



Lake Havasu Unified School District No. 1

2200 Havasupai Boulevard, Lake Havasu City, AZ 86403-3798
928.505.6900 Fax 928.505.6999 www.lhusd.org

Gifted Testing Results Appeal Form

Student's Name: _____ DOB: _____

Appeals Process:

- Parents/guardians may request a meeting with teacher, principal and/or gifted coordinator.
- Parents/guardians have the right to appeal decisions to place students in a gifted program.
- Parents/guardians options for 2nd assessment are to wait twelve months and have child retested on the Cognitive Abilities Test at school, or to take student to a licensed psychologist at any time for evaluation with one of the tests approved by the State of Arizona for identification of giftedness. If the scores are at or above the 97th percentile, parents can bring them into the school office. (Parents pay the testing fee).

Within 10 working days after receiving notification from the district regarding a placement or identification decision, parents/guardians with additional pertinent information who would like to pursue an appeal must fill out this appeal form and send it to the Director of Student Achievement at the district office. The form will provide parents/guardians with the opportunity to include additional information and to state their appeal in writing. Additional information should include but is not limited to: parent/guardian letter stating detailed reason for appeal, student work samples, teacher/community member recommendation letters (gifted teachers may not write letter of recommendation), state test scores, current report card.

The district appeals committee will include the following personnel: District Gifted Coordinator, Site Principal, Gifted Teacher, Site Counselor, and District Psychologist.

At the initial meeting of the appeals committee, all data that has been collected, including additional pertinent information provided by the parents/guardians and submitted in the appeal, is reviewed. The committee will decide if additional assessment data is needed or, the committee may determine that based on the data that has been submitted, no additional data is needed. The committee's decision may include one of the following:

- Uphold the original decision of the eligibility/placement committee
- Reverse the decision of the eligibility/placement committee
- Gather additional or updated data.

The appeals committee shall respond in writing within 30 working days. This step is the final appeal level and the decision of the committee shall stand. The process shall include an opportunity to meet with the Director of Student Achievement to discuss the decision if requested.

Please deliver this signed form and new information that was not part of the original screening data to the Student Achievement Department at LHUSD District Office, 2200 Havasupai Boulevard within 10 working days after receiving notification regarding placement or identification decision. Appeals received after the 10 working day window will not be reviewed. In this situation, the original screening data identification will stand.

_____ I wish to appeal the decision on gifted education for my child.

Parent/Guardian Signature: _____ Date: _____