

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Tuesday, October 8, 2024** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Erin Herzberg at 6:30 p.m.

7
8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Erin Herzberg, School Board President	Chairperson: Policy Gloucester County/State Board Association Representative Negotiations Strategic Planning
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski, School Board Vice-President	Chairperson: Budget & Finance Chairperson: Curriculum & Technology Policy
<input checked="" type="checkbox"/> Mr. John Goetaski	Chairperson: Strategic Planning Budget & Finance Buildings & Grounds
<input checked="" type="checkbox"/> Mr. Michael Hasenpat.	Buildings & Grounds Policy Public Relations and Health & Safety Strategic Planning
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	Paulsboro Board of Education Representative Curriculum & Technology Policy
<input checked="" type="checkbox"/> Ms. Meghann Myers	Chairperson: Buildings & Grounds Chairperson: Public Relations and Health & Safety Curriculum & Technology
<input type="checkbox"/> Mrs. Susan Vernacchio Absent	Chairperson: Negotiations Budget & Finance Gloucester County/State Board Association Representative – Alternate Public Relations and Health & Safety

9
10 Quorum **YES**

11
12 Also present was Mr. Ryan Hudson, Chief School Administrator and Mr. Scott A.
13 Campbell, School Business Administrator/Board Secretary.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this
16 meeting was sent to the **Courier Post** and the **Township Clerk**. It was also
17 posted in the Greenwich Township School Buildings. (Audiotaping Regulations -
18 "The proceedings of this meeting were being audiotaped.")

19
20 **FLAG SALUTE**

21
22 **1. MINUTES**

23
24 Motion: (Chapkowski/Herzberg) to approve the following minutes:
25

September 10, 2024 – Regular Meeting
September 10, 2024 – Executive Session

Andrew Chapkowski asked about the 10/3/24 strategic planning meeting minutes. **Scott Campbell** responded that these will be approved along with other October meetings and the November meeting.

Motion carried by unanimous voice vote with Roseanne Lombardo abstaining.

2. STUDENT SAFETY DATA SYSTEMS PRESENTATION

- A. Mr. John Tirico, Child Study Team Director, gave a presentation on the Student Safety Data Systems Report, Period 2 from the 2023-2024 school year. (Copy of reports attached)
*Brief Board discussions followed.

3. NJSLA TESTING RESULTS PRESENTATION

- A. Mr. Ryan Hudson, Chief School Administrator and Mrs. Alisa Whitcraft gave a presentation on the preliminary results of the NJSLA testing for the 2023-2024 for ELA and Math.
*Lengthy Board discussions followed.

4. ADMINISTRATIVE/PRINCIPAL REPORTS

Motion: (Lombardo/Herzberg) to approve the following as one, A-C2:

A. School Health Services Monthly Report

1. The approval of the School Health Services Monthly Report as of **September 2024** for Broad Street School. (Attachment)
2. The approval of the School Health Services Monthly Report as of **September 2024** for Nehaunsey Middle School. (Attachment)

B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

1. The monthly attendance enrollment drills and monthly overview for the month of **September 2024**.

MONTHLY ATTENDANCE – SEPTEMBER 2024	
Broad Street School	96.31%
Nehaunsey Middle School	95.17%

BROAD STREET SCHOOL ENROLLMENT – SEPTEMBER 2024	
Grade Pre-K	Total: 50
Grade K	Total: 49
Grade 1	Total: 39
Grade 2	Total: 41
Grade 3	Total: 42
Grade 4	Total: 31
Grade 5	Total: 39
TOTAL ENROLLMENT: 291	

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NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – SEPTEMBER 2024	
Grade 6	Total: 48
Grade 7	Total: 43
Grade 8	Total: 48
TOTAL ENROLLMENT: 139	

