

# **Hines Middle School Extra-Curricular Activities Agreement**



**2026-2027  
Student Extra-Curricular Activities  
Handbook**

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Any information contained in this student handbook is subject to unilateral revision or elimination from time to time without notice.

### **Administrative Staff**

|                   |                |
|-------------------|----------------|
| Principal         | Son Burns      |
| Athletic Director | Ryan Moss      |
| Office Manager    | Wendy D'Angelo |
| Office Assistant  | Kim Palmer     |

### **Extracurricular Philosophy**

The Athletic/Activities program of Hines Middle School is only one aspect of the total educational program. It is designed to enrich educational objectives, reinforce values, and enhance the personal needs of students. Extracurricular programs are offered to provide learning opportunities beyond the classroom environment.

Participating in an extracurricular activity is a privilege. When a student decides to take advantage of the privileges offered, they accept and are expected to adhere to additional rules and responsibilities.

Competition develops self-discipline, enhancement of self-esteem, sportsmanship, and leadership. Contests are the culmination of ethical and educationally sound methods employed by the coaches/advisors to condition participants to optimum levels of performance.

The Athletic/Activities programs of Hines Middle School are a reflection of our academic endeavors, school pride, and spirit. They offer an excellent opportunity for students to represent their school and community.

### **Code of Ethics**

It is the responsibility and duty of all concerned with Hines Middle School athletics:

- To recognize that the purpose of athletics/activities is to promote the physical, mental, moral, social, and emotional wellbeing of the individual players.
- To properly coordinate athletics/activities with the general instructional program and properly articulate with the school's other departments.
- To stress the fundamental values of athletics/activities (humility, sportsmanship, self-discipline, leadership, group behavior, etc.) and, in doing so, develop a genuine love and respect for all sports.
- To consider the physical and mental health and welfare of athletes despite the pressure of winning.
- To strive to win but be humble in victory and gracious in defeat.
- To emphasize the proper ideals of sportsmanship, ethical conduct, and fair play.
- To respect the integrity, honesty, and judgment of sports officials.
- To abide by the rules of the game, in letter and spirit.

### **AWARDS**

There is a sports award assembly at the end of each sports season.

Hines Middle School and coaches cosponsor the assembly are required to be there. Students are given their sports certificates, any extra awards, and are recognized for their hard work during the assembly.

## **UNIVERSAL HYGIENIC PRECAUTIONS FOR THE ATHLETIC SETTING**

- Wash all soiled uniforms, towels, and other dirty linen in warm or hot, soapy water. Any detergent containing bleach (chlorine or non-chlorine) would be appropriate.
- In general, use good hygienic practices. Shower after each practice or competition, using a liberal amount of soap and water. Avoid sharing towels, cups, and water bottles.

## **END OF SEASON CHECKLIST**

Student Athletes may not begin their next sports season until ALL of their equipment and uniforms have been returned to their coaches from their previous season.

## **FIRST AID/INJURIES**

In the event of an injury, student-athletes must notify their coach immediately. First aid should be applied when appropriate. Notify the parent and arrange for transportation to a medical facility if necessary. An accident report form from the office should be filled out within 24 hours of the injury and turned in to the building office.

**\*A medical release to participate for students under medical care, must be filed in the school office.**

## **CONCUSSION PROTOCOL**

Any injury to the head must be reported and addressed immediately. Follow the NFHS concussion protocols and report all potential concussions to the parent/guardian and athletic director. An accident report must also be filed with the office within 24hrs of the injury.

## **MANAGERS**

- Student athletic managers and trainers will be appointed by the coach of the sport.
- Managers are viewed as a student athlete and are regulated under the Athletic Code of Conduct.

## **PARTICIPATION FEES**

All participation fees must be turned into the office before the first contest date:

Fees are collected for all OSAA sponsored activities. Cheerleading, Dance Team, Pep Band are unfunded activities and do not apply to the fee schedule or the cap.

## **FEES**

- Middle School: \$75 per sport. Individual player cap is \$150 (pay for 2 get 3rd free)
- Family Cap is \$450.

Participation fees are charged to help cover the cost of District Transportation to athletic events and coach salaries.

Advisors in those activities may charge to offset costs of the program for entry fees, transportation, official costs, and other costs per athletic/activities director approval.

## **PRACTICES**

- Practice schedules are determined by the head coach/advisor in accordance with the rules and regulations of the Oregon School Activities Association and with the knowledge and approval of the athletic/activities director. Practices and training regulations need to be carefully planned to ensure a positive effect on the mental and physical health of participants.

## **ELIGIBILITY**

To be eligible to participate in extracurricular activities at Harney County School District #3, students must be attending school in the District full-time, and have successfully completed a full class schedule in the preceding trimester. Students must satisfy the Minimum OSAA satisfactory Progress. See the District Extracurricular Participation Agreement for complete eligibility. All transfer

students must meet with the athletic/activities director and be cleared to participate in contests before allowed to participate in contests at Harney County School District #3.

**TRANSPORTATION/TRAVELING:**

(Supervision and Responsibilities)

- Seat belts must be worn by all passengers if belts are provided in the school vehicle. No exceptions allowed.
- A student MUST ride TO and FROM the contest in transportation provided by the school. Any exceptions must be cleared with the athletic/activities director and head coach/advisor prior to the trip. Proper written permission must be obtained. Head coaches/advisors shall explain this rule to their squads. UNDER no circumstances shall an athlete ride to or from a game with another student.
- When traveling together members of the opposite sex will split to the back and front of the bus.
- The district provides transportation to and from all extracurricular activities. Participants are to travel to and from away events by school transportation, unless prior permission has been arranged with the activity director or administrator for unusual or specific circumstances.
- 24 hour advanced notice by a parent/guardian is needed, unless it is an emergency situation.
- Participants can only be released to their parent, guardian or relative after the conclusion of an away contest for home transportation. The relative must be a minimum of 21 years of age. The granting of permission is at the coach's/advisor's discretion.
- The parent, guardian, or relative must make personal contact with the coach/advisor at the away event unless prior permission has been arranged as mentioned above.
- Participants who are not participating in the contest/event may travel with the team only with the approval of the activity director or administrator.

