



**Grand Canyon Unified School
August 15, 2018
6:00 p.m.
Regular Board Meeting**

Meeting Minutes

Minutes recorded as annotated board agenda, as indicated by blue background

Call to order by Kevin Hartigan at 18:09

Members of the Governing Board may attend either in person or by telephone conference call.

Pursuant to A.R.S. 38-341.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a 6:00 PM Regular Meeting,

The Meeting will be held Wednesday, August 15, 2018, in the Grand Canyon Unified School District Board Room RM# 405, 100 Boulder Street, Grand Canyon, Arizona 86023.

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1)(3).

Members of the Governing Board may attend either in person or by telephone conference call.

All items on the agenda may be discussed, considered or decided at this meeting.

REGULAR BOARD MEETING

I. CALL TO ORDER

Board members present: Kevin Hartigan, Brian Donehoo, SuZan Pearce, Joe Rabon, Pete Shearer;

District staff members present: Dr. Shonny Bria, Superintendent; Mr. Matt Yost, acting Business Manager; Mr. Thomas O'Connor, Director of Program Development; Dr. Karen Lehman, Special Education Director; Mr. Thomas Roland, Principal; Mr. Derrick Tutt, IT Director; Ivan Landry, Director of Maintenance/Transportation/Operations; Ms. Barbara Shields, Food Service Director;

Note: Thomas O'Connor stood in as acting board secretary in the absence of Ms. Susan Kerley; Matt Yost stood in as acting Business Manager for Mrs. Brenda Martinez.

11 guests were present.

II. ROLL CALL

Roll call by Kevin Hartigan at: 6:09 pm

Kevin Hartigan	X
Brian Donehoo	X
SuZan Pearce	X
Joe Rabon	X
Pete Shearer	X

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA**

Please Note:

1. Packets with all supporting documents for Agenda items were distributed a week before the July 25th meeting, which was cancelled. Items added to the July 25th Agenda for the August 15th meeting are highlighted. Supporting documents for these items are being distributed to Board Members and are available to the public on Thursday, August 9, 2018.
2. We have Presentation/Correspondence/Discussion, Items A. and B, with asterisks indicating that that particular recommendation is also placed under Old or New Business. During APPROVAL OF THE AGENDA, the Board may choose to leave the recommendation under Presentation/Correspondence/Discussion or make the recommendation under Old or New Business.

Motion by Kevin Hartigan, 6:16 pm

Motion: Approve agenda as presented

Note: The board chose to consider motions under Old and New business rather than during presentation. Therefore, motions related to internet and annuity will be considered under New Business, and motions related to the strategic plan will be considered under Old business. See IV.2 above.

Who	Yes	No
Kevin Hartigan	X	
Brian Donehoo	X	
SuZan Pearce	X	
Joe Rabon	X	
Pete Shearer	X	

Motion Carries

V. CALL TO THE COMMUNITY

We value input from our community. This time has been set aside for anyone from the audience who wishes to address the Board. Please remember, this is not an appropriate venue to evaluate, discuss, or criticize District personnel.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Items listed on the agenda under Old Business and New Business may have Call to the Community at the beginning of those items. This is at the discretion of the Board President. The Governing Board President may elect to place a time limit on remarks.

There were no community members signed up to address the board.

VI. PRESENTATION / CORRESPONDENCE / DISCUSSION

- A. Short-Term Internet Service for GCUSD – Ms. Sharon Ringsven, National Park Service/ Matt Yost. The Board will consider and may take action regarding an Internet Service Provider for 2018-2019**.

Presentation by Ranger Sharon Ringsven started at 6:17 pm

Presentation by Mr. Yost started at 6:24 pm

Note: Motions related to Short-term Internet Service will be considered under New Business

- B. Valic Annuity Program – Daniel Bergland

Presentation started at 6:39 pm

Notes:

- Motions related to Valic Annuity Program will be considered under New Business.
- Mr Bergland presented Valic programs that if approved, will be available to all district employees

- C. Strategic Plan – Mr. Thomas O'Connor, Director of Program Development Recommendation: The Governing Board approve the set of values to be used in the Strategic Plan**

Presentation started at 6:50 pm.

