

October 13, 2021

Date

Regular

Kind of Meeting

Windham School

Where Held

Susan Simpfenderfer, Pres.

Presiding Officer

Members Present:

Susan Simpfenderfer  
Debra Bunce  
Melissa Maldonado  
Drew Shuster  
Jean Jaeger  
John Wiktorko  
Michelle Mattice  
Karen Van Valkenburgh, District Clerk

Members Absent:

Others Present:

David Donner  
Lara McAneny  
Cuyler Brimberry  
Alice Messeri  
Raphaela Giugliano

Board President, Susan Simpfenderfer, called the meeting to order at 5:04 p.m.

Susan Simpfenderfer led those assembled in the Pledge of Allegiance.

Public Comments – None

The next item of business is the following Consent Agenda.

1) Routine Matters

- i. **RESOLVED**, the Board approves the minutes of the Regular Meeting held on September 8, 2021.
- ii. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Treasurer's Report for September 2021.
- iii. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Superintendent's Transfers for October 2021 as presented.
- iv. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Bill Schedule for October 2021 as presented:  
General Fund: Ck #50981 - #50983 totaling \$5,316.54  
General Fund: Ck #50984 – Ck#51058 totaling \$379,275.04  
School Lunch Fund: Ck#335 – Ck#336 totaling \$15,779.60

Routine  
Matters

2) New Business

a) Personnel

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Michelle Schoenborn to the position of Custodian/Monitor on a full time basis effective October 20, 2021, for a probationary period of six months, AND **BE IT FURTHER RESOLVED** that Ms. Schoenborn will be compensated according to the WAJ Support Staff Association Bargaining Agreement pending a clearance for Appointment from the Commissioner of Education.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves adding Luke McGeeney to the list of Substitute Teachers, Teacher Assistants and Aides for the 2021-2022 school year, pending Clearance from the Commissioner of Education.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves adding JoAnn Grennan Rinaldini to the list of Substitute Teachers, Teacher Assistants and Aides for the 2021-2022 school year, pending Clearance from the Commissioner of Education.

Schoenborn  
Custodian/  
Monitor

McGeeney,  
L. Sub

Rinaldini, J.  
Sub

- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves adding Magdalena Maceczekl to the list of Substitute Teacher Assistants and Aides for the 2021-2022 school year, pending Clearance from the Commissioner of Education. Maceczekl,  
M. Sub
  
- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints the following individuals to the following extra-curricular positions for the 2021-2022 school year pending a Clearance of Appointment: Extra  
Curricular
  - Chorus Director – Ann Drewello
  - Drama Club Advisor – Ann Drewello
  - Drama Set Technician – Dykeman Pelham
  - Outdoor Club Advisor – Dykeman Pelham
  - Advisor Pool – Doris Libby and Eileen Martin
  - Cross Country Running Coach – Jesse Berube
  - Boys Basketball Varsity Coach – Evan Goettsche
  - Wee Warriors Coordinator – Joel Middleton
  
- b) Other
  - i. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the recommendation from the Committee on Special Education, Committee on Pre-School Special Education and the American with Disability Act, Section 504 for student #'s: 1600, 1770, 1991, 2050, 2086, 2100, 2132, 2141 and 2171. CSE/CPSE
  
  - ii. **RESOLVED**, upon the recommendation of the Superintendent and the district's external audit firm, Raymond G. Preusser, CPA, P.C., that the bus lift located at the WAJ bus garage has reached the end of its useful life and must be replaced immediately in order to continue to keep the district's buses safe for the transportation of students and be it further **RESOLVED**, that the purchase of a replacement lift will then be an ordinary contingent expense and the Board authorizes the transfer of funds from the bus equipment budget line to make this purchase. Lift  
Replaceme  
nt
  
  - iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Shared Personnel Agreement between the Windham-Ashland-Jewett CSD and the Greenville CSD for student #900001768 for the 2021-2022 school year, as presented under separate cover. Greenville  
Agreement
  
  - iv. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board accepts the Annual Report and the Single Audit Report of the Independent Auditors, Raymond G. Preusser, CPA, P.C., for the year ended June 30, 2021, as presented under separate cover, and be it further **RESOLVED**, that upon the recommendation of the Superintendent, the Board approves the corrective action to the recommendation made by the Independent Auditors, Raymond G. Preusser, CPA, P.C., regarding the 2020-2021 fiscal yearend audit of the Extra Classroom Activity Fund. Annual  
Audit &  
Corrective  
Action Plan

The consent agenda (with the removal of 1i), Items 1ii through 2biv, was approved on motion by Debra Bunce, second by Drew Shuster. Yes: Susan Simpfinderfer, Debra Bunce, Drew Shuster, Melissa Maldonado and Jean Jaeger Consent  
Agenda  
 Absent:

**RESOLVED**, the Board approves the minutes of the Regular Meeting held on September 8, 2021 on a motion by Melissa Maldonado, second by Jean Jaeger, and carried by those present. Minutes  
Approval

Correspondence – None

Important Dates

October	20	Morning Program 8:15am	
	28	Themed Concert 6:30 p.m.	
	29	Halloween Parade Gr. PK – 3 1:30 p.m.	
November	3	PTA Meeting 6:00 p.m.	
	10	AFC/BOE Meetings 4:15/5 p.m.	Important Dates

Superintendent's Report

Super  
Report

Building Principal gave his report on the following; Extra Curricular Clubs offered at WAJ, Adopt a senior, Teacher Observations, Dress Code update and the impact that COVID has had on staff.

Assistant Superintendent spoke of the ongoing interventions, communication with families, family feedback from the first quarterly family committee meetings and she also gave an update on the PEAR initiative. It was suggested by board member Drew Shuster that in November the Board revisit Unstructured Play for the 5 & 6 grades.

The Superintendent reported on a variety of topics, including: Auditors Annual Report, COVID updates, DOH update, Winter sports, Capital Project, Advisor Pool, Fundraisers and the upcoming Technology Department BOE report.

Public Comment

Public  
Comment

Ms. Giugliano addressed several questions regarding COVID.  
Board President, Susan Simpfenderfer wanted to thank the entire staff of WAJ for always going above and beyond, especially during this difficult time of COVID.

Executive  
Session

**RESOLVED**, that the Board go into Executive Session at 6:39 p.m. for the purpose of discussing the collective bargaining on a motion by Drew Shuster, second by Debra Bunce.

Adjournment

The items discussed during the Executive Session will be made public as appropriate at future meetings of the Board of Education.

The Board reconvened into regular session at 7:08 pm on motion by Drew Shuster, second by Melissa Maldonado, and carried by those present.

With no further business, the meeting adjourned at 7:09 p.m. on motion by Drew Shuster, second by Melissa Maldonado, and carried by those present.

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Karen Van Valkenburgh, District Clerk

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John Wiktorko, Clerk Pro Tem