

Minutes of the September 12, 2022 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Library, 201 Eberly Drive, Shippensburg, PA 17257.

### **OPENING**

#### **Call to Order**

Mr. Mark Buterbaugh called the meeting to order at 7:00 p.m.

#### **Roll Call**

On roll call, the following members were present: Mr. Mark Buterbaugh, President, Mr. Charles Suders, Vice President; Mr. Jim Bard; Mr. Dwayne Burt; Mr. Levi Cressler; Mrs. Steph Eberly; Dr. Nathan Goates; Mr. Fred Scott; Mrs. Becky Wolfinger; Lily Kell, Student Representative; and Aryan Gaonkar, Student Representative.

Others present were: Dr. Alan Moyer, Acting Superintendent; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Mrs. Deborah Luffy, Shippensburg Area High School Principal; Dr. Troy Stevens, Technology Coordinator; Mr. Chad Kreitz, Director of Operations and Maintenance; Mrs. Lauren Zima-Engro, Supervisor of Special Education; Mrs. Nicole Weber, Human Resources Director; Mrs. Teri Mowery, Shippensburg Area Intermediate School Principal; Mr. Jeremy Eastman, Nancy Grayson Principal; Mr. Jeremy Barnes, Middle School Principal; Ms. Sarah Fanus, Athletic Director; parents; teachers; concerned citizens; and Mrs. Cristy Lentz; Business Administrator/Board Secretary.

#### **Moment of Silence**

The Board of School Directors held a moment of silence in memory of the following:

**Zachary Cullen** ~ August 19, 1999 – August 28, 2022  
2018 Graduate and brother-in-law to NG kindergarten teacher, Emalie Diehl

**James Polk** ~ March 18, 1943 – August 29, 2022  
1961 Graduate

**Grace Witmer Sensenig Martin** ~ January 12, 1945 – September 7, 2022  
1962 Graduate

**(Action)**

#### **Agenda Approval**

Mr. Buterbaugh asked if there were any changes or amendments to tonight's agenda.

Dr. Moyer noted there were no changes or amendments to tonight's agenda.

On motion of Suders, seconded by Scott to approve tonight's agenda.

On roll call, all present voted yes to approve the agenda.

**(Information)**

**CITIZENS COMMENTS REGARDING AGENDA ITEMS**

Deb McDonald, resident of SASD, spoke regarding safety concerns with the proposed connector road Southampton Township, Cumberland County would like to put by the Shippensburg Area Intermediate School.

Mike McDonald, resident of SASD, spoke regarding safety concerns with the proposed connector road Southampton Township, Cumberland County would like to put by the Shippensburg Area Intermediate School.

Josh Mowery, resident of SASD, spoke regarding safety concerns with the proposed connector road Southampton Township, Cumberland County would like to put by the Shippensburg Area Intermediate School.

Sam Hudson, resident of SASD and recent homeowner in the area of Hollar Avenue, spoke regarding safety concerns with the proposed connector road Southampton Township, Cumberland County would like to put by the Shippensburg Area Intermediate School.

Chris Roth, resident of SASD, spoke regarding safety concerns with the proposed connector road Southampton Township, Cumberland County would like to put by the Shippensburg Area Intermediate School.

Travis Hoover, resident of SASD, spoke about the lockdown and how this is a reminder to get one or two SROs and mechanical door barring devices. He would like to see the extra money go towards security.

Karen Sloan, resident of SASD, spoke regarding safety concerns with the proposed connector road Southampton Township, Cumberland County would like to put by the Shippensburg Area Intermediate School.

Daren Donovan, resident of SASD, spoke about the football stadium and noted that upon doing research on the term "landlocked" found that the minimum acreage needed to build on is 30-45 acres and if you combine the middle and high school, it comes out to 67 acres. He can't understand why a stadium cannot be built.

John Stoner, resident of SASD, spoke regarding safety concerns with the proposed connector road Southampton Township, Cumberland County would like to put by the Shippensburg Area Intermediate School.