## **Oregon Department of Education Regulations Governing Pupils Riding School Buses**

1. Pupils being transported are under the authority of the bus driver.
2. Fighting, wrestling, or boisterous activity is prohibited on the bus.
3. Pupils shall use the emergency door only in case of emergency.
4. Pupils shall be on time for the bus both morning and evening.
5. Pupils shall not bring firearms, weapons, or other potentially hazardous material on the bus.
6. Pupils shall not bring animals, except with approved assistance guide animals on the bus.
7. Pupils shall remain seated while the bus is in motion.
8. Pupils may be assigned seats by the bus driver.
9. When necessary to cross the road, pupils shall cross in front of the bus or as instructed by the bus driver.
10. Pupils shall not extend their hands, arms, or heads through bus windows.
11. Pupils shall have written permission to leave the bus other than at home or school.
12. Pupils shall converse in normal tones; loud or vulgar language is prohibited.
13. Pupils shall not open or close windows without permission of the bus driver.
14. Pupils shall keep the bus clean and refrain from damaging it.
15. Pupils shall be courteous to the driver, to fellow pupils, and passers-by.
16. Pupils who refuse to obey promptly the directions of the driver or refuse to obey regulations may forfeit their privilege to ride on the buses.

### **Rules & Regulations**

- All school rules apply as if they were in Hines or Burns
- Give each student a schedule sheet including:
  1. Time of departure
  2. Means of transportation - with whom
  3. Time of return
  4. Hotel name and phone number
  5. Trip schedule
  6. Clothes to wear and any needed extra items, including money that each may need.

### **EXTRA-CURRICULAR ACTIVITIES**

Extra-curricular activities support the classroom curriculum of the school by promoting active participation in a wide selection of education endeavors. Students are provided an opportunity to develop leadership, teamwork and physical skills through competitive individual and team activities.

Although "winning" in organized contests is a natural reward for participants, the real value of these activities is to promote each student's best effort through serious practice and when students perform in contests beyond their expectations.

Students are exposed to sportsmanship and fair-play. Additionally, these programs provide travel opportunities for students.

## **ATHLETIC ACTIVITIES**

### **BASKETBALL**

#### **Middle School**

(Boys and Girls)- Grades 6-8

- Two Teams 6-7<sup>th</sup> grade team, 8<sup>th</sup> grade team.
- Should the 8<sup>th</sup> grade team not have enough players, 7<sup>th</sup> graders may be moved up to the 8<sup>th</sup> grade team.
- Any movements of players must be approved with the Activities Director.
- Third team may be formed with activities director approval based on number of athletes
- Usually a 10-13 game schedule per team depending upon contests available.

### **CROSS COUNTRY**

#### **Middle School**

(Boys and Girls) - Grades 6-8

- Usually 5-6 meet schedule or 1 meet per week.
- Participation may be available at one district championship meet to end the season.
- The school district does not participate in any Middle School State meets.

### **FOOTBALL**

#### **Middle School**

Grades: 7-8

- One or Two teams may be formed depending on number of participants
- Coach and athletic director work together to decide the number of teams.
- A 5-8 game schedule or 1 game per week

### **PEP-BAND**

(Boys and Girls) - Grades 6-12

- Pep Band is an activity whose primary purpose is to provide support of the fall and winter athletic events.
- Participants in Pep Band may earn a varsity letter in grades 9-12 based upon their commitment and effort.
- The Pep Band performs at Home events only.

### **TRACK:**

#### **Middle School**

(Boys and Girls) - Grades 6-8

- Usually a 5-6 event schedule, of 1 per week
- Participation may be available at one district championship meet to end the season.
- The school district does not participate in any Middle School State meets.

### **VOLLEYBALL:**

#### **Middle School**

(Girls) Grades 6-8

- Two Teams 6-7<sup>th</sup> grade team, 8<sup>th</sup> grade team. Should the 8<sup>th</sup> grade team not have enough players, 7<sup>th</sup> graders may be moved up to the 8<sup>th</sup> grade team.
- Any movements of players must be approved with the Activities Director.
- A third team may be formed with activities director approval based on number of athletes participating.
- Usually a 12-14 game schedule per team depending upon contests available.

### **WRESTLING:**

#### **Middle School**

(Boys and Girls) - Grades 6-8

- Usually a 5-6 event schedule, of 1 per week
- Participation may be available at one district championship meet to end the season.
- The school district does not participate in any Middle School State meets.

## **APPENDIX**

### **Extra-curricular Participation Agreement**

Student participation in extracurricular activities is considered a privilege. Students who participate in extracurricular activities must assume certain obligations and responsibilities beyond those of other students. High standards of conduct, performance, leadership and maintaining an alcohol and drug-free person and environment will be expected of all students participating in the activities covered by this code.

The guidelines set forth in this code have been established as minimum requirements for students participating in extracurricular activities. This code does not supersede the district's student discipline policy, weapons policy or its extracurricular student drug policy.

Participants must agree to abide by the following conduct and training rules in order to be permitted to participate in any of the district's extracurricular programs. The district's extracurricular programs include all OSAA sanctioned activities and approved clubs.

This Extracurricular Participation Code is in effect for all athletes in all sports seasons commencing on the Oregon School Activities Association (OSAA) first established practice date in the fall of their freshman year, and continues until the last day of our student's senior year, play-off contests or awards ceremonies, whichever is later. At Hines Middle School we hold our student athletes accountable for their entire four year stint, including the summer months, as we deem it of the highest privilege to be representing our school, community and teams accordingly.

#### **Provisions for Eligibility**

***Extra-curricular Activities:*** Prior to participating in an athletic activity, the participant must have completed and placed on file in the office the following items:

- Physician's statement; (A physical exam is required every two years and a medical history form must be signed by a parent/guardian in years the exam is not required.)
- Verification of insurance statement (each year);
- Participation agreement that includes this policy signed by parent and participant each year;
- Emergency medical card signed by the parent.

#### **Academic Eligibility Provisions**

**Hines Middle School requires that students be passing all their classes to be eligible to participate in extracurricular activities.**

- Hines Middle School requires that students be passing all their classes with a 70%, or higher, to be eligible to participate in extracurricular activities.
- Grade checks will be weekly on Thursday at 12PM. If a student has a D or F in a class, the Athletic Director, Office Manager Assistant, or Principal will call the parents/guardians to notify them of the grades.
- If the student has one or more D and/or F grades on that Thursday, they will be placed on academic probation until the following Thursday.
- The probation period is from that Thursday to the following Thursday. Student/Athletes may practice with their team, but they may not compete or travel to any competitions during their week of probation.
- Students' grades will be checked again at the end of the week's probation. If the student's grades are at least a C (70%) in all classes, they will be removed from probation.
- If their grades have not improved to C's (70%) or better, they will remain in probation status until the next grade check.



- The probation period will not carry over to the next extra-curricular activity that they choose to participate in.

### **Multi-Sport Participation**

In the athletic program, a student may participate in more than one sport during each sport season, provided each head coach involved agrees, and a workable practice and game conflict solution is in place. The athlete will declare a primary and secondary sport before the end of the 1<sup>st</sup> week of practice in case of contest conflicts. The athlete will be required to attend all practices for each sport, unless excused by the coach. Coaches can provide alternative workouts or practices on a daily or weekly basis, as they deem appropriate.

