

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, October 24, 2023, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of September 26, 2023

Superintendent's Report

Solicitor's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes of their regular meeting of August 2, 2023.
2. Sharon Hollister, Wyoming Area Music Sponsors, requesting permission to hold a fundraiser.
3. Kelly Bone, Tiny Learners Learning Center, requesting permission to rent the Secondary Center auditorium for their Christmas Program.
4. Mindy Stevens, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold fundraisers and activities.
5. Ashley Moska, Teacher, requesting permission to extend her maternity leave of absence.
6. Right to Know Request submitted for minutes or agendas where fencing bids/quotes were discussed, accepted and approved.
7. Right to Know Request submitted for the current curriculum for English 10 (honors) and review of textbooks being used.
8. Right to Know Request submitted for a copy of the last property & casualty insurance renewal summary for all lines of insurance and a copy of the last employee benefits insurance renewal summary for health, dental and visions plans.
9. Deb Crossley, Wyoming Area Wrestling Parents Association, requesting permission to hold a fundraiser.
10. Jennifer Bonita, Wyoming Area Field Hockey Parents Association, requesting permission to hold fundraisers.
11. Ashley Evans, Life Skills Teacher, submitting her letter of resignation as Edmentum Cyber Teacher.
12. Danielle LoPresto, Special Education Teacher, requesting permission to take a maternity leave of absence.
13. Joe Pizano, Athletic Director, requesting permission to attend the annual Pennsylvania State Athletic Directors Association Conference.

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14. Lesley Ratchford, Treasurer of Wyoming Area Girls Basketball Parents Association, requesting permission to hold various fundraisers.
15. Sharon Mazzeo, Personal Care Aide, requesting permission to take a medical leave of absence.
- (16.) Sgt. Len Lombardo, Wyoming Area Regional Police, requesting permission to hold an Advanced Law Enforcement Rapid Response class (ALERRT 1) at the Primary Center.**

Summary of Applications Received
Cafeteria - 2

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Treasurer's Report

First National Community Bank	General Fund	8,521,252.42
First National Community Bank	Payroll Account	6,328.13
First National Community Bank	Cafeteria Account	3,068.54
First National Community Bank	Student Activities Account	152,624.00
First National Community Bank	Athletic Fund Account	10,167.31
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	139,205.87
First National Community Bank	Series 2022 GON Account	7,905.37

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Finance Report

1. Received the following checks:

Berkheimer Income Tax

Earned Income Tax	48,370.60
Local Services Tax	25.94
Per Capita Tax	9,220.00
Delinquent Per Capita	<u>4,636.70</u>
Total:	62,253.24

State & Federal Subsidy Payments

Retirement	813,245.62
Title I- Improving Basic Programs	58,061.00
School District Special Education	278,364.00
ARP ESSER III	90,907.04
ARP ESSER 7%	7,065.51
ARP ESSER 2.5%	<u>920.64</u>
Total:	1,248,563.81

Local Realty Transfer Tax

Luzerne County	28,515.13
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2022 Supplementals

Paul Konopka – Wyoming Borough	1,218.17
George Miller – West Pittston Borough	<u>452.99</u>
Total:	1,671.16

2023 Real Estate Taxes

Paul Konopka – Wyoming Borough	1,469,474.43
George Miller – West Pittston Borough	2,303,543.56
Carol Bardzel – Exeter Twp., Wyoming County	404,164.89
Thomas Pizano – Exeter Borough	2,405,371.44
Wayman Smith – Exeter Twp., Luzerne County	1,643,004.79
Robert Connors – West Wyoming Borough	<u>1,656,333.10</u>
Total:	9,881,892.21

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2. Approve the October payment of \$94,926.95 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2023-2024 school year.
3. Approve the October payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for 2023-2024 school year.
4. Approve to ratify the October payment of \$69,097.00 to the West Side Career & Technology Center for the 2023-2024 school year.
5. Approve the November 1, 2023 payments to Wilmington Trust (M&T Bank) for the following debt obligations:

