

TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS School Board

Schools:

Ch'ooshgai Community School, Inc.

Dilcon Community School, Inc.

Greasewood Springs Community School, Inc.

Hunters Point Boarding School, Inc.

Kin Dah Łichí'í Olta, Inc.

T'iisyaakin Residential Hall, Inc.

Wide Ruins Community School, Inc.

Winslow Residential Hall, Inc.

Pursuant to 10 NNC §200 (E), the general public is hereby notified that the *Tsé Hootsoí II Navajo School Board* will hold a **Regular Board Meeting** on **Tuesday, April 09, 2024 at 9:00 AM-DST** at Ch'ooshgai Community School, Inc., Tohatchi, NM.

Pursuant to 10 NNC §200 (E), the *Tsé Hootsoí II Navajo School Board* may go into **Executive Session** with regards to disciplinary matter, individual personnel matter, or litigation at any point in the agenda or as noted by asterisk. The *Tsé Hootsoí II Navajo School Board* reserves the discretion to take agenda items out of order either for the convenience of the board or upon request of the public attending.

TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

REGULAR SCHOOL BOARD MEETING

TUESDAY, APRIL 09, 2024

9:00 AM-DST

Ch'ooshgai Community School, Inc., Tohatchi, NM

AGENDA

ZOOM Login: 992 518 4487 Passcode: 7cRA7U

I. Preliminaries:

- A. Call Meeting to Order
- B. Invocation
- C. Roll Call of Board Members
- D. Welcome & Recognition of Guests

II. Approval of the Agenda:

III. Accepting/Approving of Previous Meeting Minutes:

- A. March 12, 2024 – Regular School Board Meeting, *Dilcon Community School, Inc., Dilcon, AZ.*

IV. Call to the Public: (3 minutes)

- A. *No Public Comments submitted for this meeting.*

V. Old Business/Action Items:

A. *Winslow Residential Hall, Inc.*

- 1. Consideration, discussion & possible action to APPROVE SY 24/25 **Personnel Policy**
- 2. Consideration, discussion & possible action to APPROVE SY 24/25 **Financial Policy**

**TSÉ HOOTSOÍ II (Ft. Defiance) Navajo
SCHOOL BOARD**

Sophia Attakai-Francis, **Member** · Genevieve Jackson, **Member** · Hoskie Bryant, **Member**
Raymond Smith, Jr., **Member** · Linda Youvella, **Member**

3. Consideration, discussion & possible action to APPROVE SY 24/25 ISEP Funds for a total amount of \$1,275,610.00.
4. Consideration, discussion & possible action to APPROVE SY 24/25 Tribal Grant Support Funds for a total amount of \$367,400.00.
5. Consideration, discussion & possible action to APPROVE SY 24/25 21st CCLC Funds for a total amount of \$118,320.00.
6. Consideration, discussion & possible action to APPROVE SY 24/25 Calendar.
7. Consideration, discussion & possible action to APPROVE SY 24/25 Organizational Chart.

VI. New Business/Action Items:

A. Financial/Business Action Item(s) (Budget Approval, etc.)

1. Tsé Hootsoí II Navajo School Board

- a. No Financial/Business Action Items Submitted.

2. Ch'ooshgai Community School, Inc.

- a. **CCSBE-2023/24-0037.** Approving the Submission of the New Mexico Corporation Domestic Non-Profit Annual Report to Maintain CCSBE, Inc.'s Non-Profit Corporation Status.
- b. **CCSBE-2023/24-0038.** Approving the Submission of the Navajo Nation Non-Profit Annual Report to Maintain CCSBE, Inc.'s Non-Profit Corporation Status.
- c. **CCSBE-2023/24-0039.** Accepting the CCSBE, Inc. Financial Single Audit Report Ending SY June 30, 2023.
- d. **CCSBE-2023/24-0042.** Approving the CCSBE, Inc. School Year 2024-25 Calendar.