Note: Motions related to the Strategic Plan will be considered under New Business

VII. Administrator Reports: Board Questions directed to:

- Principal Report - Mr. Tom Rowland (June and July)

Principal Report started at: 7:43 pm

Notes:

Sean Martin, who is a Dynamic Native American Speaker, will meet with our students during assemblies on Sept 18, 2018. Special thanks for Donna Richardson for coordination and use of the Shrine.

- SPED Report - Dr. Karen Lehman (June and July)

SPED Report started at: 7:49 pm

- IT Report - Mr. Derrick Tutt (June and July)

IT report started at 7:51 pm

- Maintenance & Operations Report - Mr. Ivan Landry (June and July)

Maintenance and Operations report started at 7:52 pm

- Food Services Report - Ms. Barb Shields (June and July)

Food Service report started at 7:53 pm

VIII. CONSENT AGENDA

- A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)
 - June 27, 2018 - Special Meeting Minutes
 - June 27, 2018 - Public Hearing Minutes
 - June 27, 2018 - Regular Meeting Minutes
 - July 12, 2018 - Public Hearing Minutes
 - July 12, 2018 - Special Meeting Minutes
 - July 19, 2018 - Special Meeting Minutes
- B. Payroll Vouchers
 - FY 18-19 # 0001 \$ 72,896.90
 - FY 18-19 # 0002 \$143,531.04
- C. Expense Vouchers
 - FY 17-18 #1027 \$ 50,341.43
 - FY 17-18 #1028 \$ 16,942.98
 - FY 17-18 #1029 \$ 36,999.73
- D. Fiduciary
 - Student Activities June 2017-18 July 2018-19
 - Revolving June 2017-18 July 2018-19
 - Auxiliary June 2017-18 July 2018-19
 - Food Service June 2017-18 July 2018-19
- E. Approval of Travel: None

- F. Approval of Donations: Stilo Development Group, \$75,000
- G. Approval of Resignation: Malcolm Burns, Maintenance Department
- H. Approval of Substitutes: Ms. Maryann Garvey, Ms. Kimberly Buchheit
- I. Approval of Paraprofessionals: Ms. Daniella Kroschel, Native American Paraprofessional
(paid retroactively from August 1, 2018)
Ms. Kristin Zanos, Special Education Paraprofessional
(paid retroactively from August 13, 2018)
Ms. Gloria Barrett, Special Education Paraprofessional
(paid retroactively from August 13, 2018)
- J. Approval of extension of contract for Ms. Susan Kerley, Assistant to the Superintendent, from September 1, 2018, until June 30, 2019.
- K. Approval of Consultants:
1. Kiva Ed Consulting - Dr. Diana Gilsinger – Policy Assistance (Continuing Contract)
 2. Professional Group - Mr. David Wood - Inventory Assistance (Continuing Contract)
 3. Vail School District - Mr. Norm Purdy – Power School Attendance Assistance (Continuing Contract)
 4. Librarian - Ms. Amanda Heller (Continuing Contract)
 5. Medical Kit Supplier- Ms. Elizabeth Sullivan (Continuing Contract)
 6. Dibels Testing Coordinator – Ms. Christine Chavez
 7. Maintenance Services – Mr. Jesús Moreno
 8. EdgeEffects - Ms. Jeanne Yost - Arizona Tax Credit Project
- L. Approval of the Student Parent Handbook for 2018-2019.
- M. Approval of Resolution for Execution of Warrants between Board Meetings. (Policy DK)
- N. Approval of Intergovernmental Agreements/Agreement:
- Paradise Valley USD IGA
 - Coconino Community College IGA
 - Mesa Distance Learning Agreement
 - Beyond Textbooks IGA
 - Food IGA and Memorandum of Understanding between NACOG and GCUSD#4
 - Coconino County Elections Department IGA
- O. Approval of qualified evaluators:
- | | | |
|-------------|--------------|-------------|
| Tom Rowland | Matt Yost | Shonny Bria |
| Lori Rommel | Karen Lehman | |
- Approval of Fall Athletic Coaches
- P. Approval to retire specific IT inventory (Policy DID). (Moved from X. New Business D)
- Q. Approval of contract from Nicely Done Consulting for 2018-2019 Internet/E-Rate Assistance

Spelling corrections noted to the July 12, 2018 –Public Hearing Minutes. Corrected document included as an Addendum to the Minutes

Motion by Kevin Hartigan, 7:58 pm

Motion: Approve the consent agenda as presented

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer			X

Motion Carries

IX. OLD BUSINESS

A. The Governing Board approve the set of values to be used in the Strategic Plan**

Notes: Change “Accomplishments” to “Growth Mindset.” One of our elementary teachers reported that the elementary teachers use the term “Growth Mindset” now.

