty Center Local Board of Education met in regular session on Monday, December 16, 2019 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

Mr. Pohlman recognized and commended fall sports athletes.

#129-19 Approve Minutes

The motion was made by Mr. Weaver and seconded by Mr. Spangler to approve the minutes of the Regular meeting held on November 25, 2019 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

Treasurer's Report

Mrs. Buenger reported on the regular monthly reports. She explained the new fund, Student Wellness and Success. This is a new grant to help schools support their students' academic achievement by supporting student wellness initiatives. We are partnering with the ESC and met with them on December 2nd to discuss our options. We will receive \$54,497.39 and are planning to use the funds to offset the costs for our SRO, School Nurse and Guidance Counselors. The money will come through our Foundation payment.

Mrs. Buenger also provided details on the School Safety Training Grant. We are scheduled to receive \$4,577.83, which is based on last year's enrollment. Last year, we utilized this grant for SRO training and upgrades to the security in the 1995 building. We are in the process prioritizing the needs within the District for this year's allocation of funds.

Mrs. Buenger explained the appropriations and amended certificates are due to increases in our grant allocations. The largest increase is in our Title I Neglected Grant, which is for the students at the LEC. We have hired additional staff for tutoring and intervention with this additional money.

#130-19 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mrs. Zacharias and seconded by Mr. Benson that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report
- Budget vs. Actual

Approve the following donations:

United Way of Henry County	\$500.00	The Amazing Shake
LC Athletic Boosters	\$750.00	Wrestling Warmups
KK Collision	\$310.00	Football Playoff Team Meal

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 16, 2019

Approve the following New Fund and Special Cost Center, Appropriation Modifications and Amended Certificate Increases:

New Fund and Special Cost Center

499 9020 School Safety Training Grant-Even

Increase Appropriations

590 9204	Title II-A Even	\$500.44
572 9104	Title I Project Even	\$6,312.46
572 9102	Title I Neglected Even	\$14,176.26
499 9020	School Safety Grant-Even Year	\$4,577.83

Increase Amended Certificate

590 9204	Title II-A Even	\$500.44
572 9104	Title I Project Even	\$6,312.44
572 9102	Title I Neglected Even	\$14,176.26
499 9020	School Safety Grant-Even Year	\$4,577.83

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

Principal's Reports

Elementary

Ms. Postl reported we have received the 3rd Grade reading scores and 54% of our students tested proficient or better. The number of students in the state testing proficient or better is 44%.

There are 72 students in the 3rd and 4th grades participating in The Amazing Shake. Last week students practiced tying ties and scarves.

Ms. Postl informed the Board there will be an Elementary Sing-Along on Friday, December 20th at 10 a.m., led by music teacher, Mary Chamberlin. There will also be a PTO incentive assembly. The top five sellers will have a pig race following the sing-along. The Elementary holiday parties will then begin at 2:00 p.m.

Lastly, Ms. Postl reported that as part of the new ARC curriculum, the 1st Grade students are finishing and binding their books on different endangered animals. The students are really excited to see their final products.

Middle School

Mr. Mariano reported the ELA teachers are creating a Middle School wide writing initiative. The goal is to hold a writing workshop for the rest of the middle school teachers in February.

The testing window for the second round of iReady diagnostic testing will be completed soon. This data will be used to ensure our students are making the growth we want to see.

Mr. Mariano informed the Board that middle school students from several Henry County schools were invited to participate in the 'Daughters of the American Revolution' History Essay Contest. The topic for this year's contest was chosen to commemorate the 400th anniversary of the voyage of the Mayflower. One winner in each

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 16, 2019

grade level has been selected across Henry County and we are proud to announce that two of the contestant winners are LCMS students. The winner representing 6th Grade is Calleigh Stoner and the winner representing 7th Grade is Leah Orr. The winning essays will go on to be judged at a district level and Calleigh and Leah will be honored at a reception in February. Congratulations to these young ladies on their hard work.

The Liberty Center Middle School Writers Club is pleased to announce that eight of its members authored short stories selected by the International Young Writers Association for publication. The compilation will be called "Survival Sagas" and will be submitted to the United States Library of Congress. Contest winners include: Savannah Hernandez, Cheyenne Segura, Ryan Bryant, Aletha Fausnight, Suzanne Walker, Lizzie Ruby, Vivian Gebers and Jillian Stevens.

Lastly, Mr. Mariano reported 8th Grade students attended a Toledo Walleye game on December 4th. They got to see a great game and a STEM presentation by staff from Imagination Station.

High School

Mr. Black reported the teachers and other staff members participated in a Professional Development Day on November 26th. In the morning, staff had a chance to learn about a dozen different topics. Several sessions were led by staff members as well. In the afternoon, we had a staff meeting discussing data and potential changes in curriculum and instruction.

The District participated in a school wide safety drill on November 25th. This drill fulfilled the requirements from the state of Ohio for a full scale safety drill every 3 years. The drill was successful.

Mr. Black informed the Board the following students have been chosen as members of the OMEA District 1 - Honors Choir: EricaRae Herrick, junior, Alto 2; Makayla Mays, sophomore, Soprano 2; Adrienne Rae, senior, Alto 2; Shaylee Watchowski, junior, Soprano 1; and Darin Weaver, senior, Tenor 2.

End of Course test retakes have been going on for the last week. We should be able to complete this portion of the testing before break.

Lastly, Mr. Black explained he has been attending meetings on workforce development. He will have additional information regarding this topic in January or February.

Athletic Report

Mr. Pohlman reported the winter sports season has begun. As of the end of this week, every team will be in action, as wrestling's first meet is on Thursday. Girls and Boys Bowling and Girls and Boys Basketball are off to good starts so far.

