

**New Milford Board of Education**  
**Meeting Minutes**  
**June 18, 2024**  
**Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

<b>Present:</b>	Mrs. Wendy Faulenbach, Chairperson Mrs. Leslie Sarich Mrs. Tammy McInerney Mr. Tom O'Brien Mr. Dean Barile Mr. Eric Hansell Mrs. Sarah Herring Mr. Brian McCauley (arrived at 7:01pm) Mayor Pete Bass, <i>ex-officio</i>
<b>Absent:</b>	

<b>Also Present:</b>	Dr. Janet Parlato, Superintendent of Schools Mr. Jeffrey Turner, Director of Technology Mrs. Teresa Kavanagh, Director of Human Services Mr. Anthony Giovannone, Director of Fiscal Services and Operations
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<b>1.</b>	<b>A.</b>	<b>Call to Order</b> Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:00 pm by Mrs. Wendy Faulenbach, Chairperson. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> Pledge of Allegiance
<b>2.</b>	<b>A.</b>	<b>Public Comment</b> None	<b>Public Comment</b>
<b>3.</b>		<b>PTO REPORT</b> None	<b>PTO REPORT</b>
<b>4.</b>	<b>A.</b>	<b>APPROVAL OF MINUTES</b> Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes May 21, 2024  <i>Mr. O'Brien moved to approve the Regular Meeting Minutes May 21, 2024. Seconded by Mrs. Herring. Vote passed unanimously.</i>	<b>APPROVAL OF MINUTES</b> <b>A. Approval of the following Board of Education Meeting Minutes:</b> <b>1. Regular Meeting Minutes May 21, 2024</b>  Motion made and passed to approve the Regular Meeting Minutes May 21, 2024.

<p>5.</p>	<p><b>SUPERINTENDENT’S REPORT</b>                  Dr. Parlato stated they had an excellent end to the 23/24 school year. High school graduation, the Adult Education graduation, the Schaghticoke Middle School (SMS) promotion, and the Litchfield Hills graduation were all beautiful. Dr. Parlato stated she is fortunate to observe growth of students in all these events and the continued progress of growth in the school system. She will share more about our district planning in the upcoming months. Dr. Parlato thanked the Board of Education (BOE) for their support of the community, staff, and students.</p>	<p><b>SUPERINTENDENT’S REPORT</b></p>
<p>6.</p>	<p><b>SUBCOMMITTEE REPORTS</b></p> <p><b>A. Policy</b>                  Mrs. Sarich thanked Mrs. Faulenbach for chairing the past meeting. Mrs. Faulenbach noted there is no Committee on Learning or Policy meeting in July. This will give board members time to review everything for August.</p> <p><b>B. Committee on Learning</b>                  Mrs. McInerney stated they had a great STEM presentation and Educator Evaluation Model for 24/25. Also discussed was the new kindergarten entry age. There were waivers done this year because of the short notice, but that will not be the case moving forward.</p> <p><b>C. Facilities</b>                  Mr. O’Brien stated Mr. Cunningham was not in attendance and that he will give a report later in the evening when discussing items of information.</p> <p><b>D. Operations</b>                  Mr. Hansell noted they hit a milestone with the energy assistance project in that the construction phase is over.</p>	<p><b>SUBCOMMITTEE REPORTS</b></p> <p><b>A. Policy</b></p> <p><b>B. Committee on Learning</b></p> <p><b>C. Facilities</b></p> <p><b>D. Operations</b></p>
<p>7.</p>	<p><b>BOARD CHAIRMAN’S REPORT</b>                  Mrs. Faulenbach stated she appreciates the community support and that the Board will continue to work over the summer, which will include a workshop. Mrs. Faulenbach noted the Mayor was in attendance and that he will speak to a few of the</p>	<p><b>BOARD CHAIRMAN’S REPORT</b></p>

		items on the agenda. There will be a change in item order for Discussion and Possible Action.	
