

## Colebrook School Board Meeting Minutes

<b>Date</b>	8/27/2024
<b>Time</b>	6:00 pm – CAES Library
<b>Location</b>	Colebrook Academy & Elementary School library
<b>Chairperson</b>	Tim Stevens

### Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
E	Nathan Lebel	P	Cayenne Amey	P	Kim Wheelock	P	Dana Hilliard
P	David Brooks	P	Julie Brunault		<b>Asst. Principal</b>		
P	Rhonda Lyons	P	Tim Stevens	P	Stephanie Cameron		
P	Robert Murphy						

**Public in Attendance:** Kathy Lawton-Haynes, Richard Cole, Dawn Hall, Theresa Deuschle, Christine Sullivan, Lisa Brooks

### Minutes

Item	Subject	Action
1.	<b>Roll Call:</b> The meeting was called to order by Chairman Tim Stevens at 6:00 pm and opened with the Pledge of Allegiance.	
2.	<b>Agenda Adjustments:</b> Table the following items until the September 3, 2024 meeting: <ul style="list-style-type: none"> <li>➤ Colebrook Graduation Diplomas</li> <li>➤ Quotes for Culinary Kitchen Appliances</li> <li>➤ Quote for Cleaning Windows</li> <li>➤ Quote for Auditor Agreement</li> <li>➤ Quote for Washing SAU Building</li> <li>➤ Policy IKF High School Graduation Requirements</li> </ul>	
3.	<b>Hearing of the Public:</b> At 6:04 pm the Board Chair opened up the public session. The question was asked if we knew how many walkie talkies could be purchased with the money that was approved for them? This is a question that will need to be posed to the school principal as she will be doing the ordering. Wanted to understand why the school needed walkie talkies that seem to cost between \$400 and \$500 per set. The Chairman responded that the radios need to reach distances that go through buildings, around buildings etc. and be able to reach employees no matter where they are in the building or on school grounds.	

	<p>The quality needs to be good so in case of emergency people can be reached. Discussed that the school had radios prior to this but that they are all broken now so if they did not take of those why would we get more? Asked about an active code system but those are no longer used. We now use a program called ALICE which is a very well-known program used all over America in emergency situations. Discussed using a door sleeve as opposed to the walkie talkies for emergency situations. The Chairman discussed that the sleeve is a good idea, however there still needs to be communication between staff and emergency personnel or other staff members and the walkie talkies are not only for emergency use but other situations arise in the school that staff may need someone to come aid them which the walkie talkies would be used for.</p> <p>Kathi mentioned it was nice to have had the Superintendent, board members and SAU staff come and tour the schools today on the first day of school.</p> <p>The board was asked if meetings should have a follow up date in case a meeting gets canceled? Also, brought forward that the News and Sentinel will no longer be publishing papers after this week’s issue. Public session is closed at 6:18 pm</p>	
4.	<b>Special Report –</b>	
5.	<p><b>Reading of the Minutes:</b></p> <p><b><u>D. Brooks/C. Amey:</u></b> Motion to approve the Colebrook School Board Meeting Minutes of August 6, 2024, with the changes brought forward.</p>	<b>VOTE:</b> Motion Carries
6.	<p><b>Principal Report –</b> Discussed that the handbooks can be approved now but at any time adjustments/changes can be made anytime throughout the year. <b>J. Brunault/C. Amey:</b> Motion to approve the Student/Parent Handbook <b>J. Brunault/C. Amey:</b> Motion to approve the Faculty Handbook <b>J. Brunault/D. Brooks:</b> Motion to approve the Program of Studies for Colebrook Academy.</p> <p>Discussed that grammatical errors or typos board members can send an email to Principal Wheelock for the handbooks or if it's on the agendas can send those to Billie and they do not need to go to the board.</p>	<p><b>VOTE:</b> Motion Carries <b>VOTE:</b> Motion Carries <b>VOTE:</b> Motion Carries</p>

