**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**March 3**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held March 3, 2022, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Sherry Eddins, Brandi Carr, Eric Payne, Mike Bailey, Wendy Massey and Superintendent: Kelly Cobb

# ABSENT

None

**CALL TO ORDER**

Mr. McLeod called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mrs. Massey and it passed unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 3, 2022**

The minutes of the February 3, 2022 meeting was approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR JANUARY 2022**

The January financial statement and cash/bank reconciliation report was provided.

**RECOMMENDATION TO ADOPT TEXTBOOKS**

Based on the textbook committee’s recommendation, Mrs. Cobb recommended the Board approve the entire state-adopted list for English Language Arts and Career Tech. Mr. Bailey moved to accept the recommendation. A second was made by Mrs. Carr and passed unanimously.

**PRINCIPAL CONTRACT – MEGAN DRIGGERS**

Board members were provided a copy of Mrs. Driggers’ draft contract prior to the meeting. Mrs. Cobb recommended she be given a three-year Principal Contract. Mrs. Eddins made a motion to approve Mrs. Driggers’ contract as presented. A second was made by Mrs. Massey and passed unanimously.

**PRINCIPAL CONTRACT – ALONZO BARKLEY**

Board members were provided a copy of Mr. Barkley’s draft contract prior to the meeting. Mrs. Cobb recommended he be given a three-year Principal Contract. Mr. McWaters made a motion to approve Mr. Barkley’s contract as presented. A second was made by Mrs. Eddins and passed unanimously.

**PROBATIONARY PRINICPAL CONTRACT – EMPLOYMENT OF PROBATIONARY PRINCIPAL AT NEW BROCKTON MIDDLE SCHOOL**

Mrs. Cobb recommended the following personnel action be approved as presented in writing:

**CERTIFICATED PERSONNEL**

**The following employment is recommended to be approved:**

1. **Bradley Bowers** – Probationary Principal at New Brockton Middle School

A motion was made by Mr. Bailey to approve the recommendation. Mr. McWaters made a second and it passed unanimously.

**APPROVAL OF CHIEF SCHOOL FINANCIAL OFFICER (CSFO) CONTRACT**

Mr. McLeod emailed and talked to Board members regarding negotiations of the Chief School Financial Officer contract. Mr. McLeod recommended approval of the CSFO contract which is entered into with CSFO Shannon Odom and the Coffee County Board of Education. A motion was made by Mrs. Eddins to accept the recommendation. Mr. Bailey made a second and it passed unanimously.

**PERMISSION TO BID CHILD NUTRITION EQUIPMENT**

Mrs. Wood, CNP Director, provided Board members with a list of equipment needed at New Brockton Elementary School and Kinston School. Mrs. Cobb recommended the Board approve permission to bid the equipment for each school. Mr. Payne made a motion to approve Mrs. Cobb’s recommendation. A second was made by Mrs. Massey and it passed unanimously.

**APPROVAL OF BID FOR CLASSROOM ADDITIONS AT NEW BROCKTON HIGH SCHOOL AND NEW BROCKTON ELEMENTARY SCHOOL**

Bids for the Classroom Addition were opened on February 10, 2022, 2:00 p.m. Bids were as follows:

 Beasley Construction $6,146,000.00 Bullard-Cook Inc NO BID

 Hughes Construction NO BID C&C Construction NO BID

 Wyatt Sasser NO BID Old South NO BID

 Claridge Products NO BID

Mrs. Cobb recommended the bid of $6,146,000 from Beasley Construction be awarded. A motion was made by Mrs. Carr with a second by Mr. Bailey. The bid was approved unanimously.

**ADOPTION OF 2022-2023 SCHOOL CALENDAR**

Mrs. Cobb and District Administrators previously met with the Calendar Committee to discuss the 2022-2023 School Calendar. Mrs. Cobb recommended adoption of the 2022-2023 School Calendar as presented. A motion was made by Mrs. Carr to accept the recommendation. A second was made by Mrs. Massey and passed unanimously.

**EXECUTIVE SESSION (IF NEEDED)**

No executive session was held.

**PERSONNEL**

Mrs. Cobb recommended the following personnel actions be approved as presented in writing:

**CERTIFIED PERSONNEL**

**The following employments are recommended to be approved:**

1. **Cody Keene –** Teacher at Zion Chapel for the 2022-2023 school year.
2. **Britney Keene –** Teacher at Zion Chapel for the 2022-2023 school year.

**The following leave is recommended to be approved:**

1. **Margery Zimmerman –** Teacher at New Brockton High School. Ms. Zimmerman is requesting FMLA leave beginning on April 29, 2022 through May 26, 2022.
2. **Heather Deal –** Teacher at Zion Chapel. Mrs. Deal is requesting FMLA leave with new dates of February 15, 2022 through April 22, 2022.

**CLASSIFIED PERSONNEL**

 **The following resignation is recommended to be approved:**

1. **Lesley Corea –** Bus Driver for Coffee County Schools effective February 10, 2022.

**The following leave is recommended to be approved:**

1. **Marc Johnson –** Bus Mechanic. Mr. Johnson is requesting his leave be extended, per Doctor’s orders, until March 22, 2022.

**The following employment is recommended to be approved:**

1. **Leah Keel –** Bus Driver for Coffee County Schools.

Mr. McWaters made a motion to accept Mrs. Cobb’s recommendation with a second by Mrs. Massey and it passed unanimously.

**ACKNOWLEDGEMENTS**

Mrs. Massey apologized to Board members for being absent due to her recent sickness. Mr. McWaters congratulated all the new hires and the employees receiving contracts. Mrs. Eddins stated that she was proud of the things that were happening in each school. Mrs. Carr stated that she was thankful Mrs. Roberts was able to return to work this week. Mr. McLeod ended the comments by stating that he was thankful for all the work the staff has been doing.

**SUPERINTENDENT’S COMMENTS**

Mrs. Cobb congratulated Bradley Bowers on being named as the “First” principal of New Brockton Middle School. She also welcomed Cody and Britney Keene back to the Zion Chapel Family. Coach Keene will served as the head football coach for the upcoming school year. Mrs. Cobb ended her comments by stating that Coffee County was blessed to have these families as part of our school system.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held April 7, 2022, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.