**REPORTS**

**STUDENT REPRESENTATIVES – LILY KELL AND ARYAN GAONKAR**

Lily Kell, Student Representative, reported on the following events at the Shippensburg Area Senior High School:

- 1) Both a PBIS Carnival for all grades and a pep rally for the LBJ game was held on August 31.
- 2) The Maroon Platoon held a paint war before the LBJ game.
- 3) The football team defeated Big Spring for the 11<sup>th</sup> consecutive year. The Varsity, JV, and Freshmen teams are all undefeated so far this year.
- 4) Fall sports continue

- 5) Channel 74, the high school's student-run news channel, made its debut on September 8. The journalism class will broadcast twice a week throughout the school year.
- 6) High school clubs have started recruiting members.
- 7) The first Career field trip will take students to American's Largest RV Show in Hershey where they will explore the profession of RV Technicians.

Aryan Gaonkar, Student Representative, reported on the following events at the Shippensburg Senior High School:

- 1) The high school golf team held a Greyhound Golf Night on September 8<sup>th</sup> where visitors could play mini golf at Olde Scotland Yard.
- 2) The school has planned to provide 100 free PSAT tests for interested students.
- 3) Students with a parking pass have been given an opportunity to customize their parking spots on October 1<sup>st</sup> when students can paint their spots.
- 4) The PA Restaurant and Lodging Association is hosting a Hospitality Career Boot Camp where students interested in a career in Hospitality and Tourism can be introduced to the industry.
- 5) The Greyhound Golf team finished 3-3 for their best showing thus far of the season at Eagles Crossing.
- 6) A Club Fair will be held during all lunches at the high school on September 28<sup>th</sup> for students to learn about all the opportunities to get involved at SASHS.
- 7) Homecoming planning is underway. The football game will be held on October 7<sup>th</sup> and the dance will take place on October 8<sup>th</sup>.
- 8) There is a field trip to the local Renaissance Fair on October 5<sup>th</sup> and the Broadway Club, Sharps and Mrs. Shirk's drama class are all invited.

#### **Franklin County Career Center Report - Dwayne Burt and Charlies Suders, Jim Bard Alternate**

Mr. Burt reported on the following:

- 1) The online applications process for FCCTC opened on September 1<sup>st</sup> and early indications are that the demand for the school and its programs remain high.
- 2) Grant targeting the computer integrating manufacturing program. The grant and program is getting good buyout from partnering districts.
- 3) The Adult Ed program is offering two new programs this semester including plumbing and residential electrical. The classes start September 20<sup>th</sup> and are open to the public. They are four-week classes from 6-9 p.m. Tuesday and Thursday nights at a cost of \$300.00 per program.
- 4) Licensed Practical Nursing Program, Allied Health Program, and Medical Assisting Programs held a career fair with local employers; Aveanna Healthcare, Laurel Lakes Rehabilitation and Wellness, Providence Place, Keystone Health, Menno Haven, Quincy Village, Roxbury Treatment Center, Wellspan, and ProMedica were in attendance.

#### **Board Committee Reports**

Mr. Buterbaugh announced that the Board met in Executive Session prior to tonight's meeting to discuss the new superintendent's contract and a legal contract. Mr. Buterbaugh introduced Mr. Bill August as the new superintendent.

**Facilities Committee Meeting**

Dr. Goates reported that the Facilities Committee met and heard a presentation from SiteLogiq and since they are here tonight, they can present a similar presentation.

**Curriculum Report – Sheri Woodall**

Mrs. Woodall updated the Board on cyber charter enrollments. She shared the comparisons beginning with the 2019-2020 school year, before COVID, to the year-to-date enrollments. Mrs. Woodall is expecting over 300 enrollments to the District’s SAVE program this school year. She shared the enrollments for homeschool for the 2021-2022 and 2022-2023 school years explaining that the numbers are less this year however, those students have enrolled in outside cyber charter schools. The district virtual coordinators have tried to make contact with the families to try to get these students back into the district.

Mrs. Woodall reported the ESL enrollment numbers, as of earlier today, totaled 129 students versus 76 students in the 2021-2022 school year. She shared that many of the newly enrolled students are Level 3s and 4s and explained the difference between them and how these students can be taught by regular education teachers, but are still monitored. Mrs. Woodall is looking at extending the part-time IU ESL teacher to a full-time position to cover the Middle School and the Intermediate School.

**Superintendent’s Report**

**Enrollment Report**

The September 1, 2022 Enrollment Report was presented to the Board. The Enrollment numbers are as follows:

Kindergarten	267	Fifth Grade	268	Tenth Grade	274
First Grade	288	Sixth Grade	273	Eleventh Grade	282
Second Grade	248	Seventh Grade	256	Twelfth Grade	272
Third Grade	257	Eighth Grade	254	Out of District	23
Fourth Grade	262	Ninth Grade	298		

**Updates**

Dr. Moyer thanked Chad Kreitz for electricity and climate control.

Dr. Moyer welcomed Lily and Aryan as the new Student Representative and thanked them for their reports.

Dr. Moyer shared that there is an enrollment report for information and they are monitoring the ESL situation and what the district may need for additional services. Grade 1 and Grade 7 are also being closely monitored by Administration to make sure we are meeting the needs.

Dr. Moyer thanked the Board Members who visited the schools last week.

Dr. Moyer informed everyone about the Greyhound Foundation’s 5<sup>th</sup> Annual Golf Tournament, at Eagles Crossing this Saturday at 8 a.m. This is one of their two largest fundraisers that support educational initiatives, athletics, and the arts.

### **Staff Recognition and Updates**

Mr. Buterbaugh thanked Dr. Moyer, building administrators, and our incredible teachers and staff on their valiant efforts on the second day of school. He has heard nothing but great things about the teachers and how hard they worked to try to keep their kids occupied and their minds on other things.

**(Action)**

### **CONSENT AGENDA**

On a motion of Scott, seconded by Bard to approve the following Consent Agenda items:

#### **Approval of Minutes**

- Recommend approval of the minutes as presented from the August 8 and August 22, 2022 Board meetings.

#### **Finance**

- Recommended approval of the following:
  1. **Bills of Payment**
  2. **Financial Reports**
    - a.) Treasurers
    - b.) Capital Reserve Fund
    - c.) Cafeteria Fund
  3. **Tax Reports**
  4. **Budget Report**
    - a.) Budget Summary

#### **Personnel**

##### **Administrative Staff**

- Administration recommends approval of the following FMLA qualifying leave of absence requests:
  1. **Lauren L. Zima-Engro** – Supervisor of Special Education at the Shippensburg Area School District is requesting leave effective tentatively October 28, 2022 and continuing through approximately January 3, 2023.

**Professional Staff**

- Administration recommends approval of the following FMLA qualifying leave of absence requests:
  2. **Maggie L. Staver** – Learning Support Teacher at James Burd Elementary School is requesting leave effective tentatively January 3, 2023 and continuing through approximately May 26, 2023.
- Administration recommends approval of Professional Contract status (tenure) for the following professional staff member who has successfully completed three years of satisfactory service with the Shippensburg Area School District:
  3. **Sarah J. Gerber** – K-8 Virtual Coordinator, effective retroactive to August 19, 2022
- Administration recommends approval of salary adjustments for the following professional staff members, having each successfully completed additional courses for a degree change and/or the achievement of a different credit hour level, effective the first pay of the 2022-2023 school year:
  4. **Greta R. Crist** – Master's 45
  5. **Jennifer M. Deibler** – Master's 60
  6. **Jennifer S. Enders** – Master's 75
  7. **Sarah R. Hepple** – Master's 60
  8. **Kandy L. Johnson** – Master's 90
  9. **Lindsay E. Keen** – Master's 45
  10. **Kristoffer B. Rhinehart** – Master's 45
  11. **Emily A. Rickman** – Master's 90
  12. **Amanda Sigrist** – Master's 75
  13. **Shalee L. Ward** – Master's 45

**Support Staff**

- Administration recommends approval of the following resignation:
  14. **Dallas M. Brown** – Full-Time Classroom Assistant at James Burd Elementary School effective September 13, 2022.
  15. **Marilyn B. Leisher** – Part-Time Classroom Assistant at Shippensburg Area Middle School effective retroactive September 2, 2022.
  16. **Deborah M. Seymore** – Full-Time Building Secretary at the Shippensburg Area High School effective retroactive August 26, 2022.

- Administration recommends approval of the following transfers:
  17. **Lana L. Hamilton** – Full-Time Custodian at the Shippensburg Area Intermediate School TO Full-Time Custodian at the Shippensburg Area Middle School working 8 hours/day, 260 days per year, effective September 12, 2022. Hourly rate remains the same. (Replacing Darien C. Fine – termination).
  18. **Tawni L. Myers** – Full-Time Building Secretary at the Shippensburg Area Middle School TO Full-Time Building Secretary at the Shippensburg Area High School working 7.5 hours/day, 260 days per year, effective date to be determined. Hourly rate remains the same. (Replacing Deborah M. Seymore – resignation).
  19. **Amy M. Yeagy** – Full-Time Custodian Floater for the Shippensburg Area School District TO Full-Time Head Custodian at James Burd Elementary School, at an hourly rate of \$13.00 per hour, 8 hours/day 260 days per year, effective retroactive August 29, 2022. (Replacing Jamie L. Caudill – transfer).
  