### **Attendance**

- When students are excused from class for an activity, they are not excused from doing make up work. They must arrange before the absence to make up the work according to the district's incomplete work policy.
- Students will not be permitted to participate in a contest/competition or practice if they have an unexcused absence on the day of the contest/competition or practice. If the unexcused absence occurs the last school day of the week, students are not eligible to participate in contests, competitions or practices until the next school day.
- Students are expected to be in attendance on a regular school day after a competition
- Students placed on an out-of-school suspension will not be allowed to participate or practice during the term of that suspension. If at the time of the out-of-school suspension, the activity season has reached the point where interscholastic contests or competitions are being held; the suspended student will not be allowed to participate in such interscholastic contests or competitions during the period of suspension.
- However, if during the time of the out-of-school suspension, no interscholastic contests or competitions happen to be scheduled, then the student will not be allowed to participate in the first interscholastic contest or competition that occurs after the out-of-school suspension is completed.

### **Dropping/ Adding an Extra-curricular Activity**

- A participant who wishes to drop an extra-curricular activity and try out for another, may do so only by first obtaining the permission of the coach/advisor from whose activity the participant is dropping, and then getting permission from the coach/advisor of the other activity. This must be done with the activity director's concurrence.
- A participant who is not allowed to participate in an extra-curricular activity because of violation of this Extracurricular Participation Policy or other disciplinary rules of the district is not eligible to participate in any other extracurricular activity for the duration of the first extracurricular activity.

### **Academic/Behavior Suspensions and Dismissals**

At Hines Middle School we want to create and promote an atmosphere that allows our students to be given an opportunity to learn from their mistakes in a positive manner, while still being held accountable for their individual actions. The following matrix explains how all academic, behavior, vaping, tobacco, drugs and alcohol violations will be addressed when a student that participates in extracurricular activities has committed a violation.

- All extracurricular participants that agree to the following will knowingly be held accountable for their actions during the whole of their high school career, as well as during the summer months
- If a student is on academic suspension and incurs a discipline suspension, the two suspensions will be implemented consecutively.
- If a student is placed on probation for any reason falling under the *Hines Middle School Extracurricular Policy* or *Academic Eligibility Policy* will still be expected to participate in all practices. Any unexcused absences may result in further suspension.
- Only the coach or advisor can excuse a participant from a practice or competition. The coach or advisor must follow the guidelines described in the *Coach/Advisor Handbook*.
- If a participant is dismissed from an extracurricular activity, the participant forfeits the right to receive any awards for participation in that activity.

- Charges falling in the 1st, 2nd, 3rd, or 4th offense groupings will be investigated and may be confirmed by any of the following
  - Statements of the student
  - Witness interviews
  - Records from law enforcement or juvenile agencies
  - A positive result on the district wide random drug test
- Out of school and In-House Suspensions follow the consequences as outlined in the Student Handbook as it pertains to athletics.

### Student rights

- The parent/guardian and participant will be notified personally of any charges, confirmations, suspensions and or dismissals by the administrator.
- Any participant accused of committing an offense falling in the 1st, 2nd, 3rd or 4th is entitled to due process. The student shall be afforded prior knowledge of behaviors that will result in disciplinary consequences and what the consequences will be. (This policy serves that purpose.) The participant shall be informed of charges alleging his/her violation of any provision of this policy. The complaint procedure shall serve as the appeal process as outlined in Board policy KL - Public Complaints.

### 1st Offense

|                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Group I:</u></b><br><b>Behavior, Tobacco, Party Participation with <u>NO</u> M.I.P Citation</b>                                                                                                                                                                                                                                                                           | <b>~10% Loss of extracurricular season</b>                                                                                                                                                              |
| <b><u>Group II:</u></b><br><b>A self-confession of consuming any banned or illegal substance</b><br><br><b>Justifiable proof is found that a student has or had been consuming any banned or illegal substance. (ie: Teacher/Staff witness, student report, school camera footage)</b><br><br><b>Cited with an M.I.P for possession or consumption of any illegal substance</b> | <b>~25% Loss of extracurricular season</b><br><br><b>~20 hours of Community or School Service to fidelity in 20 days' time</b><br><br><b>~Complete A&amp;D Evaluation and any required course work.</b> |

### 2nd Offense

|                                                                                                       |                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Group I:</u></b><br><b>Behavior, Tobacco, Party Participation with <u>NO</u> M.I.P Citation</b> | <b>~100% Loss of extracurricular season with the opportunity to earn back 50% of their season when...</b><br><br><b>~40 hours of Community or School Service is completed to fidelity in 40 days' time</b><br><br><b>~Completion of an A&amp;D Evaluation and any required course work.</b> |
|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b><u>Group II:</u></b><br/> <b>A self-confession of consuming any banned or illegal substance</b></p> <p><b>Justifiable proof is found that a student has or had been consuming any banned or illegal substance(i.e.: Teacher/Staff witness, student report, school camera footage)</b></p> <p><b>Cited with an M.I.P for possession or consumption of any illegal substance</b></p> | <p><b>~100% Loss of extracurricular season with the opportunity to earn back 50% of their season when...</b></p> <p><b>~40 hours of Community or School Service is completed to fidelity in 40 days' time</b></p> <p><b>~Completion of an A&amp;D Evaluation and any required course work</b></p> <p><b>~Complete 3rd Millennium courses based on offense</b></p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 3rd Offense

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b><u>Group I &amp; II</u></b><br/> <b>Behavior, Tobacco, Party Participation with <u>NO</u> M.I.P Citation,</b></p> <p><b>A self-confession of consuming any banned or illegal substance</b></p> <p><b>Justifiable proof is found that a student has or had been consuming any banned or illegal substance (i.e.: Teacher/Staff witness, student report, school camera footage)</b></p> <p><b>Cited with an M.I.P for possession or consumption of any illegal substance</b></p> | <p><b>~1 full year suspension from any extracurricular seasons</b></p> <p><b>~Work on your mental and physical health to become a more positive role model in our extracurricular and school community</b></p> <p><b>~Show adequate progress to completing any court appointed course(s) or rehabilitation</b></p> <p><b>~Opportunities to practice with your respective extracurricular activity upon a coach, administration and court approved contract</b></p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### 4th Offense

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Group I &amp; II</u></b><br>Behavior, Tobacco, Party Participation with<br><b><u>NO</u></b> M.I.P Citation,<br><br>A self-confession of consuming any banned<br>or illegal substance<br><br>Justifiable proof is found that a student has<br>or had been consuming any banned or illegal<br>substance ( <i>ie: Teacher/Staff witness, student<br/>report, school camera footage</i> )<br><br>Cited with an M.I.P for possession or<br>consumption of any illegal substance | <b>~Student will no longer be given the opportunity<br/>to partake in any of the extracurricular activities<br/>sponsored by Hines Middle School</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|

**\*Head coaches have the right to extend the suspension and/or remove the student athlete from the team if they deem that the above punishments are not equitable to the situation.**

**\*Any expenses accrued during any of the community service hours, evaluations, required courses for rehabilitation will be at the expense of the student's parent or guardian.**

#### **Misdemeanors and Felonies**

The committing of a misdemeanor or felony by a student shall be considered to be a violation of this policy. If a participant is arrested by a police agency for an action, the district will defer its own investigation to the criminal justice process. The student involved will not be allowed to participate in any extracurricular activity until the court and administrative team has determined what the best decision for the student shall be.