2

GCIT	Total: 94
Paulsboro High School	Total: 71

3

DRILLS – SEPTEMBER 2024				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
9/13/24	9:15 a.m./NMS	5 minutes	Routine Fire Drill	Warm, Sunny
9/16/24	9:40 a.m./BSS	7 minutes	Routine Fire Drill	Partly Sunny
9/26/24	9:00 a.m./BSS	3 minutes	Bus Evacuation	Sunny
9/26/24	9:10 a.m./BSS	2 minutes	Non-Fire Evacuation Drill	Sunny
9/26/24	1:30 p.m./NMS	10 minutes	Bus Evacuation Drill	Warm, Cloudy
9/30/24	2:45 p.m./NMS	5 minutes	Non-Fire Evacuation Drill	Cool, Cloudy
*NMS/Nehaunsey Middle School		*BSS/Broad Street School		

4

MONTHLY EVENT OVERVIEW – SEPTEMBER 2024		
Date	Event	Building
9/11/24	Back to School Night	BSS
9/12/24	Back to School Night	NMS
9/23/24 - 9/27/24	Book Fair	BSS
9/25/24	Picture Day	BSS
9/27/24	Prismatic Magic Anti-Bullying Assembly	Both

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8

1 C. Student Discipline, Violence/Vandalism, HIB

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3 1. Student Discipline, Violence/Vandalism and HIB for the month of
4 **September 2024:**
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INFRACTION	NUMBER OF INCIDENT REPORTS THIS MONTH		2024-2025 TOTAL-TO-DATE	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	1	7	1	7
Harassment, Intimidation or Bullying	0	0	0	0
Lunch Detention	4	0	4	0
Out-of-School Suspension (OSS)	0	3	0	3
Restricted Study	1	0	1	0
Violence, Vandalism, Substance Abuse	0	0	0	0

6
7 2. Completed Investigation Reports as of **September 2024:**
8

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation	Consequences
-	-	-	-	-

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10 Motion carried by unanimous voice vote.

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12 **5. SUPERINTENDENT RECOMMENDATIONS**

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14 Motion: (Chapkowki/Herzberg) to approve the following:

- 15
16 A. The approval of the correction to the substitute custodian hourly salary
17 from \$15.25 per hour to \$17.00 per hour, for Mr. Jackie Henderson, Board
18 approved on 9/10/24.

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20 Motion carried by unanimous roll call vote.

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22 Motion: (Chapkowski/Goetaski) to approve the following:

- 23
24 B. The approval of request from Crystal Fried, teacher at Broad Street
25 School, to withdraw from Academic ELA/Math Club for the 2024-2025
26 school year and go to the Bulldog After the Bell tutoring program. This
27 has a stipend of \$35.00 per hour, two (2) days per week, with one hour
28 prep time per week.
29

1 Motion carried by unanimous roll call vote.

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3 Motion: (Lombardo/Goetaski) to approve the following:

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5 C. The approval of request from Anthony Camacho to withdraw as Grade 5
6 Chair, due to a grade change.

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8 Motion carried by unanimous roll call vote.

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10 Motion: (Chapkowski/Herzberg) to approve the following:

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12 D. The approval of Heather Crisostomo for the 5th Grade Chair for the 2024-
13 2025 school year, at a stipend of \$300.00.

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15 Motion carried by unanimous roll call vote.

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17 Motion: (Chapkowski/Lombardo) to approve the following:

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19 E. The approval to appoint Michelle Neigut as Advisor to Theatre Club, for
20 the 2024-2025 school year, at a stipend of \$900.00.

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22 Motion carried by unanimous roll call vote.

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24 Motion: (Chapkowski/Hasenpat) to approve the following:

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26 F. The approval to accept the resignation from Carolyn Juliano, Part-time
27 Cafeteria/Playground Aide, with an effective date of October 11, 2024.
28 (Attachment)

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30 Motion carried by unanimous roll call vote.

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32 Motion: (Chapkowski/Goetaski) to approve the following:

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34 G. The approval to hire Debra Truhan as a substitute Accounts Payable Clerk
35 to cover a medical absence for three (3) months or more, at an hourly rate
36 of \$28.00, pending receipt of any new hire documents including Criminal
37 History Review, start date pending.

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39 Motion carried by unanimous roll call vote.

