

## HOME SCHOOL TEACHER

### JOB GOAL/PROGRAM DESCRIPTION:

To meet the academic requirements of students who have been home schooled during their elementary or junior high school years. Explores with each student the content of the subject area at a level sufficient to be responsive to the needs of the individual student. Works in conjunction with parents and students to assure progress towards each student's individualized academic plan. Parents may also petition for their student to enter this program. Students are referred to the program only after meeting with the Lead Home School Teacher. This position requires good communication skills with administration, staff, parents and students.

### PERFORMANCE RESPONSIBILITIES AND DUTIES:

Provides a rigorous and challenging work load for students. Parents are also required to attend the learning lab during hours outside their students regularly scheduled meetings.

Provides instruction in all general high school and college prep subject matter; core and elective.

Administers appropriate diagnostic and prescriptive measures in core areas.

Provides advanced writing techniques for research, essay and term papers.

Adapts the curriculum to meet the academic needs and challenges of a variety of students.

Facilitates the parent's instructional involvement in the student's home school experience.

Plans and incorporates the teacher, parent and student as an integral learning team.

Articulates with Allan Hancock College and their high school special student programs.

Counsels students in developing and implementing their four-year academic plan.

Counsels students to develop study and life coping skills and strategies such as: note-taking, computer literacy, organizational skills, time management, goal setting, test taking techniques and library skills.

Teaches students to integrate Internet resources as they relate to the high school curriculum. This includes web browsers and search engines to access pertinent academic information to supplement and enhance the home school curriculum.

Utilizes PLATO and other multi-media.

Promotes and inspires artistic creativity in students.

Prepares, maintains, and organizes comprehensive student files.

Understands the independent study policies and procedures, including recordkeeping, forms, work samples, contracts, and report cards.

### REPORTS TO/PRIMARY EVALUATOR:

Director of Alternative Education or designee

### REQUIRED QUALIFICATIONS:

Possess a valid California public school teaching credential, or eligibility for.

Two years of successful teaching experience.

Successful multi-ethnic teaching experience.

CLAD, BCLAD or equivalent.

Meet Federal NCLB highly qualified requirements.

### DESIRED QUALIFICATIONS:

Bilingual: Spanish.

Masters degree or enrolled in Masters program.