The District is moving forward with the concessions and restrooms facility project. The administration and athletic boosters are confident we will be able to create a great facility that will benefit the fans, student-athletes, school, and boosters.

The Athletic Boosters will be doing their winter raffle again. Tickets are sold out. Drawings will take place at the last 5 home boys and girls games.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 16, 2019

A night at the Races will take place on March 21st at the Napoleon American Legion. Tickets are on sale for \$25 and include food. There are other options available for sponsorships and activities, and if you are interested in attending or volunteering to help, please talk to Cheryl Mann.

Mr. Pohlman provided an update for the Henry County Boys Basketball Holiday Classic. It will now take place on December 27th and 30th, rather than the 27th and 28th as originally scheduled. With Ohio State playing in the college football playoff on the 28th, the county ADs felt it was best to move the game to avoid conflicts with radio broadcasts and attendance.

Superintendent's Report

Mr. Peters updated the Board on the Veterans' Memorial project. The pavers have been laid and covered until drier conditions will allow a final sand application. He explained the concrete pad had to be re-poured, delaying progress on the project. However, it is important that the project be completed correctly. He also provided information on the solar project. The site work has begun with tree removal, fencing, posts and the staging of equipment. The panels are scheduled to arrive Wednesday. The project is expected to be completed by mid-March, weather permitting.

Mr. Peters also gave an update on the K-12 building project. The District continues to work with the OFCC to address the power quality issues. Once this has been addressed, the District can work at closing out the project. The funds leftover after the closeout will be used to construct a restroom/concessions building at the football stadium.

Mr. Peters also informed the Board the PTO is planning a "2nd Birthday" party celebration of the K-12 Building. A flying pancake breakfast is being planned for January 11, 2020 from 8:00-11:00 a.m. in the Auditoria.

#131-19 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Benson, that the Board approve the Superintendent's Consent Agenda items as follows:

Commend the Girls Cross Country team for placing 5th at State.

Commend Hope Oelkrug and Sydney Miller for earning All-State status in Cross Country.

Commend Sam Engler for earning Second Team All-State in Soccer.

Commend Trent Murdock, Connor Keller and Zach Bowers for earning Second Team All-State in football.

Approve the Varsity Wrestling team and coaches for an overnight trip to attend the Marion Harding Wrestling Classic on December 27-28, 2019.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#132-19 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler, that the Board approve the Superintendent's Consent Agenda items as follows:

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 16, 2019

Approve Tracy Krueger as a home instruction intervention tutor for a middle school student for a maximum of five hours per week at the LCCTA tutor rate.

Approve Karen Flory as a substitute bus driver for the 2019-20 school year, pending completion of all necessary paperwork.

Retroactively accept the resignation of Assistant Wrestling Coach Chris Box, effective December 12, 2019.

Whereas the Board of Education has offered and advertised the following supplemental position per ORC 3313.53 and received no interested or qualified licensed employees, move to offer the following non-certified individual a one-year supplemental contract for the position indicated for the 2019-20 school year, with their salary as stipulated per the LCCTA Negotiated Agreement.

Rob Myers – Head Boys Track Coach

Approve the following volunteer for the sport indicated for the 2019-20 school year, contingent upon the completion of all necessary paperwork:

Mike Tammarine - Wrestling

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

Old Business

None

New Business

The PTO is sponsoring a “2nd Birthday” party for the school on January 11, 2020 with a flying pancake breakfast from 8:00-11:00 a.m.

The organizational meeting date is January 13, 2020 at 6:45 p.m., with the regular board meeting immediately following.

The Senior Citizen Breakfast is Thursday, December 19, 2019 at 8:30 a.m. in the Auditoria.

Board Members’ Committee Reports

The Records Commission met prior to the start of today’s meeting.

#133-17 Election of President Pro Tempore

Mr. Benson made the motion and Mr. Weaver seconded the motion to appoint Mr. Neal Carter as the President Pro Tempore for the January 13, 2019 Organizational Meeting.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 16, 2019

#134-19 Adjournment

Mr. Spangler made the motion and Mr. Weaver seconded the motion to adjourn the December 16, 2019 regular meeting of the Liberty Center Local Board of Education at 7:31 p.m.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

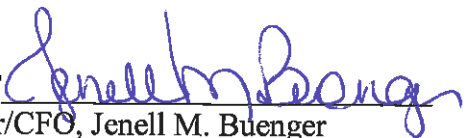
Records Commission Meeting

The Records Commission consisting of Treasurer, Jenell Buenger, Superintendent, Richard Peters, and Board President, Neal Carter, met at 6:39 p.m. before the Regular Board Meeting. They reviewed the list of disposed items. The members also discussed the utilization of Bottom Line Archive Systems for shredding of documents. There are locked shredding containers in each office that the company picks up as needed. The District spent \$349 this calendar year on shredding services. The members also discussed SCView and scanned records that are searchable. These records include Board Minutes, student records and personnel records. SCView is also utilized for purchase orders, invoices and checks. The system has made the audit process much easier for our staff and the auditors as they can search for documents in the system rather than staff having to pull the voucher packets from storage. The auditors have “read only” access to the system when conducting the audit. The members also reviewed the retention schedule and discussed possible updates. Updating the current retention schedule to one more detailed would make it easier to categorize documents. There would also be a shorter retention period for certain documents.

Mr. Carter made a motion to adjourn the Records Commission Meeting and Mr. Richard Peters seconded the motion. The meeting adjourned at 6:47 p.m.



President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger