


**NEW MILFORD BOARD OF EDUCATION**  
New Milford Public Schools  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776

**OPERATIONS SUB-COMMITTEE**  
**MEETING NOTICE**

  
RECEIVED  
TOWN CLERK  
2024 FEB - 9 P 12: 04  
NEW MILFORD, CT

<b>DATE:</b>	<b>February 13, 2024</b>
<b>TIME:</b>	<b>7:30 P.M.</b>
<b>PLACE:</b>	<b>Sarah Noble Intermediate School Library Media Center</b>

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

- 3. Discussion and Possible Action**

- A. Monthly Reports
  1. Budget Position dated January 31, 2024
  2. Purchase Resolution D-779
  3. Request for Budget Transfers
- B. Bid Awards
  1. Bid Award RFP E-2324-006 -NMHS Stadium Speakers
  2. Bid Award RFP E-2324-007 -NMHS Theatre Speakers

- 4. Items of Information**

- A. Employment Report - February 2024
- B. Enrollment Report - February 1, 2024
- C. February Fundraising Report
- D. Audit Report - June 30, 2023

- 5. Public Comment**

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B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**6. Adjourn**

**Sub-Committee Members:** **Eric Hansell, Chairperson**

Tom O'Brien

Wendy Faulenbach

**Alternates:**

Olga I. Rella

Leslie Sarich



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	31,945,654	0	31,945,654	15,641,837	15,724,953	578,864	98.19%
100'S	SALARIES - NON CERTIFIED	10,270,703	-123,202	10,147,502	5,400,446	3,673,627	1,073,428	89.42%
200'S	BENEFITS	11,919,826	0	11,919,826	8,131,774	3,206,270	581,782	95.12%
300'S	PROFESSIONAL SERVICES	4,190,999	100,766	4,291,765	2,277,441	1,074,335	939,989	78.10%
400'S	PROPERTY SERVICES	966,567	0	966,567	441,032	213,431	312,104	67.71%
500'S	OTHER SERVICES	10,646,901	22,435	10,669,336	5,258,903	4,687,723	722,710	93.23%
600'S	SUPPLIES	2,785,432	0	2,785,432	1,377,030	981,900	426,502	84.69%
700'S	CAPITAL	117,648	0	117,648	58,863	16,944	41,841	64.44%
800'S	DUES AND FEES	95,448	0	95,448	94,439	1,009	0	100.00%
900'S	REVENUE	-2,213,525	0	-2,213,525	-162,452	0	-2,051,073	7.34%
<b>GRAND TOTAL</b>		<b>70,725,653</b>	<b>0</b>	<b>70,725,653</b>	<b>38,519,314</b>	<b>29,580,191</b>	<b>2,626,148</b>	<b>96.29%</b>

**SALARIES - NON CERTIFIED BREAKOUT**

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	536,509	0	536,509	228,887	0	307,622	42.66%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,252,122	0	2,252,122	1,107,671	1,144,451	0	100.00%
51202	SALARIES - NON CERT - SUBSTITUTES	984,000	0	984,000	701,372	0	282,628	71.28%
51210	SALARIES - NON CERT - SECRETARY	2,214,497	0	2,214,497	1,152,848	878,386	183,263	91.72%
51225	SALARIES - NON CERT - TUTORS	260,695	-22,435	238,260	81,462	42,764	114,034	52.14%
51240	SALARIES - NON CERT - CUSTODIAL	2,002,422	0	2,002,422	1,129,158	846,832	26,433	98.68%
51250	SALARIES - NON CERT - MAINTENANCE	1,001,597	0	1,001,597	509,367	356,285	135,945	86.43%
51285	SALARIES - NON CERT - TECHNOLOGY	524,386	0	524,386	272,605	228,278	23,504	95.52%
51336	SALARIES - NON CERT - NURSES	494,475	-100,766	393,709	217,078	176,631	0	100.00%
<b>TOTAL</b>		<b>10,270,703</b>	<b>-123,202</b>	<b>10,147,502</b>	<b>5,400,446</b>	<b>3,673,627</b>	<b>1,073,428</b>	<b>89.42%</b>

**BENEFIT BREAKOUT**

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	635,016	0	635,016	319,696	0	315,320	50.34%
52201	BENEFITS - MEDICARE	547,443	0	547,443	297,485	0	249,958	54.34%
52300	BENEFITS - PENSION	1,025,142	0	1,025,142	1,025,142	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	34,650	0	34,650	33,273	0	1,377	96.03%
52810	BENEFITS - HEALTH INSURANCE	9,044,200	0	9,044,200	6,051,542	2,992,658	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	49,580	55,420	0	100.00%
52830	BENEFITS - LIFE INSURANCE	128,000	0	128,000	66,421	61,579	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	288,635	96,613	15,127	96.22%
<b>TOTAL</b>		<b>11,919,826</b>	<b>0</b>	<b>11,919,826</b>	<b>8,131,774</b>	<b>3,206,270</b>	<b>581,782</b>	<b>95.12%</b>



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	31,945,654	0	31,945,654	15,641,837	15,724,953	578,864	98.19%
51200	NON-CERTIFIED SALARIES	10,270,703	-123,202	10,147,502	5,400,446	3,673,627	1,073,428	89.42%
52000	BENEFITS	11,919,826	0	11,919,826	8,131,774	3,206,270	581,782	95.12%
53010	LEGAL SERVICES	265,000	0	265,000	257,964	7,036	0	100.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	16,199	0	58,801	21.60%
53200	PROFESSIONAL SERVICES	2,458,546	100,766	2,559,312	1,186,473	681,898	690,941	73.00%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	2,595	0	105	96.11%
53210	TIME & ATTENDANCE SOFTWARE	11,500	0	11,500	4,129	0	7,371	35.90%
53220	IN SERVICE	113,450	0	113,450	43,862	1,800	67,788	40.25%
53230	PUPIL SERVICES	610,783	0	610,783	331,986	269,007	9,790	98.40%
53300	OTHER PROF/ TECH SERVICES	37,910	0	37,910	4,233	7,235	26,442	30.25%
53310	AUDIT/ACCOUNTING	43,313	0	43,313	43,313	0	0	100.00%
53500	TECHNICAL SERVICES	223,047	0	223,047	170,577	6,318	46,152	79.31%
53530	SECURITY SERVICES	231,700	0	231,700	130,661	101,039	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,050	0	118,050	85,450	0	32,600	72.38%
54101	CONTRACTUAL TRASH PICK UP	81,720	0	81,720	65,135	16,585	0	100.00%
54301	REPAIRS & MAINTENANCE	483,287	0	483,287	260,134	98,464	124,690	74.20%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	0	1,700	0	100.00%
54303	GROUNDS MAINTENANCE	12,200	0	12,200	2,673	200	9,327	23.55%
54310	GENERAL REPAIRS	39,070	0	39,070	8,700	6,213	24,157	38.17%
54320	TECHNOLOGY RELATED REPAIRS	43,163	0	43,163	8,041	13,833	21,289	50.68%
54411	WATER	68,195	0	68,195	24,318	42,277	1,600	97.65%
54412	SEWER	14,300	0	14,300	14,300	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	222,932	0	222,932	57,733	34,159	131,041	41.22%
55100	PUPIL TRANSPORTATION - OTHER	220,595	0	220,595	114,881	33,942	71,771	67.46%
55101	PUPIL TRANS - FIELD TRIP	23,000	0	23,000	12,052	3,876	7,073	69.25%
55110	STUDENT TRANSPORTATION	5,931,003	0	5,931,003	2,692,406	3,091,806	146,791	97.53%
55200	GENERAL INSURANCE	315,645	22,435	338,080	338,080	0	0	100.00%
55300	COMMUNICATIONS	26,396	0	26,396	26,396	0	0	100.00%
55301	POSTAGE	32,700	0	32,700	7,440	24,772	489	98.51%
55302	TELEPHONE	44,342	0	44,342	44,342	0	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	7,137	863	0	100.00%
55505	PRINTING	28,810	0	28,810	5,729	6,795	16,286	43.47%
55600	TUITION - TRAINING	30,000	0	30,000	1,038	0	28,963	3.46%
55610	TUITION - PUBLIC PLACEMENTS	1,265,684	0	1,265,684	675,223	332,435	258,027	79.61%
55630	TUITION - PRIVATE PLACEMENTS	2,676,461	0	2,676,461	1,327,283	1,191,964	157,214	94.13%
55800	TRAVEL	44,265	0	44,265	6,897	1,271	36,098	18.45%
56100	GENERAL INSTRUCTIONAL SUPPLIES	175,426	0	175,426	75,231	24,437	75,758	56.81%
56110	INSTRUCTIONAL SUPPLIES	423,105	0	423,105	234,837	25,504	162,764	61.53%
56120	ADMIN SUPPLIES	32,418	0	32,418	8,528	1,123	22,767	29.77%
56210	NATURAL GAS	241,956	0	241,956	125,640	116,316	0	100.00%
56220	ELECTRICITY	1,028,987	0	1,028,987	387,851	633,567	7,569	99.26%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	226,856	0	226,856	130,239	96,617	0	100.00%
56260	GASOLINE	40,294	0	40,294	15,670	2,930	21,694	46.16%
56290	FACILITIES SUPPLIES	332,728	0	332,728	243,139	60,720	28,868	91.32%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	1,799	1,091	13,586	17.54%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	0	5,500	7,722	41.60%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	2,861	1,232	21,353	16.08%
56410	TEXTBOOKS	25,979	0	25,979	15,693	959	9,327	64.10%
56411	CONSUMABLE TEXTS	82,838	0	82,838	68,732	2,248	11,858	85.69%
56420	LIBRARY BOOKS	67,171	0	67,171	44,805	7,522	14,844	77.90%
56430	PERIODICALS	13,981	0	13,981	10,481	0	3,500	74.96%
56460	WORKBOOKS	1,000	0	1,000	27	0	973	2.70%
56500	SUPPLIES - TECH RELATED	33,300	0	33,300	11,497	2,135	19,667	40.94%
57340	COMPUTERS	48,624	0	48,624	28,865	4,030	15,729	67.65%
57345	INSTRUCTIONAL EQUIPMENT	61,524	0	61,524	23,987	12,913	24,624	59.98%
57400	GENERAL EQUIPMENT	3,000	0	3,000	1,512	0	1,488	50.39%
57500	FURNITURE & FIXTURES	4,500	0	4,500	4,500	0	0	100.00%
58100	DUES & FEES	95,448	0	95,448	94,439	1,009	0	100.00%
<b>EXPENDITURE TOTAL</b>		<b>72,939,178</b>	<b>0</b>	<b>72,939,178</b>	<b>38,681,766</b>	<b>29,580,191</b>	<b>4,677,221</b>	<b>93.59%</b>



