Newport Grammar School

A Day in the Life of an NGS Student

(*and their family*)

2026-2027 School Year

Updated 7/6/2026

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***Note: Areas of emphasis are highlighted in blue**

The complete student handbook can be found at www.newportgrammar.org/handbook.

General Statements

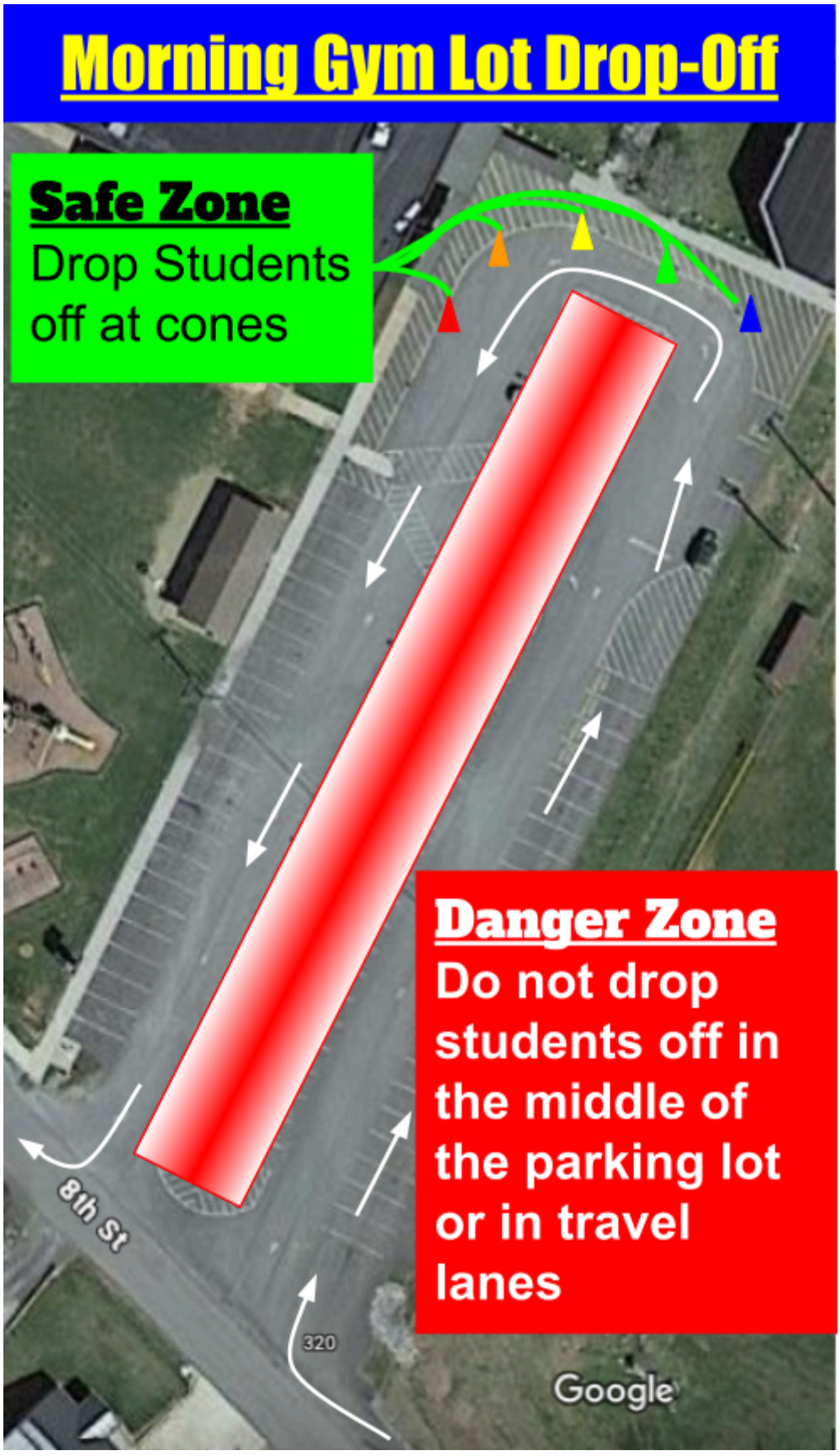
- ***These procedures are subject to change at the discretion of NGS administration based on changing circumstances, and in accordance with guidelines from federal, state, and local officials. Please contact the administration if you have any questions.***
- **ALL** students at NGS will receive **FREE** Breakfast **AND** Lunch again this school year!
- Parents are asked to closely monitor the health condition of their children, and should not send children to school if they have a fever or are experiencing some other type of legitimate health issue.
- CDC Respiratory Illness Guidance should be followed.
- Handwashing will take place multiple times a day.
- Hand sanitizer will be readily available to students
- A cleaning and disinfecting schedule has been developed to promote a safe and healthy learning environment.

Arrival/Breakfast

- For the safety of students, and also to help with traffic flow, students dropped off at the gym should only be dropped off at a colored cone. No other areas in the gym lot should be used for student drop off. (See Map on page 4)
- Please be aware of pedestrian traffic in the parking lots and adhere to the 10 MPH posted speed limit.
- Gym and Auditorium doors will be unlocked at 7:30 for KG - 8th graders to enter the building. These entrances and assembly areas will be monitored by staff during this time.
- No parent/guardian will be allowed beyond the receptionist without an appointment or authorization from an administrator.
- Due to supervision concerns, Parents/Guardians will not be allowed to enter the school for breakfast.
- Students in all grades who want to eat a hot breakfast will enter the gym lobby doors and proceed to the Main Cafeteria.