- Administration recommends approval of the following adjustment of hours due to staffing needs:
  20. **Charlotte D. Hoover** – Noontime Aide at Nancy Grayson Elementary School working 2 hours/day, 180 days/year TO Noontime Aide at Nancy Grayson Elementary School, working 2.5 hours/day, 180 days/year. Hourly rate remains the same, effective retroactive August 25, 2022.
  21. **Susanne Ogden** – Part-Time Cafeteria Helper at Shippensburg Area Middle School working 4.5 hours/day, 180 days/year TO Part-Time Cafeteria Helper, at Shippensburg Area Middle School working 5.75 hours/day, 180 days/year. Hourly rate remains the same, effective retroactive August 25, 2022.
  22. **Bonnie L. Saboe** – Noontime Aide at James Burd Elementary School working 2 hours/day, 180 days/year TO Part-Time Noontime Aide at James Burd Elementary School working 2.5 hours/day, 180 days/year. Hourly rate remains the same, effective retroactive August 25, 2022.
  23. **Denise C. Tricka** – Part-Time Kitchen Helper at the Shippensburg Area High School working 4.5 hours/day, 180 days/year TO Part-Time Kitchen Helper, at the Shippensburg Area High School working 4.75 hours/day, 180 days/year. Hourly rate remains the same, effective retroactive August 25, 2022.

- Administration recommends approval of the following support staff employees who have successfully completed the sixty (60) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:
  24. **Swarup A. Patel** – Part-Time Technology Specialist at the Shippensburg Area School District, effective retroactive to August 16, 2022.
  25. **Jessica E. Roberts** – Part-Time Classroom Assistant at James Burd Elementary School, effective retroactive to August 23, 2022.
  
- Administration recommends approval of the following new appointments:
  26. **Amber N. Ausherman** – Part-Time Floater LPN at the Shippensburg Area School District, at an hourly rate of \$22.00, working 5.75 hours/day, 182 days/year, effective date approximately September 23, 2022 (hiring dependent upon successful completion of all required paperwork and clearances) (new position with the 2022-2023 budget).
  27. **McKane A. Coldsmith** – Part-Time Classroom Assistant at the Shippensburg Area Middle School, at an hourly rate of \$13.50, working 5.75 hours/day, 182 days/year effective retroactive August 29, 2022 (replacing Lisa M. Bigler – promotion).
  28. **Shawna N. Doyle** – Full-Time Custodian at the Shippensburg Area Intermediate School, at an hourly rate of \$12.00, working 8 hours/day, 260 days/year effective retroactive September 6, 2022 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Lana L. Hamilton – transfer).
  29. **Wayne M. Losh** – Full-Time Utility Maintenance at the Shippensburg Area School District, at an hourly rate of \$13.00, working 8 hours/day, 260 days/year effective retroactive September 1, 2022, (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Darien C. Fine – termination).
  30. **Oliver E. Martin** – Part-Time Kitchen Helper at the Shippensburg Area High School, at an hourly rate of \$12.00, working 2.5 hours/day, 180 days/year effective date to be determined (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Scott A. Nehf).
  31. **Deanna E. Rand** – Part-Time LPN at Grace B. Luhrs Elementary School, at an hourly rate of \$22.00, working 5.75 hours/day, 182 days/year effective retroactive August 31, 2022 (replacing Tonya S. Markley – resignation).
  32. **Amanda L. Strickler** – Part-Time Custodian at the Shippensburg Area High School, at an hourly rate of \$12.00, working 5.75 hours/day, 260 days/year effective October 3, 2022 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Amy M. Yeagy – transfer).



**Supplemental Staff**

- Administration recommends approval of the following resignations:
  - 33. **Cheryl A. Diehl** – James Burd Elementary School Yearbook Advisor effective retroactive August 18, 2022.
  - 34. **Devon A. Fraker** –High School Assistant Wrestling Coach effective retroactive August 19, 2022.
  - 35. **Laken P. Myers** – High School Assistant Softball coach effective retroactive September 7, 2022.
  - 36. **Michael A. Peters** – High School Head Softball coach effective retroactive September 7, 2022.
  
