

# Glenburn Public School Newsletter

## September 2025

### Superintendent Notes

School is here! We are off and running to a great year! I am excited for our new students and staff to get acclimated in Glenburn. Please help me in welcoming our new staff members: Mr. William Worsham-Business/Tech, Mr. Robert McRae-English/Library, Mrs. Kyanne Wenstad-Band/Choir, Mr. Peter Panales-Art, Andrea Melo-Dishwasher, Molly Lawrence-Base Bus Route, Ms. Caylin Jones-Paraprofessional.

Parent-Teacher Conferences are scheduled for September 25th starting at 3:00. They will run until 9:00 that evening with the elementary teachers taking a supper break at 5:30 and the high school teachers taking a supper break at 6:00. This is a great opportunity to meet your students' teachers and help me in making our new staff members feel welcome in Glenburn. Our staff is committed to academic excellence and with your help, the students will be too.

If you haven't filled out the free and reduced lunch application please do so! This is imperative and will have a direct impact of our federal funding. If you have any questions, please call the office!

We have lots of new students here this year! Four of our bus routes are full! How awesome is that.

If anyone is interested .

Let's have a fantastic year.

**GO PANTHERS!**

## Notes from Secondary

After a long summer, our hallways are full again and classes are in full swing! It has been wonderful to welcome new faces and to see returning students back in action.

A new school year is the perfect time to get involved. One of the things I've always appreciated about Glenburn is that there truly is a place for everyone. Whether a student has played a sport before or is just starting out, there's room to join in. And if sports aren't the right fit, there are still many ways to participate—such as helping with concessions or supporting other activities.

Parents, I also encourage you to consider purchasing an activity pass for your student so they can attend home games—those events are full of school spirit and energy! If you'd like your student to be more involved but aren't sure where to start, please reach out. I'd be glad to help connect them with opportunities. As always, if you have questions or concerns, I'm just a phone call (701-362-7426) or an email ([Rebecca.Young@k12.nd.us](mailto:Rebecca.Young@k12.nd.us)) away.

--Rebecca Young

## HOT LUNCH PROGRAM

### Student Meal Accounts

"I need lunch money, TODAY!" How many times have you heard those words? Our staff members work with students and families and offer them services such as personal phone call reminders and email to help them manage their child's meal account balance. Parents can easily view the balances using PowerSchool. Account balances are transferred from school year to school year.

**Students must prepay or pay cash for all meals. It is the parent or guardian's responsibility for ensuring that their child has money in his/her account or brings a meal from home.** Negative and low account balance statements are sent home regularly. Again, families are expected to provide a lunch from home or provide their child with the money to deposit in the child's meal account to purchase school meals. Parents can apply any amount to the account, but it is recommended to **pay in advance the amount your student might spend in a month.**

### Meal Prices

#### BREAKFAST PRICES

Elementary - \$1.95 - \$39.00

HS - \$2.05 - \$41.00

Reduced - \$ .00 - \$ .00

#### LUNCH PRICES

Elementary - \$2.75 - \$55.00

HS - \$3.00 - \$60.00

Reduced - \$ .00 - \$ 0.00

## Meal Charge Policy/Procedure

We are required by the USDA to have a Meal Charge Policy/Procedure in place for the School Lunch Program. Attached to the current Newsletter is a copy of the policy. Policies such as this are designed to address the financial integrity of a district's School Lunch Program.

### Free and Reduced Priced Meals Application

Glenburn Public School understands that some families are facing financial difficulties. **Free and reduced priced meals** are available to those families who meet specific income guidelines outlined by the United States Department of Agriculture (USDA). We encourage any family that may qualify apply at any time during the school year. The Application for Free and Reduced-Price School Meals and the Letter to Households are in the office, please call or stop by to pick them up. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Glenburn Public School, PO Box 138, Glenburn ND 58740.



### Eco-Ed

The 6<sup>th</sup> grade class will be attending a field trip for Eco-Ed @ Mouse River Park on Thursday September 4th, 2025. We will leave about 8:20 and return around 2:15.



GLENBURN PUBLIC SCHOOL  
REGULAR SCHOOL BOARD MEETING  
June 9, 2025 6:00 PM  
Board Room

The meeting was called to order by Board President Jamee Hansen. Other members present were Dianne Hensen, Tyler Hansen, Tyler Mickelson and Scott Heit. Quorum was established.

Also present was Superintendent Larry Derr, Business Manager Jennifer Hansen. James Swegarden, Rebecca Young, and Emily Schaefer.