Motion by Kevin Hartigan, 8:08

Motion: Approve the six values for the Strategic Planning, as amended by changing “Accomplishments” to “Growth Mindset.”

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer		X	

Motion Carries

B. The Board approve the adoption of Policy GCCA, Professional/Support Staff Sick Leave.

Notes:

- Dr. Bria explained that the primary change is the pay-out rate for sick leave when an employee retires or leaves the district. The policy change is to a per diem (daily) pay-out rate versus a set rate for all employees.

Motion by Kevin Hartigan at 8:26 pm

Motion: Approve the policy GCCA final version as presented

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo		X	
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer	X		

Motion Carries

X. NEW BUSINESS

- A. Discussion and possible action regarding the increase in student lunches.

Notes:

- Dr. Bria requested the Board continue the 2017-18 cost for breakfast and lunches and pay the difference required by the federal government. The total cost to the district would be \$920 for the 2018-2019 year.

Motion by SuZan Pearce at 8:33 pm.

Motion: School to absorb the increase of paid lunch above \$2.75 student lunch fees.

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon		X	
Pete Shearer	X		

Motion Carries

Motion to recess for 5 minutes by Kevin Hartigan at 8:35 pm.

Meeting Reconvened by Kevin Hartigan at 8:46 pm

- B. The Board will consider and may take action regarding an Internet Service Provider for 2018-2019**.

Motion by Kevin Hartigan at 9:03 pm.

Motion: Go with temporary internet service provider, Niles Radio at the 50 Mb/sec for three (3) years, leased, with the option to increase bandwidth later.

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer	X		

Motion Carries

- C. Approval of Policies (two parts)

1. (C-1) The Board approve Policy BGF in order to suspend policy BGB which requires two policy readings before final action.

Motion by Kevin Hartigan at 9:05

Motion: Approve Policy BGF in order to suspend policy GBB.

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer	X		

Motion Carries

2. (C-2) Approve Board changes to Policy BE School Board meetings in order to allow the Board to hold regular meetings on the last Wednesday of each month.

Notes:

- Policy BGF – Suspension/Repeal of policy
- Policy BGB – Policy adoption requiring two hearings
- Policy BE – School Board meetings. Policy BE specified that all Board meetings would be held on the second (2nd) Tuesday of each month. The new BE states the fourth (4th) Wednesday of each month.

Motion by Kevin Hartigan at 9:08

Motion: Approve Board changes to Policy BE School Board Meetings

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer	X		

Motion Carries

D. Approval to create a supplementary retirement program using Valic Annuities.

Notes:

- Dr. Bria explained that currently the district offers no supplementary retirement program. The Arizona Retirement System supports district participation in supplementary programs.
- This is an employee contribution program, the district will not at this time be making contributions for employees.

Motion by Kevin Hartigan at 9:10 pm

Motion: Approval to create a supplementary retirement program for all employees using Valic Annuities

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer	X		

Motion Carries

XI. REPORTS

A. Business Manager Report - Ms. Brenda Thomas-Martinez (telephonically)

Business Manager Report started at 9:11

Note: Business Manager report was provided by Mr. Matt Yost because Ms. Thomas-Martinez was unavailable for health reasons.

- B. Superintendent Report
 - In-State Travel Report

Update on In-State Travel started at 9:13 pm

- Election of Board Members

Update on Election of Board Members started at 9:15 pm

Note: Mr. Brian Donehoo will not be returning for reelection to the Grand Canyon School District Board

- Update on Override Election

Update on Override Election begun at 9:18 pm. All appropriate forms have been filed with the county.

XII. EXECUTIVE SESSION

The Board may vote to enter into an Executive Session pursuant to A.R.S. §38-431.03(A)(1) for Governing Board discussion to consider its position and instruct the Superintendent regarding a proposed increase to employee compensation.