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41 Motion: (Chapkowski/Lombardo) to approve the following as one, H-L:

42
43 H. The approval of request for use of FMLA from Donald Haney, Music
44 Teacher, on January 29, 2025 – April 4, 2025, in conjunction with

1 FMLA/NJFLI/Greenwich Township policies and regulations and GTEA
2 agreement. (Attachment)
3

4 I. The approval of the School Bus Emergency Evacuation Drills, for both
5 Nehaunsey Middle School and Broad Street School, held on September
6 26, 2024. (Attachment)
7

8 J. The approval of the submission of the 2023-2024 anti-bullying school self-
9 assessment to the NJDOE. School and District grade reports for 2022-
10 2023 school year posted on district webpage.
11

12 K. The approval of the 2024-2025 School Nursing Services Plan.
13 (Attachment)
14

15 L. The approval of request for use of FMLA from Gina Casella, Accounts
16 Payable Clerk, pending receipt of FMLA documents to determine the date
17 and in conjunction with FMLA/NJFLI/Greenwich Township policies and
18 regulations.
19

20 Motion carried by unanimous voice vote.
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22 **6. CURRICULUM & INSTRUCTION**
23

24 Motion: (Lombardo/Herzbeig) to approve the following as one, A & B:
25

26 A. Field Trips
27

28 1. The approval of the following Field Trips:
29

Grade and/or Group	Destination	Date	Estimated Related Cost Including Transportation
Grades 6-8 Band Halloween Parade Performance	Broad Street School	10/31/24	\$237.50

30
31 B. Workshops
32

33 1. The approval for the following individuals to attend out-of-district
34 workshops:
35
36
37
38

Name/Position	Workshop/Location/Time	Date	Cost
Heather Crisostomo & Jesse Golden Special Education Teachers	Fundamentals of Social-Emotional Learning Camden County College 8:30 a.m. – 1:30 p.m.	10/17/24	\$149.00 each Plus Mileage Plus Substitute
Daniel Giorgianni, School Counselor Diana Dresh, School Social Worker Colleen Moran, School Psychologist Stacy Podolski, Guidance Counselor	NJDOE – Behavioral Threat Assessment Training 8:30 a.m. – 3:00 p.m.	10/24/24	\$0.00
Colleen Moran, School Psychologist	**Retroactive – first one, the then the others** NJDOE – Data 360 Series: Session 1 – Navigating Special Education Data and Determinations Session 2 – Improving Data Quality Session 3 – Digging Deeper, So what Now 9:30 a.m. – 11:00 a.m.	9/26/24 10/15/24 11/11/24	\$0.00 \$0.00 \$0.00
John Tirico, Director of Special Services	NJPA/FEA/NJASCD Fall Conference Ocean Resort Casino Atlantic City, NJ	10/17/24 10/18/24	\$410.00 Plus Mileage
Colleen Moran, School Psychologist	Gloucester County Consortium of School Psychologists Gloucester County Library 9:30 a.m. - 11:00 a.m.	10/10/24 11/14/24 12/5/24 3/6/24 5/1/24	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00

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Motion carried by unanimous voice vote.

7. BUDGET & FINANCE

Motion: (Chapkowski/Hasenpat) to approve the following as one, A-F:

- A. The *retroactive* approval of the contract between GHR Education (General Healthcare Resources) and Greenwich Township School District, effective July 1, 2024 until June 30, 2025, for clinical and non-clinical personnel. (Attachment)
- B. The *retroactive* approval of the contracts between Gloucester County Special Services School District and Greenwich Township School District

1 for MD, ERI and 1:1 services, effective for the 2024-2025 school year for
2 the following students:
3

Student ID#	Tuition Amount	1:1 Aide Amount	Total
#4264064031	\$42,690.00	\$41,580.00	\$84,270.00
#3723865801	\$42,690.00	\$41,580.00	\$84,270.00
#6385184968	\$42,690.00		\$42,690.00
#5627683822	\$42,690.00		\$42,690.00
#4072077387	\$44,710.00		\$44,710.00
#6736602241	\$44,710.00		\$44,710.00