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,752,489	0	-1,752,489	0	0	-1,752,489	0.00%
43105	MEDICAID REIMBURSEMENT	-68,425	0	-68,425	-75,353	0	6,928	110.13%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-9,270	0	-45,730	16.85%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-12,829	0	-15,122	45.90%
44800	REGULAR ED TUITION	-143,800	0	-143,800	-35,000	0	-108,800	24.34%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	0	0	-34,660	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	-10,000	0	-8,400	54.35%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	-20,000	0	-7,800	71.94%
<b>REVENUE TOTAL</b>		<b>-2,213,525</b>	<b>0</b>	<b>-2,213,525</b>	<b>-162,452</b>	<b>0</b>	<b>-2,051,073</b>	<b>7.34%</b>

<b>GRAND TOTAL</b>	<b>70,725,653</b>	<b>0</b>	<b>70,725,653</b>	<b>38,519,314</b>	<b>29,580,191</b>	<b>2,626,148</b>	<b>96.29%</b>
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<b>BOE Capital Reserve Acct #43020000-10101</b>	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Fiscal Year End 22/23 Deposit	1,568,696
<b>*TOTAL AS OF 1/31/24</b>	<b>4,627,494</b>

<b>Turf Field Replacement Acct Contributions #43020000-10130</b>	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
<b>TOTAL AS OF 1/31/24</b>	<b>528,840</b>

