

AHS Athletic Field/Gym Use Request Form and Rental Agreement

- 1) All use of the Alvord ISD Fields and Gyms must be scheduled in advance with the Facilities Coordinator, Coach Aaron Tefertiller. A signed form must be on file before use of the field/gym will be granted.
Email: atefertiller@alvordisd.net Phone: 940-427-9643
- 2) Once field/gym use is approved:
 - a. Field keys can be picked up from Coach Scott Smiley. ssmiley@alvordisd.net (940)427-5975.
 - b. Gym keys can be picked up from Coach Aaron Tefertiller. atefertiller@alvordisd.net (940)427-9643.

Organization Requesting Use: _____

Sponsor's Name: _____ **Telephone Number:** _____

Purpose of Usage: _____

First Date of Use: _____ **Last Date of Use:** _____ **Time(s) of Use:** _____

Circle All that you are requesting:

Field Being Requested: Football Field
Practice Football Field
Elementary Football Field
Baseball Field
Softball Field

Requesting Use of: Lights
Press Box
Restroom

Gym Being Requested: HS Gym
MS Gym
Bulldog Gym (Old MS Gym)
ES Gym

Requesting Use of: Concession Stand
Scoreboard/Table
Restrooms

Facility Rental Agreement

The Alvord Independent School District (hereinafter referred to as "the District") agrees to let _____ (individual, group, or organization) (hereinafter referred to as "the Lessee") use the _____ (name of facility) on _____ (date) between the hours of _____ and _____, subject to the following conditions:

1. That the Lessee pays **\$25.00 per use (rental fee)** and **\$50.00 (deposit)**. The deposit is refundable if the premises are left in a condition satisfactory to the Superintendent or designee. Payment of charge and deposit must be submitted to the Facilities Coordinator when the agreement is signed or at least **5 days** (if applicable) in advance of the use of the facility.

OR

1.a. Rental Fees waived for non-profit use. _____

2. That the Lessee will also pay a charge of \$ _____ for school personnel needed in connection with its use of the facility.
3. That the Lessee will use the facility only for the purposes consistent with law and as follows:

4. That, upon completion of this use, the Lessee will be responsible for restoring the facility to the condition observable prior to this use.
5. That the District may cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.
6. That the District may revoke its permission to use the facility at any time it is determined that a group's use damages or threatens to damage school property or violates Board policy and/or administrative regulations.
7. That the Lessee will abide by all laws and District policies, including those prohibiting the use, sale, or possession of alcohol, illegal drugs, firearms, tobacco products, and e-cigarettes, on District property.
8. That the Lessee accepts full responsibility for protecting school property and equipment and assumes any and all liability for repairs or replacement or for any damage done to buildings, equipment, or other school property used by the Lessee.
9. That the Lessee also assumes full responsibility for the conduct of any and all persons using the facility during the rental.
10. That the Lessee agrees to assume all liability and hold harmless and indemnify the District, its Board members, employees, and agents from any and all liability arising out of the Lessee's use of District facilities.

11. That the Lessee will furnish evidence of liability insurance coverage for the event and will name the District as an additional insured on the policy as specified by the District. [See GKD(EXHIBIT-B)]
12. That the Lessee understands and accepts that the District's insurance provides no coverage for the Lessee or any other user other than the District.
13. That the Lessee will exercise due diligence to not send employees or volunteers to work inside any District building(s) if they have a conviction or a history of deferred adjudication for any crime that may pose a serious potential risk of injury to students or other persons working in or visiting in the building(s). It is the Lessee's responsibility to determine the best way to exercise that due diligence.
14. That the Lessee will not use the facility for political advertising, campaign communications, or electioneering, as those terms are used in state law.

Executed on this _____ (date) day of _____ (month), _____ (year).

Name:	
Lessee Signature:	

Signature	
Position:	Aaron Tefertiller, Facilities Coordinator
Approved/Denied	