3. Dilcon Community School, Inc.

- a. Discussion and Possible Action to Approve School Compact for SY 2024 – 2025.
- b. Discussion and Possible Action to Approve ISEP Residential Certification.
- c. Discussion and Possible Action to approve Updated 21st Century Budget.
- d. Discussion and Possible action to Approve Sole Source Providers.
- e. Discussion and Possible action to Approve Change to Student Handbook Policy of Black and Red Shirt Requirement.
- f. Discussion and Possible Action to Change policy on Looping.
- g. Discussion and Possible Action to Approve/Disapprove ESY Plan for Summer of 2024.

- h. Discussion and Possible Action to Approve Annual Audit (*If discussion needed request move to Executive Session*).
- i. Discussion and Possible Action to Approve/Disapprove an Early Morning Drop Off Program from Rural Education Funds.

4. Greasewood Springs Community School, Inc.

- a. Consideration and Possible Action of Summer Free Lunch Program, June 3, 2024 to June 28, 2024.
- b. Consideration and Possible Action of Accounts Payable/Payroll Vouchers for March 2024.
- c. Consideration and Possible Action of Proposed Budget for GSCS School Year 2024.

5. Hunters Point Boarding School, Inc.

- a. Discuss and Consider for Approval to Move Forward Awarding The Paving and Asphalt Contract to Prestigious Paving of Gallup, NM. The Contract Amount Totals \$251,750.00. This Scope of Work will Replace and Upgrade Three Total Parking Lots (Main Bldg., Residential, and Kitchen). It Will Also Include Two New Asphalt Roads, Providing Reasonable Access to the Dorm.
- b. Discuss and Consider for Approval to Move Forward with Bid From New Mexico Locking Systems. Bidding is for Re-Keying and Replacing the Entire Campus Keys and Door Hardware. The Campus is Currently of a Multitude of Keyway Systems and Missing Many Doors Hardware. The New Locking System will Place the School on a 1-Key System and Ensure Physical Security for All Buildings and Classrooms.
- c. Discuss and Consider for Approval to Ratify Previous Bus Approval to Change 1-Leased Bus to 1- Purchased Bus from the Same Vendor. As Approved from Prior Board Meeting, All Quotes and Cost will not Change from Original Request.
- d. Discuss and Consider for Approval to Move Forward with Bid from Sunglass, LLC to Replace the Windows at the Residential. The Current Windows in Residential are Outdated, Unsafe, and Do Not Provide the Proper Exit and Insulation Necessary. The Replacement of the Windows will Complete the Full Renovation of the Residential.
- e. Discuss and Consider for Approval of HPBSI ISEP Certification.
- f. Discuss and Consider for Approval of June 2023 Financial Audit.

6. Kin Dah Eichi'i Olta, Inc.

- a. Discussion, Consideration and Possible Action Regarding Approval of KDLO School Year 2024-2025 Academic Calendar for KG-6th ISEP Program.

- b. Discussion, Consideration and Possible Action Regarding Approval of KDLO School Year 2024-2025 Family and Children Education Program (FACE) Assurances.
- c. Discussion, Consideration and Possible Action Regarding Approval of KDLO School Year 2024-2025 Academic Calendar for FACE Early Childhood Center-base, Home-base & Adult Education Program.
- d. Discussion, Consideration and Possible Action Regarding Approval of KDLO School Year 2024-2025 Family and Children Education Program (FACE) Agreement with Business Associate (Apex Education) as Contracted with BIE to Provide FACE Data Collection Services.
- e. Discussion, Consideration and Possible Action Regarding Approval of KDLO Request to Utilize Interest Funds (1540) Not to Exceed \$600 to Purchase a Women's Pendelton Shawl, have it Embroidered for a Retiring Educator, In Appreciation – Ms. Eleanor Smith, 5th Grade Teacher.
- f. Discussion, Consideration and Possible Action Regarding Approval of KDLO March 2024 Ending Composite Report of All Accounts.
- g. Discussion, Consideration and Possible Action to Approve Revised Position Descriptions for:
 - i. Parent Liaison;
 - ii. Operations Manager;
 - iii. Information Technology Technician; and
 - iv. Principal.
- h. Discussion, Consideration and Possible Action to Approve Revised Personnel Policies and Procedures Manual.