<b>8.</b>	<b>A.</b>	<p><b>Two Percent Education Cost Sharing (ECS) Set-aside Grant Program</b></p> <p>Mrs. Faulenbach explained that this is an opportunity for municipalities to apply for a carve-out from the town’s full education cost sharing grant. The money goes to the town, and the district is allowed to ask for a 2% carve out. The application states they can inform the town, and she has already had a discussion with the Mayor on why the Board would apply for it and how it would work. Mrs. Faulenbach stated once they apply for the grant, it is guaranteed and the funds will be deposited to a separate account in Munis. It is money that is separate from the operational budget.</p> <p>Mrs. Faulenbach noted that the town has already budgeted for those dollars and it is her recommendation to ensure the town receives that money back from the Board’s end of year balance. The advantage to having these funds is it allows for more flexibility. The district budget is created 18 months in advance, making it difficult to foresee possible needs. The account will be 100% transparent and any use of the funds will be voted on by the Board. The funds could be used for programs and materials that are not in the operational budget, such as for TAG. There will be no loss financially to the town and it saves them from having to go to the capital reserve, which has to go through several rounds of voting.</p> <p>Dr. Parlato stated the carve out will have to be used before the end of fiscal year.</p> <p>Mrs. Faulenbach stated other municipalities have been doing this for a while and it is not unique. This is something the district has not pursued in the past because there was so much going on.</p>	<p><b>DISCUSSION AND POSSIBLE ACTION</b></p> <p><b>A. Two Percent Education Cost Sharing (ECS) Set-aside Grant Program</b></p>

	<p>Mr. Barile asked if it is part of the town budget.</p> <p>Mrs. Faulenbach responded that it is earmarked by state statute to the town. Dr. Parlato added it is an education cost sharing grant and the amount the town receives is a formula based on median income, per capita income, and grand list.</p> <p>Mrs. Faulenbach stated she wanted to be transparent in informing the town and that the town would not lose that revenue. They will be reimbursed for it from the Board's End of Year balance.</p> <p>Dr. Parlato stated it is a choice to reimburse the town. It is not required. Mrs. Faulenbach added that they felt it would not be fair to take the carve out without reimbursing the town.</p> <p>Mrs. Faulenbach explained the grant goes straight to the town. The district is allowed to apply for the grant which is 2% of the ECS. The district can make the town whole from the End of Year balance. It gives the district the flexibility that is not strictly tied to the capital reserve. It is similar to when they created the Covid account.</p> <p>Mr. Hansell asked what happens if it does not get spent by the deadline. Mrs. Faulenbach stated it cannot be carried over. Mr. Giovannone added that we would get an answer to this question from the State Department of Education.</p> <p>Mrs. Faulenbach stated they did not find out about this grant until very recently. They were quick to confer with the Mayor about it.</p> <p>Dr. Parlato stated, knowing there will be \$980,000 in the End of Year balance, we know we can reimburse the town for the carve out. Mrs. Faulenbach stated they are doing that to make the town whole.</p> <p>Mrs. McInerney asked if the money will be put into a separate account for operating expenses. Mrs. Faulenbach explained that it will go to a separate</p>	
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	<p>account. Operational expenditures have already been voted on, this can be used for things that were not part of the original operational budget.</p> <p>Mr. McCauley stated the money would help if they had an unexpected increase in student enrollment. Dr. Parlato stated she would like to increase the tech experiences for K-2 students.</p> <p>Mrs. McInerney stated she is not against it, but the town has had large surpluses for many years that have been divvied out, and the district has not seen that money. She wondered if the town could manage without the Board paying it back. It was heart wrenching to cut the interventionists. The students have been struggling since covid, and the covid money is now gone. We can put it back to the students and hire interventionists, or put it towards a new central office.