**Macomb Academy**

**39092 Garfield**

**Clinton Township, MI 48038**

Telephone:  (586) 228-2201

Facsimile:    (586) 228-2210

Email Address:  [macombacademy@macombacademy.net](mailto:macombacademy@macombacademy.net)

**Monthly Board Meeting**

Macomb Academy Board of Directors

**Date:              December 19th, 2023**

**Time:             5:00 p.m.**

**Location:     Macomb Academy**

**39092 Garfield**

**Clinton Township, MI 48038**

***The mission of Macomb Academy is to provide, in collaboration with community and business resources, a transitional educational program to prepare students for adult roles in the workplace and life.***

**BOARD OF DIRECTORS**

**Ms. Traci Comer-Scarsella, President,             (09/06/2025)            Ms. Marilyn Wittstock, Vice President,       (09/06/2024)**

**Mrs. Melina Chynoweth,   Secretary,              (09/06/2027)**

**Ms. Felicia Westbrook-Hilton,     Treasurer,    (09/06/2026)**

**Mr. Mike Cadrette, Trustee,  (09/06/2024)**

**Dr. John Beleutz,                          Emeritus**

**Mr. Richard Mette,                        Emeritus**

**ADMINISTRATION**

**Mrs. Mikelle Hillewaere,                   Administrator**

**SECRETARIES**

**Mr. Brandon Busch,                                 Administrative Assistant**

\*Minutes can be requested and are available at Macomb Academy, 39092 Garfield, Clinton Township, MI 48038, (586) 228-2201. Please contact the Business Office if you would like a copy of the minutes.  Any person with disabilities who need special provisions to attend a scheduled meeting should contact Brandon Busch, Administrative Assistant, five days prior to the meeting.

**AGENDA**

1. **CALL TO ORDER:**
2. Pledge of Allegiance…………………….………………….…………..President Comer-Scarsella
3. Roll Call……………………………………………………………………..…..……Secretary Chynoweth
4. **APPROVAL OF MINUTES**…..…………………………………President Comer-Scarsella
5. Motion to approve Minutes of the Board Meeting held on October 17th, 2023
6. Motion to approve Minutes of the Special Board Meeting held on November 1st, 2023
7. **APPROVAL OF AGENDA**….…………………………………….President Comer-Scarsella

A. Motion to approve the Agenda for Board Meeting held on December 19th, 2023

1. **INTRODUCTION OF GUESTS** (if applicable)………….Mrs. Mikelle Hillewaere
2. **CORRESPONDENCE RECEIVED** (if applicable)………Mrs. Mikelle Hillewaere
3. **ADMINISTRATION UPDATES**………………….………….President Comer-Scarsella

and Mrs. Mikelle Hillewaere

**Old Business:**……………………………………………………………..President Comer-Scarsella

and Mrs. Mikelle Hillewaere

1. Fuddruckers Fundraiser
2. Count Day Field Audit
3. Parent Networking Night – October & November
4. Poinsettia Fundraiser
5. Winter Craft Show

**New Business:** ………………………………………………………... President Comer-Scarsella

and Mrs. Mikelle Hillewaere

1. Robotics & NASA Grant
2. Cozy Cabin Fun Day
3. Reptarium
4. Safety Audit
5. Board Policy Update
6. **Financials**…………………………………………………….Treasurer Felicia Westbrook-Hilton
7. Monthly Report – November
   1. Review
   2. Discussion
   3. Roll call
8. Financial Report with Supplementary Information
9. Financial Audit Results
10. **BOARD PROFESSIONAL GROWTH**……………………………….…Jonathon Trout

and President Traci Comer-Scarsella

1. **MACOMB ACADEMY BOARD COMMITTEES**…………………..……………….All
2. **PUBLIC COMMENTS**….…………………………………………………………………………………All
3. Speakers will be afforded up to three minutes each to present their comments
4. **CMU CENTER FOR CHARTER SCHOOLS COMMENTARY** (if applicable)…………………………………………………………………………………………Jonathon Trout
5. **BOARD COMMENTARY**…………………………………………President Comer-Scarsella
6. **ADJOURNMENT**................…………………………..…………...President Comer-Scarsella
7. Motion to adjourn the Board Meeting