

**AGENDA**  
**ORGANIZATIONAL AND REGULAR MEETING**  
**LIBERTY CENTER BOARD OF EDUCATION**  
**WEDNESDAY, JANUARY 11, 2023**  
**5:30 P.M.**  
**BOARD ROOM**

**ORGANIZATIONAL MEETING AGENDA**

**1. Call To Order**

**2. Pledge Of Allegiance**

**3. Roll Call**

Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_

**4. Election of President**

President Pro Tempore, Mrs. Andi Zacharias, declares that nominations are open for the office of President of the Board of Education for the calendar year 2023.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of President of the Board of Education.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of President of the Board of Education.

Mrs. Zacharias, President Pro Tempore, asks for a motion to close the nominations.

\_\_\_\_\_ makes the motion to close nominations and \_\_\_\_\_ seconds the motion.

Mrs. Zacharias, President Pro Tempore, declares the nominations closed.

Mrs. Zacharias, President Pro Tempore, asks the Treasurer to call the roll for members to vote on the nominees for President.

VOTE:

Mr. Benson \_\_\_\_\_

Mr. Carter \_\_\_\_\_

Mr. Spangler \_\_\_\_\_

Mr. Weaver \_\_\_\_\_

Mrs. Zacharias \_\_\_\_\_

**5. Election of Vice-President**

President Pro Tempore, Mrs. Zacharias, declares that nominations are open for the office of Vice-President of the Board of Education for the calendar year 2023.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of Vice-President of the Board of Education.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of Vice-President of the Board of Education.

Mrs. Zacharias, President Pro Tempore, asks for a motion to close the nominations.

\_\_\_\_\_ makes the motion to close nominations and \_\_\_\_\_ seconds the motion.

Mrs. Zacharias, President Pro Tempore, declares the nominations closed.

Mrs. Zacharias, President Pro Tempore, asks the Treasurer to call the roll for members to vote on the nominees for Vice-President.

VOTE:

Mr. Benson \_\_\_\_\_

Mr. Carter \_\_\_\_\_

Mr. Spangler \_\_\_\_\_

Mr. Weaver \_\_\_\_\_

Mrs. Zacharias \_\_\_\_\_

**6. President and Vice-President Oath of Offices**

The Treasurer administers the oath of office to the newly elected President and Vice-President.

The newly elected President now assumes the chair.

**7. Proposal to Establish Meeting Date and Time**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to establish the regular meeting date as the fourth Monday of each month at 7:00 p.m., except for July, November and December, in the Board Room. Below is a schedule of the meeting dates for 2023:

February 27<sup>th</sup>

March 27<sup>th</sup>

April 24<sup>th</sup>

May 22<sup>nd</sup>

June 26<sup>th</sup>

July 17<sup>th</sup>

August 28<sup>th</sup>

September 25<sup>th</sup>

October 23<sup>rd</sup>

November 20<sup>th</sup>

December 18<sup>th</sup>

VOTE: Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_

**8. Establish District Records Commission**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board of Education’s District Records Commission shall be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_

**9. Authorize the Treasurer to Request an Advance Tax Draw**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Treasurer is hereby authorized to request from the Henry County Auditor and Fulton County Auditor an advance draw of taxes during calendar year 2023 if and/or when necessary funds are available.

VOTE: Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_

**10. Establish Board Service Fund**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the board establishes a Service Fund for the Board of Education in the amount of \$8,000.00 for calendar year 2023.

VOTE: Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_

**11. Approve Legal Firms**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the board approves the following legal firms for district legal services during calendar year 2023:

- Ennis Britton Co. L.P. A.
- Squire Patton Boggs (US) L.L.P.
- O’Toole, McLaughlin, Dooley & Pecora Co., LLC

VOTE: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_

**12. Appoint Superintendent as Purchasing Agent**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to appoint Superintendent, Richie Peters, as the purchasing agent for the Liberty Center School District for calendar year 2023.

VOTE: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_

**13. Authorize Superintendent to Enter Into Agreements**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Superintendent, Richie Peters, be authorized to enter into collective and individual agreements with Ohio Colleges and Universities, on behalf of the Board of Education, for terms related to the College Credit Plus Program.

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_

**14. Authorize the Superintendent to Accept Resignations**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board authorizes the Superintendent, Richie Peters, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be

deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

VOTE: Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_

**15. Authorize the Superintendent to Offer Employment**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board authorizes the Superintendent, Richie Peters, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. The authorization shall remain in effect until withdrawn by formal action of this Board.

VOTE: Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_

**16. Committee Appointments Made by the Board President for Calendar Year 2023 as Follows:**

Board Facilities Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Policy Review Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Student Achievement Liaisons: \_\_\_\_\_ and \_\_\_\_\_

Board Legislative Liaison: \_\_\_\_\_

Board Representative to L.C. Schools Education Foundation Board: \_\_\_\_\_

Board Finance Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Representative to Board Bargaining Team: \_\_\_\_\_

VOTE: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_

**17. Henry County Enterprise Zone Tax Incentive Review Council**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to approve Richie Peters, Superintendent, as the district's representative to the Henry County Enterprise Zone Tax Incentive Review Council (TIRC).

VOTE: Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_

**18. Treasurer Pro Tempore in the Absence of the Treasurer**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to appoint the Board Vice President as the Treasurer Pro Tempore in the absence of the Treasurer.

VOTE: Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_

**19. Public Records Designee**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to appoint the Superintendent and/or Treasurer as a designee to attend public record access training required for Board members for each term of office.

VOTE: Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_

**REGULAR MEETING AGENDA**

**20. Approve Minutes**

\_\_\_\_\_ made the motion to accept the minutes of the regular meeting held on December 19, 2022 of the Liberty Center Board of Education. \_\_\_\_\_ seconded the motion. **(Exhibit A)**

VOTE: Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

**21. Recognition of Visitors/ Public Participation**

**0169.1 Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, the content of the speech, or the viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.

- D. Individuals may not register others to speak during public participation.
- E. Participants must first be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- F. Each statement made by a participant shall be limited to three (3) minutes duration unless extended by the presiding officer.
- G. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review the possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- J. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
  - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

**22. CFO/Treasurer’s Report/Recommendations  
Treasurer’s Report-Mrs. Jenell Buenger**

Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**
  - Monthly Bank Reconciliation
  - Cash Summary Report
  - Disbursement Summary Report
  - Investment Report
  - Budget vs. Actual
  
- b. Approve the 2023 mileage rate at \$0.655 per mile for all non-union employees. All LCCTA and OAPSE members will receive mileage reimbursement at the current IRS rate of \$0.655 per mile. The Athletic mileage rate is set per the LCCTA Contract at \$0.32 per mile.
  
- c. Adopt the Alternative Tax Budget Packet for Fiscal Year 2024 (July 1, 2023 through June 30, 2024) as shown and that this packet be submitted to the Henry County Budget Commission. **(Exhibit C)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_

**23. Principals’ Reports**

**24. Athletic Director’s Report**

**25. Superintendent’s Report/Recommendations  
Superintendent’s Report – Mr. Richie Peters**

- a. 2023-24 Calendar Discussion per HB59
  
- b. School Board Recognition Month

Consent Items

- a. Approve the Wrestling team and coaches for an overnight trip to attend the Coldwater Wrestling Tournament on January 13-14, 2023.
  
- b. Approve the Wrestling team and coaches for an overnight trip to attend the Sally George Wrestling Invite at Marion Pleasant on January 27-28, 2023.

- c. Having completed the graduation requirements established by the State Department of Education and the Liberty Center Board of Education, approve the following students as graduates of Liberty Center Local Schools:

Makayla Hessler – Effective January 3, 2023  
Isaiah Hufford – Effective December 22, 2022  
Korey Minnich – Effective December 22, 2022

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_

## 26. Superintendent's Personnel Recommendations

### Consent Items

- a. Approve the NwoESC substitute teacher and paraprofessional list, as presented for the 2022-23 school year, to obtain substitute teachers and paraprofessionals. **(Exhibit D)**
- b. Approve the following individuals as Substitute Teachers for the 2022-23 school year with the Non-Bachelors 1 Year Temporary License:

Brooklyn Reineke  
Nicholas Yates

- c. Retroactively approve Sarah Feehan as a tutor for an elementary student for a maximum of 20 hours per week starting January 1, 2023 through the end of the 2022-23 school year.
- d. Approve the following volunteers for the activity indicated for the 2022-23 school year, contingent upon the completion of all necessary paperwork:

Bethan Wolf – Gymnastics  
Erika Wolf – Gymnastics  
Pam Righi – Indoor Track  
Rob Myers – Indoor Track  
Matt Bryan – Indoor Track  
Brandon Readshaw – Archery

- e. Approve the following classroom volunteer for the 2022-23 school year, contingent upon the completion of all necessary paperwork:

Marlea Myles

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_



**27. Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Kathleen Benson as a Substitute Teacher for the 2022-23 school year with the Non-Bachelors 1 Year Temporary License.

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_

**28. Blanket Purchase Order Resolution**

Upon the recommendation of the Treasurer, the motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the resolution authorizing the Treasurer to execute ‘blanket’ and ‘super blanket’ purchase orders and ‘blanket’ purchase orders to not exceed \$50,000.00 unless approved by the Board of Education. **(Exhibit E)**

VOTE: Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_

**29. Old Business**

**30. New Business**

**31. Board Members’ Committee Reports**

**32. Adjournment**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion to adjourn the January 11, 2023 organizational and regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

VOTE: Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_