#### **One time Self Reporting Criteria**

Any student willing to self-report due to a means of receiving additional and needed help, in order to better their overall physical and mental health will not be punished. Unless the self-report coincides with the Monday after any known party. After being caught with any illegal substance. After any physical altercation or citations by any police agency, or any current school investigation involving the student. Students will only be allowed one self-reporting pass. We want this to be available for students to positively acknowledge that they need additional help, not a way to avoid consequences.

#### **Transfer Students**

Any student that transfers to Hines Middle School from another school due to disciplinary reasons will be held accountable to serve out any consequences from their previously attending school in which they would have served the punishment originally.

**Any student involved in extracurricular activities at Burns High School will be held accountable for their actions under this policy.**

## Co-curricular/Extracurricular Student Drug Policy

### Definition

- As part of the district's substance abuse prevention efforts, the district shall conduct a mandatory drug-testing program for student athletes. The purpose for this program is three-fold:
  - To provide for the health and safety of all student athletes;
  - To undermine the effects of peer pressure by providing a legitimate reason for student athletes to refuse to use illegal or performance-enhancing drugs; and
  - To encourage student athletes who use drugs to participate in drug treatment programs.
- Each student wishing to participate in any interscholastic athletic program and the student's parent or guardian shall consent in writing to drug testing pursuant to the district's drug testing program. The district shall provide written consent forms for signature. No student shall be allowed to participate in any interscholastic athletic program absent such consent.
- No student athlete shall be penalized academically for testing positive for any illegal or performance enhancing drugs. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the district shall not solicit. In the event of a subpoena or other legal process, the district will notify the student's parents prior to releasing information.
- Student athletes may be tested at the beginning of any athletic season. Random testing will be conducted periodically thereafter by a method determined by the district to assure the integrity, confidentiality and random nature of the selection process.
- This drug-testing program shall test for one or more illegal or performance-enhancing drugs, which will be determined by the superintendent prior to sampling.
- The drug testing procedure shall provide for limited access to the results of any such testing and shall also provide for procedures in the event of a positive result. The drug-testing program shall also provide for progressively more restrictive consequences in the event of the first, second or third positive results. Such consequences shall include appropriate forms of assistance for drug or alcohol rehabilitation.
- The district's administration is charged with the responsibility to develop administrative regulations governing this drug testing program in accordance with the policy statements herein and in accordance with the provisions of law.

END OF POLICY

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### Legal Reference(s):

|             |             |                           |
|-------------|-------------|---------------------------|
| ORS 329.095 | ORS 339.240 | ORS 342.726               |
| ORS 332.107 | ORS 339.250 | ORS Chapter 475           |
| ORS 336.222 | ORS 342.721 | OAR 581-021-0050 to -0075 |
| ORS 336.227 | ORS 342.723 | OAR 581.022-0413          |
|             |             | OAR 581-022-0416          |

Vernonia Sch. Dist. 47J v. Acton, 515 U.S. 646 (1995).  
 Bd. of Educ. of Indep. Sch. Dist. No. 92 of Pottawatomie County v. Earls, 536 U.S. 822 (2002).  
 Weber v. Oakridge Sch. Dist. 76, 184 Or. App. 415 (2002).

**Administrative Regulations - Co-curricular/Extracurricular  
Student Athlete Drug Policy**

**Definitions**

1. "Illegal drug" is any drug which an individual may not sell, possess, use, distribute or purchase under state law, or as defined in schedules through V of the Controlled Substances Act (21 U.S.C. § 812) including, but not limited to, marijuana, cocaine, opiates, amphetamines and phencyclidine (PCP). As used in this policy, "illegal drug" also means possession, use, sale or supply of prescription and nonprescription medication - in violation of Board policy JHCD -Administering Non-injectable Medicines to Students and accompanying administrative regulation and JHCDA - Administering Injectable Medicines to Students. "Illegal drug" shall also include alcohol.
2. "Performance-enhancing drug" includes anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed or other athletic ability. The term "performance-enhancing drug" does not include dietary or nutritional supplements such as vitamins, minerals and proteins which can be lawfully purchased in over-the-counter transactions.
3. "Prescription medication" means any non-injectable drug, chemical compound, suspension or preparation in suitable form for use as a curative or remedial substance taken either internally or externally by a student under the written direction of a physician. Prescription medication does not include dietary food supplements.
4. "Nonprescription medication" means only commercially prepared, non-alcohol-based medication to be taken at school that is necessary for the student to remain in school. This shall be limited to eyes, nose and cough drops, cough suppressants, analgesics, decongestants, antihistamines, topical antibiotics, anti-inflammatories and antacids that do not require written or oral instructions from a physician. Nonprescription medication does not include dietary food supplements.

The following procedures shall govern the district's Co-curricular/Extracurricular Student Drug Policy program:

**Program Coordinator**

1. The superintendent will be designated as the district's program coordinator.
2. The superintendent will:
  - A. Ensure that all student athletes receive written materials explaining the district's program requirements including:
    1. The district policy and administrative regulation;
    2. A contact person knowledgeable about the materials, policy and administrative regulations;
    3. Specific information concerning prohibited conduct;
    4. Circumstances under which student athletes will be tested;
    5. Procedures used in the testing process;
    6. Explanation of what constitutes a refusal to submit to a drug and/or alcohol test;
    7. Consequences of violations (e.g., suspension or removal from practices or team, referral to substance abuse professional for evaluation, treatment and follow-up testing as required);
    8. Information on the effects of drug use and alcohol misuse on personal life, health and safety.
  - a. Ensure that student athletes sign the drug testing consent form;
  - b. Ensure that the district properly maintains information and complies with all requirements for confidentiality of records;
  - c. Ensure selection of a site with appropriately trained personnel for the collection of specimens for drug testing;
  - d. Ensure selection of a site with a certified breath alcohol technician and evidential breath testing devices for alcohol testing;
  - e. Ensure selection of a laboratory certified by the Department of Health and Human Services (DHHS) to conduct drug specimen analysis;
  - f. Ensure the district's student athlete drug testing program is maintained in at least outline form, on file and available for inspection at the district office.