</p> <p>Mayor Bass stated the conversation was conflating issues all into one. To make this decision, and not pay the town back is disingenuous to the taxpayer and robbing the town of \$231,000. The town recently paid for mechanicals, building management system, scraping and painting of HS, athletic uniforms, and band uniforms. The town has also paid for all principal and interest payments for the SMS roof and HS roof at \$4,500,000. The principal and interest payments fall to the town. The \$4,000,000 plus dollars in capital reserve will not cover the costs of what the schools need, which exceeds that times 20. This is a good solution for the first year so the BOE can use the funds as they deem fit. Mayor Bass stated the BOE can decide to not give back the 2% next year but doing it after the budget has been approved seems wrong.</p> <p>Mrs. Faulenbach stated she wanted to clarify the district and the Board were not made aware of this grant option until May.</p> <p>Mr. Giovannone noted the motion on the table is specifically tied to notifying of their attempt to apply. The motion is to actually apply and whether</p>	
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	<p>the Board is going to reimburse the town are different motions.</p> <p>Mrs. Sarich stated it would not be fair if they didn't reimburse the town this year, and stated it is a conversation for next year.</p> <p>Mrs. Herring asked for more clarification, stating the town gets \$14,000,000 for education, and the district can apply for 2% of that. Essentially paying back the town money they have already gotten. Mrs. Faulenbach stated yes, they are reimbursing the town to prevent a shortfall to the townside of their budget. The sole purpose is to enroll in this grant opportunity which allows another way to possibly fund things like programs that are not in the operational budget. Mrs. Herring asked how those unanticipated costs were covered in previous years. Mrs. Faulenbach answered that while rare on occurrence, those funds had been taken from the certified salary account. Mr. Giovannone added that the district has held other vacancies open so they may hire for a more pressing opening.</p> <p>Mr. McCauley asked the Mayor if he was opposed to the Board asking for the 2%. The Mayor stated the BOE is entitled to do it, but it is late in the game, the taxpayers have already approved the budget so it would make it difficult to opt into the grant and then not reimburse the town.</p> <p>Mrs. McNerney stated she wanted to clarify the band and athletic uniforms were done many years ago, and it was done because the district didn't have funds. The gym floor and scraping of buildings, these are town buildings, and we need to work with the town better to maintain the buildings. It needs to be adequate for staff. There is a lot of money that has to go into the buildings, and the district cannot shoulder that by themselves. These are town buildings and there is some responsibility there.</p> <p>The Mayor stated he agreed and they should work together and move forward. The cost of capital items and materials has gone up 40%, sometimes</p>	
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	<p>more. The previous model has to change. It cannot be relying on the capital of the town. It will involve how we manage our budgets on the educational side and the town side to make it work. The Mayor stated he only brought up those specific examples of the fact that the BOE, with its capital reserve, has been robust because of covid and other grant opportunities. Even with that, it is nowhere near where it needs to be with capital for both the district and the town. We need to work together. This was late and it did not allow Town Council or Board of Finance a chance to weigh in.</p> <p>Mr. Barile stated it makes sense we would use this as an entryway to work together and have the BOE and town start that partnership.</p> <p>Mrs. Faulenbach stated she knows how frustrating it is to go through an operating budget and reduce it with little opportunity to add in. This is a transparent way to mitigate an operational situation that could arise. Many districts opt into this grant for that reason. It can be looked at as an opportunity to not have to create a capital request. It is a flexible option, and next year we can decide not to apply if we choose so.