Motion by Kevin Hartigan at 9:24

Motion: Move into executive session for Governing Board discussion to consider its position and instruct the Superintendent regarding a proposed increase to employee compensation.

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer	X		

Motion Carries

XIII. RECONVENE TO REGULAR SESSION

The Board will return to Regular Session and may take possible action on the consideration regarding the proposed increase in employee compensation.

Regular board meeting reconvened at 9:42 pm

Motion by SuZan Pearce at 9:42

Motion: Give raises to all certified teachers, an additional 2.94 percent for a total of 14% increase for the 2018-19 school year.

Who	Yes	No	Abstain

Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer	X		

Motion Carries

XIV. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETING

Consideration for next meeting: September 26, 2018, last Wednesday of the Month.

To Do: Dr. Bria for future board meetings

- Include the environmental assessment
- Update of meeting with Forest Officials
- Reaffirm Stillo's plans

To Do: Thomas O'Connor

- Student capacity of existing facilities
- Costs for demographic analysis
- Review United Way demographic analysis in 2010 focus group

To Do: Mat Yost

- Provide update on old service station building status

XV. ADJOURNMENT Dated this ____ day of August 2018

Motion to Adjourn by Kevin Hartigan at 10:06 pm.

Who	Yes	No	Abstain
Kevin Hartigan	X		
Brian Donehoo	X		
SuZan Pearce	X		
Joe Rabon	X		
Pete Shearer	X		

Motion carries, meeting adjourned at 10:06 pm.

Respectfully submitted by, _____
Thomas O'Connor, Acting Secretary

Date _____

Kevin Hartigan, President

Brian Donehoo

SuZan Pearce, Member

Joe Rabon, Member

Pete Shearer, Member

Addendums

- July 12, 2018 Public Hearing Minutes as Corrected



Grand Canyon Unified School

July 12, 2018

Public Hearing: Adoption of Proposed 2018-2019 Expenditure Budget 6:00 p.m.

Pursuant to A.R.S. §38-341.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a 6:00 p.m. Public Hearing with a Special Meeting to begin at 6:30 p.m.

**Public Hearing
Minutes**

PUBLIC HEARING ON ADOPTION OF ANNUAL EXPENDITURE BUDGET FOR 2018-19 AND THE ALLOCATION OF MONIES RELATED TO THE INTENDED TEACHER SALARY INCREASE

Pursuant to A.R.S. §15-905, Notice is hereby given to the residents and taxpayers of The Grand Canyon Unified School District #4, County of Coconino, State of Arizona, that the Governing Board of this school district will hold a Public Hearing for adoption of the Proposed School Budget for the fiscal year 2018-19. In accordance with school law, this hearing will be held at 100 Boulder Street, Grand Canyon, in this district, at 6:00 pm on July 12, 2018..

1. Declare the Public Hearing open for the adoption of the Proposed 2018-19 Budget
Mr. Brian Donehoo, Vice President, opened the Public Hearing at 6:02 p.m. Present were Board Members Mr. Donehoo and Ms. SuZan Pearce. Present telephonically was Mr. Pete Shearer. (Absent were President Kevin Hartigan and Board Member Mr. Joe Rabon.) Also present were Dr. Shonny Bria, Superintendent; Ms. Brenda Thomas-Martinez, Business Manager; Judi Beckerleg, Assistant Business Manager; Thomas O'Connor, Director of Program Development; and Assistant to the Superintendent.
2. Review Proposed 2018-19 Budget (Ms. Brenda Thomas-Martinez)
Ms. Brenda Thomas-Martinez, Business Manager, reviewed the proposed budget, FY 2018-2019.
3. Questions from Citizens - None
4. Questions from Governing Board Members
Dr. Bria asked Ms. Brenda Martinez to show the Board members where the requested additional funds for pay raises were located in the budget. Discussion was led by Ms. Thomas-Martinez regarding the different types of taxes used to create the fiscal 18-19 budget.
5. Close the Public Hearing for the Adoption of the Annual Expenditure Budget
Mr. Donehoo closed the Public Hearing at 6:30 p.m.

Respectfully submitted by, _____ Date _____
Susan Kerley

Brian Donehoo, Vice President

SuZan Pearce, Member

Pete Shearer, Member

Kevin Hartigan President

Joe Rabon, Member