- Administration recommends approval of the following new appointments:
  - 37. **Madeline L. Davis** – Middle School Assistant Field Hockey coach at a supplemental salary of \$2172.00 effective retroactive August 22, 2022 (replacing Abigail C. Rosenberry - resignation).
  - 38. **Angela M. Pinckney** –James Burd Elementary School Yearbook Advisor at a supplemental salary of \$657.00 effective retroactive August 25, 2022 (Cheryl A. Diehl-resignation).
  - 39. **Jocelyn A. Topper** – High School Yearbook Advisor at a supplemental salary of \$1139.00, effective retroactive August 25, 2022 (replacing Krista J. Akers and Kevin C. Gustafson (50/50 split – resignations).
  
- Administration recommends approval of the following volunteer coaches:
  - 40. **Caitlyn E. Barrick** – High School Volleyball
  - 41. **Anna Frohm** – High School Field Hockey
  - 42. **Kyle W. Meixell** – High School Boys Soccer
  
- Administration recommends approval of the following position volunteers per SASD Policy #916:
  - Krista Akers
  - Jennifer Andelin
  - Clarissa Archer
  - Alexis Asbury
  - Lyndsy Ayers
  - Ami Baer
  - Heidi Bassett
  - Mary Jo Beshore

Minutes of the Planning/Action Meeting  
September 12, 2022

Patricia Blount  
Megan Brandt  
April Brown  
Penny Burns  
Matthew Carr  
Megan Carr  
Kayla Carroll  
Michael Carroll  
Aftin Chaffee  
Kevin Chaffee  
Meghan Chestnut  
Amanda Cloud  
Ann Coombe  
Natasha Cover  
Crystal Davis  
Danielle DeShong  
Jamie Diehl  
Kimberly Diehl  
Rachel Diehl  
Tiffanie Diest  
Amy Eckenrode  
Laura Feather  
Mollie Findley  
Tena Fink  
Sarah Gaither  
Amy Gesell  
Denise Hoch  
Kelly Ile

Michael Ile  
Ericka Kalp  
Kyler Killian  
Sarah Killian  
Rosemary Kunkle  
Erika Kyle  
Judson Lehman  
Emily Linck  
William Lloyd  
Arron Mailen  
Sara Mailen  
Michelle Markel  
Susan Martin  
Karen McNew  
Patricia Mills  
Sissy Mitchell  
Mark Moore  
John Morton  
Nancy Morton  
Michelle Mosher  
Renee Mowery  
Amanda Musser  
Roxanne Myers  
Paula Ochs  
Rachel Patton  
Paula Patterson  
Abigail Perdeu  
Gloria Pulley  
Deanna Rand  
Erica Ragno  
Amber Rhinehart  
Dustin Rickabaugh  
Emme Rickabaugh  
Kelly Rhodes  
Andrea Rosenberry  
Erin Rotz

Kendra Schilling  
Sara Shank  
Holly Sherman  
Justin Shirk  
Kami Shope  
Jennifer Shuman  
Beverly Shumway  
Alisha Smith  
Jeremy Smith  
Melissa Snyder  
Joshua Thompson  
Melinda Thompson  
Lindsey Trace  
Lisa Trace  
Amanda Tritt  
Stevie Tsambiras  
Michelle Varner  
Jessica Vassallo  
Megan Watson  
Kady Weary  
Chelsea Webber  
Brooke Wilson  
Kendra Wiser  
Rebecca Wiser  
Shania Witter  
Rosa Wright  
Timothy Wright

**Yellow Breeches Educational Center, Inc.**

- Administration recommends approval of the contract with the Yellow Breeches Education Center for the 2022-2023 school year. The District agrees to purchase nine (9) secondary academic positions, three (3) elementary academic positions and transportation for the identified students to and from the educational facility. The total cost for tuition is \$30,856.00 per secondary student. The total cost for tuition is \$35,149.00 per elementary student. The total cost of transportation is \$6,918.00 per student.

**Agreement for Consulting Services**

- Administration recommends approval of the agreement to retain Dr. David Bateman as a consultant and technical advisor to perform consulting services in the area of special education at a rate of \$125.00/hr. with annual costs not to exceed \$4,000.00 annually.