\*DOES NOT REFLECT PAYMENT OF 2023 OR 2024 BOE PORTION OF ESG PROJECT



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
GENERAL	SPED	CHILDRENS CTR OF HAMDEN	23/24 YEARLY - TUITION FOR 1 STUDENT	\$ 83,128.86	55630
5 YEAR CAPITAL	FACILITIES	DALENE HARWOOD FLOORING	NMHS GYMNASIUM FLOOR REFINISHING	\$ 50,000.00	54301
GENERAL	SPED	REGIONAL SCHOOL DISTRICT 16	23/24 YEARLY - TUITION FOR 1 STUDENT	\$ 45,966.00	55610
GENERAL	SPED	JOSEPH PANNAZZO	23/24 YEARLY - BCBA SERVICES	\$ 44,500.00	55630
<b>GRANT</b>	<b>DISTRICT</b>	<b>CT INSTITUTE FOR CUMMUNITIES</b>	<b>SBHC SECRETARIAL WAGES &amp; BENEFITS</b>	<b>\$ 18,409.37</b>	<b>51115</b>
<b>GRANT</b>	<b>NMHS</b>	<b>EDADVANCE</b>	<b>REGIONAL HEALTHCARE SHADOWING PROGRAM</b>	<b>\$ 6,000.00</b>	<b>53220</b>
GENERAL	SMS	THE GRAPHIC EDGE	ATHLETIC UNIFORMS - BASKETBALL & SOFTBALL	\$ 5,806.75	56100
GENERAL	FACILITIES	DANBURY AUTO SPRING & WELDING	FORD F350 - REPAIR LIFT GATE & REPLACE BED RAILS	\$ 5,573.00	54301
5 YEAR CAPITAL	NMHS	STEVE WEISS MUSIC	INSTRUMENT PURCHASES	\$ 5,532.80	57345
GENERAL	NMHS	MCGRAW HILL EDUCATION	ALEKS SUBSCRIPTION FOR GRADES 6-12	\$ 5,206.00	53200
GENERAL	NES	FOLLETT CONTENT SOLUTIONS	LIBRARY BOOK PURCHASES	\$ 5,100.00	56420

*ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)*



BUDGET TRANSFER REQUESTS

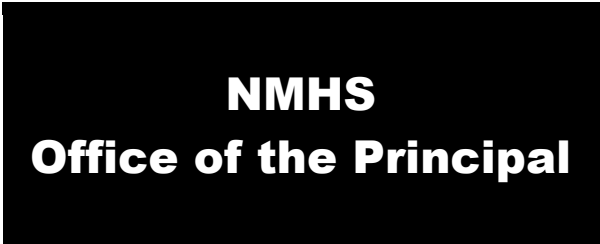
AGENDA ITEM 3A-3  
FEBRUARY 2024 MEETING

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Requesting Approval Across MOC				NONE AT THIS TIME					

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Informational Within Major Object Code				NONE AT THIS TIME					



**3B-1**  
**Operations Sub-Committee**  
**February 2024**



To: Anthony Giovannone, CO Finance Director  
From: Raymond Manka, New Milford High School Principal  
Date: 1/26/2024  
Re: Bid Award RFP E-2324-006 -NMHS Stadium Speakers

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New Milford Public Schools requested proposals from qualified vendors to provide New Milford High School's Athletic Field new outdoor speakers, microphones, and associated audio equipment in the pressbox. Three vendor bids were received on or prior to January 19, 2024 at 12:00pm. The proposals were opened by Ray Manka on 1/19/24 and witnessed by Nancy Benvenuti.

Time	Company	Proposal total
1:44pm	<b><u>Sound Stage Systems</u></b> 358 Sackett Pt. Road North Haven, CT 06473 Mr. Kurt Kieslich, Vice President	\$29,893.00
1:48pm	<b><u>RnB Enterprises Inc.</u></b> 115 Hurley Road #4A-C Oxford, CT 06478 Katy Serio, Co President	\$29,905.80
1:51pm	<b><u>dnr laboratories</u></b> 76 Westbury Park Road, Suite 101E Watertown, CT 06795 Donald Gamsjager	\$34,981.00

While all three companies have worked on NMHS projects in the past, based on review of proposals with Mr. Jeff Turner (NMPS IT Director) my recommendation for RFP E-2324-006 is Sound Stage Systems. Sound Stage Systems is a company that New Milford Public Schools has done business with in the past and are in good standing with New Milford Public Schools.