</p> <p>Mrs. Herring asked if the money would require the Board's permission before spending it. Mrs. Faulenbach stated yes, the district presents recommendations and the Board votes to accept or deny the financial expenditures. A separate munis account will be earmarked for even more transparency. It is all done in public and recorded.</p> <p><i>Mrs. Sarich moved to submit the application for the Two Percent Education Cost Sharing (ECS) Program Grant Set-Aside. Seconded by Mr. Hansell. Motion passed unanimously.</i></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Budget Position dated May 31, 2024</li> <li>2. Purchase Resolution: D-783</li> </ol>	<p>Motion made and passed unanimously to submit the application for the Two Percent Education Cost Sharing (ECS) Program Grant Set-Aside.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Budget Position dated May 31, 2024</li> </ol>
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	<p><b>3. Request for Budget Transfers</b></p> <p><i>Mr. Hansell moved to approve the Budget Position dated May 31, 2024; Purchase Resolution D-783; and Request for Budget Transfers. Seconded by Mrs. Sarich. Motion passed unanimously.</i></p> <p><b>Fiscal year end Request for Turf Field Funds from 2023-24 End of Year Balance:</b></p> <p>Mr. Giovannone provided a revised projected year end balance and revised spend down with end of year projects that the Board authorized last month. The bottom of the page outlines the possibility to reimburse the town the \$231,092 and the other page outlines the last 10 fiscal year-end balances.</p> <p>Mrs. McInerney asked for confirmation that all the Covid money was spent. Mrs. Faulenbach stated it was spent. This memo captures the expected year end balance. It is the dollar amount before carving out monies, prior to audit. It's to try and wrap up the fiscal year, pending final audit, so when the audit comes in, it does not hold up the town or Board of Finance. It will go into the appropriate earmarked accounts. Mrs. Faulenbach also mentioned the town will match the deposit, bringing the turf field account to almost \$800,000, pending final audit.</p> <p><i>Mr. Hansell moved to approve a \$100,000 deposit into the Turf Field Fund from the year-end balance, pending final audit. Seconded by Mrs. Sarich. Motion passed unanimously.</i></p>	<p><b>2. Purchase Resolution: D-783</b></p> <p><b>3. Request for Budget Transfers</b></p> <p>Motion made to approve the Budget Position dated May 31, 2024; Purchase Resolution D-783; and Request for Budget Transfers. Motion passed unanimously.</p> <p>Motion made to approve a \$100,000 deposit into the Turf Field Fund from the year-end balance, pending final audit. Motion passed unanimously.</p>
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	<p><b>Fiscal year end Request for 2% set aside from 2023-24 End of Year Balance:</b></p> <p>Mr. O'Brien asked why the second motion is pending final audit. Mrs. Faulenbach answered that it means the auditors have final say, once they give their blessing, that number is submitted. Mr. O'Brien asked if it could change with the audit. Mr. Giovannone stated they are safe to carve out these numbers.</p> <p>Mr. Hansell asked if there are any stipulations preventing what the funds can be spent on. Mrs. Faulenbach stated there is not.</p> <p><i>Mr. Barile made a motion for a withdrawal from the 2023-24 year-end balance, pending final audit, in the amount of \$231,092 to submit to the Town of New Milford to replace the 2% educational cost sharing set-aside to be held by the Board of Education. Seconded by Mr. McCauley. Motion passed unanimously.</i></p> <p><b>Fiscal year end for the remainder of the 2023-24 End of Year Balance:</b></p> <p><i>Mr. O'Brien made a motion to move the remaining 2023-24 end of year balance, pending final audit, to the capital reserve fund and to make that request to the Town Council and Board of Finance. Seconded by Mr. McCauley. Motion passed unanimously.</i></p> <p><b>C. Energy Systems Group Projects and Bank of America Payments 2023 &amp; 2024</b></p> <p>Mrs. Faulenbach stated the packet includes a memo regarding this. It could not be brought to the Board sooner because they were still working things out. Mrs. Faulenbach thanked everyone for giving their</p>	<p>Motion made to withdraw from the 2023-24 year-end balance, pending final audit, in the amount of \$231,092 to submit to the Town of New Milford to replace the 2% educational cost sharing set-aside to be held by the Board of Education. Motion passed unanimously.</p> <p>Motion made to move the remaining 2023-24 end of year balance, pending final audit, to the capital reserve fund and to make that request to the Town Council and Board of Finance. Motion passed unanimously.</p> <p><b>C. Energy Systems Group Projects and Bank of America Payments 2023 &amp; 2024</b></p>