7. *T'iisyaakin Residential Hall, Inc.*

- a. Approve/Disapprove Monthly Budget for February 2024 Expenditures.

8. *Wide Ruins Community School, Inc.*

- a. Approve/Disapprove March 2024 Payroll/Accounts Payable Vouchers.
- b. Approve/Disapprove WRCS Housing Rental Rate Resolution and Ownership of Housing.
- c. Approve/Disapprove SY 2022/2023 Financial Audit.
- d. Approve/Disapprove Request for Proposal of Food Service Vendors for New Three-Year Cycle.
- e. Approve/Disapprove Request for Proposal of SPED Service Providers.

- f. Approve/Disapprove WRCS Internet Service Provider.
- g. Approve/Disapprove Certification of Residential Program Certification of the ISEP Student Membership for SY 2023/24.

9. Winslow Residential Hall, Inc.

- a. Consideration, discussion & possible action to APPROVE **Monthly Expense Report.**
- b. Consideration, discussion & possible action to APPROVE **ISEP Certification.**

B. Travel, Training / Work Session Action Item(s):

1. Tsé Hootsoí II Navajo School Board

- a. *No Travel, Training/Work Session Action Items Submitted.*

2. Ch'ooshgai Community School, Inc.

- a. **CCSBE-2023/24-0036.** Approving CCSBE Travel for Principal, HR Specialist, Business Manager, School Board Assistant and Hoskie Bryant (Board Member) to attend the NASHWT-Summit Business Meeting at Twin Arrows Navajo Resort & Casino on May 20, 2024.

3. Dilcon Community School, Inc.

- a. Discussion and Possible Action to Approve/Disapprove ratification of ISEP On-Site Training at Fort Wingate for Enrollment Specialist.
- b. Discussion and Possible Action to Approve/Disapprove training for Sped Teacher and Sped Aide to attend 2024 Foundations Conference Boston, MA July 24 thru July 25th 2024.
- c. Discussion and Possible Action to Approve Travel/Training for 2 Staff Members and 4 students to attend June 29th thru July 3, 2024 National Unity Conference in Portland Oregon.
- d. Discussion and Possible Action to Approve for Overnight Field Trip for Residential Weekend students to Travel to Phoenix on 18 and 19 May 2024 – AZ Science Center & Castles and Coasters.

4. Greasewood Springs Community School, Inc.

- a. Consideration and Possible Action for an Overnight Educational Field Trip for Kindergarten-Fourth Grade Students from May 1-3, 2024 in Phoenix, AZ.
- b. Consideration and Possible Action for an Overnight Educational Field Trip for Fifth-Eighth Grade Students from May 7-9, 2024 to Phoenix, AZ.

5. Hunter's Point Boarding School, Inc.

- a. Discuss and Consider for Approval HPBS Principal and Teachers

to Attend Nita M. Lowey 2024 Summer Symposium in San Francisco, CA from July 31-August 1, 2024.