Respectfully,

A handwritten signature in black ink, appearing to read "Raymond Manka".

Raymond Manka  
Principal New Milford High School



**3B-2**  
**Operations Sub-Committee**  
**February 2024**

To: Anthony Giovannone, CO Finance Director  
From: Alessandro Amenta - New Milford High School  
Date: 2/5/2024  
Re: Bid Award RFP E-2324-007 -NMHS Theatre Speakers

New Milford Public Schools requested proposals from qualified vendors to provide New Milford High School's Theater with new main sound system equipment and installation for the New Milford High School. The existing equipment has reached end of life; the main speakers are blown out and no longer function, resulting in audience members not being able to hear performances clearly. The district is looking to upgrade sound equipment in the Theatre over the course of the next several years and this is one of the 1st phases.

Three vendor bids were received on or prior to February 5, 2024 at 12:00pm. The proposals were opened by Alessandro Amenta on 2/5/24 and witnessed by Nancy Benvenuti.

Time	Company	Proposal total
2:40pm	<b><u>Sound Stage Systems</u></b> 358 Sackett Pt. Road North Haven, CT 06473 Mr. Kurt Kieslich, Vice President  <b>No flash drive was included</b>	\$54,840.00
2:42pm	<b><u>RnB Enterprises Inc.</u></b> 115 Hurley Road #4A-C Oxford, CT 06478 Katy Serio, Co President	\$77,557 (No grand total submitted)

**3B-2**  
**Operations Sub-Committee**  
**February 2024**

2:47pm	<b><u>North Stream Group</u></b> 76 Bridge Road Islandia, NY 11749 Mr. Nick Graci, CEO  <b>This company is suggesting and providing a total based on an alternative setup - not matching the bid setup.</b>	\$58,454.43
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Notes & Suggestions:

After carefully considering all three companies, we are suggesting that the bid be awarded to **Sound Stage Systems** with the understanding that the proposed total will increase due to the following:

1. If we decide to use their subcontractor for electrical, the estimated added cost is \$3,000-\$4,000 to install the circuits needed to power the speakers.
2. The subwoofers listed in the bid are the incorrect model and the substitution would be an additional \$4,960 added to the grand total.

The decision to award Sound Stage Systems is based on the fact that they came in as the cheapest bidder for the robust main sound system that was specified in the RFP, as well as their reputation as an audio and lighting vendor in CT.

Alessandro Amenta

*Alessandro Amenta*

Cc: Raymond Manka

NEW MILFORD PUBLIC SCHOOLS

**EMPLOYMENT REPORT**

Regular Meeting of the Board of Education  
New Milford, Connecticut  
February 20, 2023

A. Personnel

**1. Certified Staff – Appointments**

1. **Jeffery Bradbury**, Computer Technology Teacher at Schaghticoke Middle School. Effective January 16<sup>th</sup>, 2024. Salary: \$100,372. Replacing Meredith Powers who took a position in another district.
2. **Amanda Pergar**, Humanities Teacher at Schaghticoke Middle School. Effective January 8<sup>th</sup>, 2024. Salary: \$55,434. Replacing Isabela Stasko who took a position in another district.

**2. Certified Staff – Resignations/Retirements**

1. **Paul Laedke**, School Counselor at Hill and Plain Elementary School and Northville Elementary School. Effective February 20<sup>th</sup>, 2024. Taking a position in another Connecticut school district.
2. **Joe Neff**, Business Technology Teacher at New Milford High School. Effective March 1<sup>st</sup>, 2023. Retiring after 43 years of service with New Milford Public Schools.
3. **Nelva Sari**, Spanish teacher at Schaghticoke Middle School. Effective February 29<sup>th</sup>, 2024. Resigning for personal reasons.

