**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**June 9**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held June 9, 2022, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Sherry Eddins, Brandi Carr, Eric Payne, Mike Bailey, and Superintendent: Kelly Cobb

# ABSENT

Wendy Massey

**CALL TO ORDER**

Mr. McLeod called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mrs. Eddins and it passed unanimously.

**APPROVAL OF MINUTES OF MAY 3, 2022, MAY 10, 2022 AND MAY 26, 2022**

The minutes of the May 3, 2022, May 10, 2022 and May 26, 2022 meetings were approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR APRIL 2022**

The April financial statement and cash/bank reconciliation report was provided.

**APPROVAL TO BID HVAC REPLACEMENTS SYSTEM-WIDE**

Mrs. Cobb made a recommendation to the board for approval to bid HVAC replacements system-wide. Mr. McWaters moved to accept the recommendation. A second was made by Mrs. Carr and passed unanimously.

**APPROVAL TO BID ADA COMPLIANCE RAMPS AT ZION CHAPEL AND KINSTON**

Mrs. Cobb made a recommendation to the board for approval to bid ADA compliance ramps at Zion Chapel and Kinston. Mr. Bailey moved to accept the recommendation. A second was made by Mr. Payne and passed unanimously.

**APPROVAL TO REMOVE ALL CARPET AND REPLACE WITH TILE AT ALL CAMPUSES THROUGH THE SOURCEWELL CONTACT**

Mrs. Cobb recommended the board approve the removal of all carpet and replace it with tile at all campuses. Mr. McWaters made a motion to accept Mrs. Cobb’s recommendation with a second by Mrs. Eddins and it passed unanimously.

**APPROVAL OF 2022-2023 PARENT/STUDENT INFORMATION GUIDE**

Mrs. Cobb presented board members with changes to the 2022-2023 Parent/Student Information Guide for approval. Mr. McWaters moved to accept Mrs. Cobb’s recommendation with a second by Mr. Bailey and it passed unanimously.

**APPROVAL OF 2022-2023 SALARY SCHEDULE**

Mrs. Cobb recommended the board approve the 2022-2023 Salary Schedule as presented. Mr. Payne moved to accept the recommendation. A second was made by Mrs. Carr and it passed unanimously.

**APPROVAL TO RENEW BID FOR MILK**

Mrs. Cobb recommended the board approve to renew the bid for milk to Borden Dairy. A motion was made by Mr. Mcwaters to accept Mrs. Cobb’s recommendation with a second by Mr. Bailey and it passed unanimously.

**PERMISSION TO BID CHILD NUTRITION PROGRAM PRODUCTS: PRODUCE AND BREAD/BAKERY**

Mrs. Cobb asked for permission to bid Child Nutrition Program Products of Produce and Bread/Bakery. Mrs. Eddins made a motion to accept Mrs. Cobb’s recommendation with a second by Mr. McWaters and it passed unanimously.

**REVIEW AND ACCEPTANCE OF CAREER TECHNICAL EDUCATION POLICIES**

Mr. Harrison informed Board members that Career and Technical Education Policies were last reviewed and accepted by the Board in December 2016 and must be reviewed and accepted again. Mrs. Cobb recommended the Board accept the current policies as presented. Mrs. Carr made a motion to accept Mrs. Cobb’s recommendation. A second was made by Mrs. Eddins and it passed unanimously.

**EXECUTIVE SESSION (IF NEEDED)**

No executive session was held.

**PERSONNEL**

Mrs. Cobb recommended the following personnel actions be approved as presented in writing:

**CERTIFIED PERSONNEL**

**The following resignation is recommended to be approved:**

1. **Celeste Jones –** Teacher at New Brockton Elementary School effective immediately.

**The following employments are recommended to be approved:**

1. **Emily Herbert –** Assistant Principal at New Brockton Elementary School for the 2022-2023 school year.
2. **Johnny Randall Bryant Jr. –** Assistant Principal at Zion Chapel School for the 2022-2023 school year.
3. **Katie Parrish –** Teacher at Zion Chapel Elementary School for the 2022-2023 school year.
4. **Courtney Day–** Teacher at Zion Chapel Elementary School for the 2022-2023 school year.
5. **Rebecca Garner –** Teacher at Zion Chapel High School for the 2022-2023 school year.

**CLASSIFIED PERSONNEL**

**The following employment is recommended to be approved:**

1. **Kevin Adams –** Special Education teacher-aide at New Brockton High School for the 2022-2023 school year.

Mr. McWaters made a motion to accept Mrs. Cobb’s recommendation with a second by Mrs. Eddins and it passed unanimously.

**ACKNOWLEDGEMENTS**

Mr. McLeod congratulated everyone on a successful school year.

**SUPERINTENDENT’S COMMENTS**

Mrs. Cobb congratulated Randy Bryant for being named the Assistant Principal at Zion Chapel and to Emily Herbert for being named Assistant Principal at New Brockton Elementary School. She also congratulated Owen Patterson from Kinston School on competing in the FFA State Tractor Driving Competition and how proud everyone is on how well he represented Coffee County. Mrs. Cobb informed board members that both Kinston and New Brockton School’s gym floors were being completely refinished with stain and new logos. Kinston’s is completed and once New Brockton’s is completed, she will share photos of both gyms. Mrs. Cobb ended her comments by informing board members that all summer reading camps at all schools began this week.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held July 7, 2022

**ADJOURN**

There being no further business, the meeting adjourned.