**Agreement with New Story for Special Education Services**

- Administration recommends approval of the agreement with New Story Schools for the 2022-2023 school year. New Story provides intensive academic and behavioral interventions for special education students. The proposed agreements are for six (6) students and are based on a 4 rate pricing model (low, medium, high and extra-high).

Autistic Support Rates:

1 student at \$365 per day (medium level of intensity)

5 students at \$405 per day (high level of intensity)

**New Story IDP Agreement for Educational Services**

- Administration recommends approval of the agreement with New Story to provide intensive academic and behavioral interventions for special education students. New Story will operate two (2) classrooms that will be available within the consortium district at a rate of \$53,625.00 per child only if the district chooses to place a student in the program.

**Contract for Purchase of Student Services with River Rock Academy – Elementary**

- Administration recommends approval of the contract with River Rock Academy for the 2022-2023 school year to provide educational, behavioral and social services to SASD elementary students in grades 1-5. Tuition for students is included in the Board approved budget. The per diem is enrollment-based (16 students/classroom).

16/16 \$216.72

15/16 \$231.17

14/16 \$247.68

13/16 \$266.73

12/16 \$288.96

11/16	\$315.23
10/16	\$346.75
9/16	\$385.28
8/16	\$433.44
7/16	\$495.36
6/16	\$577.92
5/16	\$693.50
4/16	\$866.88
3/16	\$1,155.84
2/16	\$1,733.76
1/16	\$3,467.52

River Rock will provide transportation to the Newville Campus at a transportation per diem rate of \$31.00.

**Alternative Education for Disruptive Youth ACT 48 Program Agreement for Services**

- Administration recommends approval of the contract with River Rock Academy for the 2022-2023 school year to provide educational and counseling services for seven (7) reserved student slots. The school year tuition cost is \$170.97/day (\$139.97 programming, \$31.00 transportation). Tuition for students is included in the Board-approved budget.

**After-School Tutoring**

- Administration recommends approval of the continuation of After-School Tutoring utilizing the Boys and Girls Club. The funding comes from ESSER funding specifically for after-school tutoring. Remaining funds will support teachers serving additional students.

On roll call, all present voted yes to these Consent Agenda Items.

**(Action)**

**CONSENT AGENDA**

On a motion of Burt, seconded by Wolfinger to **table** the following Consent Agenda item:

**Care Solace/Terrace Metrics Service Agreements**

- Administration recommends approval to partner together with SCRC to measure and monitor the rising behavioral and mental health needs within the district. SCRC applied for a grant and was awarded monies to purchase Care Solace and Terrace Metrics for SASD to utilize in the 22-23 school year. The Terrace Metrics program will measure and monitor mental health through a universal mental health screener and based on the results, school staff and Care Solace will link students to continued care and mental health supports.

On roll call, all present voted yes to **table** this Consent Agenda item.

(Action)

**CONSENT AGENDA**

On a motion of Burt, seconded by Wolfinger to **table** the following Consent Agenda item:

**Effective School Solutions, LLC. (ESS)**

- Administration recommends approval to of an agreement with Effective School Solutions, LLC., to provide therapeutic mental health services through licensed professionals to students enrolled in the high school and intermediate school.

On roll call, all present voted yes to **table** this Consent Agenda item.

(Action)

**ACTION AGENDA**

On a motion of Suders, seconded by Scott to approve Chamberlin-Wingert as the selected vendor for Portable Toilets:

**Proposal for Portable Toilets**

- The Board was presented with proposal from Chamberlin-Wingert and Associated Products for portable toilets services for the senior high school and the district maintenance building for the 2022-2023 school year.

On roll call, all present voted yes to approve Chamberlin-Wingert for these services.