- g. Ensure the establishment has clearly defined communication procedures to include the method (e.g., mail, fax) and frequency (e.g., monthly, daily and weekly) as well as the authorized individuals to impart and receive information.

\* Site requirements noted in subsections 4 - 7 above are met by \_\_\_\_\_ and \_\_\_\_\_ Hospital.

### **Procedures for Student Athletes**

1. Consent: Each student wishing to participate in any interscholastic athletic program and the student's custodial parent or guardian shall consent in writing to drug testing pursuant to the district's drug testing program. Written consent shall be in the form attached to this policy as Exhibit A. No student shall be allowed to participate in any interscholastic athletic program absent such consent.
2. Student Selection: At the option of the district, all student athletes may be drug tested at the beginning of any athletic season. Selection for random testing may be conducted weekly during the athletic season. Selection for random testing will be by lottery drawing from a "pool" of all student athletes participating in interscholastic athletic programs in the district at the time of the drawing.
3. The superintendent designee shall take all reasonable steps to assure the integrity, confidentiality and random nature of the selection process including, but not necessarily limited to, ensuring that the person drawing names has no way of knowingly choosing or failing to choose particular students for the testing, assuring that the identity of students drawn for testing is not known to those involved in the selection process and assuring direct observation of the selection process by at least two adults.
4. Sample Collection: Collection of samples will be supervised by qualified personnel.
5. Prescription Medication: Students who are taking prescription medication may provide a copy of the prescription or a doctor's verification to school personnel. Such information provided by the student will not be disclosed to any unauthorized school official. Students who refuse to provide verification and test positive will be subject to the actions specified below for "positive tests."
6. Scope of Tests: The testing lab will be instructed to test for one or more dangerous drugs. Student athlete samples will not be screened for the presence of any substance other than an illegal or performance-enhancing drug or for the existence of any physical condition other than drug ingestion.
7. Limited Access to Results: The testing lab will be authorized to report results only to the Superintendent or to such person as the superintendent may designate.

### **Pre-Season Testing**

1. The district may conduct pre-season testing as follows:
  - o Participation in the sport may be contingent upon the test results;
  - o Prospective student athletes must have signed the drug testing consent form.
  - o Prior to being directed by the district to a collection site for drug or alcohol testing, the student athlete will be notified that the sample collected shall be tested for the presence of drugs and that breath testing may be conducted for the presence of alcohol;
  - o Failure to report to the collection site for testing within the time frame specified by the district shall constitute a refusal to report for testing and shall result in the consequence of being treated as a "positive result."
  - o Drug and alcohol testing will be paid for by the district;
  - o Refusal to submit to drug and alcohol testing as required by the district shall result in the consequence of being treated as a "positive result."
  - o The district will not provide exceptions to any preseason drug and alcohol testing requirements.

### **Random Testing**

1. The district shall conduct random drug testing during the season as follows:
  - o Testing rates shall provide for a reasonable sampling number;
  - o The testing rate may be adjusted periodically;

- The testing process shall, in fact, be random. All student athletes will remain in the pool for each subsequent testing period, whether or not they have been chosen for testing in the past;
- The process selected by the district will ensure that all student athletes shall have an equal chance of being tested each time selections are made;
- All such testing shall be unannounced and time will be selected reasonably throughout the testing period;
- Following notification of testing, selected student athletes shall proceed to the district selected collection site immediately or as soon as practicable;
- Student athletes who are absent will remain subject to random testing. Student athletes drawn for such testing will be notified and will be given the tests as soon as practicable upon return to school.

## **Drug and Alcohol Testing Procedures**

1. The district, in cooperation with contracted collection and testing facilities, shall maintain drug and alcohol testing procedures as follows:

### **Drugs:**

- The student athlete reports to the district designated collection site and provides positive identification.
- The student will produce an appropriate sample for testing.
- The superintendent or designee will report positive testing results to the student athlete and discuss the type of dangerous substance found and determine whether there is any valid medical reason for the positive testing results. As part of due process, a positive sample will automatically be sent to a certified laboratory for further testing.
- A verified medical reason for a positive testing result will be reported as a negative testing result to the superintendent or designee.
- If no legitimate reason exists for positive testing, the student will be in violation of this policy.
- All laboratory results will be reported to the superintendent.
- Any sample that appears to be diluted or tampered with will be sent to the certified laboratory for further testing. If the laboratory verifies the sample is diluted or tampered with it is considered a positive test.
- The testing agency or trained personnel will follow all standard procedures including chain of custody, verification of positive testing results and maintenance of confidentiality requirements.

### **Alcohol:**

- The student athlete reports to the district designated testing site and provides positive identification.
- Under the alcohol testing rule, a positive alcohol test result will be considered positive even if over-the-counter or legally prescribed medication is involved.
- All testing will be conducted by a trained breath alcohol technician and using evidential breath testing devices. Testing may be conducted at the Department of Health and Human Services (DHHS) certified laboratory or other location including mobile facilities equipped for such testing.
- Under certain circumstances, a properly trained district employee may conduct such testing in the absence of another breath alcohol technician.

### **The student athlete submits to breathalyzer testing:**

- If the result of the testing indicates an alcohol concentration rate of 0.02 or greater, a second confirmation breath testing is administered.
- The breath alcohol technician will report any invalid tests in which the initial positive test and the confirmation test do not match, confirmed positive and negative results to the superintendent or designee
- Student athlete refusal to sign forms as required shall be considered as a refusal to be tested.

### **Procedures in the Event of Positive Result**

- If a student's test result indicates the presence of an illegal or performance-enhancing drug as described above, it will be considered a violation of the HCSD Extracurricular Participation Agreement found on pages 12-22 in Harney County School District #3 Extracurricular Activities Agreement Student handbook.



**Hazing/Harassment/Intimidation/Menacing/Bullying  
Cyberbullying/Teen Dating Violence - Student\*\***

The Board, in its commitment to providing a positive and productive learning environment will consult with parents/guardians, employees, volunteers, students, administrators and community representatives in developing this policy in compliance with applicable Oregon Revised Statutes. Hazing, harassment, intimidation or bullying, menacing and acts of cyberbullying by students, staff and third parties toward students is strictly prohibited. Teen dating violence is unacceptable behavior and prohibited. Retaliation against any person who reports, is thought to have reported, files a complaint or otherwise participates in an investigation or inquiry is also strictly prohibited. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.

Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion. The district may also file a request with the Oregon Department of Transportation to suspend the driving privileges or the right to apply for driving privileges of a student 15 years of age or older who has been suspended or expelled at least twice for menacing another student or employee, willful damage or injury to district property or for the use of threats, intimidation, harassment or coercion.