**AGENDA:**

Addition: letter C. Elem Principal and D. Canvass Election Votes – Hensen made a motion to approve agenda with additions; Heit seconded; motion carried.

**MINUTES OF PREVIOUS MEETING:**

Heit moved to approve the minutes as printed of the May 12, 2024 regular meeting and May 28, 2025 Special Meeting; T. Hansen seconded; motion carried.

**FINANCIAL REPORTS:**

Heit moved to approve, Mickelson seconded, the May 2025 General Fund revenue report of \$168,196.99, May 2025 General Fund expenditure report of \$772,517.38(ck #'s 75318-75441, direct deposit stub #'s 21019-27277), General Fund accounts payable bills to be paid of \$248,375.90. Activity Fund Reports as presented; motion carried.

**COMMITTEE REPORTS:**

**Negotiations** –none

**School Improvement** – will try to pull a playground pole

**Policy Committee** – review policies

**Facility** –sweeper/ green house

**ADMINISTRATIVE REPORTS:**

**Elementary Principal's Report** (Layne Fluhrrer) - None

**High School Principal's Report** (James Swegarden) – enrollment, end year pow-erschool

**Superintendent's Report** (Larry Derr)

Mrs. Young and I are meeting a potential music candidate

New short bus arrived

Congratulations to Ryleigh Miller, Daemian Braun, Mila Jones, Ryan Barlow for participating in state track

Congratulations to Emma Jones for being named to the All Region Softball Team

Congratulations to Aidyn Derr for being named to the All Region Baseball Team, and also 2<sup>nd</sup> team All State Baseball Team

Thank you all for a great year! I am already looking forward to next year!

**Board President's Report:** playground teardown Saturday, SB Bootcamp Aug 7 via zoom

**UNFINISHED BUSINESS:** none

**NEW BUSINESS:**

A.) Tuition free Agreements/Open Enrollments – none

B.) Cd's – Mickelson made a motion to approve the 3.85% 12month rate and combine the two upcoming CD's (84763-87300); Heit seconded; roll call vote taken with all voting yes; motion carried.

C.) Elementary Principal – Heit made a motion to approve the two administrators for elementary principal; Mickelson seconded; roll call vote taken with all voting yes; motion carried. Heit made a motion to increase both salaries for 1 year; Mickelson seconded; roll call vote taken; Hensen abstained, with other four voting yes; motion carried.

D.) Canvass Election Results – Business Manager Hansen presented and read aloud the 2025 School Board Election results with Jamee Hansen (NW) winning the election. Hensen moved to approve the election results

as presented, Mickelson seconded; roll call vote was taken with all voting yes; motion carried.

Hensen moved to adjourn the meeting, Heit seconded; meeting was adjourned at 6:33 p.m.

s/Jamee Hansen, Board President  
s/Jennifer Hansen, Business Manager

GLENBURN PUBLIC SCHOOL  
ANNUAL SCHOOL BOARD MEETING  
JULY 14, 2025 6:00 PM

The meeting was called to order by Pro-Tem Chair Superintendent Larry Derr. Board members present were Dianne Hensen, Scott Heit, Jamee Hansen, Tyler Mickelson and Tyler Hansen. Quorum was established. Also present was Superintendent Larry Derr, Business Manager Jennifer Hansen. Principal Rebecca Young, Principal Emilie Walker, and guest.

**AGENDA:**

Heit made a motion to approve the agenda with addition to policies; T. Hansen seconded; all in favor; motion carried.

**MINUTES OF PREVIOUS MEETING:**

Heit moved to approve the minutes of the June 9, 2025 regular School Board meeting and June 19, 2025 special meeting; T. Hansen seconded; all in favor; motion carried.

**FINANCIAL REPORTS:**

J. Hansen moved to approve, Hensen seconded, the June 2025 General Fund revenue report of \$101,435.48, June 2025 General Fund expenditure report of \$295,394.14 (ck #'s 75442-75503) direct deposit stub #'s 27278-27305), and the General Fund accounts payable bills for July 2025 to be paid of \$111,996.23; motion carried.