- ➢ Students will remain in the Main Cafeteria after they finish eating until a teacher comes to pick them up.

- ❖ Students in grades KG - 2 who want to eat a grab-n-go breakfast will enter the Primary Cafeteria doors from the gym lot.
  - ➢ Students will remain in the Primary Cafeteria after they finish eating until a teacher comes to pick them up.
- ❖ Students who **DO NOT** **want to eat breakfast** will report to the following locations:
  - ➢ Kindergarten and 1st Grade: Primary Cafeteria
    - ■ Drop off at Gym
  - ➢ 2nd and 3rd grades: Main Cafeteria
    - ■ Drop off at Gym
  - ➢ 4th - 8th grades: Auditorium
    - ■ Drop off at Bell
- ❖ If a family has students in multiple grade bands to drop off, all students should be dropped off at the Gym. Older students who do not wish to eat will still report to the Main Cafeteria to await their teacher.
- ❖ Students will not be permitted to travel unaccompanied between the cafeteria and auditorium in the mornings.
- ❖ Students will be escorted to their classrooms/pod by teachers when the 8:00 bell rings.


Morning Gym Lot Drop-Off
Safe Zone
Drop Students off at cones
Danger Zone
Do not drop students off in the middle of the parking lot or in travel lanes
8th St
320
Google

Classrooms/Special Area Classes

- Classrooms will be set up to best promote learning and student engagement at each teacher's discretion.
- Students will have their own supplies, many of which will be provided by the school system. Teacher supply lists will be available before the beginning of the school year.
- Each student will be issued a chromebook to use throughout the school day. The use of technology in the classroom will be closely monitored by staff in accordance with state and local guidelines. Chromebooks are not to be taken home unless a special circumstance arises.
- Classrooms will be wiped down at least daily by teachers and/or students.

Restrooms

- The number of students allowed in the restroom will be limited based on the size of the restroom.
- Each grade level will come up with a schedule for regular restroom breaks.

Water Fountains

- Most grade-levels have a bottle filling station, as well as water fountains. Students will be permitted to use these at their teachers' discretion.
- Students are only permitted to have water in classrooms.
- Students are encouraged to bring a water bottle from home that does not have an exposed spout. No "Stanley" style cups that have a handle will be allowed due to their instability.
- The cafeteria will have cups available at their bottle filling station for students to use during lunch. Students should not bring their water bottles to lunch.

Lunch *(Free for all students!)*

- Students will wash their hands prior to arrival at the cafeteria, then apply hand sanitizer upon entering the dining hall.
- Cafeteria food will be self-service using two serving lines.
    - ➢ Younger students will still be assisted with meal service
- Students will be seated together by homerooms in the main cafeteria. (Some upper grades may earn the right to sit where they wish)
- A la carte items will be available for purchase as students go through the line.
- Students may not bring soda, sweet tea, or drinks with high levels of sugar or caffeine.
- Parents are encouraged to pack lunch items that are healthy and help students focus while at school.
- Students will use hand sanitizer as they exit the cafeteria.

Physical Activity/Recess

- Students will wash hands or use hand sanitizer before and after physical activity time.
- Teachers will reinforce good hygiene habits during play times.
- Students should wear appropriate shoes for outside play to reduce the risk of injury. Teachers are encouraged to take students out (age appropriate) if the temperature is above 40 degrees, so please ensure students have appropriate clothing/jackets for this.

Dismissal

- Students with a 'Walking Warrior' pass will be dismissed at 3 PM to exit the building at designated exits. Students are to immediately walk off campus to the residence or place of business listed on their walking application. Violation of this procedure could result in revocation of walking pass.
- No food, drinks, or cell phones are permitted in the dismissal locations.
- Parking lots and driveways should be kept clear until **30 minutes** before pickup time.

- ❖ Parents will not be allowed to walk-up or inside to get students. Contact administration if there is a circumstance for which you feel a walk-up pick-up is necessary. These decisions will be made on a case-by-case basis.
- ❖ All parents should remain in their car at all times (with the exception of Pre-K).
- ❖ Families will be provided two name hangtags to place in their windshield to speed up dismissal. These will be given out the first few days of school.
- ❖ Students will be dismissed from the following locations (staging area):
  - ➢ Pre-K (2:00) - Primary Building doors by baseball field
  - ➢ Kindergarten (2:00) - Kindergarten Circle (outside/playroom) or Gym Lot (Gym Lobby)
    - ■ Kindergarten Teachers will let parents know which location
  - ➢ K. Chambers - Kindergarten Circle (Walk-ups permitted)
  - ➢ C. Strange - Kindergarten Circle/Playroom (Walk-ups permitted)
  - ➢ 3-8 Ext. Res. - Bell (Walk-ups permitted)
  - ➢ 1st and 2nd graders and older siblings/carpoolers - Gym Lot (Primary Cafeteria)
  - ➢ 3rd - 8th grades - Bell (Auditorium)

Extracurricular Activities

- ❖ The list of available after-school activities is growing and changing. Current offerings include fine arts, STEM, history, agriculture, and athletics, just to name a few.
- ❖ Students should listen to the announcements to learn about upcoming programs and events.
- ❖ Students are required to meet certain academic and behavioral expectations to participate in all extracurricular activities.