Students may also be referred to law enforcement officials.

The principal and the superintendent is responsible for ensuring that this policy is implemented.

**Definitions**

"District" includes district facilities, district premises and non-district property if the student is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events where students are under the control of the district.

"Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events.

"Hazing" includes, but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in, or affiliation with, any district-sponsored activity or grade level attainment, (i.e., personal servitude, sexual stimulation/sexual assault, forced consumption of any drink, alcoholic beverage, drug or controlled substance, forced exposure to the elements, forced prolonged exclusion from social contact, sleep deprivation or any other forced activity that could adversely affect the mental or physical health or safety of a student); requires, encourages, authorizes or permits another to be subject to wearing or carrying any obscene or physically burdensome article; assignment of pranks to be performed or other such activities intended to degrade or humiliate. It is not a defense against hazing that the student subjected to hazing consented to or appeared to consent to the hazing.

"Harassment, intimidation or bullying" means any act that substantially interferes with a student's educational benefits, opportunities or performance, that takes place on or immediately adjacent to district grounds, at any district-sponsored activity, on district-provided transportation or at any official district bus stop, that may be based on, but not limited to, the protected class status of a person, having the effect of:

1. Physically harming a student or damaging a student's property;
2. Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student's property;
3. Creating a hostile educational environment including interfering with the psychological wellbeing of the student and may be based on, but not limited to, the protected class of the person.

"Protected class" means a group of persons distinguished, or perceived to be distinguished, by race, color, religion, sex, sexual orientation<sup>1</sup>, national origin, marital and/or familial status, source of income or disability.

**"Teen dating violence" means:**

1. A pattern of behavior in which a person uses or threatens to use physical, mental or emotional abuse to control another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age; or
2. Behavior by which a person uses or threatens to use sexual violence against another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age.

"Cyberbullying" is the use of any electronic communication device to harass, intimidate or bully. Students and staff will refrain from using personal communication devices or district property to violate this policy.

"Retaliation" means hazing, harassment, intimidation or bullying, menacing, teen dating violence and acts of cyberbullying toward a person in response to a student for actually or apparently reporting or participating in the investigation of hazing, harassment, intimidation or bullying, menacing, teen dating violence and acts of cyberbullying or retaliation.

"Menacing" includes, but is not limited to, any act intended to place a district employee, student or third party in fear of imminent serious physical injury.

**Reporting**

The principal will take reports and conduct a prompt investigation of any report of an act of hazing, harassment, intimidation or bullying, menacing, and acts of cyberbullying. Any employee who has knowledge of conduct in violation of this policy shall immediately report his/her concerns to the principal who has overall responsibility for all investigations. Any employee who has knowledge of incidents of teen dating violence that took place on district property, at a district-sponsored activity or in a district vehicle or vehicle used for transporting students to a district activity shall immediately report the incident to the principal. Failure of an employee to report an act of hazing, harassment, intimidation or bullying, menacing or an act of cyberbullying to the principal may be subject to remedial action, up to and including dismissal. Remedial action may not be based solely on an anonymous report.

Any student who has knowledge of conduct in violation of this policy or feels he/she has been hazed, harassed, intimidated or bullied, menaced, a victim of teen dating violence and acts of being cyberbullied in violation of this policy is encouraged to immediately report his/her concerns to the principal who has overall responsibility for all investigations. Any volunteer who has knowledge of conduct in violation of this policy is encouraged to immediately report his/her concerns to the principal who has overall responsibility for all investigations.

This report may be made anonymously. A student or volunteer may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate district official.

Complaints against the principal shall be filed with the superintendent. Complaints against the superintendent shall be filed with the Board chair.

The complainant shall be notified of the findings of the investigation and, as appropriate, that remedial action has been taken. The complainant may request that the superintendent review the actions taken in the initial investigation, in accordance with district complaint procedures.

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<sup>1</sup> " Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behaviors differs from that traditionally associated with the individual's sex at birth.

The district shall incorporate into existing training programs for students' information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying and acts of cyberbullying.

The district shall incorporate age-appropriate education about teen dating violence into new or existing training programs for students in grades 7 through 12.

The district shall incorporate into existing training programs for staff information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, teen dating violence and acts of cyberbullying.

The superintendent shall be responsible for ensuring annual notice of this policy is provided in a student or employee handbook, school and district's website, and school and district office.

END OF POLICY

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Lega Reference(s):

|                        |                        |                  |
|------------------------|------------------------|------------------|
| ORS 163.190            | ORS 332.107            | OAR 581-021-0045 |
| ORS 166.065            | ORS 339.240            | OAR 581-021-0046 |
| ORS 166.155 to 166.165 | ORS 339.250            | OAR 581-021-0055 |
| ORS 174.100(6)         | ORS 339-254            | OAR 581-022-1140 |
| ORS 332.072            | ORS 339.351 to 339.364 |                  |

Title VI of the Civil Rights Act of 1964, 42 U.S.C & 2000d (2006).

Cross Reference(s):

GBN/JBA - Sexual Harassment  
JBA/GBN - Sexual Harassment  
JFCM - Threats of Violence

## **Maintaining Professional Staff /Student Boundaries**

The purpose of this section is to provide all staff, students, volunteers and community members with information to increase their awareness of their role in protecting children from inappropriate conduct by adults.

In a professional staff/student relationship, school employees maintain boundaries that are consistent with the legal and ethical duty of care that school personnel have for students.

A boundary invasion is an act or omission by a school employee that violates professional staff/student boundaries and has the potential to abuse the staff/student relationship.

An inappropriate boundary invasion means an act, omission, or pattern of such behavior by a school employee that does not have an educational purpose; and results in abuse of the staff/student professional relationship.

## **Unacceptable Conduct**

Examples of inappropriate boundary invasions by staff members include but are not limited to the following:

- Any type of inappropriate physical contact with a student or any other conduct that might be considered harassment under the Board's policy on Harassment and Sexual Harassment of Students;
- Showing pornography to a student;
- Singling out a particular student or students for personal attention and friendship beyond the professional staff-student relationship;
- Socializing where students are consuming alcohol, drugs or tobacco;
- For non-guidance/counseling staff, encouraging students to confide their personal or family problems and/or relationships. If a student initiates such discussions, staff members are expected to refer the student to appropriate guidance/counseling staff. In either case, staff involvement should be limited to a direct connection to the student's school performance;
- Sending students on personal errands unrelated to any educational purpose;
- Banter, allusions, jokes or innuendos of asexual nature with students;
- Disclosing personal, sexual, family, employment concerns, or other private matters to one or more students;
- Addressing students, or permitting students to address staff members with personalized terms of endearment, pet names, or otherwise in an overly familiar manner;
- Maintaining personal contact with a student outside of school by phone, email, Instant Messenger or Internet chat rooms, social networking Web sites, or letters (beyond homework or other legitimate school business) without including the parent/guardian.
- Exchanging personal gifts, cards or letters with an individual student;
- Socializing or spending time with students (including but not limited to activities such as going out for beverages, meals or movies, shopping, traveling, and recreational activities) outside of school-sponsored events, except as participants in organized community activities;
- Giving a student a ride alone in a vehicle in a non-emergency situation; and/or
- Unnecessarily invading a student's privacy, (e.g. walking in on the student in the bathroom)

## **Appearances of Impropriety**

The following activities are boundary invasions and can create an actual impropriety or the appearance of impropriety. Whenever possible, staff should avoid these situations; if unavoidable these activities should be pre-approved by the appropriate administrator. If not pre approved, the staff person must report the occurrence to the appropriate administrator as soon as possible.