4 Transportation costs for the above-mentioned students is \$263,133.90.

- 5
- 6 C. The approval of the 2024-2025 Joint Transportation Agreement with
7 Gateway Regional School District and Greenwich Township School
8 District for the Pre-School Transportation, at a cost of \$178,000.00.
9 (Attachment)
- 10
- 11 D. The *retroactive* approval of the contract between Greenwich Township
12 Board of Education and Burlington County Special Services School
13 District for student# 7571319900, effective September 3, 2024 until June
14 18, 2025, for educational services, at a cost of \$54,229.00, as well as an
15 out-of-county yearly tuition rate of \$4,791.00, billed in ten (10) equal
16 installments. Transportation cost for above student is \$128,789.69.
- 17
- 18 E. The *retroactive* approval of the contract with Burlington County Special
19 Services School District and Greenwich Township School District, to
20 provide student# 757131990 a 1:1 assistant, in the amount of \$48,658.00,
21 for the 2024-2025 school year.
- 22
- 23 F. The *retroactive* approval of the contract between Greenwich Township
24 School District and Bancroft, a New Jersey Non-profit Corporation, for
25 student #2876244820, in-home support, ten (10) hours per week for 12
26 weeks, at a cost of \$10,320.00.
- 27

28 Motion carried by unanimous voice vote.

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30 Motion: (Herzberg/Goetaski) to approve the following:

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- 32 G. The approval of the attached resolution regarding application for Late
33 Liquidation ARP Consolidation, which was approved by the New Jersey
34 Department of Education on September 26, 2024. (Attachment)
- 35

36 Motion carried by unanimous roll call vote.
37

1 **8. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

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3 Motion: (Chapkowski/Lombardo) to approve the following as one, A & B:

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5 A. Bills Lists

- 6
7 1. The bills as presented by the Business Administrator in the
8 following amounts are ordered paid. (Attachment)
9

Number	Amount
20-2025	\$75.00
21-2025	\$235,030.13
22-2025	\$119,340.64
23-2025	\$19,625.40
24-2025	\$148,907.98
25-2025	\$2,392.21
26-2025	\$46,596.00
Payroll 170-2025	\$266,456.45
	TOTAL: \$838,423.81

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11 B. Voided Checks

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13 1. The approval to void the following check:
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Check#	Vendor	Amount	Account
29275	Susan Pipczynski	\$75.00	current

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16 Motion carried by unanimous voice vote.

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18 **9. OLD BUSINESS**

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20 None at this time

21
22 **10. NEW BUSINESS**

23
24 A. Buildings & Grounds Committee

- 25
26 1. Meghann Myers said they were waiting on another vendor for the
27 playground project and asked if there was any other information?
28 Scott Campbell said he did give them the information of what to

eliminate and the new quotes were received today. We would need to discuss that also.

B. Policy Committee

- 1. Erin Herzberg said they had a Policy Committee this evening and reviewed seven (7) new policies. They are in the process of legal review by Strauss Esmay which is who we hire to write our policies. Hopefully we will have a first reading in November and the goal is for us to meet as a committee in two (2) weeks with Paul Kalak from Weiner Law Group.

Broad Street School TOP Dogs for the month of September 2024:

Student Name	Grade	Teacher
Rhett Gedling	Pre-School	Mrs. Beckett
Wesley Ridgeway	Pre-School	Mrs. Walsh
Marianna Maccarone	Kindergarten	Ms. Fowler
Samuel Camp	Kindergarten	Ms. Barker
Patrick Kearney	Kindergarten	Mrs. Ballinger
Trey Grimes	Grade 1	Mrs. Maxie
Julianna Medica	Grade 1	Mrs. Exley
Maxfield Little	Grade 2	Mrs. Nastase
Rowyn Gedling	Grade 2	Mrs. New
Eile Kearney	Grade 3	Mrs. Pezzino
Julian Romero	Grade 3	Ms. Wedgwood
Elly O'Donnell	Grade 4	Mr. Camacho
Richard Tighe	Grade 5	Mr. Guzzardi
Ava Grimes	Grade 5	Ms. Vicino

CONGRATULATIONS!!