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	<p>Friday afternoons over the last year and a half for meetings. This money will come from capital reserve.</p> <p>Mrs. Sarich asked how much is in the capital reserve. Mr. Giovannone answered that as of May 31st \$4,477,494. It is coming from capital reserve because energy savings coming through these initiatives fell to the bottom line and are now in the capital reserve account. Mrs. Faulenbach stated they've had a lot of conversations with the town to have a budget and recognize the savings.</p> <p>Mr. Giovannone pointed out on the last page of the memo is the signature of the Director of Public Works. With that, it now gives NV5 the ability to give quarterly updates on savings. Everything can be tracked much more closely with the sign off. There is an NV5 contact that will provide quarterly updates.</p> <p>Mrs. Sarich asked if the projects that did not happen at East Street and Pettibone have been deducted. Mr. Giovannone replied, yes, they were taken off the project. Mrs. Sarich asked if there is a way to get out of the project if it is not working. Mrs. Faulenbach stated that there is not because the work has already been done. One of the reasons is because they have \$15,000,000 worth of capital expenditures at 1%. The conundrum is to make sure they're on par with the budget and not coming back every year for money from capital reserve. It's been hard work to make sure there is a dashboard and are improving on how the savings are captured.</p> <p>Dr. Parlato stated there is a guarantee they will be reimbursed for savings that are not met. Mrs. Faulenbach stated we still need to deliver to the taxpayers and the public. There have been many improvements on how to capture the savings.</p> <p><i>Mr. Hansell made a motion for a capital reserve withdrawal in the amount of \$895,443 for the 2023 and 2024 Energy Systems Group/Bank of America</i></p>	<p>Motion made for a capital reserve withdrawal in the amount of \$895,443 for the 2023 and 2024 Energy Systems Group/Bank of</p>
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	<p><i>lease payments. Seconded by Mr. McCauley. Motion passed unanimously.</i></p> <p><b>D. Bylaws Recommended for Initial Review in June</b></p> <ol style="list-style-type: none"> <li>1. 9020 Construction and Posting of Agenda</li> <li>2. 9021 Time, Place and Notice of Meetings</li> <li>3. 9022 Public Meetings and Executive Session</li> <li>4. 9023 Meeting Conduct</li> <li>5. 9024 Quorum and Voting Procedures</li> <li>6. 9025 Minutes</li> <li>7. 9026 Transaction of Business</li> <li>8. 9027 Conflict of Interest</li> <li>9. 9028 Filling Vacancies on the Board</li> </ol> <p>Mrs. Faulenbach stated she urges everyone to review these, they are what governs how they conduct business. The Board membership will change over time and they need a road map for those in the role of Board member.</p> <p><b>E. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item A.</b></p> <ol style="list-style-type: none"> <li>1. 9320 Meetings of the Board</li> <li>2. 9321 Time, Place and Notification of Meetings</li> <li>3. 9322 Public and Executive Session</li> <li>4. 9323 Construction of the Agenda</li> <li>5. 9324 Advance Delivery of Meeting Materials</li> <li>6. 9325 Meeting Conduct</li> <li>7. 9325.1 Quorum</li> <li>8. 9325.2 Order of Business</li> <li>9. 9325.21 Order of Business Consent Agenda</li> <li>10. 9325.4 Vote Recording</li> <li>11. 9330 Board/School District Recordings</li> <li>12. 9332 Electronic Communications</li> <li>13. 9350 Hearings</li> <li>14. 9360 Legislative Program</li> </ol>	<p>America lease payments. Motion passed unanimously.</p> <p><b>D. Bylaws Recommended for Initial Review in June</b></p> <ol style="list-style-type: none"> <li>1. 9020 Construction and Posting of Agenda</li> <li>2. 9021 Time, Place and Notice of Meetings</li> <li>3. 9022 Public Meetings and Executive Session</li> <li>4. 9023 Meeting Conduct</li> <li>5. 9024 Quorum and Voting Procedures</li> <li>6. 9025 Minutes</li> <li>7. 9026 Transaction of Business</li> <li>8. 9027 Conflict of Interest</li> <li>9. 9028 Filling Vacancies on the Board</li> </ol> <p><b>E. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item A.</b></p> <ol style="list-style-type: none"> <li>1. 9320 Meetings of the Board</li> <li>2. 9321 Time, Place and Notification of Meetings</li> <li>3. 9322 Public and Executive Session</li> <li>4. 9323 Construction of the Agenda</li> <li>5. 9324 Advance Delivery of Meeting Materials</li> <li>6. 9325 Meeting Conduct</li> <li>7. 9325.1 Quorum</li> <li>8. 9325.2 Order of Business</li> <li>9. 9325.21 Order of Business Consent Agenda</li> </ol>