- Being alone with an individual student out of the view of others;
- Inviting or allowing individual students to visit the staff member's home;
- Visiting a student's home; and/or
- Social networking with students for non-educational purposes

## **Reporting Violations**

Students and their parents/guardians are strongly encouraged to notify the principal (or other administrator) if they believe a teacher or other staff member may be engaging in conduct that violates this policy.

Staff members are required to promptly notify the principal (or other administrator) or the superintendent if they become aware of a situation that may constitute a violation of this policy.

**Disciplinary Action**

Staff violations of this policy may result in disciplinary action up to and including dismissal. The violation will also be reported to the state Office of Professional Practices. Violations involving sexual or other abuse will also result in referral to Child Protective Services and/or law enforcement in accordance with the board's policy on Reporting Child Abuse and Neglect.

**Training**

All new employees and volunteers will receive training on appropriate staff /student boundaries within three months of employment...

### **Code of Conduct for Interscholastic Activities (Students)**

The Board believes that employees, volunteers and students, participating at school functions or school-sponsored events whether they be on or outside school grounds, should act accordingly as representatives of their school and the district. For that reason, the Board expects that employees, volunteers and students will behave in a courteous, civil, respectful and dignified way when representing their school.

Coaches are expected to conduct themselves professionally as a model of behavior for the student athletes. To clearly outline expectations of acceptable conduct, employee or volunteer coaches may be required to sign an acknowledgement form to indicate they understand and will comply with the district's acceptable code of conduct for interscholastic activities.

Employees, volunteers and students are expected to demonstrate the following behavior when representing the school:

- Display good sportsmanship at all times;
- Show respect for authority;
- Show respect for referees, umpires and officials;
- Show respect toward teammates:
- Compete and train in a fair and ethical manner to the best of their ability,
- Show courtesy to the opposing team or competitor;
- Show courtesy to all visitors and fans:
- Comply with rules of etiquette or conduct of the governing body of interscholastic activities;
- Comply with other action as directed by the superintendent, superintendent's designee, supervisor or other person in authority.

Employees, volunteers and students are expected to refrain from any behavior that is unsportsmanlike, disrespectful, or in violation of Oregon School Activities Association (OSAA) rules.

Employees, volunteers or students who violate OSAA rules or this policy may be subject to discipline, including removal from participation in interscholastic activities or expulsion from school. Employees, volunteers or students in violation of OSAA rules may be required to remunerate the district in the event fines are assessed by OSAA as a direct result of their actions that are in violation of this policy.

Students, staff and volunteers may be required to sign an acceptable code of conduct agreement before they are permitted to partake in a specific type of interscholastic activity. The superintendent designee will be responsible for establishing any administrative regulations.

END OF POLICY \_\_\_\_\_

#### **Legal Reference(s):**

|                           |                           |
|---------------------------|---------------------------|
| ORS 332.107               | ORS 332.505               |
| OAR 581-021-0033 to -0035 | OAR 581-021-0050 to -0055 |
| OAR 581-021-0065 to -0071 |                           |

OSAA *Handbook*, Oregon School Activities Association

**Code of Conduct for Interscholastic Activities Agreement (Students)**

This agreement is made between \_\_\_\_\_ and the Harney County School  
(Print Students Name)

District #3 to participate in \_\_\_\_\_ for the 20\_\_\_\_ - \_\_\_\_ school year  
(List Activity)

I understand that participation in interscholastic activities is a privilege afforded to me by the school. Thus, I promise to comply with the code of conduct listed in Board policy EGB - Code of Conduct for Interscholastic Activities. I will follow Oregon School Activities Association (OSAA) rules. I will demonstrate good sportsmanship. I will complete in a fair manner, and refrain from the use or abuse of controlled substances, alcohol and prohibited-enhancing drugs and supplements.

I understand that my violation terms this policy and agreement may result in OSAA fining the district. In the event the district is fined by OSAA for my actions that are in violation of the terms of this policy and agreement, I agree to reimburse the district for any monetary penalty imposed by OSAA.

I understand that violation of these terms may result in discipline, including revocation of the privilege to represent the school and participate in school-sponsored activities, events, clubs or programs for the remainder of the sports season and suspension, expulsion, or referral to law enforcement. School conferred privileges, honors distinctions may also be revoked.

I also understand that rehabilitation or counseling may be required by the district as a condition to further participation in district-sponsored activities, clubs or programs.

I have read, understood and agree to abide by the district's code of conduct for interscholastic activities and terms of this agreement.

\_\_\_\_\_  
Signature of Participating Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**HARNEY COUNTY SCHOOL DISTRICT #3  
EXTRACURRICULAR PARTICIPATION AGREEMENT**

**STUDENT NAME** \_\_\_\_\_ (print name carefully)

I recognize it is a privilege to participate in extracurricular activities at Harney County School District #3. I agree to the terms outlined in the Extracurricular Participation Policy and agree to the terms outlined in it. I understand this agreement is binding for as long as I am enrolled as a student in Harney County School District #3.

*The Extracurricular Participation Policy is available on the District's website ([www.burnsschools.k12.or.us](http://www.burnsschools.k12.or.us)), or a copy may be picked up in your school's office.*

Participation fees are charged to help offset the costs of the athletic program. Fees are based on participation in the sport. Students who practice and are included in the sport are to pay participation fees. Fees are to be paid by the second week of practice.

Parents and athletes agree to pay participation fees charged by the district for Football, Volleyball, Cross Country, Wrestling, Basketball, Track, Baseball and Softball, Golf.

- High School: \$150 per sport
- Middle School: \$75 per sport
- Individual Academic Year cap: High School - \$300; Middle School - \$150
- Family Academic Year cap: \$450

Participation fees charged by the district for football, volleyball, wrestling, basketball, track, baseball, softball, cross country and golf will be the only fees included in the individual and family caps.