**COMMITTEE REPORTS:**

**Negotiations: (Heit, Mickelson) – None**

**School Improvement: (Heit) bid for snow removal**

**Policy Committee: (Hensen) new business**

**School Facility: (T. Hansen) none**

**ADMINISTRATIVE REPORTS:**

**Elementary Principal's Report** (Emilie Walker) none

**Secondary Principal's Report** (Rebecca Young) none

**Superintendent's Report** (Larry Derr) principal duties, badlands sealing, superintendent budget seminar

**Board Presidents Report** –none

**Special order of Business**-Election of Officers

Pro-tem Chair Larry Derr opened nominations for School Board President. Heit nominated Jamee Hansen; Mickelson seconded; Heit moved to cease nominations voting for Jamee Hansen; with four in favor (Hansen abstained from vote) for Jamee Hansen; motion carried. Nominations were opened for School Board Vice President. Mickelson nominated Scott Heit and moved to cease nominations. Hensen seconded; with four in favor (Heit abstained); motion carried.

(Board President Jamee Hansen assumed the Chair)

**Unfinished Business:** none

**NEW BUSINESS:**

Preliminary Budget 2025-2026 – Superintendent Derr presented the prelim budget for the 2025-2026 school year. Hensen moved to approve the prelim budget. Heit seconded; Roll call vote was taken to approve the prelim budget. All voting yes; motion carried.

Appoint Business Manager – Hensen moved to appoint Jennifer Hansen as the Business Manager. Heit seconded; roll call vote was taken with all voting yes; motion carried.

Approve Officials for signing Districts Checks (Gen. Fund-BM & Bd Pres & Supt; Activities.-BM & Bd Pres & Supt; Hot Lunch-BM & Bd Pres & Supt) Hensen moved to approve, Mickelson seconded; all in favor; motion carried.

Select Depository (First Western Bank) Hensen moved to approve First Western Bank, Heit seconded; all in favor; mo-

tion carried.

Select Audit Firm (Rath & Mehrer, P.C.)  
Hensen moved to approve, T. Hansen seconded; all in favor; motion carried.

Select Official newspaper (Renville County Farmer and/or Minot Daily News) Hensen moved to approve, Mickelson seconded; all in favor; motion carried.

State personal vehicle mileage reimbursement rate is \$.67 (subject to change in January). Heit moved to follow the state rate, T. Hansen seconded; all in favor; motion carried.

State reimbursement rate for meals are:  
Breakfast \$9, Lunch \$14, Supper \$22.  
Hensen moved to approve, Mickelson seconded; all in favor; motion carried.

Activity Bus Driver Rates – Flat \$20/ hour.  
Hensen moved to approve, T. Hansen seconded; all in favor; motion carried.

Designate Emilie Walker as the District's Homeless Liaison & Foster Care Liaison – Heit made a motion to approve. Hensen seconded; all in favor; motion carried.

Appoint Superintendent as authorized representative for Impact Aid, Vocational Education, Title I, Title II A, Title IV, Title V, ELL Representative, Asbestos, Immunization, Open Enrollment, Title I Consolidated Application, RLIS Grant. Hensen made the motion to approve the Superintendent. Heit seconded; all in favor; motion carried.

Approve Board meeting dates and times for 2025-2026 school year. Hensen moved to approve, Mickelson seconded; all in favor; motion carried.

Approve Computer Store as Tech Contact – Hensen made a motion to approve; Heit seconded; roll call vote taken with all voting yes; motion carried.

Hot Lunch and Breakfast  
Appeal Officer – Board President  
Meal Prices – Current prices listed; proposed increases in parentheses.  
Breakfast Elementary students - \$ 1.95

Breakfast students grades 7-12 - \$2.05  
Breakfast adults - \$3.00  
Breakfast Guest - \$3.00  
Lunch Elementary students - \$2.75  
Lunch students grades 7-12 - \$3.00  
Lunch adults - \$4.00  
Lunch Guests - \$4.00  
Reduced breakfast – (K-12) \$ .0  
Reduced lunch – (K-12) \$ .40  
Extra milk is \$ .25 per carton. Each student receives two cartons with their meal.  
Heit moved to approve of the Breakfast/ Hot Lunch. T. Hansen seconded; all in favor; motion carried

O. Fees – Current Rates- Heit moved to approve the 2025-2026 fees as listed, Mickelson seconded; all in favor; motion carried.

Student K-12 activity tickets: \$40 with \$160 cap per family  
Adult activity ticket - \$60  
Gate admission – Adults-\$7 Students-\$5  
Games with boys and girls basketball double header on same night- Adults \$10 Students - \$5  
District patrons over age 60, Retired and current Glenburn school employees, and past and current Board members.  
Sports medicine fee - \$25 per athlete per sport  
Complimentary volleyball season pass after line judging for volleyball 3 times.

P. Appoint Board Committees – President Hansen appoints Heit/Mickelson for Negotiations, Heit for School Improvement, T. Hansen/ T. Mickelson/J.Hansen for School Facility, and Hensen for Policy Committee.