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	<p>15. 9400 Monitoring Products and Processes</p> <p>16. 9410 Public Announcement of Accomplishments</p> <p>Mrs. Faulenbach noted that these deletions take effect once the policies are approved in August and September.</p> <p><i>Mr. McCauley moved to delete the following policies, as stated in the agenda, upon approval of policies in 8 D. Seconded by Mr. Barile. Motion passed unanimously.</i></p>	<p>10 .9325.4 Vote Recording</p> <p>11. 9330 Board/School District Recordings</p> <p>12. 9332 Electronic Communications</p> <p>13. 9350 Hearings</p> <p>14. 9360 Legislative Program</p> <p>15. 9400 Monitoring Products and Processes</p> <p>16. 9410 Public Announcement of Accomplishments</p> <p>Motion made to delete the following policies, as stated in the agenda, upon approval of policies in 8 D. Motion passed unanimously.</p>
<p>9.</p>	<p><b>ITEMS OF INFORMATION</b></p> <p><b>A. Employment Report June 2024</b></p> <p>Mrs. Kavanaugh stated they have filled all certified positions besides one. Mrs. Sarich asked which position. Mrs. Kavanaugh stated it is a Special Education position. Mrs. Herring asked if anyone is working under DSAP. Mrs. Kavanaugh stated they have one. Mrs. Herring asked if there were any involuntary transfers. Mrs. Kavanaugh stated there was one. Mrs. Herring asked if they have teachers coming back who have previously left the district. Mrs. Kavanaugh stated they do. Mrs. Herring noted the district should keep in mind if teachers are leaving and coming back, when negotiating their salaries, they are coming back with a higher income than what they left at. It should be addressed when discussing teachers contracts. Dr. Parlato stated when they are hired back it is according to contract.</p> <p>Mrs. Kavanaugh explained that DSAP stands for Durational Shortage Area Permit and means it is someone close to getting a certification. They can be hired but there is a time limit for them to get their certification.</p>	<p><b>ITEMS OF INFORMATION</b></p> <p><b>A. Employment Report June 2024</b></p>

	<p>Mr. O'Brien asked if the two band director positions had been filled. Mrs. Kavanaugh stated they have been. Once the contracts have been signed they will be added to the employment report.</p> <p>Mrs. Faulenbach stated one of the advantages to passing the budget on the first try is it gives an opportunity to access a hiring pool, which may not be the same come August. If the candidate knows the budget is approved they know they have a job. Mrs. Kavanaugh agreed that it is vital to post positions early.</p> <p>Mrs. Herring asked if anything had opened up for the teachers that were let go. Mrs. Kavanaugh stated nothing yet based on certification and seniority.</p> <p><b>B. Enrollment Report - June 3, 2024</b> Dr. Parlato stated the projected number of students (58) and actual (73) are not very far apart.</p> <p><b>C. Items of Information</b></p> <ol style="list-style-type: none"> <li>1. 5117 R Administrative Regulations Regarding School Attendance Areas</li> <li>2. 9115 R Administrative Regulations Regarding Annual Organizational Meeting of the Board</li> <li>3. 9125 R Administrative Regulations Regarding Selection and Appointment of Board Counsel</li> </ol> <p>Mr. Hansell asked if the criteria for racial and ethnic balance is required by law. Mrs. Faulenbach stated that component is mandated by law. Mr. Hansell asked if it has to be in there. Mrs. Faulenbach stated yes.</p> <p>Mr. Barile stated he has the same concerns as Mr. Hansell. He suggested digging deeper as to how it is identified and the root meaning behind it. If these are statutes, why vote on them. Mr. Barile suggested figuring out what the desired outcome is, how the racial imbalance is tracked and how it is remedied. It deserves a further discussion on how the Board feels about handling/identifying racial imbalances.</p>	<p><b>B. Enrollment Report - June 3, 2024</b></p> <p><b>C. Items of Information</b></p> <ol style="list-style-type: none"> <li>1. 5117 R Administrative Regulations Regarding School Attendance Areas</li> <li>2. 9115 R Administrative Regulations Regarding Annual Organizational Meeting of the Board</li> <li>3. 9125 R Administrative Regulations Regarding Selection and Appointment of Board Counsel</li> </ol>