Parents and athletes understand and agree that participation fees will be refunded if a player is cut from a team. If an athlete is injured and can no longer participate because of the injury, the family may appeal to the athletic director for a partial or full refund. If an athlete quits the team or becomes ineligible to participate, the participation fee will not be refunded.

\_\_\_\_\_  
Signature of Participating Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date



**Activity/Athletic Participation Insurance Waiver/Medical Consent Form**

Consent is hereby given for \_\_\_\_\_ (Name of student) to participate for Harney County School District #3 in school/OSAA-approved activities and to go with the advisor/coach on any scheduled trips. The advisor/coach or other adult escort may seek the nearest medical treatment in case of injury to the above named student. I also release the school district from any liability of any kind associated with the actions taken in good faith by school district personnel in providing emergency medical treatment.

In extraordinary cases, where participation in an extracurricular activity might result in an increased chance of injury or illness to the participant, Harney County School District No. 3 may require a doctor's release prior to participation or resumption of participation if, during the course of a season, an injury or illness or physical disorder interrupts participation. On this release, it would state any restrictions/conditions that would apply to the participant while engaged in practice and/or competition.

This form will be used for all extracurricular participants from grades 6 through 12 for Harney County School District No. 3. It is the coach's, of each sport, responsibility to collect these signed forms and turn them into the school office to be kept on file. They will be made available for inspection when requested.

I have personal insurance coverage for accidents which will cover any accident incurred by the above named student while participating in any activity/athletic program at Hines Middle School. I release the school and its insurance agent from all responsibility should my insurance fail to cover injury during the school year 20\_\_\_\_ - \_\_\_\_.

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Grade: \_\_\_\_\_

Name of Parent(s): \_\_\_\_\_

Emergency Contact Person: \_\_\_\_\_

Past Injuries (2years): \_\_\_\_\_

Allergies and Health Concerns: \_\_\_\_\_

**Insurance Waiver**

I have personal insurance coverage for accidents which will cover any accident incurred by the above named student while participating in any activity/athletic program for Harney County School District #3. I release the school and its insurance agent from all responsibility should my insurance fail to cover injury during the school year 20\_\_\_\_ - \_\_\_\_.

Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Family Doctor: \_\_\_\_\_

\_\_\_\_\_  
Signature of Participating Student

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date Signed

**Student Athlete Drug Testing Consent Form**

I understand that my performance as an athlete and the reputation of my school and community is dependent, in part, on my conduct as an individual. I hereby agree to accept and abide by the standards, rules and regulations set forth by the Harney County School District No. 3 Board.

I authorize the Harney county School District No. 3 to conduct a test for the use of illegal or performance enhancing drugs and alcohol through the collection of a personal specimen. I also authorize the release of information concerning the results of the test to the district, to designated school officials, and to my parent(s) and/or legal guardian.

This shall be deemed consent pursuant to the Family Educational Rights and Privacy Act for the release of the above information to the parties named above.

**I have received a copy of this release. I have read and understand the district policy and procedures.**

\_\_\_\_\_  
Signature of Participating Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature Parent/Legal Guardian

\_\_\_\_\_  
Date

The Harney County School District No. 3 Drug Testing Program currently tests for the following substances:

- Alcohol;
- Cocaine;
- Amphetamine/methamphetamine;
- THC/marijuana;
- Opiates/opioids.
- Barbiturates
- Benzodiazepines

The substances that are tested are subject to review and period changes may occur. Prior notification will be made to students upon any change in the above listed substances.

### **Interscholastic Activities**

The Board recognizes the integral role interscholastic activities play in the character development and general enhancement of the education of its students. Accordingly, administrators, coaches, student participants, and others associated with the district's high school activities programs and events<sup>(1)</sup> shall conduct themselves in a manner that is consistent with the letter and spirit of policies, rules, and regulations of the district and of the Oregon School Activities Association (OSAA) and the fundamental values of sportsmanship. Each will be held accountable for their actions.

The district shall allow homeschooled students that reside in the district and students attending a public charter school that reside in the district to participate in available interscholastic activities when the requirements found in Oregon law are met.

Interscholastic activities when provided by the district will comply with Title IX and other nondiscrimination laws.

District employees, students, parents, alumni, and activity volunteers are prohibited from inducing or attempting to induce a student to attend a district school for interscholastic activity eligibility or participation. The principal, activities director, and coaches are each responsible for ensuring student participants meet all district and OSAA eligibility requirements. The principal is responsible for ensuring accurate certification regarding the eligibility of participating students and for verifying that athletic directors, coaches of sports, and activity advisors have all required certifications prior to assuming their duties. The principal shall ensure that a program is in place to effectively evaluate the performance of all coaches and activity advisors under their supervision.

Volunteers may be approved to assist with district activities with prior approval from the principal.

The principal shall investigate all allegations of district student ineligibility, staff recruitment violations or other student or staff conduct that may violate Board policies, administrative regulations, and/or OSAA rules and regulations. The principal shall notify the superintendent of conduct that violates the terms of this policy and report to the OSAA as required.

An employee determined to have violated rules and regulations of the OSAA may be subject to discipline, up to and including, dismissal. A student in violation of the OSAA rules and regulations will be subject to discipline, up to and including, dismissal from an interscholastic activity or program, suspension and/or expulsion from school. Volunteers in violation of the OSAA rules and regulations shall be subject to discipline, up to and including, removal from district programs and activities and such other sanctions as may be deemed appropriate by the district.

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<sup>1</sup> This applies to only OSAA-sanctioned activities and events.

Employees, volunteers, or students in violation of OSAA rules and/or regulations may be required to remunerate the district in the event of fines assessed by OSAA as a result of their actions.

The superintendent will develop procedures, as necessary, to implement this policy, including a process to ensure that all district rules governing the conduct of students, staff, and volunteers engaged in district activities are regularly reviewed and updated.

END OF POLICY

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**Legal Reference(s):**

|                       |                         |                  |
|-----------------------|-------------------------|------------------|
| ORS 326.051           | OAR 581-015-2255        | OAR 581-026-0700 |
| ORS 332.075(1)(e)     | OAR 581-021-0045 – 0049 | OAR 581-026-0705 |
| ORS 339.450 - 339.460 | OAR 581-026-0005        | OAR 581-026-0710 |

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2012); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2017). OREGON SCHOOL ACTIVITIES ASSOCIATION, OSAA HANDBOOK. Montgomery v. Bd. of Educ., 188 Or. App. 63 (2003).

**Cross Reference(s):**

EGB - Code of Conduct for Interscholastic Activities  
IGB - Special Instructional Programs  
JHCA/JHCB - Immunization, Physical Examination, Vision Screening/  
Eye Examination and Dental Screening