



Quentin H. Rueckert Executive Director

> Daniela Belanger Assistant Director

## **MEMORANDUM**

TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town

Clerk, Norfolk Town Clerk

FROM: Quentin Rueckert

DATE: October 12, 2023

RE: Committee for Shared Services

Please be advised that the Committee for Shared Services meeting scheduled for Monday, October 16, 2023, at 5:00 is cancelled.

This meeting will not be rescheduled. The next meeting will be our next scheduled meeting on November 20, 2023.

If you have any questions, please contact us at the number indicated above.