Q. Extra-curricular assignments - Mickelson moved to approve extra-curricular coaching positions,  
T. Hansen seconded; all in favor; motion carried.

R. Open enrollment/tuition free agreements – Hensen made a motion to approve; Mickelson seconded; roll vote taken with all voting yes; motion carried.

R. Bus 9 – Hensen made a motion to approve fixing bus 9; Mickelson seconded; roll call vote taken with all voting yes; motion carried.

S. CD – will choose the best rate when it comes due on July 17

T. East Coast Trip – Mrs. Walker thanked the board and read a message from a student on how much fun they had on the trip.

U. Open enrollment/tuition free agreements – Hensen made a motion to approve; Mickelson seconded; roll vote taken with all voting yes; motion carried.

V. Approve Policy Services 2025-2026 – Hensen made a motion to approve services; Heit seconded; roll call vote was taken with all voting yes; motion carried.

W. Approve Sub Rate of Pay (160) – Heit made a motion to approve; T. Hansen seconded; roll call vote was taken with all voting yes; motion carried.

X. Board Policies (first reading) FFI, ABAA, ABBDA, ABBF, ABCA, ABCB, DAB, FBA, FCAA, GAAD, GACB, BCBA – Hensen made a motion to rescind policies; Heit seconded; roll call vote taken with all voting yes; motion carried. Hensen made a motion to approve all 12 policies for first reading; Heit seconded; roll call vote taken with all voting yes; motion carried.

Heit moved to adjourn, T. Hansen seconded; meeting was adjourned at 6:45 pm.

Jamee Hansen, Board President  
Jennifer Hansen, Business Manager

Glenburn Building Authority Annual Meeting  
July 14, 2025  
Following Regular School Board Meeting

The meeting was called to order at 6:45 p.m. by School Board President Jamee Hansen.

Board members present were Dianne Hensen, Scott Heit, Tyler Mickelson, and Tyler Hansen. Quorum was established.

Also present was Superintendent Larry Derr, Business Manager Jennifer Hansen. Principal Rebecca Young, Principal Emilie Walker, and guest.

Election of Officers:

- A. President (Board President)
- B. Vice President (Superintendent)
- C. Secretary/ Treasurer (Business Manager)

Hensen moved to approve the election of Officers, Heit seconded; roll call vote taken, all voted yes; motion carried.

Heit moved to adjourn, Hensen seconded; meeting was adjourned at 6:46 pm.

Jamee Hansen, Board President  
Jennifer Hansen, Business Manager



# September 2025



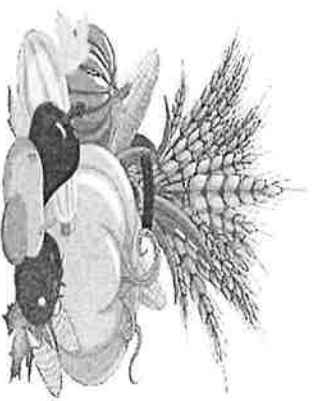
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <b>NO SCHOOL</b>  Labor Day	2 V/JV-VB @ Tioga 5:30/6:45 JH-FB @ MLS 4:30	3 Early Out—1:00pm	4 Eco-Ed—6th grade field trip to Mouse River Park	5 V-FB @ Glenburn vs Surrey 7:00 JH/JV golf meet @ MAFB 7:45am	6
7	8 JH/JV-FB @ Glen- burn vs Nedrose 4:30/6:00	9	10	11 V/JV-VB @ Kennare 6:00/7:00	12 V-FB @ Alexander 7:00 JH/JV golf meet@ Wildwood 8:30am	13 V-VB Tourney @ Glenburn
14	15 JH/JV-FB @ Dun- seith 4:30/6:00 JH/JV golf meet @ Bottineau 7:00am	16 V/JV-VB @ Ryan 5:45/7:00	17	18 V/JV-VB @ Towner 6:00/7:00	19 V-Fb @ Westhope vs Berthold 7:00	20
21	22 JH-FB @ Glenburn vs Kenmare 5:00  BOOK FAIR	23 V/JV-VB vs ORCS 6:00/7:00  BOOK FAIR	24   BOOK FAIR	25 Parent-Teacher Con- ferences 3:00-9:00pm  BOOK FAIR	26 <b>NO SCHOOL</b> V-FB @ Towner 7:00	27 V- Devils Lake Tour- ney—TBD
28	29 V/JV-VB vs Garrison 6:00/7:00 JH/JV-FB @ Westhope vs TGU 4:30/6:00	30 V/JV-VB @ Mohall 6:00/7:00 7/8 VB @ Surrey 4:00/5:00				

