
Mr. Richard A. Peters
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Board of Education:
Mr. Neal Carter, Mr. Todd Spangler,
Mr. John Weaver, Mrs. Andrea
Zacharias, Mr. Ryan Zeiter

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VACANCY NOTICE

Position: Athletic Secretary – Part Time
150 Work Days
Flexible Hours to Meet the Needs of the Athletic Department

Deadline for Applications: Position posted until filled. Submit letter of interest, application, resume, and references to Kaleb Pohlman, Athletic Director, at kapohlman@libertycenterschools.org.

Minimum Qualifications: Ability to organize, manage, and perform all administrative support functions necessary to maintain the daily operations of the Athletic Department.

A clear record as determined by the Ohio Bureau of Criminal Identification and Investigation and/or the Federal Bureau of Investigation

Effective Starting Date: August 1, 2024

Salary: As per the OAPSE Salary Schedule

Posted: April 25, 2024