7.	<p><b>Superintendent Report:</b>  Thank you for allowing the agenda adjustments this evening. Today was the first day of school. Thank you to the board members who were available to visit the schools with us today.  Will be proceeding to move forward with the goal setting on October 3rd. We will be doing a 4:30 pm start time. Please let Billie know if you can attend on this day. Will have a break and will end between 7:00 and 7:30 pm. The meeting will be held at the Columbia Town Hall. They will be serving food that evening. The Policy Committee will be meeting before the end of September. Policy BGAA which Dana is working on gives the flow of the policy process. Dana recommends that there continue to be a Policy Subcommittee so they can be responsible for doing the research and recommendations to the Joint Board Committee.  There will be Public Hearings held in September for Colebrook, Stewartstown and Pittsburg to accept and expend the unanticipated grant funds. These meetings will begin at the regular board meeting time with the school board meeting starting directly following the public hearing. ‘  Pittsburg and Clarksville will hold Special Meetings in October to vote on their Area Agreements.</p>	
9.	<p><b>Unfinished Business</b>  Discussed students who travel to Colebrook from Pittsburg or vice versa for classes and what policies do they follow. Are they following the policy where they are a registered student or do they follow the school that they visit and take a class? The expectation is that whichever school the students are at will be the policies that students will follow.  <b>J. Brunault/R. Lyons:</b> Motion to approve Policy JICJ Unauthorized Communication Devices  Asked to have feedback on this policy as we go through the year on anything that the board may need to reconsider within the policy.  <b>D. Brooks/C. Amey:</b> Motion to rescind Policy JICJ-R    <b>J. Brunault/R. Murphy:</b> Motion to accept the NHSBA Policies AC through KEE recommended by the Joint Board  Policy EEAB Establishment of School Bus Routes will be sent back to local policies to determine the distance in which a student is picked up at.  <b>D. Brooks/J Brunault:</b> Motion to accept Local Policies ACAC through JLCF recommended by the SAU Joint Board  <b>C. Amey/D. Brooks:</b> Motion to accept the Title IX Policies recommended by the SAU Board as written.  As of now Colebrook School will continue to follow the old Title IX Policies until a lawsuit which CAES is mentioned in is settled.</p>	<p><b>VOTE:</b> Motion Carries   <b>VOTE:</b> Motion Carries  <b>VOTE:</b> Motion Carries   <b>VOTE:</b> Motion Carries  <b>VOTE:</b> Motion Carries</p>
10.	<b>New Business -</b>	

11.	<b>Information –</b> <ul style="list-style-type: none"> <li>• Renew America’s Funding Opportunity this was a grant for updated lighting and energy conservation. We received a letter stating we were not approved.</li> <li>• A Public Hearing is scheduled for September 3rd prior to the regular school board meeting to accept and expend unanticipated grant funds.</li> </ul>	
12.	<b>Hearing of the Public:</b> Public session at 7:02 pm Brought up the usage of the walkie talkies again. Discussed the need for the staff to have these radios. Would like to discuss this again to understand the use of these and if they will cause disruption to the learning environment. Would like to receive the quotes in advance. Asked to have the quotes in the packets that are posted on the website. Dana asked them to reach out to the Business Manager regarding having the quotes left in the public packet. <b>J. Brunault/C. Amey:</b> Motion to close public session at 7:19 pm	<b>VOTE:</b> Motion

		Carries
13.	<b>Non-Public Session: RSA 91-A:3, II (d)</b> <u>R. Murphy/C. Amey:</u> Motion to go into nonpublic session at 7:20 pm  <u>J. Brunault/D.Brooks:</u> Motion to come out of nonpublic session at 7:42 pm  <u>C.Amey/ R. Lyons :</u> Motion to approve the repair of the windows at the Tech Building for \$2,430.00	<b>VOTE:</b> Motion Carries <b>VOTE:</b> Motion Carries <b>VOTE:</b> Motion Carries
13.	<b>Meetings:</b> <ul style="list-style-type: none"> <li>• Colebrook School Board Meeting Tuesday, August 20, 2024 CAES Library at 6:00 pm</li> </ul>	
14.	<b>Adjournment:</b> <u>C. Amey/R. Lyons:</u> Motion to adjourn the meeting at 7:45 pm.	<b>VOTE:</b> Motion Carries

Respectfully Submitted,  
Billie Paquette

Board Approved: September 3, 2024