- b.** (Retro) Discuss and Consider for Approval for HPBS Principal to Attend DBOSBA 2024 Spring Conference in Chandler, AZ from March 28-29, 2024.
- c.** Discuss and Consider for Approval for 4-Safety Committee Members to Attend the 2024 NASRO School Safety Conference in Phoenix, AZ from July 14-19, 2024.
- d.** Discuss and Consider for Approval a Field Trip for Kindergarten through 2nd Grade Students to Museum of Northern Arizona & Starlight Lanes in Flagstaff, AZ on May 1, 2024.
- e.** Discuss and Consider for Approval a Field Trip for Kindergarten through 2nd Grade Students to Canyon de Chelly National Monument in Chinle, AZ on April 18, 2024.
- f.** Discuss and Consider for Approval a Residential Education Field Trip to Albuquerque, NM from April 20-21, 2024.
- g.** Discuss and Consider for Approval a Residential Incentive Field Trip to Albuquerque, NM on May 11, 2024.
- h.** Discuss and Consider for Approval for Administration Staff to Attend the Native American Schools Health & Welfare Trust Meeting on May 20, 2024.
- i.** Discuss and Consider for Approval a Field Trip for 3rd through 4th Grade Students to Albuquerque, NM from May 8-9, 2024.
- j.** Discuss and Consider for Approval a Work Session for SY 24-25 on April 20-21, 2024 in Tempe, AZ.
- k.** Discuss and Consider for Approval a Field Trip for 5th Grade Students to Phoenix, AZ from April 24-26, 2024.
- l.** Discuss and Consider for Approval a Field Trip for 5th Grade Students to Gallup, NM from May 7, 2024.
- m.** Discuss and Consider for Approval a Field Trip for 5th Grade Students to Canyon De Chelly, Chinle, AZ on May 13, 2024.

6. *Kin Dah Eichi'i Olta, Inc.*

- a.** Discussion, Consideration and Possible Action Regarding Approval of KDLO FACE Program Request to Attend FACE Nationals "Healing Together, Keeping the Circle Strong", in Albuquerque, NM on May 6-10, 2024 (1-Teacher, 1-Co-Teacher, 1-Parent Educator and 1-Adult Education Teacher).
- b.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for FACE Program (Center & Homepage) Off-Site Educational Field Trip to Gallup, NM on April 30, 2024 for 33 Students, 27 Parents and 4 Staff.

- c.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Business Manager/Food Service Supervisor & Head Cook to Attend the 2024 Arizona School Program Training Sponsored by Shamrock in Flagstaff, AZ on May 14, 2024.
- d.** Discussion, Consideration and Possible Action Regarding Approval of KDLO School Nurse to Attend the 12th Annual Native American Healthcare Conference in Temecula, CA on June 17-20, 2024.
- e.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Staff (35 Projection) to Participate in the Canyon de Chelly Jeep Tours to Coincide with Dine Content Standards on Saturday, April 27, 2024.
- f.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Staff 2024 Spring Professional Development to be held at Twin Arrows, AZ on Saturday, May 18, 2024.
- g.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for the Lead Bus Driver, Three Bus Drivers & One Bus Monitor to Attend the Transportation Administration of Arizona 2024 Conference in Flagstaff, AZ on June 17-20, 2024.
- h.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Student, Chase Tuni, and his mother, Tiffany Tuni, to Receive an Art Contest Winner Recognition at the AZ State Capitol on April 10, 2024 for AZ529 Contest Winner 2024.
- i.** Discussion, Consideration and Possible Action Regarding Approval of KDLO School 2nd and 3rd Grade Classes Educational Field Trip to Albuquerque, NM on May 10, 2024 (6-Chaperones and 34-Students).
- j.** Discussion, Consideration and Possible Action Regarding Approval of KDLO School 5th Grade Class Educational Field Trip to Albuquerque, NM on April 22, 2024 (3-Chaperones and 15-Students).
- k.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Off-Site Education Field Trip for 5th Grade Class (15-Students, 3-Chaperones) to Albuquerque, NM on May 1, 2024.
- l.** Discussion, Consideration and Possible Action Regarding Approval of KDLO 6th Grade to Travel to Tsé Hootsoí Middle School on April 19, 2024 to Comply with the 6th to 7th Grade Transition Plan (8-Students and 1-Chaperone).
- m.** Discussion, Consideration and Possible Action Regarding Approval of KDLO 6th Grade to Travel to Winslow Middle School

on April 26, 2024 to Comply with the 6th to 7th Grade Transition Plan (8-Students and 1-Chaperone).

