**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**April 21**

**Called Board Meeting**

A called meeting of the Coffee County Board of Education was held April 21, 2022, 12:00 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Sherry Eddins, Brandi Carr, Mike Bailey, Wendy Massey and Superintendent: Kelly Cobb

# ABSENT

Eric Payne

**CALL TO ORDER**

Mr. McLeod called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mrs. Massey and it passed unanimously.

**EXECUTIVE SESSION**

Attorney James Tarbox stated the Board had need for an executive session and certified the purpose was to discuss good name and character of one or more individuals associated with Coffee County Schools. By unanimous, individual, voice vote, the Board entered executive session expected to last 10-20 minutes. Executive session began at 12:02 p.m. and concluded at 12:23 p.m. The Board reconvened at that time with Mr. McLeod stating no action and no vote was taken during executive session.

**PERSONNEL**

Mrs. Cobb recommended the following personnel actions be approved as presented in writing:

**CERTIFIED PERSONNEL**

**The following resignation is recommended to be approved:**

1. **Amy Hawkins –** Teacher at New Brockton Elementary School. Ms. Hawkins’ resignation is effective May 26, 2022.

**The following employments are recommended to be approved:**

1. **Teresa Jacobs –** Reading Specialist at Kinston School for the 2022-2023 school year.
2. **Brenda Skinner –** Teacher at Kinston School for the 2022-2023 school year.
3. **Tyler Simmons –** Teacher at Kinston School for the 2022-2023 school year.
4. **Alissa Haynes –** Teacher at New Brockton High School for the 2022-2023 school year.
5. **Molly Burt** – Teacher at New Brockton High School for the 2022-2023 school year.
6. **Melissa Culbreth –** Teacher at New Brockton High School for the 2022-2023 school year.
7. **Renae Eddins –** Assistant Principal at New Brockton Middle School for the 2022-2023 school year.
8. **Christopher Littleton –** Teacher at New Brockton Middle School for the 2022-2023 school year.
9. **Shae George –** Teacher at New Brockton Middle School for the 2022-2023 school year.
10. **Jamie Waters –** Counselor at New Brockton Middle School for the 2022-2023 school year.

**CLASSIFIED PERSONNEL**

 **The following employment is recommended to be approved:**

1. **Jill Campbell –** 12-month Custodian at Zion Chapel School.

Mrs. Eddins made a motion to accept Mrs. Cobb’s recommendation with a second by Mrs. Massey and it passed unanimously.

**APPROVAL OF JOB DESCRIPTION**

Mrs. Cobb asked the Board to approve the two job descriptions for Mental Health Services Coordinator and Student Services Supervisor that was previously discussed. Mr. McWaters made a motion to accept Mrs. Cobb’s recommendation with a second by Mr. Bailey and it passed unanimously.

**ACKNOWLEDGEMENTS**

No acknowledgements were given.

**SUPERINTENDENT’S COMMENTS**

Mrs. Cobb reminded Board members about the community meeting at Zion Chapel, April 21, 6:00 p.m. and the Kinston community meeting, April 25, 6:00 p.m. She also informed the board that the Academic Awards Ceremony would take place on May 3 following the regular scheduled Board meeting. Mrs. Cobb ended her comments by congratulating Renae Eddins on being named Assistant Principal for New Brockton Middle School.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held May 3, 2022, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.