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	<p>Mrs. Faulenbach stated the board does not approve regulations. It is the law, the other question posed, is what happens if the Board does not agree with the law. Mrs. Faulenbach suggested bringing it back to Policy to discuss the concerns. Mr. Hansell added that there is a busing component. The regulation does not say who is responsible for transportation, and it should be determined if it is an unfunded mandate.</p> <p>Mr. Barile stated, as a regulation, it falls to the Superintendent and the Assistant Superintendent how we look at the racial inequalities. If someone applies to come into the district, how is it decided. Mrs. Faulenbach stated the Board can ask legal counsel, but this is why we have a law. Mr. Barile replied, stating not all laws are correct.</p> <p><b>D. NMHS Update</b></p> <ol style="list-style-type: none"><li><b>1. Roof</b></li><li><b>2. NMHS Woodshop HVAC</b></li><li><b>3. Gym Floor</b></li></ol> <p><b>Roof:</b></p> <p>Mrs. Faulenbach stated that just the day prior, the Board was notified of the plan to replace and remedy the high school roof in the areas where it is believed it is not the caliber it should be, and taxpayers paid for. The Mayor contacted the Board for a Monday meeting to advise and gain input. The project will begin just after the 4th of July and will go through the summer when the students and staff are not there in the capacity they normally are. It will be warrantied, bonded, and safe.</p> <p>Mayor Bass stated that he spoke with the insurance carrier for the old roofer that was fired. After auditing, it was noted the old roofer did not contractually fill their obligation of using two pins and two screws. This project will include a clerk that will catalog, document, and take pictures of every step. The project will take 100 days to complete. At that point, Garland will guarantee the roof, which will allow for reimbursement from the State Department of Education.</p>	<p><b>D. NMHS Update</b></p> <ol style="list-style-type: none"><li><b>1. Roof</b></li><li><b>2. NMHS Woodshop HVAC</b></li><li><b>3. Gym Floor</b></li></ol>
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Meeting Minutes

June 18, 2024

Sarah Noble Intermediate School Library Media Center

	<p>Mr. O'Brien asked if there is a contractor assigned to the project. Mayor Bass stated there is; the bonding company lined one up. The bonding company is Crum and Forster.</p> <p>Mr. McCauley asked if there will be any legal action against United Roofing. Mayor Bass stated he believes legal action has already been taken.</p> <p>Mr. O'Brien asked if there is a start date. Mrs. Faulenbach replied, the tentative start date is July 8th. She wants to make sure people are put in place, with the least amount of students and staff in the building. Mrs. McInerney noted it will not be completed by the start of school. Mrs. Faulenbach stated that it will not be, but they are being strategic in where they are starting and ensuring communication on the progress.</p> <p>Mrs. McInerney asked that once the new school year begins, if the Board can be made aware what sections of the roof will be worked on, to ensure safety.</p> <p>Mayor Bass stated they have had discussions, identifying areas of most importance.</p> <p>Mr. Barile stated it is good they are addressing the process correctly.</p> <p>Mr. O'Brien asked if they are reusing any materials. Mayor Bass stated that is the goal, and there are extra materials stored on site that can also be utilized.</p> <p>Mrs. Faulenbach stated that, on the call, the proper concerns were put out front and this is a great opportunity timewise to try and facilitate what needs to be addressed on the project.</p> <p>Mr. O'Brien agreed that they all want this project done.</p>	