**3. Non-Certified Staff and Licensed Staff – Appointments**

1. **Michael Forgue**, Assistant Head Cook at New Milford High School. Effective February 5<sup>th</sup>, 2024. Salary: \$21.63 hourly. Replacing D.Mimms.
2. **Hady Medeiros**, Career Center Secretary at New Milford High School. Effective January 8<sup>th</sup> 2024. Salary: \$20.31 hourly. Replacing A. del Real.
3. **Edward F Murphy**, Maintainer II – Plumber Journeyman at New Milford High School. Effective January 24<sup>th</sup>, 2024. Salary \$30.85 hourly. Replacing J.Cole.

4. **Olga Rella**, Secretary to Director of PPS at Central Office. Effective 2/13/2024. Salary: \$22.33 hourly. Replacing S. Brown.
5. **Sydney Rubino**, ParaEducator at Schaghticoke Middle School. Effective January 2<sup>nd</sup>, 2024. Salary 17.48 Hourly. Replacing J. Grossenbacher.

#### **4. Non-Certified Staff and Licensed Staff – Resignations/Retirements**

1. **Jean Wiltshire**, Nurse Para at New Milford High School. Effective June 5<sup>th</sup>, 2024. Jean will be retiring after 12 years of service with New Milford Public Schools.
2. **Susan Brown**, Secretary to Director of PPS at Central Office. Effective January 26<sup>th</sup>, 2024. Susan relocated to another state.
3. **Donna Urban**, Account & Data Specialist at Central Office. Effective May 31<sup>st</sup>, 2024. Donna will be retiring after 8 years with New Milford Public Schools.

#### **5. Adult Education Staff – Appointments**

**None**

#### **6. Adult Education Staff – Resignations/Retirements**

**None**

#### **7. Coaching Staff – Appointments**

**None**

#### **8. Coaching Staff – Resignations/ Retirements**

**None**



# New Milford Enrollment Matrix By School

Date: 02/01/2024

NES	Actual 6/1/23	Proj 23-24	Actual 02/01/24	Proj Variance
PK	56	53	51	-2
K	139	140	132	-8
1	134	135	134	-1
2	128	134	133	-1
<b>Totals</b>	<b>457</b>	<b>462</b>	<b>450</b>	<b>-12</b>

HPS	Actual 6/1/23	Proj 23-24	Actual 02/01/24	Proj Variance
PK	48	55	36	-19
K	117	117	123	6
1	120	112	119	7
2	105	120	120	0
<b>Totals</b>	<b>390</b>	<b>404</b>	<b>398</b>	<b>-6</b>

Actual 6/1/23	Tot Proj 23-24	Actual 02/01/24	Proj Variance
104	108	87	-21
256	257	255	-2
254	247	253	6
233	254	253	-1
<b>847</b>	<b>866</b>	<b>848</b>	<b>-18</b>

SNIS	Actual 6/1/23	Proj 23-24	Actual 02/01/24	Proj Variance
3	252	254	235	-19
4	262	257	257	0
5	250	260	263	3
<b>Totals</b>	<b>764</b>	<b>771</b>	<b>755</b>	<b>-16</b>

SMS	Actual 6/1/23	Proj 23-24	Actual 02/01/24	Proj Variance
6	281	250	239	-11
7	255	278	280	2
8	286	252	255	3
<b>Totals</b>	<b>822</b>	<b>780</b>	<b>774</b>	<b>-6</b>

NMHS	Actual 6/1/23	Proj 23-24	Actual 02/01/24	Proj Variance
9	293	296	309	13
10	334	299	299	0
11	302	339	323	-16
12	308	304	280	-24
<b>Totals</b>	<b>1237</b>	<b>1238</b>	<b>1211</b>	<b>-27</b>

	Actual 6/1/23	Actual 02/01/23	Proj 23-24	Actual 02/01/24	Proj Variance	Actual Variance
PK-2	847	840	866	848	-18	1
SNIS	764	759	771	755	-16	-9
SMS	822	822	780	774	-6	-48
NMHS	1237	1246	1238	1211	-27	-26
<b>Totals</b>	<b>3670</b>	<b>3667</b>	<b>3655</b>	<b>3588</b>	<b>-67</b>	<b>-82</b>