(Action)

**ACTION AGENDA**

On a motion of Suders, seconded by Goates to approve the following Action Agenda item:

**Pennsylvania School Mental Health & Safety and Security Grants**

- Administration requests to approval to apply for and accept the Pennsylvania School Mental Health & Safety and Security Grant through the Pennsylvania Commission on Crime and Delinquency (PCCD) to address mental health initiatives and physical security enhancements in the District. If awarded, the funds would be used as follows:
  - \$152,302.00 for Alarms/Sensors on Exterior Doors
  - \$152,302.00 for Contracted Services through Effective School Solutions (ESS)

Upon discussion regarding how the funds would be used, **the motion was rescinded by Suders and Goates.**

(Action)

**ACTION AGENDA**

On a motion of Goates, seconded by Burt to **amend** the mental health portion of the following Action Agenda item:

**Pennsylvania School Mental Health & Safety and Security Grants**

- Administration requests to approval to apply for and accept the Pennsylvania School Mental Health & Safety and Security Grant through the Pennsylvania Commission on Crime and Delinquency (PCCD) to address mental health initiatives and physical security enhancements in the District. If awarded, the funds would be used as follows:
  - \$152,302.00 for Alarms/Sensors on Exterior Doors
  - \$152,302.00 for **Mental Health Services** ~~Contracted Services through Effective School Solutions (ESS)~~

On roll call, all present voted yes to this **amended** Action Agenda item

(Action)

**ACTION AGENDA**

On a motion of Scott, seconded by Goates to approve the following Action Agenda item:

**Head Start Sponsor to Sponsor Purchase Agreement for 22/23**

- The School District annually provides lunches for Pre-K children in the Shippensburg University Head Start Program located in James Burd and Nancy Grayson Elementary Schools and two classrooms located on the SU campus (Cora Grove). The PA Department of Food and Nutrition requires a signed Sponsor to Sponsor Purchase Agreement for this service. The University pays \$3.96 per student lunch; a \$0.20 per student lunch increase over last year and \$4.95 per adult lunch; a \$0.34 per adult lunch increase over last year. A copy of the Sponsor to Sponsor Service Purchase Agreement was provided to the Board.

Administration recommends approval of the agreement.

On roll call, all present voted yes to this Action Agenda item

**(Action)**

**ACTION AGENDA**

On motion of Suders, seconded by Scott to approve the following Action Agenda item:

**PASBO Services Contract – Chamberlin**

- Administration recommends the contract with Pennsylvania Association of School Business Officials (PASBO) for Marjorie M. Chamberlin to provide duties of Building Secretary on an as needed basis to the District. A copy of the contract was provided to the Board.

On roll call, all present voted yes to this Action Agenda item.

**(Action)**

**ACTION AGENDA**

On motion of Eberly, seconded by Suders to approve the following Action Agenda item:

**Memorandum of Understanding with CAIU #15 Title III Consortium**

- Administration recommends approval of the Memorandum of Understanding (MOU) with the Capital Area Intermediate Unit #15 as part of the Title III Limited English Proficient Student Program Consortium. A copy of the MOU was provided to the Board.

On roll call, all present voted yes to this Action Agenda item.

**(Action)**

**ACTION AGENDA**

On a motion of Wolfinger, seconded by Eberly to approve the following Action Agenda item:

**Approval of Boy Transportation Van Driver**

- Administration recommends approval of **Mary Jo Suders** as a van driver for Boyo Transportation for the 2022-23 school year.

On roll call, all present voted yes to this Action Agenda item except **Suders** who **abstained**.

(Information)

**DISCUSSION AGENDA**

**Reschini Employer Reporting Engagement Proposal 2022**

Administration will recommend the Board of School Directors approve the proposal from The Reschini Group to complete the Affordable Care Act mandated reporting requirements to meet section 6055 and 6056 of the IRS code on behalf the District. The cost for these services for the 2022 reporting year will be \$6.25 per 1095 form, or approximately \$2,500.00. For the past six years, the cost per form has remained flat.

**Contract for SASHS Yearbook**

Administration will recommend approval of the three-year contract between Shippensburg Area Senior High School and Jostens, Inc. for the senior high school yearbooks. Funds from the sale of the yearbook and parent and business ads go into the student activity account to pay for the cost of the yearbooks. There is no cost to the district.

**Board of School Directors Meeting Schedule for 2023**

Administration will recommend approval of the schedule of Board of School Directors meetings for 2023 at the September 26th Board meeting.

**Act 57 Resolution**

Per the Client Alert from Beard Legal Group, Governor Wolf signed amendments to the Local Tax Collection Law that becomes effective on October 11, 2022. Based on Act 57 of 2022, taxing districts must adopt a resolution, which requires tax collectors to waive additional charges if a new homeowner fails to receive their real estate tax notice and requests a waiver of the property tax penalty within the first year of them owning the property. This change is effective the first tax year after October 11, 2022.