Spotlight on Team Members: September 2024:

Broad Street School:

Heather Crisostomo, Tina Sayers, Salvatore Guzzardi

Nehaunsey Middle School:

Jennifer Ellick, Adriana Marini-Cossetti, Trish Seiner, Jennifer Walker

Team Members are selected by their peers and staff in recognition of something they did that made our district just a little better!

1 **11. CORRESPONDENCE**

2
3 A letter from the NJDOE regarding 2024-2025 Preschool Education Aid
4 Expansion Application. (Attachment)
5

6 **12. PUBLIC - AGENDA/NON-AGENDA ITEMS**

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8 This is the time when anyone from the public who wishes to speak to the Board
9 may do so. Please state your name, address and phone number. The Board
10 recognizes the value of public comment on educational issues and the
11 importance of allowing members of the public to express themselves on school
12 matters of community interest. The Board will follow Policy #0167 – Public
13 Participation in Board Meetings, which allows members of the public three (3)
14 minutes to address the Board.
15

16 ***Vanessa Keegan**, 27 North Repauno Avenue, Gibbstown, NJ asked about the*
17 *Preschool denial that Scott Campbell was speaking about and if it was an*
18 *expansion of the program or just the Preschool? **Erin Herzberg** said it was a*
19 *grant. **Scott Campbell** said it was basically asking for some help to subsidize*
20 *the existing program that we pay for in full. **Ms. Keegan** then said some middle*
21 *school parents expressed concern because their children were not changing in*
22 *gym class because of issues in the locker room. She wanted to know if that was*
23 *true? **Ryan Hudson** said it was not accurate. **Ms. Keegan** then commented on*
24 *the test scores and the scores of non-white students and the test scores of the*
25 *special education students. She wanted to know if something is being done to*
26 *help those students? **Mr. Hudson** said that he is working with **Mr. Tirico** and*
27 ***Mrs. Whitcraft** to dissect the scores in a way we all understand and also to*
28 *make sure the staff understands them. But then we will be working to put those*
29 *things in place to support those students and their teachers.*
30

31 **13. EXECUTIVE SESSION**

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33 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
34 *6, et seq.*, which provides that an Executive Session, not open to the public, may
35 be held for certain specified purposes when authorized by Resolution. The
36 Board of Education for Greenwich Township, assembled in public session on
37 **October 8, 2024**, hereby resolves that an Executive Session closed to the public
38 shall be held on **October 8, 2024** at **7:56 p.m.** in the Nehaunsey Middle School
39 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion
40 of certain matters which relate to items authorized by *Open Public*
41 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.
42

43 Motion: (Chapkowski/Herzberg) to enter into Executive Session at 7:56
44 p.m. to discuss the following:
45

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:
<input checked="" type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Scott Campbell will update the Board on recent legal proceedings.
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Discussion of Settlement agreement - PERC Docket AR-2024-034
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

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It is anticipated that such matters may be disclosed to the public upon the determination of the Board that the applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion carried by unanimous voice vote.

Motion: (Chapkowski/Lombardo) to adjourn the Executive Session and return to the Regular meeting at 8:34 p.m.

Motion carried by unanimous voice vote.

14. APPROVAL OF SETTLEMENT AGREEMENT

Motion: (Hasenpat/Chapkowski) to approve the following:

- A. The approval of Settlement Agreement between the Greenwich Township Board of Education and the Greenwich Township Education Association to resolve a grievance arbitration between both parties, pending as PERC Docket AR-2024-034. (Attachment)

Motion carried by unanimous roll call vote.

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15. ADJOURNMENT

Motion: (Vernacchio/Herzberg) to adjourn the meeting at 8:35 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

Scott A. Campbell, Board Secretary

Special Meeting, Thursday, October 17, 2024, 6:00 p.m. and Wednesday, October 30, 2024, 6:00 p.m. for Strategic Planning Discussion.

Next Board of Education Regular Meeting is scheduled for Tuesday, November 12, 2024 at 6:30 p.m.