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	<p>Dr. Parlato stated that she liked the fact they are going to catalog each and every clip, so every single panel, screw, and clip will be numbered and cataloged. Mr. Barile added he is interested to see how many have just one.</p> <p>Mr. O'Brien noted the Fuss &amp; O'Neill report questioned the integrity of the fasteners and this will answer that question.</p> <p><b>NMHS Woodshop HVAC</b> Mr. O'Brien stated he is confident the woodshop will be operational by the fall. All the materials are in place. The concrete pad where the dust collector will go has been poured. Mr. O'Brien stated he was proud it was kept going.</p> <p><b>Gym Floor</b> Mr. O'Brien stated the renderings look great. It will be completed in time for activities starting in August.</p> <p><b>E. Sarah Noble Oil Tank</b> Mr. O'Brien stated it has been determined that it can be removed and that it is scheduled for June 28th.</p> <p><b>F. Central Office Update:</b> No updates were presented.</p> <p><b>G. HVAC Reports and Grants</b> Mr. O'Brien stated they had hired a consulting engineer to come up with a review and a plan, so the district is ready to qualify for the next round of HVAC grants.</p> <p><b>H. June Fundraising Report</b> No discussion.</p> <p><b>I. Gifts and Donations</b> Dr. Parlato stated she has purchased the song that will be performed at convocation.</p>	<p><b>E. Sarah Noble Oil Tank</b></p> <p><b>F. Central Office Update</b></p> <p><b>G. HVAC Reports and Grants</b></p> <p><b>H. June Fundraising Report</b></p> <p><b>I. Gifts and Donations</b></p>
<p>10.</p>	<p><b>Discussion and possible action regarding proposed contract of employment with</b></p>	<p><b>10. Discussion and possible action regarding proposed</b></p>



	<p><b>Superintendent of Schools. Executive session anticipated.</b></p> <p><i>Mrs. Sarich moved that the Board enter into executive session for the purpose of discussing a proposed contract of employment with the Superintendent of Schools. Seconded by Mr. Hansell. Motion passed unanimously.</i></p> <p><i>The Board entered Executive Session at 8:40 pm.</i></p> <p><i>The Board returned from Executive Session at 8:52 pm.</i></p> <p><i>Mrs. McInerney moved that the Board authorize the Board Chairperson to execute on behalf of the Board the proposed contract of employment with the Superintendent as discussed in executive session and subject to any necessary legal review. Seconded by Mr. McCauley. Motion passed unanimously.</i></p>	<p><b>contract of employment with Superintendent of Schools. Executive session anticipated.</b></p> <p>Motion made that the Board enter into executive session for the purpose of discussing a proposed contract of employment with the Superintendent of Schools. Motion passed unanimously.</p> <p>Motion made that the Board authorize the Board Chairperson to execute on behalf of the Board the proposed contract of employment with the Superintendent as discussed in executive session and subject to any necessary legal review. Motion passed unanimously.</p>
<p><b>11.</b></p>	<p><b>Discussion and Possible Action upon the employment and salaries of Non-Bargaining Unit Employees. Executive Session anticipated.</b></p> <p><i>Mr. Hansell moved that the Board enter into executive session for the purpose of discussing the employment and salaries of Non-Bargaining Unit Employees. And further moved that the Board invite Superintendent of Schools, Dr. Janet Parlato, Director of Fiscal Services, Anthony Giovannone, and Teresa Kavanagh, Director of Human Services. Seconded by Mr. McCauley. Vote passed unanimously.</i></p> <p><i>The Board entered Executive Session at 8:55 pm.</i></p>	<p><b>Discussion and Possible Action upon the employment and salaries of Non-Bargaining Unit Employees. Executive Session anticipated.</b></p> <p>Motion made that the Board enter into executive session for the purpose of discussing the employment and salaries of Non-Bargaining Unit Employees. And further moved that the Board invite Superintendent of Schools, Dr. Janet Parlato, Director of Fiscal Services, Anthony Giovannone, and Teresa Kavanagh, Director of Human Services. Motion passed unanimously.</p>

		<i>The Board returned from Executive Session at 9:08 pm.</i>	
12.		<b>ADJOURN</b> <i>Mr. O'Brien moved to adjourn the meeting at 9:09 p.m. Seconded by Mr. Barile. Vote passed unanimously.</i>	<b>ADJOURN</b> Motion made to adjourn the meeting at 9:09 p.m. Motion passed unanimously.

Respectfully submitted:



Tammy McInerney  
Secretary  
New Milford Board of Education