

**Southwest Georgia STEM Charter Board of Directors Meeting
July 25, 2024 4:00 P.M. - Media Center at SGSC**

MINUTES

**Meeting also offered through Teleconference Option due to COVID-19:
Dial-in Number 978-990-5080: Access Code: 6521665
advertised on the School Website as well.**

Call to Order @ 5:31 pm by Chairman Tony Lee

Recognition of All Members in Attendance/Note Those Not Present - Chairman Tony Lee, Chris Weathersby, Patricia Goodman, Lori Wilson - CFO, Ginger Almon - School Leader. Call in board member Erwin Thomas. In person - Kim Crowdis (Instructional Coach) and Sherri Cartwright (introductory board member).

Approval of June Minutes - Motion to approve by Patricia Goodman, 2nd by Chris Weathersby - all in favor

Approval of July Agenda - Motion to approve by Chris Weathersby, 2nd by Patricia Goodman - all in favor

Recite the current SGSC Mission Statement

- SGSC will provide distinguished and integrated instruction in an environment that cultivates respect, is inclusive of all, and lays the foundation for excellence and life-long learning.

Public Comment - None

School Liaison (Ms. Fincher) - None

School Leader's Report - Information Items

- **Upcoming Events** - Information Item - Teachers return to school on Monday for pre-planning. Students will start on Friday of next week. Games are still being added to the football and softball schedules. Open house will be next week and we are excited about the board cooking hotdogs for our students and families.

Academic - Information Items

- **Review of preliminary Milestones Scores (Kim Crowdis)**
Instructional Coach, Kim Crowdis, presented data that showed the progress from the past 4 years of Georgia Milestones testing. The board asked questions and were pleased with the progress.

Finance - Action Items and Information Items

- **Approval of June Financial Report** - Action Item - Motion to approve by Patricia Goodman, 2nd by Chris Weathersby - all in favor - The General fund reports ending in June 2024 were reviewed. The school is 100.00% through the fiscal year. We compared the areas of the general fund to the fiscal year percentage to monitor spending. Revenues total at 99.85%. Expenditures total at 97.56%. The total fund equity for June 2024 is \$4,384,507.80. Board members reviewed all of the financials for the General Fund. Fund equity has decreased due to expenditures toward the new modular complex. This was projected. The fiscal year closing deadline is August 31st. The June 2024 financials are subject to change slightly while creating the closing entries.
 - Cash Flow- The general fund monthly cash flow variance for June 2024 is \$39,740.19. This includes all funds.
- **Approval of the June School Food Report** - Action Item - Action Item - Motion to approve by Patricia Goodman, 2nd by Chris Weathersby - all in favor -The school nutrition fund for June 2024 was reviewed. The revenues total to 99.91%. The expenditures total at 85.89%.
- **CPF Point Calculation at this time** - Information Item- Based on the SCSC monitoring results, the CPF score is a 85 due to enrollment variance. SGSC is deducted 15 points. There were no major changes in any of the CPF calculations for the month of June 2024.
- **Approval of Policy Updates/Additions**- Action Item- Policy to be updated/added are policies:
 - Human Resources Handbook- Motion to approve the changes to the Human Resources Handbook by Patricia Goodman, 2nd by Chris Weathersby - all in favor
 - School Food Nutrition Handbook- Motion to adopt newly created School Food Nutrition Handbook by Patricia Goodman, 2nd by Chris Weathersby- all in favor.

- **Approval of Nurse Salary Scale-** Action Item - Motion to approve newly created Nurse Salary Scale by Patricia Goodman, 2nd by Chris Weathersby - all in favor

Governance - Action and Information Items

- **Expansion of school grounds (update)** - Information Item - They are currently working on the building and they should be delivering on August 16 and hopefully about a month later we will be moving in the building. We are going to start working on additional quotes for other items that are needed for the building.
- **Approval of Policy Updates/Additions-** Action Item - Policy to be updated/added are policies:
 - Policy S5 - Motion to approve by Motion to approve policy S3 by Chris Weathersby, 2nd by Patricia Goodman - all in favor
 - Policy B5 - motion made to approve policy B5 made by Patricia Goodman, 2nd by Chris Weathersby - all in favor
 - Policy S9 - Motion to approve policy S9 made by Chris Weathersby, 2nd by Patricia Goodman - all in favor
 - Policy S2 was made by Motion to approve by Chris Weathersby, 2nd by Patricia Goodman - all in favor
 - Policy S1 was made by Motion to approve by Chris Weathersby, 2nd by Patricia Goodman - all in favor
- **Approval of SY25 Handbook-** Action Item - Motion to approve by Chris Weathersby, 2nd by Patricia Goodman - all in favor
- **Approval of Newly Hired Staff** - Action Item -
 - We have found a replacement for the school nurse. Jonna Lynch. She comes to us with many years experience and 4 children that will also be attending school at SGSC. Motion to approve by ErwinThomas, 2nd by Patricia Goodman - all in favor.
 - Beverly Blanton will be joining the staff as a special education paraprofessional. Motion to approve by ErwinThomas, 2nd by Patricia Goodman - all in favor.
- **Approval of new SGSC Board member - Action Item** - Motion to approve new board member - Sherri Cartwright by Patricia Goodman, 2nd by Chris Weathersby - all in favor

Executive Session -

- **Personnel Discussion** - Action Item - @ 6: 33 pm Chairman Lee Motioned to move to executive session motion was approved by Patricia Goodman, 2nd by Chris Weathersby - all in favor. Items were tabled until the next board meeting.
- **Exit out of Executive Session** 6:55 @ Motion to end executive session Chris Weathersby, 2nd Patricia Goodman; all in favor - Yea

Adjourn Meeting - 6:57 pm Chairman Lee motioned for adjournment, - Motion to adjourn approved by Patricia Goodman, 2nd by Chris Weathersby - all in favor.