



HADLEY - LUZERNE CENTRAL SCHOOL



TBAadopted:
*11/6/2023

DRAFT

2024-2025 Budget Development Calendar

NOVEMBER	
11/6/2023	REGULAR BOARD MEETING 6:00 PM ES LGI Adopt Budget Development Calendar (BOE to set parameters for the Budget)
DECEMBER	
12/7/2023	REGULAR BOARD MEETING 6:30 PM ES LGI
12/1-10/2023	Initial budget meetings between SBM, Principals and Department Heads
JANUARY	
1/4/2024	REGULAR BOARD MEETING 6:30 PM ES LGI
1/15/2024	Due date for all BUDGET requests to School Business Manager
FEBRUARY	
2/1/2024	BOE COMMITTEE BUDGET WORKSHOP & REG. MEETING (Present dept. budgets 6:30 PM ES)
2/16/2024	Draft of building budgets (BnG, Café, Tech., Athletics, Transp.) communicated to BOE members.
2/21/2024	Board of Education and Library Trustee candidate petitions available for pick up at District Office.
MARCH	
3/1/2024	Submission deadline of the 22-23 calculation for Tax Levy Limit to Office of Compt., Tax & Fin.
3/7/2024	Regular Board Meeting
3/2/2024	Draft of building level budgets (ES & HS & Special Education) communicated to BOE.
APRIL	
4/1/2024-4/6/2024	<u>First of Four Publications of Legal Ad for Budget Vote and Election</u> (At least 45 days before vote)
4/1/2024	ABSENTEE BALLOT APPLICATIONS & MILITARY ABSENTEE BALLOT APPLICATIONS AVAILABLE
4/11/2024	REG. MEETING/BUDGET WORKSHOP (presentation of building level budgets to BOE 6:30 PM ES)
	<u>BOE Meeting to adopt the 2024-2025 Final Proposed Budget and Property Tax Report Card</u>
	<u>BUDGET MUST BE ADOPTED NO LATER THAN 4/25/2024</u>
4/22/2024	School Board and Library Trustee Candidate petitions due by 5 PM in District Office.
4/22-4/30/2024	Finalize the budget (notice) newsletter/brochure – off to BOCES Print Shop.
4/29/2024	District must transmit “Property Tax Report Card” to SED by the end of the next business day following its approval by the school board but no later than April 26, 2024
MAY	
5/9/2024	PUBLIC HEARING ON THE 2024-25 PROPOSED SCHOOL BUDGET/REGULAR BOARD MEETING
5/3/2024-5/7/2024	MAIL school budget notice in budget newsletter to all qualified voters
5/16/2024	Last day qualified voters may register in person. Meeting of Board of Registration to view voter registration books noon to 3 pm
5/20/2024	Last day to hand deliver Absentee Ballots to those who apply.
5/21/2024	ANNUAL MEETING OF THE QUALIFIED VOTERS – HL SCHOOL BUDGET VOTE & ELECTIONS NOON 12 TO 8 PM ES LGI.

**This budget development calendar is pending the NYS Governor's executive order and may need to be revised.*