# September Menu 2025

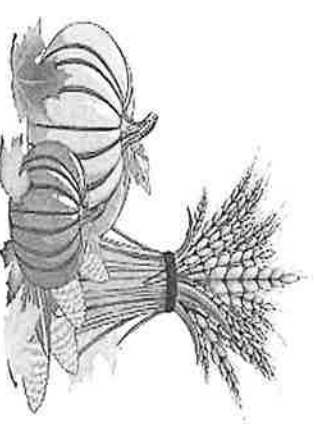



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <b>NO SCHOOL LABOR DAY</b>	2 Muffin, yogurt Tater tot holdish, bread, green beans	3 Pancakes, sausage Chicken pot pie bake, carrots	4 Biscuits & gravy Loaded baked potato soup, dinner roll, corn	5 Cinnamon roll, yogurt Chicken patty sand- wich, peas	6
7	8 Cereal, yogurt Scalloped potatoes & ham, dinner roll, broc-	9 Sheet pan pancakes, yogurt Unstuffed bell pepper	10 French Toast, yogurt Sweet & sour chicken, rice, carrots	11 Egg Fritatas, hash- browns Nachos, corn	12 Cereal, yogurt Chicken parm, noodles, peas	13
14	15 Cereal, yogurt Hot ham & cheese sandwich, tomato soup, broccoli	16 Scrambled eggs, toast Swedish meatballs, noodles, green beans	17 Waffles, yogurt Pulled pork sandwich, coleslaw, carrots	18 Breakfast pizza Buffalo chicken casse- role, bread, corn	19 Cereal, yogurt Pizza, peas	20
21	22 Cereal, yogurt Chicken alfredo, broc- coli	23 Oatmeal, yogurt Spaghetti with meat sauce, green beans	24 Pancakes, sausage Chicken chow mein, rice, carrots	25 Quiche, yogurt Chili, corn bread, corn	26 <b>NO SCHOOL</b>	27
28	29 Cereal, yogurt Turkey sandwich, chips, broccoli	30 Bagels, cream cheese, yogurt Beef barley soup, din- ner roll			<b>MENU IS SUBJECT TO CHANGE!!</b>	Breakfast served with fruit and milk Lunch served with salad bar, fruit & milk



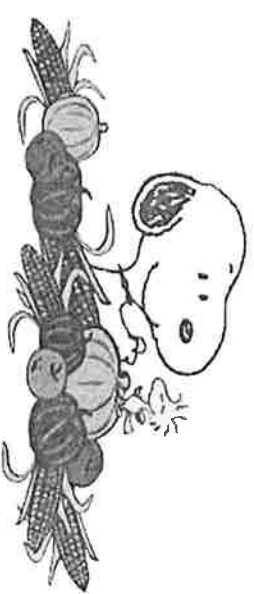


# October 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Early Out 1:00pm	2 V/JV-VB vs Velva 6:00/7:00	3 V-FB @ Glenburn vs Dunseith 7:00	4
5  Picture Day JH/JV-FB @ Westhope vs North Prairie 4:30/6:00	6	7 V/JV-VB @ Surrey 6:00/7:00	8	9 V/JV-VB vs Drake 6:00/7:00	10 V-FB @ Westhope vs MLS 7:00	11 V-NWC Tourney @ Ray—TBD
12	13	14 V/JV-VB @ Berthold 5:30/6:30	15	16	17 <b>NO SCHOOL</b> Teacher Conferences V-FB @ Nedrose 7:00	18
19	20 V/JV-VB @ Lignite 6:00/7:00	21 V/JV-VB vs Westhope 6:00/7:00 (Senior Night) 7/8 VB vs Westhope 4:00/5:00	22	23	24 V/JV-VB @ Nedrose 6:00/7:00	25
26	27	28 V-VB District Paly In Game—TBD	29	30 V-VB Districts @ Minot	31 V-VB Districts @ Minot	

# November 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 V-VB Districts @ Minot	4	5 Early Out 1:00pm	6	7	8
9	10	11 <b>NO SCHOOL</b> Veteran's Day	12	13	14 Retake Picture Day	15
	VB Regionals @ Minot			VB Regionals @ Minot		
16	17 WJV-GBB First Day of Practice 3:15	18	19	20	21	22
23	24	25	26	27 Happy Thanksgiving	28	29
				STATE VOLLEYBALL IN BISMARCK		
				NO SCHOOL		
30						