**Memorandum of Understanding (MOU) for Lego League in SASD Elementary Schools**

Administration will recommend approval of the MOU between First Mid-Atlantic (FMA), Volvo Construction Equipment North America, LLC (VCENA) and Shippensburg Area School District (SASD) to support teams of 2nd grade students to participate in First Lego League. Volvo will fund the training and materials necessary and SASD will fund the teacher pay (after-school instruction) using ARP ESSER After-School Instruction set-aside funds. This program will help to expand our focus on elementary mathematics in the after-school programming.

**Athletic Stadium**

None



**Facilities Project and Middle School Project Update**

An extensive discussion occurred among Mr. Damien Spahr, SiteLogiq; the Board; and the Administration regarding the facilities projects.

**Proposal from Southampton Township to Create Connector Road**

Mr. Buterbaugh announced he will be striking this agenda item as Mr. Mack was not present.

**(Information)**

**CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS**

None

**BOARD COMMENTS**

Mr. Scott commended Mrs. Luffy for the excellent job she did the day of the incident.

Mr. Cressler commented that he is happy to see the new student Board representatives at the meeting. He also announced there was a Shippensburg track and field athlete that just committed to the University of Iowa.

Mr. Buterbaugh stated that an **Executive Session** would be held after tonight' meeting.

Mrs. Wolfinger thanked the two elementary principals for hosting them last week for tours of the schools. She stated that the two elementary schools need to be evaluated to see where the District is at and take a proactive approach regarding potential renovations.

Mrs. Eberly stated that you can have a class of 24 students however; students are more needier today than they were 9 years ago. Mrs. Eberly commented on all of the discussions about the stadium's long-term goals but not much discussion on the short-term goals. She stated that it will take two years from beginning to end, which is a long time and asking for a practice schedule for all our athletic needs and possibly have the Outreach Committee speak to Dr. Patterson or some athletics at SU to see how they could accommodate some of our needs, possibly touring Veterans Stadium. It was very eye opening to tour those facilities and very uncomfortable and dangerous for our students to play there and that we should take a look sooner rather than later to get that rolling.

Mr. Buterbaugh encouraged the Outreach Committee to reach out and speak to Dr. Patterson; he spoke to him two days ago, and he said that the university is more than willing to step in and help the district's athletic needs, short term, while the building project is being done. Dr. Patterson is waiting for the communication from our Outreach Committee.

Mr. Cressler indicated that they did get a rough estimate of what a practice schedule would look like from Ms. Fanus on June 16<sup>th</sup> and he would suggest if any Board would like to see a copy that he will email it to them.

Mr. Goates commented on the number of people that spoke about the road and wanted to share his opinion and is sad that Mr. Mack is not here. He also lives in that neighborhood and spoke to Mr. Mack and got the details on the proposal. He stated that there are pros to open that road and maybe it can be done and not ruin the character of the neighborhood. Mr. Goates told him that there are three municipalities involved in this and it took some convincing for him to see this, that the Borough is involved even though the road wouldn't be built on Borough land and the Borough wouldn't be the ones maintaining the road, because Borough residents would be impacted with the road, it certainly involves the Borough. He will not support this unless all three municipalities are on board with the road. Recommends those with concerns to voice their concerns at a Borough Council Meeting and talk to their Borough Council members.

### **INFORMATION**

#### **Date Saver**

**September 21:** Act 80 Day (Staff Development) - Two Hour Early Dismissal for Students

**September 26:** School Board Meeting - 7:00 p.m. in the Senior High School Library

**October 10:** School Board Meeting - 7:00 p.m. in the Senior High School Library

**October 10:** Full Act 80 Day (Staff Development) - No School for Students

**October 24:** School Board Meeting - 7:00 p.m. in the Senior High School Library

**November 11:** Veterans Day - No School for Students or Teachers

**November 14:** School Board Meeting - 7:00 p.m. in the Senior High School Library (only 1 Board Meeting in November)

**November 16:** Staff Development - No School for Students

**November 23:** 2 Hour Early Dismissal - Thanksgiving Break

**November 24-28:** Thanksgiving Break - District Closed

**November 29:** Staff Development - No School for Students

**December 5:** School Board Meeting - 7:00 p.m. in the Senior High School Library (only 1 Board Meeting in December)

### **ADJOURNMENT**

On a motion of Suders, seconded by Scott to adjourn at 9:23 p.m.

  
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Cristy Lentz  
Board Secretary