General Obligations Bonds Series 19A Interest	17,256.25
Principal	<u>0.00</u>
Total:	17,256.25

General Obligations Bonds Series 19B Interest	112,978.25
Principal	<u>5,000.00</u>
Total:	117,978.25

General Obligations Bonds Series 21A Interest	116,150.00
Principal	<u>5,000.00</u>
Total:	121,150.00

General Obligations Bonds Series 21B Interest	40,600.00
Principal	<u>1,185,000.00</u>
Total:	1,225,600.00

6. Approve the payment to the Luzerne Intermediate Unit for payment for ESL (English as a Second Language) instructional hours for March 2023 through June 2023 in the following amounts:

March 2023 (total of 17 hours @ \$93.00)	\$1,581.00
April 2023 (total of 16.5 hours @ \$93.00)	1,534.50
May/June 2023 (total of 28.5 hours @ \$93.00)	<u>2,650.50</u>
Total:	5,766.00

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7. Approve the agreement with Berkheimer One Source to assist in the printing and mailing of the annual Homestead/Farmstead invitation letters to eligible residents that reside within the Luzerne County of the District.
8. Approve the Letter of Agreement between WVIA and Wyoming Area School District for the 2023-2024, 2024-2025, 2025-2026 school years for the District's participation in the WVIA Enhanced Scholar Program at an annual rate of \$2,500 per year.
9. Approve the tentative Collective Bargaining Agreement between the Wyoming Area School Board and the Wyoming Area Education Support Professional Association, ESPA-PSEA-NEA, July 1, 2023 to June 30, 2026, pending final approval by the school solicitor.
10. Approve the payment of \$7,960.00 to Champion Builders, Inc., Invoice App#5, for HVAC equipment at JFK Kindergarten Center.

(11.) Approve the following change orders:

Vendor	Change Order	Amount	Description/School
JBM Mechanical	#1	\$22,425.00 Increase	HVAC Equipment Replacement at Kindergarten Center
JBM Mechanical	#2	\$15,460.03 Increase	HVAC Equipment Replacement at Kindergarten Center

- (12.) Approve the appointment of Conrad Siegel to provide consulting services for benefit plan entitled IRC Section 125, at a cost of \$2,000 for initial plan document creation, and an additional annual cost of \$750-\$1,000 beginning with July 1, 2023 through June 30, 2024 for annual nondiscrimination testing and ongoing maintenance/amendments.**

(13.) Approve the general ledger account:

Bill Listing: October 2023	1,175,962.39	
Prepays: September 2023	<u>115,786.59</u>	1,291,748.98
Cafeteria Account:	58,955.28	
Athletic Account:	<u>9,478.50</u>	<u>68,433.78</u>
	Total:	1,360,182.76

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Motion by _____, second by _____, to accept the finance report.
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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2023-2024 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Approve the request of Ashley Moska, Teacher, to extend her maternity leave of absence with a return date of January 3, 2024.
3. Approve the revised Guest Teacher Substitute List.
4. Approve Ashley Evans, Life Skills Teacher, letter of resignation as Edmentum Cyber Teacher effective immediately, October 11, 2023.
5. Approve the request of Danielle Lopresto, Special Education Teacher, to take a maternity leave of absence effective January 3, 2024 with an anticipated return date of May 6, 2024.
- (6.) Approve the appointment of _____ as Edmentum Cyber School Teacher.**
- (7.) Approve Kevin Whitman, Guidance Counselor, for tenure having completed three years of satisfactory service as a temporary professional employee.**

Motion by _____, second by _____, to accept the education report.
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Activities Report