LHTC total = 19

## FEBRUARY FUNDRAISING REPORT

DEPT	EVENT	FUNDS USE
<b><u>NMHS</u></b>		
NHS	Jenga Tournament	Senior Scholarships
Asia Club	BOBA Fundraiser (Tea)	Cultural Field Trip
Girls Basketball	Snapraise	Senior Gifts/Team Banquet
Wrestling	Snapraise	Team Apparel/Senior Gifts
Class of 2025	Trivia Night at All Aboard	Offset cost of Prom/Senior Activities
Class of 2027	Lollipop Sales	Freshmen Events
GAPP	Selling Coffee	Offset cost of 2024 Germany Trip
Theater	Snapraise	Funds for Next Production
NHS	Flowers at Spring Musical	Scholarship for Graduating Senior
NHS	Valentines Day Rose Sale	Scholarship for Graduating Senior
<b><u>SMS</u></b>		
Student Council	Food for Camilla's Cupboard	Food Donation
Student Council	Animal Welfare Society Supplies	Supplies Donation
Student Council	Vietnam Veterans Clothing Collection	Clothing Donation
<b><u>HPS</u></b>		
PTO	Pie Sale Fundraiser	Field Trips/Classroom Needs
PTO	Holiday Store for Student Shopping	Restock Gifts in Store



Office of Fiscal Services & Operations  
25 Sunny Valley Rd., Suite A  
New Milford, Connecticut 06776

Item of Information 4-D  
Operations Sub-Committee  
February 2024

**TO: Dr. Janet Parlato, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: February 1, 2024**  
**RE: Town of New Milford Audit Report dated June 30, 2023**

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On Wednesday, January 24, 2024, the independent Auditor's report was presented by Mahoney Sabol during the Board of Finance meeting. The important highlights are below.

Weakness / Deficiency:

- There were zero (0) material weaknesses or deficiencies identified.

Fund Balance at 22/23 Fiscal Year End:

- The unspent operating fund balance at the end of 22/23 for the Board of Education was \$1,668,696 or 2.46% of the original budget which was \$67,767,289:
  - \$100,000 of this was approved and will be transferred into the account for Turf Field Replacement.
  - \$1,568,696 of this, which is the remainder, was approved and will be transferred into Board of Education Capital Reserve Account.

The entire report is available on the Town website at the following address:

[https://www.newmilford.org/filestorage/7526/7528/7713/49615/  
New\\_Milford\\_FY23\\_Financials\\_-\\_Final\\_12-22-23.pdf](https://www.newmilford.org/filestorage/7526/7528/7713/49615/New_Milford_FY23_Financials_-_Final_12-22-23.pdf)

The second page of this memo provides a snippet of the minutes from the June 28, 2023 Board of Finance meeting where the motions concerning the above were approved.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*





Office of Fiscal Services & Operations  
25 Sunny Valley Rd., Suite A  
New Milford, Connecticut 06776

Item of Information 4-D  
Operations Sub-Committee  
February 2024

**REGULAR MEETING MINUTES  
NEW MILFORD BOARD OF FINANCE  
June 28, 2023**

RECEIVED  
TOWN CLERK  
2023 JUL -5 P 4: 25  
NEW MILFORD, CT

Present: Walter O'Connor, Chair  
Joe Troiano  
Walter Bayer  
Diane Klaif  
Larry Tripp  
Barbara Wolf (via telephone, arrived 7:10 pm)

Absent: Joe DeGregorio

Also Present: Mayor Pete Bass  
Greg Osipow, Director of Finance

The meeting was called to order at 7:02 pm by Mr. O'Connor

**5.) Discussion and possible action on the BOE request to move \$100,000 to the Turf Field replacement fund and the balance to Capital Reserve pending audit.**

Members discussed the Board of Education request to move \$100,000 to the turf replacement fund and the balance to the capital reserve pending the audit. In time, turf replacement will be necessary and this is an effort to plan ahead with surplus funds.

***Mr. O'Connor motioned to approve the BOE request to move \$100,000 to the turf field replacement fund and the balance of the capital reserve pending the audit. Ms. Klaif seconded the motion and the motion passed unanimously.***