7. T'iisyaakin Residential Hall, Inc.

- a. *No Travel, Training/Work Session Action Items Submitted.*

8. Wide Ruins Community School, Inc.

- a. Approve/Disapprove End of Year Educational Field Trip for FACE Program to North Dakota.
- b. Approve/Disapprove End of Year Field Trip for Residential Program to Flagstaff, AZ on May 1-3, 2024.
- c. Approve/Disapprove 2024 TAA Summer Conference in Flagstaff, AZ on June 18-20, 2024.

9. Winslow Residential Hall, Inc.

- a. Consideration, discussion & possible action to APPROVE **Student Field Trip to Flagstaff on May 10, 2024 for Youth Council.**

C. Human Resource/Personnel Report(s):

1. Ch'ooshgai Community School, Inc.

- a. **CCSBE-2023/24-0040.** Approving Waiver of Ch'ooshgai Community School Board of Education, Inc. (CCSBE, Inc.) Personnel Policy on Employee Employment Contracts.
- b. **CCSBE-2023/24-0043.** Approving School Year 2024-25 12-Month Contract Length.
- c. *Personnel Action Items to be Discussed in Executive Session.*

2. Dilcon Community School, Inc.

- a. *Personnel Action Items to be Discussed in Executive Session.*

3. Greasewood Springs Community School, Inc.

- a. Consideration and Possible Action to Hire FACE Co-Teacher in School Year 2023-24 and School Year 2024-25.
- b. Consideration and Possible Action of Short-Term Contracts During 2024 Summer Programs.
- c. Consideration and Possible Action of Voluntary Resignation by Homeliving Assistant.

4. Hunters Point Boarding School, Inc.

- a. Discuss and Consider for Approval for a Short-Term Contract for a Security Position for the Remainder of SY 2023-2024.

5. Kin Dah Eichi'i Olta, Inc.

- a. Discussion, Consideration and Possible Action Regarding Approval of KDLO School Year 2024 Summer School Program for Kindergarten to 6th Grade, Extended School Year for ESS & Enrichment Programs.
- b. Discussion, Consideration and Possible Action Regarding Approval of KDLO School Year 2024 Summer School Transportation Program for Kindergarten to 6th Grade.
- c. Discussion, Consideration and Possible Action Regarding Approval of KDLO School Year 2024 Summer Feeding Program.
- d. Discussion, Consideration and Possible Action to Approve Retirement of Teacher, Effective at the End of SY 2023-2024 – Employee: Eleanor Smith, 5th Grade Teacher.
- e. Discussion, Consideration and Possible Action to Advertise for Maintenance Worker and Teacher for SY 2024-2025 to Replace Maintenance Worker and Teacher who are either Resigning or Retiring at the End of the School Year.
- f. Discussion, Consideration and Possible Action to Approve Resignation of Maintenance Worker, Effective June 30, 2024 – Employee: Gabriel Bitsui.
- g. *Personnel Action Items to be Discussed in Executive Session.*

6. T'iisyaakin Residential Hall, Inc.

- a. Approve/Disapprove Employee Evaluation & Probationary Status to Full-Time Status (1).
- b. Approve/Disapprove Short-Term Employment Contracts for Facility & Recruitment Work.
- c. *Personnel Action Items to be Discussed in Executive Session.*

7. Wide Ruins Community School, Inc.

- a. Approve/Disapprove Renewal/Non-Renewal of SY 2024/25 Employee Contracts.
- b. Approve/Disapprove Lead Food Service Worker/Project/Safety Contract for SY 2024/2025.
- c. Approve/Disapprove to Renew/Non-Renew SY 2024/2025 Principal's Contract & Negotiation of Salary.

8. Winslow Residential Hall, Inc.

- a. *No HR/Personnel Action Items Submitted.*

D. Executive Session, (If Needed): *Executive Session for Legal Advice and/or Personnel Matters: The Board may vote to go into executive session (1) for legal advice, discussion, and/or consultation with the school's attorney regarding policies and/or personnel matters and/or (2) for personnel matters. The school's attorney may appear telephonically. No final action, decision, or vote shall be taken in Executive Session.*

1. *Ch'ooshgai Community School, Inc.*

- a. CCSBE-2023/24-0041.** Approving Personnel Action Recommendation, Herein Attached as "Exhibit A".

2. *Dilcon Community School, Inc.*

- a.** *Discussion and Possible Action Regarding Approve/Disapprove Hiring of Librarian/Media Specialist.
- b.** *Discussion and Possible Action Regarding Approve/Disapprove Hiring of Custodian.
- c.** *Discussion and Possible Action Regarding Approve/Disapprove Elimination of Security Position.
- d.** *Discussion and Possible Action Regarding Report from Principal on recent legal issues and DCS Staff Members.
- e.** Discussion and Possible Action Regarding Approve/Disapprove pay raise for all DCS Employees of 7.5%.
- f.** Discussion and Possible Action Regarding Approve/Disapprove starting Rate change for and minimum rate for Bus Driver.
- g.** Discussion and Possible Action Regarding Approve/Disapprove lowest hourly starting rate of \$17 per hour.
- h.** Discussion and Possible Action Regarding Approve/Disapprove Teacher Retention Bonus increase of \$1,000.
- i.** Discussion and Possible Action to Approve/Disapprove retention bonus of \$1,000 for all non-teacher/non-certified staff.
- j.** Discussion and Possible Action to Approve/Disapprove 1-month house free rent for all DCS employees who live in housing.
- k.** Discussion and Possible Action to Approve/Disapprove 2022 – 2023 Annual Audit.
- l.** Discussion and Possible Action to Approve/Disapprove 2024 – 2025 School Calendar.
- m.** Discussion and Possible Action to Approve/Disapprove Short Term Contracts for Summer School and related services.
- n.** Discussion and Possible Action to Approve/Disapprove of end of probation for Grandparent Aide – Pre-School and Middle School Education Technician.

3. *Kin Dah Lichí'í Ota, Inc.*

- a.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Approval of School Year 2024-2025 Administrative Pay Scale.
- b.** Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Approval of School Year 2024-2025 Classified Pay Scale.

- c. Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Approval of School Year 2024-2025 Certified Pay Scale.
- d. Discussion, Consideration and Possible Action to Approve Contract Renewals for the Attached List of KDLO Staff for School Year 2024-25.
- e. Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Resolution Regarding Cost-of-Living Adjustment (COLA), which is Part of the ARPA Mitigation Plan/Budget for School Year 2024.
- f. Discussion, Consideration and Possible Action to Approve KDLO Organizational Chart for SY 2024-2025.
- g. Discussion, Consideration and Possible Action to Approve Reduction in Force of Security Guard, Effective at End of Contract Year for 2023-2024.

4. *T'üisyaakin Residential Hall, Inc.*

- a. Approve/Disapprove Employee Discussion, Consideration and Possible Action to Affirm Employment Contracts for SY 2024/25.
- b. Discussion, Consideration and Possible Action to Renew Employment Contracts for SY 2024/25.

E. Reports (*Administrators -Reports should be scanned and sent via email*):

- 1. *Ch'ooshgai Community School, Inc.*
- 2. *Dilcon Community School, Inc.*
- 3. *Greasewood Springs Community School, Inc.*
- 4. *Hunters Point Boarding School, Inc.*
- 5. *Kin Dah Eichi'i Olta, Inc.*
- 6. *T'üisyaakin Residential Hall, Inc.*
- 7. *Wide Ruins Community School, Inc.*
- 8. *Winslow Residential Hall, Inc.*

VII. Date, Time & Location of Next Regular Meeting:

- A. May 14, 2024 - Regular School Board Meeting @ Winslow Residential Hall, Inc., Winslow, AZ @ 9:00 AM-DST.

VIII. Adjournment: @ _____ AM/PM