1. Approve the request of Wyoming Area Kindergarten/Primary Center PTO, to hold the following fundraisers and activities:
 - Scholastic Book Fair –April 2024
 - Parent/Teacher conference – November 2023, December 1, 2023 and February 12, 2024
 - Community Nights monthly starting in January (ex. Januzzi's, Texas Roadhouse) January, February and April 2024
 - Spring Flower Sale – March 2024
 - Mad Tee Apparel Holiday Sale – November 2023
 - Penguins Hockey Night – March 2024
 - Railriders Baseball Night – June 2024
2. Approve the request of Deb Crossley, Wyoming Area Wrestling Parents Association, to hold a Wrestling Xmas Bingo fundraiser on December 10, 2023, 12:00 p.m. to 4:00 p.m. in the Secondary Center Cafeteria/Gym Lawn, pending facilities availability and approval.
3. Approve the request of Jennifer Bonita, Wyoming Area Field Hockey Parents Association, to hold a Lottery Fundraiser at the Southern Columbia and Pittston Area football games on October 20th and October 27, 2023.
4. Approve the request of Sharon Hollister, Wyoming Area Music Sponsors, to hold a Dunmore Candy Kitchen fundraiser January 15, 2024.
5. Approve the following assistant coaches and volunteer coaches for the 2023-2024 winter sports season:

Wrestling

Todd Bonning JH Volunteer Coach

Elementary Wrestling- Volunteers

Mark Chapman
Todd Bonning
Trevor Dennison

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Elementary Wrestling Volunteers

Jon Lark
Stephen Arnold
Michael Pasquariello

Swimming

Ashley Walker Assistant Swimming Coach

6. Approve the request of Joe Pizano, Athletic Director, to attend the annual Pennsylvania State Athletic Directors Association Conference in Hershey, PA., March 19th through March 23, 2024, at a cost not to exceed \$800.00. Reimbursement for mileage is also being requested.
7. Approve the request of Lesley Ratchford, Treasurer of Wyoming Area Girls Basketball Parents Association, to hold the following fundraisers:
 - Gerrity's bagging - November 19, 2023
 - Snapraise - December 1, 2023
 - Business Advertising November 6 - November 30, 2023
 - Pizza Sale- January 22 - February 1, 2024
 - Sabatini's or SBC Night out (21 and over) January 23, 2024
 - Lottery - November 17 - November 29, 2023

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Building Report

1. Approve Debra Hindmarsh from personal care aide to paraprofessional retroactive to September 5, 2023.
 2. Approve Kara Kohler from paraprofessional to personal care aide retroactive to September 5, 2023.
 3. Approve Amanda Nowak from paraprofessional to personal care aide retroactive to September 18, 2023.
 4. Approve the revised support personnel substitute list.
 5. Approve the request of Kelly Bone, Tiny Learners Learning Center, to rent the Secondary Center auditorium for their Christmas Program on Sunday, December 17, 2023, 9:00 a.m. to 1:00 p.m., pending facilities availability and approval.
 6. Approve the request of Sharon Mazzeo, Personal Care Aide, to take a medical leave of absence effective October 23, 2023 through January 2, 2024.
- (7.) Approve the appointment of _____ as Storeroom Coordinator.**
- (8.) Approve the request of Sgt. Len Lombardo, Wyoming Area Regional Police, to hold an Advanced Law Enforcement Rapid Response class (ALERRT 1) at the Primary Center on December 28th and December 29, 2023.**

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Policy Report

1. Approve the second reading (**and adoption of new policy**) and revised policies of Volume II of 2023:

Policy 800: Records Management

Policy 830: Copy of Security of Computerized Personal Information/Breach Notification

Policy 830.1: Data Governance – Storage/Security (New Policy)

2. Approve the second reading (**and adoption of new policy**) and revised policies of Volume III of 2023:

Policy 006: Meetings

Policy 216.1: Supplemental Discipline Records (New Policy)

Policy 251: Students Experiencing Homelessness, Foster Care and Other Educational
Instability

Motion by _____, second by _____, to accept the policy report.

Roll Call: