

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

December 20, 2016

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENT**
 - a. November 15, 2016, 6:00 p.m. – Special School Board Meeting
 - b. November 22, 201, 4:30 p.m. – School Board Organization Meeting
 - c. November 22, 2016, 5:00 p.m. – School Board Workshop
 - d. November 22, 2016, 6:00 p.m. - Regular School Board Meeting
 - e. December 6, 2016, 3:00 p.m. – School Board Workshop
 - f. December 6, 2016, 5:00 p.m. – Student Hearing
 - g. December 6, 2016, 6:00 p.m. – Student Hearing

ACTION REQUESTED: The Superintendent recommends approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) **SEE PAGE #4**
 - a. Personnel 2016 – 2017

ACTION REQUESTED: The Superintendent recommends approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. General Fund Budget Amendment No. 3 – **SEE PAGE #6**

Fund Source: General Fund
Amount: \$-353,397.23

ACTION REQUESTED: The Superintendent recommends approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Insurance/Benefits Committee Recommendation - **SEE PAGE #31**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- b. Agreement Between The School Board of Gadsden County Public Schools and Soliant Health, Inc. - **SEE PAGE #42**

Fund Source: FEFP
Amount: \$56.00 per hour

ACTION REQUESTED: The Superintendent recommends approval.

9. STUDENT MATTERS – **SEE ATTACHMENT**

- a. Student Expulsion – See back-up material

Case #17-1617-0051

ACTION REQUESTED: The Superintendent recommends approval.

10. SCHOOL FACILITY/PROPERTY

- a. Administration Building HVAC Improvements - **SEE PAGE #50**

Fund Source: 340
Amount: \$213,275.00 (base bid) & \$29,830.00 (alternate #1)

ACTION REQUESTED: The Superintendent recommends approval.

- b. Grounds Maintenance (District Wide) - **SEE PAGE #52**

Fund Source: 110
Amount: \$167,420.00 (annually for 10 months)

ACTION REQUESTED: The Superintendent recommends approval.

- c. Greensboro Elementary (Accident Update) – **SEE PAGE #54**

Fund Source: N/A
Amount: \$0.00

ACTION REQUESTED: The Superintendent recommends approval.

- d. Five Year Work Plan – **SEE PAGE #65**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- e. Florida Safe Schools Assessment Certification 2015 – 2016 – **SEE PAGE #81**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

- 11. FACILITIES UPDATE - **SEE PAGE #156**
- 12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
- 13. SCHOOL BOARD REQUESTS AND CONCERNS
- 14. ADJOURNMENT

The School Board of Gadsden County



ROGER P. MILTON
SUPERINTENDENT OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
www.gcps.k12.fl.us

"Building A Brighter Future"

December 20, 2016

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Instructional and Non-Instructional Personnel 2016-2017

The following reflects the total number of full-time employees in this school district for the 2016-2017 school term, as of December 20, 2016.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees December 2016</u>
Classroom Teachers and Other Certified	120 & 130	419.00
Administrators	110	51.00
Non-Instructional	150, 160, & 170	<u>399.00</u>
		869.00

Sincerely,

Roger P. Milton
Superintendent of Schools

Audrey Lewis
DISTRICT NO. 1
Havana, FL 32333
Midway, FL 32343

Steve Scott
DISTRICT NO. 2
Quincy, FL 32351
Havana, FL 32333

Isaac Simmons, Jr.
DISTRICT NO. 3
Chattahoochee, FL 323324
Greensboro, FL 32330

Charlie D. Frost
DISTRICT NO. 4
Gretna, FL 32332
Quincy, FL 32352

Tyrone D. Smith
DISTRICT NO. 5
Quincy, FL 32351

AGENDA ITEM 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2015/2016**INSTRUCTIONAL****RESIGNATION**

<u>RESIGNATION</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Klug, Megan	GBES	Teacher	06/07/2016

AGENDA ITEM 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2016/2017**INSTRUCTIONAL**

<u>Annual</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Berry, Prance	EGHS	Teacher	12/05/2016
Campbell, Cedrick	EGHS	Teacher	12/05/2016
Lawrence, Kaya	HMS	Teacher	12/12/2016
Roberts, Charlie	WGHS	ROTC Instructor	01/03/2017

NON-INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Corker, Barry	WGHS	Education Paraprofessional	01/03/2017
Crittenden, Charles	Prek/SSES	Program Assistant	12/01/2016
Russ, Erica	EGHS	Education Paraprofessional	11/16/2016

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:**RESIGNATION**

<u>RESIGNATION</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Cotton, Talia	EGHS	Reading Coach	07/28/2016
Cunningham, Reginald	EGHS	Behavior Specialist	12/16/2016
Demartini, Claudia	SJES	Teacher	12/02/2016
Fuller, Corey	EGHS	Behavior Specialist	12/16/2016
Salters, Brandon	WGHS	Teacher	11/17/2016
Smith, Stephanie	HMS	Education Paraprofessional	11/28/2016
Walter, Renette	GWM	Teacher	11/28/2016

TRANSFERS

<u>Name</u>	<u>Location/Position Transferring From</u>	<u>Location/Position Transferring To</u>	<u>Effective Date</u>
Dallas, Katherine	SJES/Teacher	ESE/Hospital Homebound Teacher	01/04/2017
Domingos, Claretta	GEMS/Teacher	SJES/Teacher	01/03/2017
Willis, Bonita	ESE/Teacher	WGHS/Teacher	12/12/2016

RETIREMENT

<u>Annual</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jackson, English	GBES	SFS Worker	11/30/2016

D.R.O.P. RETIREMENT

<u>Annual</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jordan, Melissa	WGHS	SFS Worker	12/31/2016

TERMINATIONS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Andrews, Pamela	CES	Teacher	12/12/2016

OUT-OF-FIELD

<u>Name</u>	<u>Location</u>	<u>Out-of-Field Area</u>	<u>No. of Periods</u>
Lawrence, Kaya	HMS	English	All Periods

Substitutes

Peterson, Betty

SFS/Custodial

West, Darnell

Bus Driver

Williams, Kimberly

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7a

DATE OF SCHOOL BOARD MEETING: December 20, 2016

TITLE OF AGENDA ITEMS: General Fund Budget Amendment No. 3

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: To approve the adjustment to the final approved budget (original/starting budget) for the general fund: Florida Department of Education has sent the Third Calculation for 2016 FEFP Funding.

FUND SOURCE: General Fund

AMOUNT: \$ -353,397.23

PREPARED BY: LaClarence Mays

POSITION: Budget Director

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMANS'S SIGNATURE: page(s) numbered

Be sure that the Comptroller has signed the budget page.

SECTION I. ASSESSMENT AND MILLAGE LEVIES

A. Certification of Taxable Value of Property in County by Property Appraiser		1,480,890,349.00
B. Millage Levies on Nonexempt Property:		
	DISTRICT MILLAGE LEVIES	
	Nonvoted	Voted
	Total	
1. Required Local Effort	4.5310	4.5310
2. Prior-Period Funding Adjustment Millage		
3. Discretionary Operating	0.7480	0.7480
4. Additional Operating		
5. Additional Capital Improvement		
6. Local Capital Improvement	1.5000	1.5000
7. Discretionary Capital Improvement		
8. Debt Service		
TOTAL MILLS	6.7790	6.7790

ESE 139

DISTRICT SCHOOL BOARD OF GADSDEN COUNTY
DISTRICT SUMMARY BUDGET
For Fiscal Year Ending June 30, 2017

SECTION II. GENERAL FUND - FUND 100

ESTIMATED REVENUES	Account Number	
<i>FEDERAL:</i>		
Federal Impact, Current Operations	3121	
Reserve Officers Training Corps (ROTC)	3191	127,295.28
Miscellaneous Federal Direct	3199	30,114.15
Total Federal Direct	3100	157,409.43
<i>FEDERAL THROUGH STATE AND LOCAL:</i>		
Medicaid	3202	150,000.00
National Forest Funds	3255	
Federal Through Local	3280	141,615.41
Miscellaneous Federal Through State	3299	
Total Federal Through State and Local	3200	291,615.41
<i>STATE:</i>		
Florida Education Finance Program (FEFP)	3310	25,057,337.00
Workforce Development	3315	383,169.00
Workforce Development Capitalization Incentive Grant	3316	
Workforce Education Performance Incentive	3317	
Adults With Disabilities	3318	100,000.00
CO&DS Withheld for Administrative Expenditure	3323	4,371.00
Diagnostic and Learning Resources Centers	3335	
Racing Commission Funds	3341	223,250.00
State Forest Funds	3342	8,339.86
State License Tax	3343	6,000.00
District Discretionary Lottery Funds	3344	
Class Size Reduction Operating Funds	3355	5,541,488.00
Florida School Recognition Funds	3361	121,993.00
Excellent Teaching Program	3363	
Voluntary Prekindergarten Program (VPK)	3371	525,000.00
Preschool Projects	3372	
Reading Programs	3373	
Full-Service Schools Program	3378	
State Through Local	3380	
Other Miscellaneous State Revenues	3399	438,666.15
Total State	3300	32,409,614.01
<i>LOCAL:</i>		
District School Taxes	3411	7,504,916.00
Tax Redemptions	3421	12,848.00
Payment in Lieu of Taxes	3422	
Excess Fees	3423	
Tuition	3424	
Rent	3425	3,242.00
Investment Income	3430	14,782.20
Gifts, Grants and Bequests	3440	1,000.00
Adult General Education Course Fees	3461	300.00
Postsecondary Career Certificate and Applied Technology Diploma	3462	5,000.00
Continuing Workforce Education Course Fees	3463	
Capital Improvement Fees	3464	
Postsecondary Lab Fees	3465	
Lifelong Learning Fees	3466	
GED® Testing Fees	3467	
Financial Aid Fees	3468	
Other Student Fees	3469	
Preschool Program Fees	3471	
Prekindergarten Early Intervention Fees	3472	
School-Age Child Care Fees	3473	
Other Schools, Courses and Classes Fees	3479	
Miscellaneous Local Sources	3490	1,023,475.08
Total Local	3400	8,565,563.28
TOTAL ESTIMATED REVENUES		41,424,202.13
OTHER FINANCING SOURCES		
Loans	3720	
Sale of Capital Assets	3730	34,310.00
Loss Recoveries	3740	
<i>Transfers In:</i>		
From Debt Service Funds	3620	
From Capital Projects Funds	3630	1,368,211.00
From Special Revenue Funds	3640	
From Permanent Funds	3660	
From Internal Service Funds	3670	
From Enterprise Funds	3690	
Total Transfers In	3600	1,368,211.00
TOTAL OTHER FINANCING SOURCES		1,402,521.00
Fund Balance, July 1, 2016	2800	3,252,018.25
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE		46,078,741.38

Revenue Report

December 2016 - 2017

Fund	Revenue	Facility	Project	Year	Budgeted	Collected Non-Accrual	Collected against an Accrual	Accrued Receivable	Balance	Percent
110 : GENERAL FUND	191 : ROTC		1104830 : ROTC	2016 - 2017	127,295.28	0.00	0.00	0.00	127,295.28	100.00
110 : GENERAL FUND	199 : MISCELLANEOUS FEDERAL DIRECT		1109990 : DISTRICT WIDE	2016 - 2017	30,114.15	30,114.15	0.00	0.00	0.00	0.00
110 : GENERAL FUND	202 : MEDICAID		1105360 : MEDICAID REIMB	2016 - 2017	150,000.00	2,862.54	0.00	0.00	147,137.46	98.09
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL FUND		1104860 : REQUIRED FINGERPRINTS	2016 - 2017	16,666.67	0.00	0.00	0.00	16,666.67	100.00
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL FUND		1105050 : DVR ESE EMPLOYMENT SPECIALISTS	2016 - 2017	16,666.67	0.00	0.00	0.00	16,666.67	100.00
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL FUND		1105555 : SSTRIDE	2016 - 2017	16,666.67	0.00	0.00	0.00	16,666.67	100.00
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL FUND		1109990 : DISTRICT WIDE	2016 - 2017	16,666.67	36,673.99	0.00	0.00	-20,007.32	0.00
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL FUND		1125240 : AMERICORPS 2015-2016 CASH	2016 - 2017	57,142.57	57,142.57	0.00	0.00	0.00	0.00
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL FUND		1125245 : AMERICORPS 2016-2017 GRANT	2016 - 2017	17,806.16	17,806.16	0.00	0.00	0.00	0.00
110 : GENERAL FUND	310 : FLA. EDU. FINANCE PROG (FEFP)		1109990 : DISTRICT WIDE	2016 - 2017	25,057,337.00	10,565,669.00	0.00	0.00	14,491,668.00	57.83
110 : GENERAL FUND	315 : WORKFORCE DEVELOPMENT		1190062 : WORKFORCE DEVELOPMENT	2016 - 2017	383,169.00	159,650.00	0.00	0.00	223,519.00	58.33
110 : GENERAL FUND	318 : ADULTS WITH DISABILITIES		1190565 : ADULTS W/ DISABILITIES 12-13	2016 - 2017	100,000.00	8,000.00	0.00	0.00	92,000.00	92.00
110 : GENERAL FUND	323 : CO & DS WITHHELD FOR ADM EXP		1109990 : DISTRICT WIDE	2016 - 2017	4,371.00	0.00	0.00	0.00	4,371.00	100.00
110 : GENERAL FUND	341 : RACING COMMISSION FUNDS		1109990 : DISTRICT WIDE	2016 - 2017	223,250.00	0.00	0.00	0.00	223,250.00	100.00
110 : GENERAL FUND	342 : STATE FOREST FUNDS		1109990 : DISTRICT WIDE	2016 - 2017	8,339.86	0.00	0.00	0.00	8,339.86	100.00
110 : GENERAL FUND	343 : STATE LICENSE TAX		1109990 : DISTRICT WIDE	2016 - 2017	6,000.00	5,071.07	0.00	0.00	928.93	15.48
110 : GENERAL FUND	355 : CLASS SIZE REDUCTION		1105950 : CLASS SIZE REDUCTION	2016 - 2017	5,541,488.00	2,318,500.00	0.00	0.00	3,222,988.00	58.16

Fund	Revenue	Facility	Project	Year	Budgeted	Collected Non-Accrual	Collected against an Accrual	Accrued Receivable	Balance	Percent
110 : GENERAL FUND	361 : SCHOOL RECOGNITION FUNDS		1109990 : DISTRICT WIDE	2016 - 2017	121,993.00	0.00	0.00	0.00	121,993.00	100.00
110 : GENERAL FUND	371 : Voluntary Pre-K Program		1105610 : VOLUNTARY PRE-K	2016 - 2017	525,000.00	172,415.26	0.00	0.00	352,584.74	67.16
110 : GENERAL FUND	390 : MISCELLANEOUS STATE REVENUE		1106670 : District Instru Leader and Faculty Development Grant 2016-2017	2016 - 2017	17,857.00	0.00	0.00	0.00	17,857.00	100.00
110 : GENERAL FUND	390 : MISCELLANEOUS STATE REVENUE		1107777 : DIST. INSTRU LEAD AND FACU DG	2016 - 2017	0.00	8,928.50	0.00	0.00	-8,928.50	0.00
110 : GENERAL FUND	390 : MISCELLANEOUS STATE REVENUE		1109990 : DISTRICT WIDE	2016 - 2017	1,804.15	1,804.15	0.00	0.00	0.00	0.00
110 : GENERAL FUND	399 : OTHER MISCELLANEOUS STATE REV		1100300 : BEST AND BRIGHTEST SCHOLARSHIP	2016 - 2017	300,000.00	0.00	0.00	0.00	300,000.00	100.00
110 : GENERAL FUND	399 : OTHER MISCELLANEOUS STATE REV		1106800 : WGHS RETROFIT HURRICANE GRANT	2016 - 2017	119,005.00	119,005.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	411 : DISTRICT SCHOOL TAXES		1109990 : DISTRICT WIDE	2016 - 2017	7,504,916.00	4,556,181.82	0.00	0.00	2,948,734.18	39.29
110 : GENERAL FUND	421 : TAX REDEMPTIONS		1109990 : DISTRICT WIDE	2016 - 2017	12,848.00	0.00	0.00	0.00	12,848.00	100.00
110 : GENERAL FUND	425 : RENT		1104550 : FACILITY RENTAL	2016 - 2017	3,242.00	3,242.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	431 : INTEREST ON INVESTMENTS		1109990 : DISTRICT WIDE	2016 - 2017	14,782.20	14,782.20	0.00	0.00	0.00	0.00
110 : GENERAL FUND	440 : GIFTS, GRANTS, AND BEQUESTS		1104020 : HOMELESS DONATIONS	2016 - 2017	1,000.00	0.00	0.00	0.00	1,000.00	100.00
110 : GENERAL FUND	461 : ADULT GENERAL ED. COURSE FEES		1109990 : DISTRICT WIDE	2016 - 2017	300.00	0.00	0.00	0.00	300.00	100.00
110 : GENERAL FUND	462 : POSTSECONDARY VOC COURSE FEE		1109990 : DISTRICT WIDE	2016 - 2017	5,000.00	4,536.00	0.00	0.00	464.00	9.28
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1104630 : CERTIFICATE RENEWALS	2016 - 2017	225.00	225.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1104640 : DIPLOMA & COPY CHARGES	2016 - 2017	308.00	308.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1104860 : REQUIRED FINGERPRINTS	2016 - 2017	910.00	910.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1104970 : E RATE	2016 - 2017	354,239.75	354,239.75	0.00	0.00	0.00	0.00
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1105210 : ITFS LEASE/ITV	2016 - 2017	9,845.58	9,845.58	0.00	0.00	0.00	0.00
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1109990 : DISTRICT WIDE	2016 - 2017	625,000.00	674,788.25	0.00	0.00	-49,788.25	0.00

Fund	Revenue	Facility	Project	Year	Budgeted	Collected Non-Accrual	Collected against an Accrual	Accrued Receivable	Balance	Percent
110 : GENERAL FUND	491 : BUS FEES		1109990 : DISTRICT WIDE	2016 - 2017	200.00	200.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	492 : TRANS SVCS SCHOOL ACTIVITIES		1108880 : FIELD TRIP REIMB A/C	2016 - 2017	30,771.00	30,771.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	493 : SALE OF JUNK		1109990 : DISTRICT WIDE	2016 - 2017	1,975.75	1,975.75	0.00	0.00	0.00	0.00
110 : GENERAL FUND	501 : FOCUS revenue code for transactions that should not require this			2016 - 2017	2,165.72	2,165.72	0.00	0.00	0.00	0.00
110 : GENERAL FUND	630 : TRANSFERS FROM CAPITAL PROJ FD		1109104 : CROSSROAD CAPITAL OUTLAY	2016 - 2017	68,211.00	51,831.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	630 : TRANSFERS FROM CAPITAL PROJ FD		1109990 : DISTRICT WIDE	2016 - 2017	1,300,000.00	0.00	0.00	0.00	1,300,000.00	100.00
110 : GENERAL FUND	730 : SALE OF CAPITAL ASSETS		1109990 : DISTRICT WIDE	2016 - 2017	25,000.00	0.00	0.00	0.00	24,657.47	98.63
110 : GENERAL FUND	732 : SALE OF LAND AND BUILDINGS		1104155 : SALE OF GREENSBORO ELEMENTARY	2016 - 2017	5,126.00	5,126.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	732 : SALE OF LAND AND BUILDINGS		1104160 : CHATTAHOOCHEE HIGH PURCHASE	2016 - 2017	4,184.00	4,184.00	0.00	0.00	0.00	0.00
110 : GENERAL FUND	800 : Beginning Fund Balance July 1		1109990 : DISTRICT WIDE	2016 - 2017	3,252,018.25	0.00	0.00	0.00	3,252,018.25	100.00
				Page Totals	40,395,727.05	18,077,848.41	0.00	0.00	22,317,878.64	0.00
				Grand Totals	46,080,907.10	19,218,954.46	0.00	0.00	26,845,230.11	0.00

DISTRICT SCHOOL BOARD OF GADSDEN COUNTY
DISTRICT SUMMARY BUDGET
For Fiscal Year Ending June 30, 2017

SECTION II. GENERAL FUND - FUND 100 (Continued)

APPROPRIATIONS	Account Number	Totals	Salaries 100	Employee Benefits 200	Purchased Services 300	Energy Services 400	Materials and Supplies 500	Capital Outlay 600	Other 700
Instruction	5000	22,447,361.39	14,229,974.66	3,753,212.00	3,496,164.17		381,633.56	583,000.00	3,377.00
Student Support Services	6100	2,008,253.13	1,442,841.04	366,469.47	194,401.79		4,540.83		
Instructional Media Services	6200	650,343.59	418,479.64	103,088.41	126,236.42		2,539.12		
Instruction and Curriculum Development Services	6300	986,082.37	734,821.93	179,260.44	72,000.00				
Instructional Staff Training Services	6400	717,567.05	110,210.00	25,898.01	29,615.34		526,573.92	20,967.78	4,302.00
Instruction-Related Technology	6500	223,035.85	33,370.75	12,034.52	137,398.53		7,961.04	32,271.01	
Board	7100	490,302.62	135,597.87	115,974.71	90,121.10		32,108.94		116,500.00
General Administration	7200	697,516.50	343,072.31	94,597.75	43,759.53		149,408.42	11,979.82	54,698.67
School Administration	7300	3,564,137.07	2,817,354.01	732,837.00	432.84		1,090.00	12,423.22	
Facilities Acquisition and Construction	7400	208,002.76	70,555.00	11,477.37	125,970.39				
Fiscal Services	7500	526,923.79	313,001.77	81,163.91	12,303.37	81.04	112,805.51	7,568.19	
Food Service	7600	27,381.56	3,440.61	520.33	(434.84)		23,855.46		
Central Services	7700	405,691.50	233,574.64	58,328.22	103,104.38		7,785.86	2,778.40	120.00
Student Transportation Services	7800	2,741,407.72	1,436,202.58	550,697.76	408,801.80	203,978.71	125,806.88	15,644.90	275.09
Operation of Plant	7900	5,278,807.07	1,243,511.76	468,473.02	2,181,650.76	775,958.35	609,213.18		
Maintenance of Plant	8100	1,280,484.28	538,624.83	161,475.79	229,624.60	10,422.10	339,009.66	842.30	485.00
Administrative Technology Services	8200	1,643,961.80	373,312.92	95,730.41	907,547.03	24.65	232,469.76	34,671.33	205.70
Community Services	9100	101,761.71	92,849.69	8,762.02	150.00				
Debt Service	9200								
Other Capital Outlay	9300								
TOTAL APPROPRIATIONS		43,999,021.76	24,570,796.01	6,820,001.14	8,158,847.21	990,464.85	2,556,802.14	722,146.95	179,963.46
OTHER FINANCING USES:									
Transfers Out: (Function 9700)									
To Debt Service Funds	920								
To Capital Projects Funds	930								
To Special Revenue Funds	940								
To Permanent Funds	960								
To Internal Service Funds	970								
To Enterprise Funds	990								
Total Transfers Out	9700								
TOTAL OTHER FINANCING USES									
Nonspendable Fund Balance, June 30, 2017	2710								
Restricted Fund Balance, June 30, 2017	2720								
Committed Fund Balance, June 30, 2017	2730								
Assigned Fund Balance, June 30, 2017	2740								
Unassigned Fund Balance, June 30, 2017	2750								
TOTAL ENDING FUND BALANCE	2700	2,079,719.62							
TOTAL APPROPRIATIONS, OTHER FINANCING USES AND FUND BALANCE		46,078,741.38							

Expense Report

December 2016 - 2017

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	9,863,067.86	6,532,202.76	0.00	815,464.76	2,477,046.71	3,330,865.10	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	123 : TEACHER SUPPLEMENT	2016 - 2017	227,365.07	150,368.61	0.00	16,249.66	64,952.84	76,996.46	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	12,956.90	0.00	0.00	0.00	0.00	12,956.90	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	126 : CLASSROOM TEACHER-HOURLY EMP	2016 - 2017	75,388.77	0.00	0.00	22,180.00	75,388.77	75,388.77	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	128 : CLASSROOM TEACHER-SUMMER SCH	2016 - 2017	17,972.58	0.00	0.00	0.00	0.00	17,972.58	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	-2,678.74	0.00	0.00	0.00	-2,678.74	-2,678.74	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	140 : SUBSTITUTES	2016 - 2017	98,193.99	0.00	0.00	30,241.34	90,327.96	98,193.99	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	150 : INSTRUCTIONAL ASSIST-REGULAR P	2016 - 2017	268,119.41	179,906.80	0.00	0.00	45,047.25	88,212.61	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	151 : INSTRUCTION ASST MISC EARNINGS	2016 - 2017	504.15	0.00	0.00	0.00	504.15	504.15	0.00	0.00	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	158 : PARAPROFESSIONAL-SUMMER SCHOOL	2016 - 2017	965.28	0.00	0.00	0.00	0.00	965.28	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	1,884,134.17	1,240,038.57	0.00	149,942.50	466,306.85	629,062.25	15,033.35	0.80	
110 : GENERAL FUND	5200 : EXCEPTIONAL	121 : CLASSROOM TEACHER-MISC EARNING	2016 - 2017	4,215.97	0.00	0.00	1,076.59	3,867.88	4,215.97	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	123 : TEACHER SUPPLEMENT	2016 - 2017	16,473.71	12,009.83	0.00	1,342.75	4,252.56	4,463.88	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	5,526.41	0.00	0.00	2,469.36	2,469.36	5,526.41	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	128 : CLASSROOM TEACHER-SUMMER SCH	2016 - 2017	44,505.83	0.00	0.00	0.00	0.00	44,505.83	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	140 : SUBSTITUTES	2016 - 2017	14,530.20	0.00	0.00	3,053.80	9,892.01	14,530.20	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	150 : INSTRUCTIONAL ASSIST-REGULAR P	2016 - 2017	474,202.08	306,663.14	0.00	0.00	79,179.60	157,483.59	10,055.35	2.12	
110 : GENERAL FUND	5200 : EXCEPTIONAL	158 : PARAPROFESSIONAL-SUMMER SCHOOL	2016 - 2017	23,330.30	0.00	0.00	0.00	0.00	23,330.30	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	5200 : EXCEPTIONAL	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	53,036.16	35,446.30	0.00	0.00	8,728.32	17,589.86	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	6,010.18	0.00	0.00	0.00	4,705.31	6,010.18	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	162 : OTHER SUPPORT PERSONL INSERVIC	2016 - 2017	233.19	0.00	0.00	0.00	0.00	233.19	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	2,288.92	0.00	0.00	0.00	0.00	2,288.92	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	284,068.35	192,732.06	0.00	24,112.49	69,868.13	91,336.29	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	123 : TEACHER SUPPLEMENT	2016 - 2017	2,430.33	1,690.68	0.00	211.33	633.99	739.65	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	1,642.27	0.00	0.00	0.00	0.00	1,642.27	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	140 : SUBSTITUTES	2016 - 2017	1,047.65	0.00	0.00	517.09	1,047.65	1,047.65	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	448,093.33	287,064.33	0.00	28,524.75	101,775.21	161,029.00	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	24,184.28	0.00	0.00	0.00	0.00	24,184.28	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	140 : SUBSTITUTES	2016 - 2017	528.93	0.00	0.00	121.56	528.93	528.93	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	215,081.01	147,178.04	0.00	18,397.24	55,191.72	67,902.97	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	122 : TEACHER INSERVICE EARNINGS	2016 - 2017	10,901.73	0.00	0.00	0.00	0.00	10,901.73	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	123 : TEACHER SUPPLEMENT	2016 - 2017	1,162.33	845.32	0.00	105.67	317.01	317.01	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	126 : CLASSROOM TEACHER-HOURLY EMP	2016 - 2017	4,260.00	0.00	0.00	1,260.00	4,260.00	4,260.00	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	132 : OTHER CERTIFIED INSERVICE	2016 - 2017	1,991.28	0.00	0.00	0.00	0.00	1,991.28	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	140 : SUBSTITUTES	2016 - 2017	837.28	0.00	0.00	394.59	783.00	837.28	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	150 : INSTRUCTIONAL ASSIST-REGULAR P	2016 - 2017	123,522.72	82,242.00	0.00	0.00	20,560.46	41,280.72	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	151 : INSTRUCTION ASST MISC EARNINGS	2016 - 2017	825.68	0.00	0.00	0.00	0.00	825.68	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	152 : INSTRUCTIONAL ASST INSERVICE	2016 - 2017	3,879.53	0.00	0.00	0.00	0.00	3,879.53	0.00	0.00	
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	166 : OTHER SUPPORT-HOURLY EMPLOY	2016 - 2017	15,175.57	0.00	0.00	0.00	0.00	15,175.57	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	68,755.49	40,107.38	0.00	0.00	11,459.24	28,648.11	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	1,273,817.29	844,773.93	0.00	68,711.05	280,479.09	429,043.36	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	133 : OTHER CERTIFIED-SUPP	2016 - 2017	13,264.51	9,440.38	0.00	1,166.88	3,718.47	3,824.13	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	138 : OTHER CERTIFIED-SUMMER SCHOOL	2016 - 2017	20,935.48	0.00	0.00	0.00	0.00	20,935.48	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	140 : SUBSTITUTES	2016 - 2017	8,836.80	0.00	0.00	972.43	7,306.66	8,836.80	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	57,231.47	35,493.32	0.00	0.00	9,538.58	21,738.15	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	72,100.00	42,058.35	0.00	0.00	12,016.66	30,041.65	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	2,910.25	0.00	0.00	0.00	0.00	2,910.25	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	340,483.94	233,347.72	0.00	29,516.80	84,325.07	107,136.22	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	133 : OTHER CERTIFIED-SUPP	2016 - 2017	2,324.66	1,690.64	0.00	211.34	634.02	634.02	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	140 : SUBSTITUTES	2016 - 2017	660.79	0.00	0.00	163.23	660.79	660.79	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	299,860.86	156,523.79	0.00	3,510.00	57,079.76	131,947.40	11,389.67	3.80	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	114 : ADM-ANNUAL LEAVE	2016 - 2017	3,191.50	0.00	0.00	0.00	0.00	3,191.50	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	115 : ADMINISTRATION-SICK PAY	2016 - 2017	7,581.75	0.00	0.00	0.00	0.00	7,581.75	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	320,657.84	207,351.81	0.00	13,109.69	67,325.63	110,121.91	3,184.12	0.99	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	133 : OTHER CERTIFIED-SUPP	2016 - 2017	5,268.00	3,467.60	0.00	115.28	1,073.12	1,800.40	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	138 : OTHER CERTIFIED-SUMMER SCHOOL	2016 - 2017	2,090.64	0.00	0.00	0.00	0.00	2,090.64	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	140 : SUBSTITUTES	2016 - 2017	590.21	0.00	0.00	194.68	328.58	328.58	261.63	44.33	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	80,409.47	52,293.98	0.00	0.00	17,925.83	47,084.77	-18,969.28	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	1,958.86	0.00	0.00	0.00	146.66	1,812.20	146.66	7.49	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	164 : OTHER SUPPORT PER-ANNUAL LEAVE	2016 - 2017	8,994.86	0.00	0.00	0.00	0.00	8,994.86	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	4,217.94	0.00	0.00	0.00	0.00	4,217.94	0.00	0.00	I
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	110,210.00	64,289.20	0.00	0.00	18,368.32	45,920.80	0.00	0.00	I
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	33,370.75	21,480.01	0.00	0.00	5,293.30	11,890.74	0.00	0.00	I
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	5,770.45	0.00	0.00	0.00	5,770.45	5,770.45	0.00	0.00	I
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	123.20	0.00	0.00	0.00	0.00	123.20	0.00	0.00	I
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	170 : BOARD MEMBERS-REGULAR PAY	2016 - 2017	129,704.22	82,000.80	0.00	0.00	19,540.62	47,703.42	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	176,950.11	111,669.23	0.00	0.00	16,870.36	65,280.88	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	111 : ADMINISTRATION-MISC EARNINGS	2016 - 2017	4,167.76	0.00	0.00	0.00	4,167.76	4,167.76	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	113 : ADMINISTRATION-SUPP	2016 - 2017	500.01	0.00	0.00	0.00	0.00	500.01	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	155,759.83	91,990.15	0.00	0.00	26,649.26	63,769.68	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	5,694.60	0.00	0.00	0.00	2,529.03	5,694.60	0.00	0.00	I
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	1,908,477.85	1,189,623.47	0.00	0.00	318,212.16	718,854.38	0.00	0.00	I
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	115 : ADMINISTRATION-SICK PAY	2016 - 2017	7,320.52	0.00	0.00	0.00	0.00	7,320.52	0.00	0.00	I
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	118 : ADMINISTRATION-SUMMER SCHOOL	2016 - 2017	10,468.47	0.00	0.00	0.00	0.00	10,468.47	0.00	0.00	I
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	886,629.66	549,948.59	0.00	0.00	145,997.99	336,681.07	0.00	0.00	I
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	200.00	0.00	0.00	0.00	200.00	200.00	0.00	0.00	I
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	166 : OTHER SUPPORT-HOURLY EMPLOY	2016 - 2017	3,427.16	0.00	0.00	0.00	1,997.33	3,427.16	0.00	0.00	I
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	830.35	0.00	0.00	0.00	0.00	830.35	0.00	0.00	I
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	70,555.00	41,157.10	0.00	0.00	11,759.16	29,397.90	0.00	0.00	I
110 : GENERAL FUND	7500 : FISCAL SERVICES	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	122,898.30	72,047.46	0.00	0.00	20,723.34	50,850.84	0.00	0.00	I
110 : GENERAL FUND	7500 : FISCAL SERVICES	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	183,430.29	105,252.05	0.00	0.00	30,071.98	78,178.24	0.00	0.00	I

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent
110 : GENERAL FUND	7500 : FISCAL SERVICES	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	1,885.31	0.00	0.00	0.00	1,003.29	1,885.31	0.00	0.00
110 : GENERAL FUND	7500 : FISCAL SERVICES	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	4,787.87	0.00	0.00	0.00	0.00	4,787.87	0.00	0.00
110 : GENERAL FUND	7600 : FOOD SERVICE	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	1,485.40	0.00	0.00	0.00	974.27	1,485.40	0.00	0.00
110 : GENERAL FUND	7600 : FOOD SERVICE	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	1,955.21	0.00	0.00	0.00	0.00	1,955.21	0.00	0.00
110 : GENERAL FUND	7700 : CENTRAL SERVICES	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	98,045.49	57,229.38	0.00	0.00	16,351.24	40,816.11	0.00	0.00
110 : GENERAL FUND	7700 : CENTRAL SERVICES	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	133,330.96	78,301.10	0.00	0.00	15,598.39	55,029.86	0.00	0.00
110 : GENERAL FUND	7700 : CENTRAL SERVICES	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	2,198.19	0.00	0.00	0.00	0.00	2,198.19	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	74,697.00	43,573.25	0.00	0.00	12,449.50	31,123.75	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	140 : SUBSTITUTES	2016 - 2017	39,322.95	0.00	0.00	0.00	23,798.83	39,322.95	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	1,105,360.69	723,822.65	0.00	0.00	184,179.91	381,538.04	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	166,754.35	0.00	0.00	0.00	113,141.54	166,754.35	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	162 : OTHER SUPPORT PERSONL INSERVIC	2016 - 2017	9,183.94	0.00	0.00	0.00	0.00	9,183.94	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	3,155.45	0.00	0.00	0.00	0.00	3,155.45	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	166 : OTHER SUPPORT-HOURLY EMPLOY	2016 - 2017	5,001.72	0.00	0.00	0.00	1,826.88	5,001.72	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	32,726.48	0.00	0.00	0.00	0.00	32,726.48	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	140 : SUBSTITUTES	2016 - 2017	12,185.77	0.00	0.00	0.00	7,509.02	12,185.77	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	1,226,461.88	776,597.92	0.00	0.00	202,412.54	449,863.96	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	1,529.75	0.00	0.00	0.00	0.00	1,529.75	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	3,334.36	0.00	0.00	0.00	0.00	3,334.36	0.00	0.00
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	530,633.75	299,178.14	0.00	0.00	92,697.40	231,455.61	0.00	0.00
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	2,577.14	0.00	0.00	0.00	483.35	2,577.14	0.00	0.00

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	5,413.94	0.00	0.00	0.00	0.00	5,413.94	0.00	0.00	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	355,143.39	208,151.39	0.00	0.00	59,852.65	146,992.00	0.00	0.00	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	164 : OTHER SUPPORT PER-ANNUAL LEAVE	2016 - 2017	12,571.82	0.00	0.00	0.00	12,571.82	12,571.82	0.00	0.00	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	5,597.71	0.00	0.00	0.00	5,597.71	5,597.71	0.00	0.00	I
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	166 : OTHER SUPPORT-HOURLY EMPLOY	2016 - 2017	92,849.69	0.00	0.00	0.00	49,247.60	92,849.69	0.00	0.00	I
			Page Totals	14,067,418.54	9,085,301.12	0.00	1,113,905.22	3,559,036.46	4,957,028.72	25,088.70	0.00	I
			Grand Totals	24,570,796.01	15,311,249.23	0.00	1,233,336.86	5,566,822.09	9,238,445.28	21,101.50	0.00	I

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Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	210 : RETIREMENT	2016 - 2017	795,082.10	524,651.18	0.00	65,220.48	200,017.57	270,430.92	0.00	0.00	▮
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	220 : SOCIAL SECURITY	2016 - 2017	790,519.69	524,979.65	0.00	63,237.96	196,906.89	265,540.04	0.00	0.00	▮
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	1,053,761.75	706,056.55	0.00	86,342.22	271,112.86	347,705.20	0.00	0.00	▮
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	25,041.76	16,882.80	0.00	2,067.84	6,382.54	8,158.96	0.00	0.00	▮
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	240 : WORKERS COMPENSATION	2016 - 2017	51,592.14	32,477.54	0.00	4,509.46	14,153.00	19,114.60	0.00	0.00	▮
110 : GENERAL FUND	5200 : EXCEPTIONAL	210 : RETIREMENT	2016 - 2017	197,796.78	126,954.93	0.00	12,300.21	45,293.72	70,815.79	26.06	0.01	▮
110 : GENERAL FUND	5200 : EXCEPTIONAL	220 : SOCIAL SECURITY	2016 - 2017	186,527.20	121,953.17	0.00	11,231.64	40,789.99	64,574.03	0.00	0.00	▮
110 : GENERAL FUND	5200 : EXCEPTIONAL	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	339,543.44	228,681.92	0.00	17,002.00	75,001.26	110,861.52	0.00	0.00	▮
110 : GENERAL FUND	5200 : EXCEPTIONAL	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	6,306.64	4,238.78	0.00	410.44	1,473.48	2,067.86	0.00	0.00	▮
110 : GENERAL FUND	5200 : EXCEPTIONAL	240 : WORKERS COMPENSATION	2016 - 2017	14,994.90	9,241.12	0.00	805.26	3,501.86	5,753.78	0.00	0.00	▮
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	210 : RETIREMENT	2016 - 2017	24,491.25	16,584.96	0.00	2,074.70	6,038.40	7,906.29	0.00	0.00	▮
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	220 : SOCIAL SECURITY	2016 - 2017	21,447.75	14,873.34	0.00	1,721.68	4,947.09	6,574.41	0.00	0.00	▮
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	32,867.80	22,609.16	0.00	2,826.14	8,046.35	10,258.64	0.00	0.00	▮
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	824.52	560.64	0.00	70.08	203.76	263.88	0.00	0.00	▮
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	240 : WORKERS COMPENSATION	2016 - 2017	1,466.21	982.93	0.00	126.68	364.88	483.28	0.00	0.00	▮
110 : GENERAL FUND	5400 : ADULT GENERAL	210 : RETIREMENT	2016 - 2017	40,124.52	25,957.93	0.00	2,800.64	9,389.29	14,166.59	0.00	0.00	▮
110 : GENERAL FUND	5400 : ADULT GENERAL	220 : SOCIAL SECURITY	2016 - 2017	35,411.73	21,960.42	0.00	2,011.24	7,276.91	13,451.31	0.00	0.00	▮
110 : GENERAL FUND	5400 : ADULT GENERAL	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	29,539.78	19,276.43	0.00	2,394.08	7,217.62	10,263.35	0.00	0.00	▮
110 : GENERAL FUND	5400 : ADULT GENERAL	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	1,105.56	707.04	0.00	66.96	247.92	398.52	0.00	0.00	▮
110 : GENERAL FUND	5400 : ADULT GENERAL	240 : WORKERS COMPENSATION	2016 - 2017	2,299.19	1,351.82	0.00	146.12	521.82	947.37	0.00	0.00	▮
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	210 : RETIREMENT	2016 - 2017	25,624.52	17,151.75	0.00	1,486.19	5,999.77	8,472.77	0.00	0.00	▮
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	220 : SOCIAL SECURITY	2016 - 2017	27,156.70	17,615.30	0.00	1,473.94	5,827.73	9,541.40	0.00	0.00	▮
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	45,632.68	31,606.02	0.00	1,824.15	10,124.67	14,026.66	0.00	0.00	▮
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	970.69	670.19	0.00	53.27	216.41	300.50	0.00	0.00	▮
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	240 : WORKERS COMPENSATION	2016 - 2017	1,844.29	1,170.04	0.00	102.81	413.71	674.25	0.00	0.00	▮
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	220 : SOCIAL SECURITY	2016 - 2017	1,160.96	0.00	0.00	0.00	0.00	1,160.96	0.00	0.00	▮
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	240 : WORKERS COMPENSATION	2016 - 2017	77.45	0.00	0.00	0.00	0.00	77.45	0.00	0.00	▮
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	210 : RETIREMENT	2016 - 2017	108,268.16	70,330.49	0.00	5,377.38	23,145.08	37,937.67	0.00	0.00	▮
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	220 : SOCIAL SECURITY	2016 - 2017	107,987.94	71,130.86	0.00	5,119.74	22,379.47	36,857.08	0.00	0.00	▮
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	139,574.42	82,111.64	0.00	9,601.59	31,357.03	46,376.69	11,086.09	7.94	▮
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	3,558.92	2,336.29	0.00	161.76	766.71	1,222.63	0.00	0.00	▮

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	240 : WORKERS COMPENSATION	2016 - 2017	7,080.03	4,463.35	0.00	361.39	1,593.92	2,616.68	0.00	0.00	▮
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	210 : RETIREMENT	2016 - 2017	32,786.87	21,894.78	0.00	2,357.16	7,683.77	10,892.09	0.00	0.00	▮
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	220 : SOCIAL SECURITY	2016 - 2017	31,296.04	21,197.91	0.00	2,118.25	6,930.09	10,098.13	0.00	0.00	▮
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	35,875.79	24,319.75	0.00	3,024.49	9,108.85	11,556.04	0.00	0.00	▮
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	1,009.24	666.00	0.00	67.92	239.80	343.24	0.00	0.00	▮
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	240 : WORKERS COMPENSATION	2016 - 2017	2,120.47	1,399.40	0.00	152.44	497.96	721.07	0.00	0.00	▮
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	210 : RETIREMENT	2016 - 2017	59,271.49	35,450.84	0.00	1,022.55	10,876.12	24,654.30	-833.65	0.00	▮
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	220 : SOCIAL SECURITY	2016 - 2017	51,962.31	32,102.26	0.00	923.50	9,099.36	21,565.20	-1,705.15	0.00	▮
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	62,426.32	40,623.83	0.00	1,793.09	13,585.08	24,540.41	-2,737.92	0.00	▮
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	1,986.67	1,208.76	0.00	38.20	372.71	737.57	40.34	2.03	▮
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	240 : WORKERS COMPENSATION	2016 - 2017	3,613.65	2,122.49	0.00	68.43	665.85	1,547.53	-56.37	0.00	▮
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	210 : RETIREMENT	2016 - 2017	6,571.29	3,833.26	0.00	0.00	1,095.22	2,738.04	-0.01	0.00	▮
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	220 : SOCIAL SECURITY	2016 - 2017	8,285.11	4,918.12	0.00	0.00	1,299.76	3,261.56	105.43	1.27	▮
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	10,171.38	6,048.98	0.00	0.00	1,728.28	4,122.40	0.00	0.00	▮
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	308.16	186.48	0.00	0.00	51.36	128.40	-6.72	0.00	▮
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	240 : WORKERS COMPENSATION	2016 - 2017	562.07	327.87	0.00	0.00	93.68	234.19	0.01	0.00	▮
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	210 : RETIREMENT	2016 - 2017	4,334.87	2,790.25	0.00	0.00	687.60	1,544.62	0.00	0.00	▮
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	220 : SOCIAL SECURITY	2016 - 2017	2,338.41	1,643.22	0.00	0.00	315.32	695.19	0.00	0.00	▮
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	5,085.69	3,024.49	0.00	0.00	864.14	2,061.20	0.00	0.00	▮
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	105.36	62.16	0.00	0.00	17.28	43.20	0.00	0.00	▮
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	240 : WORKERS COMPENSATION	2016 - 2017	170.19	109.55	0.00	0.00	26.99	60.64	0.00	0.00	▮
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	210 : RETIREMENT	2016 - 2017	42,557.93	27,198.53	0.00	0.00	6,456.31	15,359.40	0.00	0.00	▮
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	220 : SOCIAL SECURITY	2016 - 2017	11,554.49	6,273.07	0.00	0.00	2,919.94	5,281.42	0.00	0.00	▮
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	5,297.97	3,148.32	0.00	0.00	899.52	2,149.65	0.00	0.00	▮
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	285.36	146.16	0.00	0.00	55.68	139.20	0.00	0.00	▮
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	240 : WORKERS COMPENSATION	2016 - 2017	36,309.74	334.77	0.00	0.00	129.09	273.36	35,701.61	98.33	▮
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	250 : UNEMPLOYMENT COMPENSATION	2016 - 2017	19,969.22	0.00	0.00	0.00	19,969.22	19,969.22	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	210 : RETIREMENT	2016 - 2017	24,532.56	14,420.40	0.00	0.00	3,424.95	10,112.16	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	220 : SOCIAL SECURITY	2016 - 2017	25,689.91	15,579.95	0.00	0.00	3,627.22	10,109.96	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	18,433.18	9,339.70	0.00	0.00	2,668.48	9,093.48	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	682.42	358.95	0.00	0.00	98.50	323.47	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	240 : WORKERS COMPENSATION	2016 - 2017	1,749.68	1,038.67	0.00	0.00	256.10	711.01	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	290 : OTHER EMPLOYEE BENEFITS	2016 - 2017	23,510.00	4,690.00	0.00	0.00	9,380.00	23,510.00	-4,690.00	0.00	▮
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	210 : RETIREMENT	2016 - 2017	210,861.73	130,950.91	0.00	0.00	34,964.37	79,910.82	0.00	0.00	▮
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	220 : SOCIAL SECURITY	2016 - 2017	209,666.54	133,077.28	0.00	0.00	32,850.66	76,589.26	0.00	0.00	▮
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	290,258.74	187,617.01	0.00	0.00	50,592.23	102,641.73	0.00	0.00	▮
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	7,681.44	4,925.76	0.00	0.00	1,281.50	2,755.68	0.00	0.00	▮

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	240 : WORKERS COMPENSATION	2016 - 2017	14,368.55	8,871.84	0.00	0.00	2,378.62	5,496.71	0.00	0.00	▮
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	210 : RETIREMENT	2016 - 2017	5,305.73	3,095.01	0.00	0.00	884.28	2,210.72	0.00	0.00	▮
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	220 : SOCIAL SECURITY	2016 - 2017	5,397.45	3,148.52	0.00	0.00	899.56	2,248.93	0.00	0.00	▮
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	212.28	123.83	0.00	0.00	35.38	88.45	0.00	0.00	▮
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	202.08	119.28	0.00	0.00	33.12	82.80	0.00	0.00	▮
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	240 : WORKERS COMPENSATION	2016 - 2017	359.83	209.90	0.00	0.00	59.98	149.93	0.00	0.00	▮
110 : GENERAL FUND	7500 : FISCAL SERVICES	210 : RETIREMENT	2016 - 2017	29,669.31	17,079.00	0.00	0.00	4,987.11	12,590.31	0.00	0.00	▮
110 : GENERAL FUND	7500 : FISCAL SERVICES	220 : SOCIAL SECURITY	2016 - 2017	23,565.58	13,563.43	0.00	0.00	3,806.03	10,002.15	0.00	0.00	▮
110 : GENERAL FUND	7500 : FISCAL SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	25,471.68	15,370.11	0.00	0.00	4,391.46	10,101.57	0.00	0.00	▮
110 : GENERAL FUND	7500 : FISCAL SERVICES	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	861.00	519.12	0.00	0.00	142.68	341.88	0.00	0.00	▮
110 : GENERAL FUND	7500 : FISCAL SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	1,596.34	904.24	0.00	0.00	264.16	692.10	0.00	0.00	▮
110 : GENERAL FUND	7600 : FOOD SERVICE	210 : RETIREMENT	2016 - 2017	147.04	0.00	0.00	0.00	0.00	147.04	0.00	0.00	▮
110 : GENERAL FUND	7600 : FOOD SERVICE	220 : SOCIAL SECURITY	2016 - 2017	261.19	0.00	0.00	0.00	72.52	261.19	0.00	0.00	▮
110 : GENERAL FUND	7600 : FOOD SERVICE	240 : WORKERS COMPENSATION	2016 - 2017	112.10	0.00	0.00	0.00	43.35	112.10	0.00	0.00	▮
110 : GENERAL FUND	7700 : CENTRAL SERVICES	210 : RETIREMENT	2016 - 2017	26,175.58	15,212.11	0.00	0.00	3,836.96	10,963.47	0.00	0.00	▮
110 : GENERAL FUND	7700 : CENTRAL SERVICES	220 : SOCIAL SECURITY	2016 - 2017	17,159.67	10,368.08	0.00	0.00	2,198.03	6,791.59	0.00	0.00	▮
110 : GENERAL FUND	7700 : CENTRAL SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	13,138.76	7,808.89	0.00	0.00	1,034.04	5,329.87	0.00	0.00	▮
110 : GENERAL FUND	7700 : CENTRAL SERVICES	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	662.64	393.96	0.00	0.00	88.80	268.68	0.00	0.00	▮
110 : GENERAL FUND	7700 : CENTRAL SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	1,191.57	691.21	0.00	0.00	162.95	500.36	0.00	0.00	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	210 : RETIREMENT	2016 - 2017	107,413.50	59,220.42	0.00	0.00	24,535.42	48,193.08	0.00	0.00	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	220 : SOCIAL SECURITY	2016 - 2017	106,350.24	58,705.82	0.00	0.00	23,824.34	47,644.42	0.00	0.00	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	277,875.76	187,728.49	0.00	0.00	46,832.96	90,147.27	0.00	0.00	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	3,225.96	2,115.44	0.00	0.00	535.52	1,110.52	0.00	0.00	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	55,832.30	28,531.88	0.00	0.00	13,786.03	27,300.42	0.00	0.00	▮
110 : GENERAL FUND	7900 : OPERATION OF PLANT	210 : RETIREMENT	2016 - 2017	94,966.00	59,942.18	0.00	0.00	15,635.70	35,023.82	0.00	0.00	▮
110 : GENERAL FUND	7900 : OPERATION OF PLANT	220 : SOCIAL SECURITY	2016 - 2017	91,687.73	59,409.85	0.00	0.00	14,449.90	32,277.88	0.00	0.00	▮
110 : GENERAL FUND	7900 : OPERATION OF PLANT	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	222,018.24	143,364.13	0.00	0.00	37,547.20	78,654.11	0.00	0.00	▮
110 : GENERAL FUND	7900 : OPERATION OF PLANT	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	3,455.04	2,226.24	0.00	0.00	558.96	1,228.80	0.00	0.00	▮
110 : GENERAL FUND	7900 : OPERATION OF PLANT	240 : WORKERS COMPENSATION	2016 - 2017	56,346.01	35,147.51	0.00	0.00	9,509.84	21,198.50	0.00	0.00	▮
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	210 : RETIREMENT	2016 - 2017	45,070.31	24,788.01	0.00	0.00	8,069.79	20,282.30	0.00	0.00	▮
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	220 : SOCIAL SECURITY	2016 - 2017	39,760.77	22,887.09	0.00	0.00	6,564.05	16,873.68	0.00	0.00	▮
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	55,342.51	33,159.80	0.00	0.00	9,042.17	22,182.71	0.00	0.00	▮
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	1,813.55	944.16	0.00	0.00	343.00	869.39	0.00	0.00	▮
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	240 : WORKERS COMPENSATION	2016 - 2017	19,488.65	10,705.24	0.00	0.00	3,396.86	8,783.41	0.00	0.00	▮
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	210 : RETIREMENT	2016 - 2017	29,486.04	17,257.59	0.00	0.00	5,675.54	12,228.45	0.00	0.00	▮
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	220 : SOCIAL SECURITY	2016 - 2017	27,684.28	15,923.60	0.00	0.00	5,606.88	11,760.68	0.00	0.00	▮
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	35,812.11	21,295.26	0.00	0.00	6,084.36	14,516.85	0.00	0.00	▮

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	844.08	505.68	0.00	0.00	135.36	338.40	0.00	0.00	▯
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	1,903.90	1,061.58	0.00	0.00	397.92	842.32	0.00	0.00	▯
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	210 : RETIREMENT	2016 - 2017	326.75	0.00	0.00	0.00	130.70	326.75	0.00	0.00	▯
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	220 : SOCIAL SECURITY	2016 - 2017	7,103.17	0.00	0.00	0.00	3,767.54	7,103.17	0.00	0.00	▯
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	858.20	0.00	0.00	0.00	0.00	858.20	0.00	0.00	▯
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	473.90	0.00	0.00	0.00	251.36	473.90	0.00	0.00	▯
			Page Totals	4,109,042.52	2,712,768.60	0.00	302,404.90	998,351.08	1,385,161.77	11,112.15	0.00	▯
			Grand Totals	6,820,001.14	4,344,996.62	0.00	314,494.08	1,497,525.13	2,438,074.80	36,929.72	0.00	▯

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Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	2,117,562.33	0.00	203,249.87	61,246.37	627,298.28	1,506,981.88	407,330.58	19.24	I
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	320 : INSURANCE AND BOND PREMIUMS	2016 - 2017	299,478.00	74,494.50	0.00	0.00	74,494.50	74,494.50	150,489.00	50.25	I
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	360 : RENTALS	2016 - 2017	60,360.00	0.00	360.00	0.00	0.00	0.00	60,000.00	99.40	I
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	370 : COMMUNICATIONS	2016 - 2017	250.00	0.00	0.00	0.00	0.00	250.00	0.00	0.00	I
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	390 : OTHER PURCHASED SERVICES	2016 - 2017	9,420.00	480.00	4,800.00	680.00	3,340.00	4,620.00	-480.00	0.00	I
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	391 : SUBAWDS 1ST 25,000 OTHR PURCHD	2016 - 2017	4,087.00	0.00	2,040.32	0.00	0.00	2,046.68	0.00	0.00	I
110 : GENERAL FUND	5200 : EXCEPTIONAL	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	490,417.00	0.00	150,889.86	26,861.83	84,988.89	139,527.14	200,000.00	40.78	I
110 : GENERAL FUND	5200 : EXCEPTIONAL	390 : OTHER PURCHASED SERVICES	2016 - 2017	39,959.50	0.00	14,924.25	3,632.75	12,525.00	15,755.75	9,279.50	23.22	I
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	1,469.54	0.00	0.00	0.00	0.00	0.00	1,469.54	100.00	I
110 : GENERAL FUND	5400 : ADULT GENERAL	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	149,931.56	0.00	0.00	0.00	0.00	0.00	149,931.56	100.00	I
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	300,000.00	0.00	0.00	0.00	0.00	0.00	300,000.00	100.00	I
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	390 : OTHER PURCHASED SERVICES	2016 - 2017	21,629.24	0.00	5,087.20	0.00	2,900.00	4,232.80	12,309.24	56.91	I
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	1,600.00	0.00	0.00	0.00	1,600.00	1,600.00	0.00	0.00	I
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	100,100.00	0.00	75,075.00	0.00	25,025.00	25,025.00	0.00	0.00	I
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	330 : TRAVEL	2016 - 2017	94,301.79	0.00	0.00	0.00	93.90	328.42	93,973.37	99.65	I
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	104,000.00	0.00	49,000.00	0.00	14,000.00	35,000.00	20,000.00	19.23	I
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	360 : RENTALS	2016 - 2017	20,357.44	0.00	20,357.44	0.00	0.00	0.00	0.00	0.00	I
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	370 : COMMUNICATIONS	2016 - 2017	1,878.98	0.00	0.00	0.00	993.33	1,878.98	0.00	0.00	I

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	390 : OTHER PURCHASED SERVICES	2016 - 2017	72,000.00	0.00	72,000.00	0.00	0.00	0.00	0.00	0.00	I
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	330 : TRAVEL	2016 - 2017	7,115.34	0.00	0.00	0.00	2,478.21	6,630.32	485.02	6.82	I
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	390 : OTHER PURCHASED SERVICES	2016 - 2017	5,000.00	0.00	664.70	713.44	1,583.38	1,583.38	2,751.92	55.04	I
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	391 : SUBAWDS 1ST 25,000 OTHR PURCHD	2016 - 2017	17,500.00	0.00	17,500.00	0.00	0.00	0.00	0.00	0.00	I
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	360 : RENTALS	2016 - 2017	53,815.90	0.00	0.00	0.00	0.00	50,615.90	3,200.00	5.95	I
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	370 : COMMUNICATIONS	2016 - 2017	145.04	0.00	0.00	0.00	72.52	145.04	0.00	0.00	I
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	390 : OTHER PURCHASED SERVICES	2016 - 2017	83,437.59	0.00	0.00	0.00	0.00	0.00	83,437.59	100.00	I
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	19,496.97	815.00	0.00	0.00	18,681.97	19,496.97	-815.00	0.00	I
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	320 : INSURANCE AND BOND PREMIUMS	2016 - 2017	20,500.00	0.00	0.00	0.00	0.00	0.00	20,500.00	100.00	I
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	330 : TRAVEL	2016 - 2017	5,381.28	0.00	0.00	0.00	3,200.74	5,381.28	0.00	0.00	I
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	370 : COMMUNICATIONS	2016 - 2017	4,122.01	0.00	1,961.00	0.00	828.66	2,161.01	0.00	0.00	I
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	390 : OTHER PURCHASED SERVICES	2016 - 2017	40,620.84	0.00	2,847.22	0.00	3,677.78	3,677.78	34,095.84	83.94	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	30,500.01	0.00	3,000.00	14,807.68	21,153.85	27,500.01	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	330 : TRAVEL	2016 - 2017	5,736.81	0.00	0.00	0.00	3,350.40	5,736.81	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	360 : RENTALS	2016 - 2017	822.47	0.00	0.00	0.00	72.47	822.47	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	370 : COMMUNICATIONS	2016 - 2017	5,192.79	0.00	3,351.00	0.00	803.87	1,841.79	0.00	0.00	I
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	390 : OTHER PURCHASED SERVICES	2016 - 2017	1,507.45	0.00	1,500.00	0.00	7.45	7.45	0.00	0.00	I
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	370 : COMMUNICATIONS	2016 - 2017	432.84	0.00	0.00	0.00	216.42	432.84	0.00	0.00	I
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	125,970.39	0.00	0.00	0.00	0.00	0.00	125,970.39	100.00	I
110 : GENERAL FUND	7500 : FISCAL SERVICES	330 : TRAVEL	2016 - 2017	1,462.21	188.54	0.00	164.21	946.89	1,462.21	-188.54	0.00	I
110 : GENERAL FUND	7500 : FISCAL SERVICES	360 : RENTALS	2016 - 2017	6,406.28	0.00	3,029.52	213.46	640.38	3,376.76	0.00	0.00	I

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent
110 : GENERAL FUND	7500 : FISCAL SERVICES	370 : COMMUNICATIONS	2016 - 2017	4,434.88	0.00	1,772.50	0.00	64.22	2,662.38	0.00	0.00
110 : GENERAL FUND	7600 : FOOD SERVICE	330 : TRAVEL	2016 - 2017	-434.84	0.00	0.00	0.00	-434.84	-434.84	0.00	0.00
110 : GENERAL FUND	7700 : CENTRAL SERVICES	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	5,247.24	0.00	3,209.00	320.96	1,396.32	2,038.24	0.00	0.00
110 : GENERAL FUND	7700 : CENTRAL SERVICES	360 : RENTALS	2016 - 2017	470.00	0.00	0.00	0.00	0.00	470.00	0.00	0.00
110 : GENERAL FUND	7700 : CENTRAL SERVICES	370 : COMMUNICATIONS	2016 - 2017	2,503.48	0.00	0.00	0.00	751.83	998.48	1,505.00	60.12
110 : GENERAL FUND	7700 : CENTRAL SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	89,883.66	0.00	3,045.00	1,245.00	10,396.64	27,694.47	59,144.19	65.80
110 : GENERAL FUND	7790 : OTHER CENTRAL SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	100.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	256,916.29	0.00	5,715.00	0.00	4,845.00	4,845.00	246,356.29	95.89
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	320 : INSURANCE AND BOND PREMIUMS	2016 - 2017	68,043.00	17,010.75	0.00	0.00	17,010.75	17,010.75	34,021.50	50.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	350 : REPAIRS AND MAINTENANCE	2016 - 2017	23,469.38	0.00	1,939.38	0.00	1,640.00	21,530.00	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	360 : RENTALS	2016 - 2017	4,899.00	0.00	0.00	0.00	1,599.00	4,899.00	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	370 : COMMUNICATIONS	2016 - 2017	2,559.38	0.00	0.00	0.00	0.00	2,559.38	0.00	0.00
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	52,914.75	0.00	0.00	0.00	0.00	52,914.75	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	14,990.00	0.00	3,310.00	0.00	968.00	11,680.00	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	320 : INSURANCE AND BOND PREMIUMS	2016 - 2017	714,893.00	173,598.25	0.00	0.00	194,098.25	194,098.25	347,196.50	48.57
110 : GENERAL FUND	7900 : OPERATION OF PLANT	350 : REPAIRS AND MAINTENANCE	2016 - 2017	280,177.06	0.00	156,417.15	15,802.90	81,174.82	123,759.91	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	360 : RENTALS	2016 - 2017	137,375.84	0.00	60,507.92	2,302.65	19,665.78	76,867.92	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	370 : COMMUNICATIONS	2016 - 2017	350,895.71	0.00	0.00	66,050.79	139,463.97	350,895.71	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	380 : PUBLIC UTILITY SERVICES-OTHER	2016 - 2017	52,244.87	0.00	0.00	5,575.00	24,021.05	52,244.87	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	381 : GARBAGE	2016 - 2017	44,501.96	0.00	0.00	6,359.80	27,164.74	44,501.96	0.00	0.00
110 : GENERAL FUND	7900 : OPERATION OF PLANT	390 : OTHER PURCHASED SERVICES	2016 - 2017	586,572.32	255.00	306,784.63	16,605.53	254,736.82	279,427.69	105.00	0.02

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	350 : REPAIRS AND MAINTENANCE	2016 - 2017	223,039.59	0.00	122,261.47	18,943.15	58,318.23	95,053.74	5,724.38	2.57	I
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	370 : COMMUNICATIONS	2016 - 2017	140.00	0.00	0.00	0.00	140.00	140.00	0.00	0.00	I
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	390 : OTHER PURCHASED SERVICES	2016 - 2017	6,445.01	0.00	4,630.00	1,564.76	1,815.01	1,815.01	0.00	0.00	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	551,371.46	0.00	56,233.02	0.00	159,552.98	275,329.48	219,808.96	39.87	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	330 : TRAVEL	2016 - 2017	5,952.93	0.00	0.00	0.00	1,229.28	1,618.21	4,334.72	72.82	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	350 : REPAIRS AND MAINTENANCE	2016 - 2017	41,831.54	0.00	32,507.51	0.00	9,324.03	9,324.03	0.00	0.00	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	360 : RENTALS	2016 - 2017	198,140.56	0.00	24,937.52	213.46	2,945.29	33,310.53	139,892.51	70.60	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	370 : COMMUNICATIONS	2016 - 2017	532.79	0.00	0.00	0.00	216.42	532.79	0.00	0.00	I
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	109,717.75	0.00	0.00	0.00	9,598.75	109,717.75	0.00	0.00	I
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	150.00	0.00	0.00	150.00	150.00	150.00	0.00	0.00	I
			Page Totals	4,145,937.35	75,789.50	620,756.86	93,134.39	877,782.16	1,901,432.83	1,547,958.16	0.00	I
			Grand Totals	8,158,847.21	266,842.04	1,414,907.48	243,453.74	1,926,826.23	3,740,268.63	2,736,829.06	0.00	I

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Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	7500 : FISCAL SERVICES	450 : GASOLINE	2016 - 2017	81.04	76.50	0.00	0.00	0.00	81.04	-76.50	0.00	□
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	450 : GASOLINE	2016 - 2017	167,392.27	0.00	4,273.85	0.00	1,653.82	3,118.42	160,000.00	95.58	□
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	460 : DIESEL FUEL	2016 - 2017	36,586.44	0.00	38,459.65	0.00	85,127.68	-2,217.02	343.81	0.94	□
110 : GENERAL FUND	7900 : OPERATION OF PLANT	410 : NATURAL GAS	2016 - 2017	6,252.19	0.00	0.00	419.04	3,170.63	6,252.19	0.00	0.00	□
110 : GENERAL FUND	7900 : OPERATION OF PLANT	420 : BOTTLED GAS	2016 - 2017	30,067.53	0.00	24,742.05	456.26	4,739.94	5,325.48	0.00	0.00	□
110 : GENERAL FUND	7900 : OPERATION OF PLANT	430 : ELECTRICITY	2016 - 2017	739,638.63	42,571.14	0.00	12,640.07	299,013.60	743,655.14	-46,587.65	0.00	□
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	420 : BOTTLED GAS	2016 - 2017	422.10	0.00	156.00	0.00	166.02	266.10	0.00	0.00	□
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	440 : HEATING OIL	2016 - 2017	7,000.00	0.00	7,000.00	0.00	0.00	0.00	0.00	0.00	□
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	460 : DIESEL FUEL	2016 - 2017	3,000.00	0.00	2,127.90	872.10	872.10	872.10	0.00	0.00	□
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	450 : GASOLINE	2016 - 2017	24.65	0.00	0.00	0.00	0.00	24.65	0.00	0.00	□
			Page Totals	990,464.85	42,647.64	76,759.45	14,387.47	394,743.79	757,378.10	113,679.66	0.00	□
			Grand Totals	990,464.85	42,647.64	76,759.45	14,387.47	394,743.79	757,378.10	113,679.66	0.00	□

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Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	510 : SUPPLIES	2016 - 2017	151,513.47	0.00	15,204.57	999.39	2,965.30	132,688.70	3,620.20	2.39	▮
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	520 : TEXTBOOKS	2016 - 2017	68,950.50	0.00	0.00	0.00	8,331.19	50,262.46	18,688.04	27.10	▮
110 : GENERAL FUND	5200 : EXCEPTIONAL	510 : SUPPLIES	2016 - 2017	26,000.00	0.00	0.00	0.00	305.36	305.36	25,694.64	98.83	▮
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	510 : SUPPLIES	2016 - 2017	34,093.13	0.00	12,660.55	3,567.83	3,567.83	19,057.73	2,374.85	6.97	▮
110 : GENERAL FUND	5400 : ADULT GENERAL	520 : TEXTBOOKS	2016 - 2017	276.46	0.00	0.00	0.00	0.00	276.46	0.00	0.00	▮
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	510 : SUPPLIES	2016 - 2017	49,500.00	0.00	633.76	0.00	7,036.39	9,118.78	39,747.46	80.30	▮
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	510 : SUPPLIES	2016 - 2017	51,300.00	0.00	0.00	0.00	9,500.00	51,300.00	0.00	0.00	▮
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	510 : SUPPLIES	2016 - 2017	4,540.83	0.00	0.00	0.00	0.00	4,540.83	0.00	0.00	▮
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	510 : SUPPLIES	2016 - 2017	2,539.12	0.00	0.00	0.00	0.00	0.00	2,539.12	100.00	▮
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	510 : SUPPLIES	2016 - 2017	513,502.94	0.00	357.00	0.00	0.00	0.00	513,145.94	99.93	▮
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	590 : OTHER MATERIALS & SUPPLIES	2016 - 2017	13,070.98	0.00	0.00	0.00	0.00	13,070.98	0.00	0.00	▮
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	510 : SUPPLIES	2016 - 2017	7,961.04	0.00	0.00	0.00	0.00	0.00	7,961.04	100.00	▮
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	510 : SUPPLIES	2016 - 2017	31,108.94	0.00	770.69	0.00	786.21	2,195.42	28,142.83	90.47	▮
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	530 : PERIODICALS	2016 - 2017	1,000.00	0.00	919.00	0.00	0.00	81.00	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	510 : SUPPLIES	2016 - 2017	149,408.42	0.00	4,563.45	2,628.29	6,911.19	10,493.56	134,351.41	89.92	▮
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	510 : SUPPLIES	2016 - 2017	1,090.00	0.00	1,090.00	0.00	0.00	0.00	0.00	0.00	▮
110 : GENERAL FUND	7500 : FISCAL SERVICES	510 : SUPPLIES	2016 - 2017	112,805.51	26.05	7,494.53	295.29	2,466.92	3,721.32	101,563.61	90.03	▮
110 : GENERAL FUND	7600 : FOOD SERVICE	510 : SUPPLIES	2016 - 2017	23,855.46	0.00	0.00	0.00	0.00	0.00	23,855.46	100.00	▮
110 : GENERAL FUND	7700 : CENTRAL SERVICES	510 : SUPPLIES	2016 - 2017	7,785.86	0.00	3,600.61	435.96	1,884.98	1,884.98	2,300.27	29.54	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	510 : SUPPLIES	2016 - 2017	31,977.24	0.00	3,641.26	179.44	12,659.75	28,335.98	0.00	0.00	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	540 : OIL AND GREASE	2016 - 2017	5,275.00	0.00	1,100.00	0.00	4,170.65	4,170.65	4.35	0.08	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	550 : REPAIR PARTS	2016 - 2017	47,628.18	2,325.96	32,548.28	3,127.44	21,346.43	-44,920.10	57,674.04	121.09	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	560 : TIRES AND TUBES	2016 - 2017	40,926.46	0.00	15,419.98	472.91	15,562.79	25,474.03	32.45	0.08	▮
110 : GENERAL FUND	7900 : OPERATION OF PLANT	510 : SUPPLIES	2016 - 2017	604,213.18	5,531.05	27,064.34	4,202.26	44,454.15	52,983.91	518,633.88	85.84	▮
110 : GENERAL FUND	7900 : OPERATION OF PLANT	550 : REPAIR PARTS	2016 - 2017	5,000.00	0.00	3,046.25	287.16	1,953.75	1,953.75	0.00	0.00	▮
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	510 : SUPPLIES	2016 - 2017	338,734.66	0.00	16,326.23	2,215.58	26,203.37	31,171.58	291,236.85	85.98	▮
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	550 : REPAIR PARTS	2016 - 2017	275.00	0.00	0.00	0.00	275.00	275.00	0.00	0.00	▮
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	510 : SUPPLIES	2016 - 2017	232,469.76	0.00	24,325.13	10,972.19	12,711.08	12,804.34	195,340.29	84.03	▮
			Page Totals	2,556,802.14	7,883.06	170,765.63	29,383.74	183,092.34	411,246.72	1,966,906.73	0.00	▮
			Grand Totals	2,556,802.14	7,883.06	170,765.63	29,383.74	183,092.34	411,246.72	1,966,906.73	0.00	▮

Expense Report

December 2016 - 2017

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	621 : AV MATERIALS-MORE THAN \$750	2016 - 2017	583,000.00	0.00	0.00	0.00	0.00	0.00	583,000.00	100.00	▮
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	20,967.78	0.00	0.00	0.00	0.00	0.00	20,967.78	100.00	▮
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	621 : AV MATERIALS-MORE THAN \$750	2016 - 2017	32,126.73	0.00	0.00	0.00	0.00	32,126.73	0.00	0.00	▮
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	144.28	0.00	0.00	0.00	144.28	144.28	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	641 : FURN, FIXT, EQUIP-MORE THAN \$750	2016 - 2017	3,783.50	0.00	1,891.75	0.00	0.00	1,891.75	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	6,267.85	0.00	3,970.98	1,178.52	4,188.62	2,296.87	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	1,669.58	0.00	1,669.58	0.00	0.00	0.00	0.00	0.00	▮
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	258.89	0.00	0.00	0.00	258.89	258.89	0.00	0.00	▮
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	641 : FURN, FIXT, EQUIP-MORE THAN \$750	2016 - 2017	8,739.86	0.00	8,739.86	0.00	0.00	0.00	0.00	0.00	▮
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	3,683.36	0.00	3,683.36	0.00	0.00	0.00	0.00	0.00	▮
110 : GENERAL FUND	7500 : FISCAL SERVICES	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	2,382.66	0.00	0.00	0.00	0.00	2,382.66	0.00	0.00	▮
110 : GENERAL FUND	7500 : FISCAL SERVICES	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	5,185.53	0.00	0.00	0.00	0.00	5,185.53	0.00	0.00	▮
110 : GENERAL FUND	7700 : CENTRAL SERVICES	641 : FURN, FIXT, EQUIP-MORE THAN \$750	2016 - 2017	978.40	0.00	978.40	0.00	0.00	0.00	0.00	0.00	▮
110 : GENERAL FUND	7700 : CENTRAL SERVICES	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	1,800.00	0.00	1,001.92	0.00	0.00	0.00	798.08	44.34	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	4,644.90	0.00	0.00	0.00	2,144.90	2,144.90	2,500.00	53.82	▮
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	651 : BUSES	2016 - 2017	11,000.00	0.00	11,000.00	0.00	0.00	0.00	0.00	0.00	▮
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	670 : IMPROVMENTS OTHER THAN BLDG	2016 - 2017	842.30	0.00	0.00	0.00	0.00	842.30	0.00	0.00	▮
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	300.06	0.00	0.00	0.00	0.00	150.06	150.00	49.99	▮
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	25,996.77	0.00	0.00	404.73	404.73	25,996.77	0.00	0.00	▮
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	3,374.50	0.00	0.00	36.00	36.00	2,774.50	600.00	17.78	▮
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	690 : COMPUTER SOFTWARE	2016 - 2017	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	100.00	▮
			Page Totals	722,146.95	0.00	32,935.85	1,619.25	7,177.42	76,195.24	613,015.86	0.00	▮
			Grand Totals	722,146.95	0.00	32,935.85	1,619.25	7,177.42	76,195.24	613,015.86	0.00	▮

Expense Report

December 2016 - 2017

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	730 : DUES AND FEES	2016 - 2017	3,377.00	0.00	80.00	0.00	1,457.50	2,834.50	462.50	13.70	□
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	730 : DUES AND FEES	2016 - 2017	4,302.00	0.00	0.00	50.00	4,252.00	4,252.00	50.00	1.16	□
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	730 : DUES AND FEES	2016 - 2017	116,500.00	0.00	0.00	11.16	35,453.70	56,524.17	59,975.83	51.48	□
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	730 : DUES AND FEES	2016 - 2017	54,698.67	0.00	0.00	0.00	42,698.67	54,698.67	0.00	0.00	□
110 : GENERAL FUND	7700 : CENTRAL SERVICES	730 : DUES AND FEES	2016 - 2017	120.00	0.00	0.00	0.00	0.00	120.00	0.00	0.00	□
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	730 : DUES AND FEES	2016 - 2017	275.09	0.00	0.00	11.76	268.09	275.09	0.00	0.00	□
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	730 : DUES AND FEES	2016 - 2017	485.00	0.00	0.00	0.00	185.00	485.00	0.00	0.00	□
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	730 : DUES AND FEES	2016 - 2017	205.70	0.00	0.00	0.00	0.00	205.70	0.00	0.00	□
			Page Totals	179,963.46	0.00	80.00	72.92	84,314.96	119,395.13	60,488.33	0.00	□
			Grand Totals	179,963.46	0.00	80.00	72.92	84,314.96	119,395.13	60,488.33	0.00	□

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8a

DATE OF SCHOOL BOARD MEETING: December 20, 2016

TITLE OF AGENDA ITEMS: Insurance/Benefits Committee Recommendation

DIVISION: Finance

PURPOSE AND SUMMARY OF ITEMS: For the Board to Approve credit restoration services of FES as a payroll benefit for Full Time Employees.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Thomas Kauffman

POSITION: Interim Assistant Superintendent for Business Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMANS'S SIGNATURE: page(s) numbered

Be sure that the Comptroller has signed the budget page.

INSURANCE/ BENEFITS COMMITTEE RECOMMENDATION:

December 8, 2016

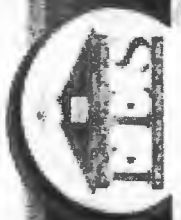
FINANCIAL EDUCATION SERVICES

The Benefits Committee recommends adding the credit restoration service with Financial Education Services as a payroll benefits for full time employees.

COST: \$47.00 per pay period

AGENT: Karen Wells

Additional information attached.



"PROTECTION THAT PAYS"

**CORPORATE BENEFITS
COST OF SERVICES**

\$47/MONTH

With no contract!

CAN SIGN UP OR DROP THE SERVICES ANYTIME

***Restore, Build & Protect Credit
Will, Trust, and POAs
Personal & Financial Lockbox***

Access to credit insurance scores and credit reports 24/7

**100% Satisfaction Guarantee
#1 Credit Restoration Company in the Nation**

"PROTECTION THAT PAYS"

FES



The State Of America's Personal & Financial Affairs

- About 43 million people have a 599 credit score or lower (Source: money.msn.com)
- Nearly half of Americans don't know their credit score (Source: Huffington Post Money)
- Average debt is over \$225,000 with many having less than \$500 in savings (Source: investorplace)
- 49% have no retirement and only 18% know they're on track to reach their income goals for retirement (Source: CNNMoney / Forbes)
- 65% have no will, 82% have no trust & 71% have no power of attorney (Source: Lawyers.com)
- Over \$58 billion in unclaimed life insurance policies, bank accounts, pensions, stocks, other assets and property (Source: CNN Money)
- Every 3 seconds an identity is stolen (Source: Javelin Strategy & Research)

"PROTECTION THAT PAYS"

FES



Mike Toloff



Parimal Naik

- Founded in 2004
- Headquartered in Farmington Hills, Michigan
- A+ Rating with the Better Business Bureau
- Over 30% consistent annual sales growth
- Debt free
- Same key executives since the company's inception

"PROTECTION THAT PAYS"

FES

The Protection Plan Membership A Plan That Protects Your Identity, Credit, Family, Finances, Lifestyle & Future!



Identity Theft Protection



LifeLock®

#1 In Identity Theft Protection



- FTC says 9 million Americans have their identity stolen each year
- LifeLock® watches over and protects your identity
- The web is being patrolled at all times for the illegal selling or trading of your personal information
- Up to a \$1 MILLION service guarantee!

"PROTECTION THAT PAYS"

FES

Will, Trust, POA & Financial Lockbox



- A program developed by attorneys to complete at your own pace from the comfort of your home
- Update as needed with no add-ons or surprise fees
- Secure all your important information in this virtual password-protected safety deposit box
- Easy to use services with client support available

"PROTECTION THAT PAYS"

FES

Youth Financial Literacy Foundation (YFL)



- Educates Young People From Ages 8 to 18 On The Matters Of Personal Finance.
- Financial Literacy In Schools Across America.
- Annual College Scholarships – The YFL Gave Away \$50k in 2015.
- Each Protection Plan Membership Donates \$2 Each Month To The YFL.



"PROTECTION THAT PAYS"

FES



Mike Toloff



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"PROTECTION THAT PAYS"

FES

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8b

DATE OF SCHOOL BOARD MEETING: December 20, 2016

TITLE OF AGENDA ITEM: Agreement between The School Board of Gadsden County Public Schools and Soliant Health, Inc.

DIVISION: EXCEPTIONAL STUDENT EDUCATION

NO This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)**

This contract will provide Speech Language Services to Exceptional Students at George W. Munroe Elementary School. This therapist will provide needed services in positions not filled by the Gadsden County School Board.

**SOURCE: FEFP
AMOUNT: \$56.00 per hour**

**PREPARED BY: Sharon B. Thomas ^{SBT}
POSITION: Director of Exceptional Student Education**

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

2 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 6

**CHAIRMAN'S SIGNATURE: page(s) numbered _____
SCHOOL BOARD ATTORNEY: page(s) numbered _____**

This form is to be duplicated on light blue paper.

PROOF READ BY: Karla R. Francis

CLIENT SERVICES AGREEMENT



Soliant Health, Inc., a Georgia corporation (hereafter referred to as "Soliant"), and

Gadsden County School District

whose location is

(Client Name)

35 Martin Luther King, Jr Blvd.

Quincy, FL 32351

(Street Address)

(City, State, Zip)

(hereafter referred to as "Client")

enter into this non-exclusive Client Services Agreement for the purpose of referring and placing its employees ("Consultants") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. Scope of Services.

Soliant, a licensed staffing agency in the business of providing supplemental staffing to the public and private education sector and not a healthcare provider, will use its commercially reasonable efforts to provide Consultants for assignment with Client. Soliant will be responsible for payment of each Consultant's wages and applicable payroll taxes, deductions, and insurance, including workers compensation, general liability and professional liability coverage for the benefit of the Consultants. If a Consultant is unable to complete the specified assignment, Soliant will use its commercially reasonable efforts to find a replacement in a timely manner.

2. Independent Contractor.

The parties hereto specify and intend that the relationship of each to the other is that of an independent contractor, that each Consultant shall be an employee of Soliant and that no qualified Consultant shall at any time be an employee of Client, unless the parties shall otherwise agree in writing. Soliant agrees to provide and maintain all payroll services for any qualified Consultant placed with Client, to maintain payroll records and to withhold and remit all payroll taxes and social security payments. Soliant does not ordinarily use subcontractors in providing services. Should the need to use a separate staffing firm or independent contractor arise, Soliant will notify Client in advance of the assignment in order to receive approval of this arrangement.

3. Telepractice Services.

Soliant, at Client's specific request, may provide telepractice services through VocoVision. Should utilization of VocoVision occur, Client shall, at that time, receive in addition to Addendum A – Client Assignment Confirmation, an Addendum B – Teleservices Provisions, Addendum C – Duties and Responsibilities and Addendum D – VocoVision Equipment Policies which, collectively, outline specific terms and conditions regarding VocoVision's telepractice services.

4. Insurance.

Soliant will maintain Worker's Compensation and Employer Liability insurance in accordance with state regulations. General Liability insurance will be maintained at a minimum level of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate. Excess liability insurance will be maintained at a minimum level of five million dollars (\$5,000,000) per occurrence/aggregate. Professional Liability insurance will be maintained at a minimum level of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate.

CLIENT SERVICES AGREEMENT



5. Competency and Licensing.

Soliant will conduct comprehensive pre-employment screening to provide licensed Consultants who meet applicable professional standards. Soliant will endeavor to present only Consultants who are qualified for Client's open position(s) on job requirements established by Client either verbally or in writing. While Soliant will make every effort to pre-screen job candidates based on these requirements, Client acknowledges the candidate assignment decision is ultimately the responsibility of the Client. To this end, Soliant will make available to Client all appropriate Consultant records that Soliant may permissibly disclose and will facilitate an interview between Client and Consultant in order to assist Client in the hiring decision. Soliant will do its due diligence to ascertain the professional and applicable Department of Education licensing and certification requirements for the Consultant discipline placed with Client, however, it is ultimately the responsibility of the Client to approve the Consultant's licensure and certifications as acceptable.

6. On-Site Responsibility.

Client is responsible for providing all orientation, support, facilities, training, direction, and means for the Consultant to complete the assignment. Client acknowledges that Soliant is not providing nursing or healthcare services, but rather is providing candidate identification and placement services. As such, Client is responsible for the Consultant's adherence to the applicable standard of practice and acknowledges that Soliant is not responsible for the Consultant's on-site performance given that Soliant does not have the capacity to provide direct, on-site supervision of daily activity. Client acknowledges that any deviation of the Client's policies and procedures as orientated to Soliant's Consultant should be reported in writing and directly to Soliant immediately so that Soliant may be provided an opportunity to offer correction and/or counseling of unacceptable practices by Consultant. Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards, including OSHA standards, and that Client will be responsible for providing all safety training and equipment, and for each Consultant's compliance with health and safety requirements, including those instituted by Client.

7. Employment of Consultants.

Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by Soliant for a period of one year after the latest date of introduction, referral, placement, or end of the contract assignment. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to \$18,500 or thirty-five (35) percent (whichever is greater) of the Consultant's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to Soliant upon start date.

8. Equal Opportunity.

It is the policy of Soliant to provide equal opportunity to all Consultants for employment. Soliant and Client will screen based on merit only. All Consultants will be free from discrimination due to race, religion, color, sex, national origin, age, or disability.

9. Payment Terms.

Client will pay Soliant based on the service charges specified in the Consultant Assignment Confirmation included as an addendum to this Agreement. All hours worked over forty (40) hours in a one-week work period will be billed at one and one-half times the regular bill rate. It is Client's responsibility to notify Soliant if pre-approval is required for any or all overtime hours prior to any such hours being worked. Payment is due upon receipt of invoice.

CLIENT SERVICES AGREEMENT



10. Default Charges.

Invoices shall be considered Past Due thirty (30) days from date of invoice and begin to incur the applicable default charge of one and one-half percent (1 1/2%) per month based on unpaid balances (annual percentage rate of eighteen percent (18%)) or the maximum legal interest rate, whichever is lower. Client agrees to pay all necessary collection costs of amounts past due, including reasonable attorney's fees and costs. Soliant reserves the right, at its option, to discontinue any extension of credit.

11. Limitation of Liability.

NEITHER PARTY SHALL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND SHALL NOT BE LIMITED BY THESE PROVISIONS.

12. Administrative Responsibilities.

Client shall be responsible for orienting Consultant to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. During the contracted assignment, should Consultant fail to submit paperwork as required per Client's policies and procedures, Client must notify Soliant in writing within three (3) business days of alleged failure. Failure to notify Soliant within the three (3) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by Consultant. Within three (3) business days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the Consultant. Failure to notify Soliant prior to the fourth (4th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by Consultant.

13. Incident and Error Tracking.

Client will report to Soliant any performance issues, incidents, errors and other events related to the care and services provided by Soliant employees. Soliant will document reported incidents in employee's personnel file and track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of the occurrence.

14. Reporting of Work-Related Injuries.

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed appropriate for unit to which Soliant Health's Consultant has been assigned. Client ensures compliance with all applicable OSHA or state Department of Labor obligations to include general training on the reporting of work-place injuries, incidents, and occupational exposure to bloodborne pathogens occurring at Client facility. Records of such occurrences must be maintained by the Client and accessible to Soliant Health within guidelines set forth by governing entities. In the event of work-place injury, incident or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the applicable treating department as per Client protocol. Consultant shall also report work-place injury, incident or exposure to Soliant Health concurrently with Client. If Client's reporting requirements change during the

CLIENT SERVICES AGREEMENT



term of this Agreement, Client is responsible for written notification of such information to both Soliant Health and Soliant Health's Consultant.

15. Termination with Cause.

Immediately upon occurrence, Client has the obligation to report each deviation from the accepted standard of practice, policies and procedures as orientated to Consultant, behavior, and or any incident that would be considered adverse to the overall operation of Client. Client may request that Soliant facilitate the immediate removal of Consultant due to any of the issues preceding with written and/or verbal notice. The Client, however, may not immediately terminate Consultant unless Soliant has been notified prior to final incident or unless a single incident warrants immediate dismissal prior to Soliant's notification. All supporting documentation specifying the reasons and facts of the termination is required within forty-eight (48) hours of termination. If the Client does not report such deviation(s) and subsequently terminates Consultant or if Client does not provide required documentation following a termination within the required timeframe, Client will be assessed as liquidated damages and not as a penalty, an amount equal to one (1) week of billing. The parties agree that Soliant's Consultant s are an integral part of its operation and a resource that may have been developed over a number of years. Any delay or absence of a written and verbal notice could result in lost revenue or other consequences not foreseen at this time and therefore the liquidated damages are not unreasonable to the probable loss to be suffered by Soliant in the event of your breach of this provision. Client will be responsible for all professional fees (and expenses if applicable) up to the point of termination. Termination with cause must be documented prior to termination in accordance with the Incident and Error Tracking procedures set forth in paragraph 13 of this agreement. Soliant shall have five (5) business days to refill the position in the event of termination with cause. Should Soliant identify a suitable Consultant, Client agrees to original terms or extended terms of the terminated Consultant s assignment.

16. Termination without Cause.

Client may cancel an assignment with sixty (60) days written notice. Client is responsible for all charges and fees prior to cancellation date and through the 60-day period of notice. In the event Client is unable to provide sixty (60) days notice of termination, Client will be billed for sixty (60) days at the agreed upon regular bill rate and minimum hours. In the event of termination without cause, Client will be responsible for any housing and travel costs actually incurred by Soliant as a result of such cancellation.

17. Guaranteed Minimum Hours.

Client agrees to provide Consultant the guaranteed number of work hours per week specified in the attached Assignment Confirmation Addendum A. Cancellation of prescheduled workdays or reduction in work hours by Client will be billed reflecting the guaranteed minimum work hours. Minimum work hours shall be reduced to reflect scheduled school closings for holidays and planning days.

18. Paid Sick Leave.

Paid Sick Time will be billed back to Client at the straight-time bill rate for all hours taken by any Consultant in any jurisdiction that has passed or will pass paid sick time legislation.

19. Unscheduled Facility Closure Policy.

Soliant will incur fixed expenses over the entire course of a Consultant's contract assignment with Client related to the Consultant's housing and per diem costs. The parties agree that in the event of an unforeseen or unexpected interruption in a Consultant's assignment resulting from an unscheduled closure, complete or partial, of Client's facilities due to natural

CLIENT SERVICES AGREEMENT



or manmade disasters, such as, and without limiting the generality of the foregoing, fire, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will be invoiced and shall pay for each such affected Consultant's services at the reduced rate of \$100/day for each day that the Consultant (s) is unable to work by virtue of such Unscheduled Closure.

20. Multiple Locations.

If client requires Consultant to travel to and perform services at more than one location, Client will compensate Soliant for travel time between facilities at the regular hourly bill rate and for mileage up to the current acceptable IRS reimbursement rate.

21. Issue Resolution.

In the event Client encounters an issue that is not satisfactorily resolved by its Soliant representative, Client should escalate the issue to the appropriate Soliant manager by calling 800-849-5502. Please ask for your account representative's manager.

22. Indemnification.

To the extent permitted by law, each party will indemnify, defend and hold harmless the other against third party claims arising from breaches of the parties' respective obligations under this Agreement.

23. Confidentiality.

Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this Agreement and **includes bill rates, fees for permanent placements and terms and conditions of this Agreement.** It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information. The only exceptions will be: (a) Information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement, (b) disclosures as required by law. Confidential Information of Soliant Health shall include, but is not limited to, any and all unpublished information owned or controlled by Soliant Health and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Soliant Health and which is not generally disclosed to the public including but not limited to employee information, technical data, policies, financial data and information to include contract terms and provisions, billing rates, permanent placement fees whether disclosed orally, in writing or by inspection. If the receiving party shall attempt to use or dispose of any of the Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of the foregoing, the disclosing party shall have the right, in addition to such other remedies which may be available to it, to obtain an injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant, it being acknowledged that legal remedies are inadequate.

24. Family Education Rights and Privacy Act.

Soliant shall comply with all laws, rules and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA") and acknowledges that certain information about the Client's students is contained in records maintained by Soliant and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect these records in accordance with FERPA and Client policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that

CLIENT SERVICES AGREEMENT



each can perform its respective responsibilities. As it applies, Consultant s assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines.

25. Survival.

The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

26. Governing Law.

This Agreement shall be governed by the laws of the state of Florida.

27. Entire Agreement.

This Agreement represents the entire agreement between the parties and supersedes any prior understandings or agreements whether written or oral between the parties respecting the subject matter herein. This Agreement may only be amended in a writing specifically referencing this provision and executed by both parties. This Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns, subject to the limitations contained herein. The unenforceability, invalidity or illegality of any provision of this Agreement shall not render any other provision unenforceable, invalid or illegal and shall be subject to reformation to the extent possible to best express the original intent of the parties. This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties.

This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties. **(Please return all pages of this Client Services Agreement)**

SOLIANT HEALTH, INC

DocuSigned by: <i>Sheron A Thomas</i>	12/1/2016
Client Representative Signature	Date
<hr/>	
Gadsden County School District	
Print Name	
<hr/>	
ESE/Student Services Director	
Title	

DocuSigned by: <i>Rachel Toadvine</i>	11/30/2016
Soliant Representative Signature	Date
<hr/>	
Rachel Toadvine	
Print Name	
<hr/>	
Senior Associate	
Title	

CLIENT REQUIRED DOCUMENTS CHECKLIST



Client: Gadsden County School District

City, State: Quincy, FL 32351

In an effort to provide all necessary documentation for travel healthcare professionals assigned to your facility, we ask that you complete this form to be used as a reference for all personnel placed in your facility.

Standard Credentialing Package	Optional Credentialing
<p style="text-align: center;">As part of our Standard Credentialing Package, Soliant will provide the following prior to the start of a contracted assignment.</p> <p><u>PROFESSIONAL:</u> Current CV / Resume Current Skills Checklist, if applicable References</p> <p><u>LICENSURE</u> Professional License, as applicable Professional Certification, as applicable License and/or Certification Verification</p> <p><u>EDUCATION:</u> CDC Guidelines for School Professionals FERPA Guidelines HIPAA Regulations</p> <p><u>BACKGROUND:</u> Criminal Background Check GSA Exclusion Search HHS/OIG Search Sexual Offender Search</p> <p><u>MEDICAL:</u> Hepatitis B Vaccination / Declination form MMR Declination Physical Examination Waiver 10-Panel Drug Screen</p>	<p style="text-align: center;">If your district requires any additional credentialing items above what is contained in the Standard Credentialing Package, please indicate below. If no additional items are noted, the Standard Credentialing Package will be provided.</p> <div style="border: 1px solid black; height: 300px; width: 100%; margin-top: 10px;"></div>

Credentialing Documents will be held on file at Soliant and unless specifically requested, will not be forwarded to Client.

Orientation Details

Will the contracted professional be permitted to attend Orientation while license is in process?	X	YES	NO
Will the contracted professional be permitted to start their assignment while license is in process?	YES	X	NO

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a



Date of School Board Meeting: December 20, 2016

TITLE OF AGENDA ITEM: Administration Building HVAC Improvements

DIVISION: Department of Facilities

(Example: Secondary Education, Property Records, etc.)

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Board approval for Administration Building HVAC Improvements; the above reference project was bid in November and five qualified bidders submitted bids for the project. We are recommending the base bid and alternate #1 to Smith's Inc. of Dothan.

FUND SOURCE: 340

AMOUNT: \$213,275.00 (base bid) & \$29,830.00 (alternate #1)

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

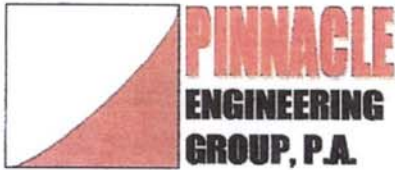
_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

COPIES OF THIS DOCUMENT
10/20/16



PINNACLE ENGINEERING GROUP, P.A.
 3303 THOMASVILLE ROAD, SUITE 102
 TALLAHASSEE, FLORIDA 32308
 (850) 422-1763 PHONE
 (850) 422-1502 FAX

November 14, 2016 (Revised November 28, 2016)

Mr. Bill Hunter
 Gadsden County Public Schools
 Purchasing Office
 35 Martin Luther King, Jr. Blvd
 Quincy, FL

REF: GCPS: ADMINISTRATION BUILDING HVAC IMPROVEMENTS
 (ITB #1617-15 / PEG #216-130)
 SUB: Bid Recommendation

Dear Bill:

The above referenced project was Bid on November 8, 2016. Five (5) qualified bidders submitted bids on the project. The bids are summarized as follows:

BIDDER	BASE BID	ALT #1	ALT #2	ALT #3	ALT #4
Benson's Heating & Air	\$273,639.00	\$50,278.00	\$34,011.00	\$4,974.00	\$3,729.00
*Climate Control Florida	\$244,748.00	\$32,643.00	\$22,960.00	\$1,526.00	\$1,387.00
**Parker Services	\$234,234.00	\$14,048.00	\$13,701.00	\$7,500.00	\$1,720.00
Smith's Inc. of Dothan	\$213,275.00	\$29,830.00	\$29,160.00	\$2,900.00	\$500.00
Vause Mechanical	\$315,337.00	\$39,238.00	\$33,306.00	\$24,748.00	\$3,547.00

*NOTE: Added breakout controls cost to Bid as instructed by Contractor.

**NOTE: Bid is non-responsive - did *not* include electrical costs.

BASE BID = Addresses Existing system.
 BID ALT #1 = Board Room Supplemental A/C
 BID ALT #2 = Media Center Supplemental A/C

BID ALT #3 = Attic Separation Wall Insulation
 BID ALT #4 = Chiller Low Sound Options

We have reviewed the Bid of Smith's, Inc. of Dothan. The Bid Package appears to be complete and includes: Bid Forms, Sub Contractor List, Acknowledgement of Addendum #s 1 and 2, and Florida License. We have spoken to Riley Blair of Smith's, Inc. of Dothan and they have assured us their Bid is complete. Therefore, as the lowest and complete Bid, we recommend that the Gadsden County Public Schools award the Base Bid and Alternate # 1 to Smith's, Inc of Dothan for \$243,105.00.

Sincerely,

PINNACLE ENGINEERING GROUP, P.A.

CRAIG H. ALLEN, PE, LEED AP
 PRESIDENT

CHA/sdl

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO: 10b

Date of School Board Meeting: December 20, 2016



TITLE OF AGENDA ITEM: Grounds Maintenance (District Wide)

DIVISION: Department of Facilities

(Example: Secondary Education, Property Records, etc.)

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Board approval for the Grounds Maintenance

Bid No. 1617:16. Each vendor and location is attached.

FUND SOURCE: 110

AMOUNT: \$167,420.00 (annually for 10 months)

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

2016-11-17 2:04:11 PM

Grounds Maintenance (District Wide)
Bid No. 16-17:16

Contractors	Locations	Base Bid	Fence Line Bid	Pond Bid	
A&J's Lawn Care	Carter Parramore	\$ 300.00	\$ 400.00	N/A	
	Department of Facilities	\$ 150.00	\$ 200.00	N/A	
	Gadsden Elementary Magnet	\$ 300.00	N/A	N/A	
	Gadsden Technical Institute	\$ 300.00	\$ 200.00	N/A	
	St. John Elementary	\$ 250.00	\$ 400.00	N/A	
	Stewart Street Elementary	\$ 300.00	\$ 500.00	N/A	
	Transportation	\$ 125.00	\$ 200.00	N/A	
	Contractor Total	\$ 1,725.00	\$ 1,900.00	\$ -	
	Alva's Lawn Care	Chattahoochee Elementary	\$ 625.00	\$ 350.00	N/A
		George W. Munroe Elementary	\$ 737.00	\$ 350.00	\$ 350.00
Greensboro Elementary		\$ 737.00	\$ 425.00	\$ 500.00	
James A. Shanks Middle		\$ 737.00	\$ 425.00	N/A	
West Gadsden High School		\$ 835.00	\$ 575.00	\$ 350.00	
Contractor Total	\$ 3,671.00	\$ 2,125.00	\$ 1,200.00		
Val's Lawn Care	East Gadsden High School	\$ 900.00	\$ 250.00	\$ 300.00	
	Havana Elementary School	\$ 575.00	\$ 150.00	N/A	
	Havana Middle School	\$ 725.00	\$ 250.00	\$ 300.00	
Contractor Total	\$ 2,200.00	\$ 650.00	\$ 600.00		
Marine Corps Lawn Care	Gretna Elementary	\$ 775.00	\$ 500.00	N/A	
Contractor Total		\$ 775.00	\$ 500.00	\$ -	

Per Cut Total	\$	8,371.00		
Per Month (2 cuts)	\$	16,742.00		
One Time Costs	\$		5,175.00	\$ 1,800.00

Remainder of 2016-2017 Fiscal Year* (excluding January & February) \$ 83,710.00

*estimated number of cuts for remainder of 16-17 FY: 10

Fiscal Year 2017-2018 Total (10-month cost/excluding January & February) \$ 200,904.00**

**estimated number of cuts for 17-18 FY: 24

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10c

Date of School Board Meeting: December 20, 2016



TITLE OF AGENDA ITEM: Greensboro Elementary (Accident Update)

DIVISION: Department of Facilities

(Example: Secondary Education, Property Records, etc.)

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Update on the repairs with Cooks Brother, Inc. at Greensboro Elementary School.

FUND SOURCE: N/A

AMOUNT: \$0.00

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.



"GCSB-Greensboro Repairs" Weekly Progress Report

Owners P#

Week Ending 11/06/2016

CBI Pro # 16061

CBI P.M. Jay Beard T # (850) 514-1006

CBI Supt. James Whiddon T # (850) 694-4660

Monday 10/31/2016

- CBI-General duties for construction activities.

Tuesday 11/01/2016

- CBI-General duties for construction activities.
- CBI-Installed temporary fence panels around work area.

Wednesday 11/02/2016

- CBI-General duties for construction activities.
- CBI-Installed wind screen/signage on temporary fence.

Thursday 11/03/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Started demo of areas to be repaired.

Friday 11/04/2016

- CBI-General duties for construction activities.

Saturday 11/05/2016

- OFF

Sunday 11/06/2016

- OFF

LOOK AHEAD...

Upcoming Work for the Following Week Includes:

- Finish demo of area to be repaired.
- Clean salvaged bricks to be reinstalled.

Please See Progress Photos Below:







"GCSB-Greensboro Repairs" Weekly Progress Report

Owners P#

Week Ending 11/13/2016

CBI Pro # 16061

CBI P.M. Jay Beard T # (850) 514-1006

CBI Supt. James Whiddon T # (850) 694-4660

Monday 11/07/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Continued demo work on areas to be repaired.

Tuesday 11/08/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Continued demo work on areas to be repaired.

Wednesday 11/09/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Cleaned mortar off salvaged bricks.

Thursday 11/10/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Continued cleaning salvaged bricks.

Friday 11/11/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Finished cleaning brick/General site clean-up.

Saturday 11/12/2016

- OFF

Sunday 11/13/2016

- OFF

LOOK AHEAD...

Upcoming Work for the Following Week Includes:

- Build new form for arch to be repaired.
- Start laying brick in areas to be repaired.

Please See Progress Photos Below:







"GCSB-Greensboro Repairs" Weekly Progress Report

Owners P#
Week Ending 11/20/2016

CBI Pro # 16061
CBI P.M. Jay Beard T # (850) 514-1006
CBI Supt. James Whiddon T # (850) 694-4660

Monday 11/14/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Started brick installation on walls to be repaired.

Tuesday 11/15/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Continued brick installation on walls to be repaired.
- Gulf Coast Masonry-Built form for new arch.

Wednesday 11/16/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Installed/braced new form to build arch.
- Gulf Coast Masonry-Continued brick installation in areas to be repaired.

Thursday 11/17/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Continued brick installation in areas to be repaired.

Friday 11/18/2016

- CBI-General duties for construction activities.
- Gulf Coast Masonry-Finished installing brick/General site clean-up.

Saturday 11/19/2016

- OFF

Sunday 11/20/2016

- OFF

LOOK AHEAD...

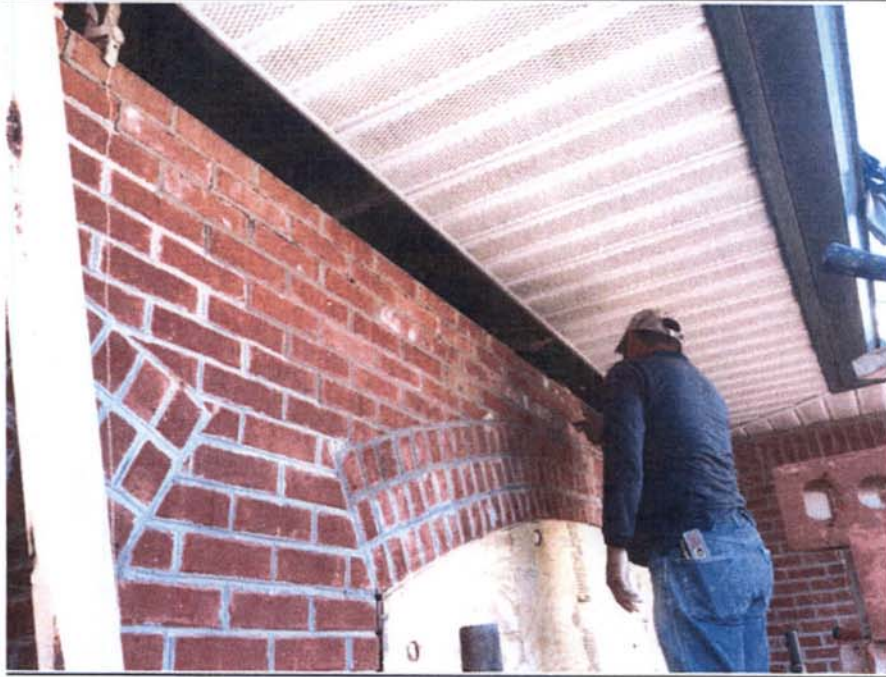
Upcoming Work for the Following Week Includes:

- Remove form under new arch/clean brick as needed
- Remove/replace concrete sidewalk as discussed.

Please See Progress Photos Below:







SUMMARY SHEET



RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10d

Date of School Board Meeting: December 20, 2016

TITLE OF AGENDA ITEM: Five Year Work Plan

DIVISION: Department of Facilities
(Example: Secondary Education, Property Records, etc.)

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: School Board approval of Five Year District Facilities Work Plan. Plan to be forwarded to Department of Education.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

INTRODUCTION

The 5-Year District Facilities Work Program is a very important document. The Department of Education, Legislature, Governor's Office, Division of Community Planning (growth management), local governments, and others use the work program information for various needs including funding, planning, and as the authoritative source for school facilities related information.

The district's facilities work program must be a complete, balanced capital outlay plan that is financially feasible. The first year of the work program is the districts capital outlay budget. To determine if the work program is balanced and financially feasible, the "Net Available Revenue" minus the "Funded Projects Costs" should sum to zero for "Remaining Funds".

If the "Remaining Funds" balance is zero, then the plan is both balanced and financially feasible.

If the "Remaining Funds" balance is negative, then the plan is neither balanced nor feasible.

If the "Remaining Funds" balance is greater than zero, the plan may be feasible, but it is not balanced.

Summary of revenue/expenditures available for new construction and remodeling projects only.

	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	Five Year Total
Total Revenues	\$202,483	(\$670,421)	(\$244,707)	\$34,538	\$126,844	(\$551,263)
Total Project Costs	\$0	\$0	\$0	\$0	\$0	\$0
Difference (Remaining Funds)	\$202,483	(\$670,421)	(\$244,707)	\$34,538	\$126,844	(\$551,263)

District GADSDEN COUNTY SCHOOL DISTRICT

Fiscal Year Range

CERTIFICATION

By submitting this electronic document, we certify that all information provided in this 5-year district facilities work program is accurate, all capital outlay resources are fully reported, and the expenditures planned represent a complete and balanced capital outlay plan for the district. The district Superintendent of Schools, Chief Financial Officer, and the School Board have approved the information contained in this 5-year district facilities work program; they certify to the Department of Education, Office of Educational Facilities, that the information contained herein is correct and accurate; they also certify that the plan has been developed in coordination with the general purpose local governments as required by §1013.35(2) F.S. We understand that any information contained in this 5-year district facilities work program is subject to audit by the Auditor General of the State of Florida.

Date of School Board Adoption 11/29/2016
Work Plan Submittal Date 11/29/2016
DISTRICT SUPERINTENDENT Mr. Roger Milton
CHIEF FINANCIAL OFFICER Mr. Thomas Kauffman
DISTRICT POINT-OF-CONTACT PERSON Mr. Bill Hunter
JOB TITLE Director of Facilities
PHONE NUMBER 850-627-9888
E-MAIL ADDRESS hunterw@gcpsmail.com

Expenditures

Expenditure for Maintenance, Repair and Renovation from 1.50-Mills and PECO

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district.

Item	2016 - 2017 Actual Budget	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Total
HVAC	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Locations:	CHATTAHOOCHEE ELEMENTARY, EAST GADSDEN HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, SAINT JOHNS ELEMENTARY, STEWART STREET ELEMENTARY					
Flooring	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$450,000
Locations:	CARTER-PARRAMORE ALTERNATIVE SCHOOL, GEORGE W MUNROE ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, SAINT JOHNS ELEMENTARY, STEWART STREET ELEMENTARY					
Roofing	\$69,149	\$250,000	\$250,000	\$150,000	\$150,000	\$869,149
Locations:	GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREYNA ELEMENTARY, HAVANA ELEMENTARY, JAMES A SHANKS MIDDLE SCHOOL, SAINT JOHNS ELEMENTARY, TRANSPORTATION CENTER					
Safety to Life	\$20,000	\$35,000	\$50,000	\$35,000	\$35,000	\$175,000
Locations:	HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL					
Fencing	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Locations:	EAST GADSDEN HIGH SCHOOL, GEORGE W MUNROE ELEMENTARY					
Parking	\$0	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
Locations:	GEORGE W MUNROE ELEMENTARY, M D WALKER ADMINISTRATIVE CENTER					
Electrical	\$20,000	\$20,000	\$50,000	\$50,000	\$50,000	\$190,000
Locations:	GREYNA ELEMENTARY, SAINT JOHNS ELEMENTARY					
Fire Alarm	\$50,000	\$75,000	\$75,000	\$40,000	\$40,000	\$280,000
Locations:	EAST GADSDEN HIGH SCHOOL					
Telephone/Intercom System	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Closed Circuit Television	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Paint	\$55,000	\$100,000	\$100,000	\$100,000	\$100,000	\$455,000
Locations:	CHATTAHOOCHEE ELEMENTARY, GEORGE W MUNROE ELEMENTARY, SAINT JOHNS ELEMENTARY					
Maintenance/Repair	\$120,000	\$220,000	\$250,000	\$250,000	\$250,000	\$1,090,000
Locations:	CHATTAHOOCHEE ELEMENTARY, EAST GADSDEN HIGH SCHOOL, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GREENSBORO ELEMENTARY SCHOOL (NEW), GREYNA ELEMENTARY, HAVANA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, M D WALKER ADMINISTRATIVE CENTER, SAINT JOHNS ELEMENTARY, STEWART STREET ELEMENTARY, TRANSPORTATION CENTER, WEST GADSDEN HIGH SCHOOL (NEW)					
Sub Total:	\$684,149	\$1,175,000	\$1,250,000	\$1,100,000	\$1,100,000	\$5,309,149

PECO Maintenance Expenditures	\$263,053	\$263,053	\$263,053	\$270,111	\$275,281	\$1,334,551
1.50 Mill Sub Total:	\$421,096	\$921,947	\$996,947	\$839,889	\$834,719	\$4,014,598

Other Items	2016 - 2017 Actual Budget	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Total
upgrade marker boards	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000
Locations	CARTER-PARRAMORE ALTERNATIVE SCHOOL, CHATTAHOOCHEE ELEMENTARY, GADSDEN ELEMENTARY MAGNET SCHOOL, GADSDEN TECHNICAL INSTITUTE, GEORGE W MUNROE ELEMENTARY, GRETNA ELEMENTARY, HAVANA ELEMENTARY, HAVANA PK-08 SCHOOL, JAMES A SHANKS MIDDLE SCHOOL, SAINT JOHNS ELEMENTARY, STEWART STREET ELEMENTARY					
Total:	\$684,149	\$1,185,000	\$1,260,000	\$1,110,000	\$1,110,000	\$5,349,149

Local 1.50 Mill Expenditure For Maintenance, Repair and Renovation

Anticipated expenditures expected from local funding sources over the years covered by the current work plan.

Item	2016 - 2017 Actual Budget	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Total
Remaining Maint and Repair from 1.5 Mills	\$421,096	\$921,947	\$996,947	\$839,889	\$834,719	\$4,014,598
Maintenance/Repair Salaries	\$381,100	\$381,100	\$416,100	\$416,100	\$451,100	\$2,045,500
School Bus Purchases	\$0	\$0	\$0	\$0	\$0	\$0
Other Vehicle Purchases	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Capital Outlay Equipment	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Rent/Lease Payments	\$222,281	\$222,281	\$222,281	\$222,281	\$222,281	\$1,111,405
COP Debt Service	\$453,777	\$449,117	\$222,351	\$222,351	\$222,351	\$1,569,947
Rent/Lease Relocatables	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Problems	\$0	\$0	\$0	\$0	\$0	\$0
s.1011.14 Debt Service	\$371,723	\$371,723	\$185,861	\$185,861	\$185,861	\$1,301,029
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
Premiums for Property Casualty Insurance - 1011.71 (4a.b)	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,750,000
Qualified School Construction Bonds (QSCB)	\$0	\$0	\$0	\$0	\$0	\$0
Qualified Zone Academy Bonds (QZAB)	\$0	\$0	\$0	\$0	\$0	\$0
Local Expenditure Totals:	\$2,599,977	\$3,096,168	\$2,793,540	\$2,636,482	\$2,666,312	\$13,792,479

Revenue

1.50 Mill Revenue Source

Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. All amounts are NET after considering carryover balances, interest earned, new COP's, 1011.14 and 1011.15 loans, etc. Districts cannot use 1.5-Mill funds for salaries except for those explicitly associated with maintenance/repair projects. (1011.71 (5), F.S.)

Item	Fund	2016 - 2017 Actual Value	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Total
(1) Non-exempt property assessed valuation		\$1,553,208,327	\$1,638,824,439	\$1,724,300,689	\$1,809,152,804	\$1,893,969,234	\$8,619,455,493
(2) The Millege projected for discretionary capital outlay per s.1011.71		1.50	1.50	1.50	1.50	1.50	
(3) Full value of the 1.50-Mill discretionary capital outlay per s.1011.71		\$2,609,390	\$2,753,225	\$2,896,825	\$3,039,377	\$3,181,868	\$14,480,685
(4) Value of the portion of the 1.50 -Mill ACTUALLY levied	370	\$2,236,620	\$2,359,907	\$2,482,993	\$2,605,180	\$2,727,316	\$12,412,016
(5) Difference of lines (3) and (4)		\$372,770	\$393,318	\$413,832	\$434,197	\$454,552	\$2,068,669

PECO Revenue Source

The figure in the row designated "PECO Maintenance" will be subtracted from funds available for new construction because PECO maintenance dollars cannot be used for new construction.

Item	Fund	2016 - 2017 Actual Budget	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Total
PECO New Construction	340	\$0	\$0	\$0	\$0	\$0	\$0
PECO Maintenance Expenditures		\$263,053	\$263,053	\$263,053	\$270,111	\$275,281	\$1,334,551
		\$263,053	\$263,053	\$263,053	\$270,111	\$275,281	\$1,334,551

CO & DS Revenue Source

Revenue from Capital Outlay and Debt Service funds.

Item	Fund	2016 - 2017 Actual Budget	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Total
CO & DS Cash Flow-through Distributed	360	\$63,517	\$63,517	\$63,517	\$63,517	\$63,517	\$317,585
CO & DS Interest on Undistributed CO	360	\$2,323	\$2,323	\$2,323	\$2,323	\$2,323	\$11,615
		\$65,840	\$65,840	\$65,840	\$65,840	\$65,840	\$329,200

Fair Share Revenue Source

All legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities must be included in the 5-year district work program.

Nothing reported for this section.

Sales Surtax Referendum

Specific information about any referendum for a 1-cent or ½-cent surtax referendum during the previous year.

Did the school district hold a surtax referendum during the past fiscal year 2015 - 2016?

No

Additional Revenue Source

Any additional revenue sources

Item	2016 - 2017 Actual Value	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Total
Proceeds from a s.1011.14/15 F.S. Loans	\$0	\$0	\$0	\$0	\$0	\$0
District Bonds - Voted local bond referendum proceeds per s.9, Art VII State Constitution	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Special Act Bonds	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Revenue from CO & DS Bond Sale	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Voted Capital Improvements millage	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue for Other Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from 1/2 cent sales surtax authorized by school board	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from local governmental infrastructure sales surtax	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Certificates of Participation (COP's) Sale	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms First Bond proceeds amount authorized in FY 1997-98	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms for Kids	\$0	\$0	\$0	\$0	\$0	\$0
District Equity Recognition	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grants	\$0	\$0	\$0	\$0	\$0	\$0
Proportionate share mitigation (actual cash revenue only, not in kind donations)	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees received	\$0	\$0	\$0	\$0	\$0	\$0
Private donations	\$0	\$0	\$0	\$0	\$0	\$0
Grants from local governments or not-for-profit organizations	\$0	\$0	\$0	\$0	\$0	\$0
Interest, Including Profit On Investment	\$0	\$0	\$0	\$0	\$0	\$0
Revenue from Bonds pledging proceeds from 1 cent or 1/2 cent Sales Surtax	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance Carried Forward	\$500,000	\$0	\$0	\$0	\$0	\$500,000
General Capital Outlay Obligated Fund Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
One Cent - 1/2 Cent Sales Surtax Debt Service From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay Projects Funds Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$500,000	\$0	\$0	\$0	\$0	\$500,000

Total Revenue Summary

Item Name	2016 - 2017 Budget	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Five Year Total
Local 1.5 Mill Discretionary Capital Outlay Revenue	\$2,236,620	\$2,359,907	\$2,482,993	\$2,605,180	\$2,727,316	\$12,412,016
PECO and 1.5 Mill Maint and Other 1.5 Mill Expenditures	(\$2,599,977)	(\$3,096,168)	(\$2,793,540)	(\$2,636,482)	(\$2,666,312)	(\$13,792,479)
PECO Maintenance Revenue	\$263,053	\$263,053	\$263,053	\$270,111	\$275,281	\$1,334,551
Available 1.50 Mill for New Construction	(\$363,357)	(\$736,261)	(\$310,547)	(\$31,302)	\$61,004	(\$1,380,463)

Item Name	2016 - 2017 Budget	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Five Year Total
CO & DS Revenue	\$65,840	\$65,840	\$65,840	\$65,840	\$65,840	\$329,200
PECO New Construction Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Other/Additional Revenue	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Total Additional Revenue	\$565,840	\$65,840	\$65,840	\$65,840	\$65,840	\$829,200
Total Available Revenue	\$202,483	(\$670,421)	(\$244,707)	\$34,538	\$126,844	(\$551,263)

Project Schedules

Capacity Project Schedules

A schedule of capital outlay projects necessary to ensure the availability of satisfactory classrooms for the projected student enrollment in K-12 programs. Nothing reported for this section.

Planned Cost:							
Student Stations:							
Total Classrooms:							
Gross Sq Ft:							

Other Project Schedules

Major renovations, remodeling, and additions of capital outlay projects that do not add capacity to schools.

Nothing reported for this section.

Additional Project Schedules

Any projects that are not identified in the last approved educational plant survey.

Project Description	Location	Num Classrooms	2016 - 2017 Actual Budget	2017 - 2018 Projected	2018 - 2019 Projected	2019 - 2020 Projected	2020 - 2021 Projected	Total	Funded
Project description not specified	Location not specified		\$0	\$0	\$0	\$0	\$0	\$0	No
			\$0	\$0	\$0	\$0	\$0	\$0	

Non Funded Growth Management Project Schedules

Schedule indicating which projects, due to planned development, that CANNOT be funded from current revenues projected over the next five years.

Nothing reported for this section.

Tracking

Capacity Tracking

Location	2016 - 2017 Satis. Stu. Sta.	Actual 2016 - 2017 FISH Capacity	Actual 2015 - 2016 COFTE	# Class Rooms	Actual Average 2016 - 2017 Class Size	Actual 2016 - 2017 Utilization	New Stu. Capacity	New Rooms to be Added/Removed	Projected 2020 - 2021 COFTE	Projected 2020 - 2021 Utilization	Projected 2020 - 2021 Class Size
GEORGE W MUNROE ELEMENTARY	681	681	504	37	14	74.00 %	0	0	504	74.00 %	14
GREENSBORO ELEMENTARY SCHOOL (NEW)	371	371	328	19	17	88.00 %	0	0	328	88.00 %	17
HAVANA ELEMENTARY	721	0	0	38	0	0.00 %	0	0	0	0.00 %	0
GADSDEN ELEMENTARY MAGNET SCHOOL	304	273	133	18	7	49.00 %	0	0	133	49.00 %	7
CHATTAHOOCHEE ELEMENTARY	409	409	172	21	8	42.00 %	-409	0	0	0.00 %	0
GRETNA ELEMENTARY	433	433	231	23	10	53.00 %	-433	0	0	0.00 %	0
SAINT JOHNS ELEMENTARY	433	433	208	23	9	48.00 %	-433	0	0	0.00 %	0
STEWART STREET ELEMENTARY	665	665	620	35	18	93.00 %	0	0	620	93.00 %	18
JAMES A SHANKS MIDDLE SCHOOL	1,043	1,064	471	45	10	44.00 %	0	0	471	44.00 %	10
CARTER-PARRAMORE ALTERNATIVE SCHOOL	965	965	262	44	6	27.00 %	0	0	262	27.00 %	6
HAVANA PK-08 SCHOOL	881	792	626	42	15	79.00 %	0	0	626	79.00 %	15
EAST GADSDEN HIGH SCHOOL	1,555	1,477	808	65	12	55.00 %	0	0	808	55.00 %	12
GADSDEN TECHNICAL INSTITUTE	333	333	17	16	1	5.00 %	0	0	63	19.00 %	4
WEST GADSDEN HIGH SCHOOL (NEW)	757	681	472	32	15	69.00 %	0	0	472	69.00 %	15
	9,551	8,577	4,852	458	11	56.57 %	-1,275	0	4,287	58.71 %	9

The COFTE Projected Total (4,287) for 2020 - 2021 must match the Official Forecasted COFTE Total (4,287) for 2020 - 2021 before this section can be completed. In the event that the COFTE Projected Total does not match the Official forecasted COFTE, then the Balanced Projected COFTE Table should be used to balance COFTE.

Projected COFTE for 2020 - 2021	
Elementary (PK-3)	1,241
Middle (4-8)	1,641
High (9-12)	1,405
	4,287

Grade Level Type	Balanced Projected COFTE for 2020 - 2021
Elementary (PK-3)	0
Middle (4-8)	0

High (9-12)	0
	4,287

Relocatable Replacement

Number of relocatable classrooms clearly identified and scheduled for replacement in the school board adopted financially feasible 5-year district work program.

Location	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	Year 5 Total
Total Relocatable Replacements:	0	0	0	0	0	0

Charter Schools Tracking

Information regarding the use of charter schools.

Location-Type	# Relocatable units or permanent classrooms	Owner	Year Started or Scheduled	Student Stations	Students Enrolled	Years in Contract	Total Charter Students projected for 2020 - 2021
Crossroad Academy Charter School of Business	24	PRIVATE	1998	444	403	15	497
	24			444	403		497

Special Purpose Classrooms Tracking

The number of classrooms that will be used for certain special purposes in the current year, by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open plan classrooms and will be used for educational purposes.

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
Total Educational Classrooms:		0	0	0	0	0	0

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
Total Co-Teaching Classrooms:		0	0	0	0	0	0

Infrastructure Tracking

Necessary offsite infrastructure requirements resulting from expansions or new schools. This section should include infrastructure information related to capacity project schedules and other project schedules (Section 4).

Not Specified

Proposed location of planned facilities, whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to land adjacent to existing facilities. Provisions of 1013.33(12), (13) and (14) and 1013.36 must be addressed for new facilities planned within the 1st three years of the plan (Section 5).

Not Specified

Consistent with Comp Plan? No

Net New Classrooms

The number of classrooms, by grade level and type of construction, that were added during the last fiscal year.

List the net new classrooms added in the 2015 - 2016 fiscal year.					List the net new classrooms to be added in the 2016 - 2017 fiscal year.			
"Classrooms" is defined as capacity carrying classrooms that are added to increase capacity to enable the district to meet the Class Size Amendment.					Totals for fiscal year 2016 - 2017 should match totals in Section 15A.			
Location	2015 - 2016 # Permanent	2015 - 2016 # Modular	2015 - 2016 # Relocatable	2015 - 2016 Total	2016 - 2017 # Permanent	2016 - 2017 # Modular	2016 - 2017 # Relocatable	2016 - 2017 Total
Elementary (PK-3)	0	0	0	0	0	0	0	0
Middle (4-8)	0	0	0	0	0	0	0	0
High (9-12)	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Relocatable Student Stations

Number of students that will be educated in relocatable units, by school, in the current year, and the projected number of students for each of the years in the workplan.

Site	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	5 Year Average
STEWART STREET ELEMENTARY	0	100	100	0	0	40
JAMES A SHANKS MIDDLE SCHOOL	0	0	0	0	0	0
CARTER-PARRAMORE ALTERNATIVE SCHOOL	0	0	0	0	0	0
HAVANA PK-08 SCHOOL	0	0	0	0	0	0
SAINT JOHNS ELEMENTARY	0	36	36	0	0	14
HAVANA ELEMENTARY	0	0	0	0	0	0
GADSDEN ELEMENTARY MAGNET SCHOOL	0	0	0	0	0	0
CHATTAHOOCHEE ELEMENTARY	0	0	0	0	0	0
GRETNA ELEMENTARY	0	36	36	0	0	14
GADSDEN TECHNICAL INSTITUTE	100	30	30	0	0	32
WEST GADSDEN HIGH SCHOOL (NEW)	0	0	0	0	0	0
EAST GADSDEN HIGH SCHOOL	0	0	0	0	0	0
GEORGE W MUNROE ELEMENTARY	0	196	196	0	0	78
GREENSBORO ELEMENTARY SCHOOL (NEW)	0	142	142	0	0	57

Totals for GADSDEN COUNTY SCHOOL DISTRICT						
Total students in relocatables by year.	100	540	540	0	0	236
Total number of COFTE students projected by year.	4,798	4,697	4,601	4,435	4,287	4,564
Percent in relocatables by year.	2 %	11 %	12 %	0 %	0 %	5 %

Leased Facilities Tracking

Existing leased facilities and plans for the acquisition of leased facilities, including the number of classrooms and student stations, as reported in the educational plant survey, that are planned in that location at the end of the five year workplan.

Location	# of Leased Classrooms 2016 - 2017	FISH Student Stations	Owner	# of Leased Classrooms 2020 - 2021	FISH Student Stations
GEORGE W MUNROE ELEMENTARY	0	0		0	0
GADSDEN ELEMENTARY MAGNET SCHOOL	0	0		0	0
WEST GADSDEN HIGH SCHOOL (NEW)	0	0		0	0
CARTER-PARRAMORE ALTERNATIVE SCHOOL	0	0		0	0
HAVANA PK-08 SCHOOL	0	0		0	0
EAST GADSDEN HIGH SCHOOL	0	0		0	0
GADSDEN TECHNICAL INSTITUTE	0	0		0	0
GRETNA ELEMENTARY	0	0		0	0
SAINT JOHNS ELEMENTARY	0	0		0	0
STEWART STREET ELEMENTARY	0	0		0	0
JAMES A SHANKS MIDDLE SCHOOL	0	0		0	0
CHATTAHOOCHEE ELEMENTARY	0	0		0	0
GREENSBORO ELEMENTARY SCHOOL (NEW)	0	0		0	0
	0	0		0	0

Failed Standard Relocatable Tracking

Relocatable units currently reported by school, from FISH, and the number of relocatable units identified as 'Failed Standards':

Nothing reported for this section.

Planning

Class Size Reduction Planning

Plans approved by the school board that reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multitrack scheduling, grade level organization, block scheduling, or other alternatives.

The school board closed Havana Elementary school summer of 2015. Moved students into new addition at Havana Middle School fall of 2015. Once Havana Elementary sales school board will contact DOE facilities and remove from our records.

School Closure Planning

Plans for the closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues.

The school board is planning to close the Havana Elementary School at the end of the 2014/15 school year and move students to the Havana Middle School in the fall of 2015. Once we sale the old Havana Elementary site we will contact DOE facilities and remove it from our records.

Long Range Planning

Ten-Year Maintenance

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 6-10 beyond the projects plans detailed in the five years covered by the work plan.

Nothing reported for this section.

Ten-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 5 years beyond the 5-year district facilities work program.

Nothing reported for this section.

Ten-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2015 - 2016 FISH Capacity	Actual 2015 - 2016 COFTE	Actual 2015 - 2016 Utilization	Actual 2016 - 2017 / 2025 - 2026 new Student Capacity to be added/removed	Projected 2025 - 2026 COFTE	Projected 2025 - 2026 Utilization
Elementary - District Totals	2,992	2,992	2,061.90	68.92 %	0	0	0.00 %
Middle - District Totals	2,985	2,684	1,702.54	63.45 %	0	0	0.00 %
High - District Totals	1,555	1,477	808.09	54.71 %	0	0	0.00 %
Other - ESE, etc	2,024	1,298	279.20	21.49 %	0	0	0.00 %
	9,556	8,451	4,851.73	57.41 %	0	0	0.00 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

Ten-Year Infrastructure Planning

Nothing reported for this section.

Twenty-Year Maintenance

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 11-20 beyond the projects plans detailed in the five years covered by the work plan.

Nothing reported for this section.

Twenty-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 11-20 years beyond the 5-year district facilities work program.

Nothing reported for this section.

Twenty-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2015 - 2016 FISH Capacity	Actual 2015 - 2016 COFTE	Actual 2015 - 2016 Utilization	Actual 2016 - 2017 / 2035 - 2036 new Student Capacity to be added/removed	Projected 2035 - 2036 COFTE	Projected 2035 - 2036 Utilization
Elementary - District Totals	2,992	2,992	2,061.90	68.92 %	0	0	0.00 %
Middle - District Totals	2,985	2,684	1,702.54	63.45 %	0	0	0.00 %
High - District Totals	1,555	1,477	808.09	54.71 %	0	0	0.00 %
Other - ESE, etc	2,024	1,298	279.20	21.49 %	0	0	0.00 %
	9,556	8,451	4,851.73	57.41 %	0	0	0.00 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

Twenty-Year Infrastructure Planning

Nothing reported for this section.

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10e



Date of School Board Meeting: December 20, 2016

TITLE OF AGENDA ITEM: Florida Safe Schools Assessment Certification 2015-2016

DIVISION: Department of Facilities
(Example: Secondary Education, Property Records, etc.)

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: School Board approval of Florida Safe Schools Assessment Certification 2015-2016.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered Cover Page

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

6700 (11-17-15) (R) 7:57

MEMORANDUM

DATE: December 20, 2016

TO: Pamela Stewart

FROM: Mr. Roger Milton

SUBJECT: 2015-2016 Florida Safe Schools Assessment Certification of School Board Action

This memo serves to certify that Gadsden County School district has completed the 2016-2017 safe school district assessment as promulgated by s. 1006.07 (6) F.S. The assessment findings and recommendations were presented to the district school board at a publicly noticed district school board meeting on December 20, 2016, and the assessment has been submitted to the Florida Department of Education via the Florida Safe School Assessment Tool.

Superintendent or Designee Signature (Required)

Please email the signed certification to Kimberly.sadler@fldoe.org or mail to the address below by December 31, 2016.

Bureau of General Services, Office of Emergency Management
Florida Department of Education
325 West Gaines Street, Room 156
Tallahassee, Florida 32399-0400
Attention: Kimberly Sadler



Florida District Assessment - 2015

OVERVIEW

Asset information

Address

District: Gadsden
35 MLKing Blvd.
Quincy , FL 32351

Location

Assessment Information

Start date: Thu Jan 21 2016
End date: Wed Feb 24 2016
Status: Submitted
Owner: hunterw@gcpsmail.com
Assigned to: hunterw@gcpsmail.com
Created date: Thu Jan 21 2016

Notes

Notes:

ABOUT THIS ASSESSMENT

IMPORTANT: Before starting this assessment please read all statements on this page, then click 'Yes' after each one to acknowledge that you have read and understood them. Failure

to follow these instructions could result in rejection of the submitted assessment.

DISCLAIMER: The information gathered in this Florida Safe Schools Assessment Tool (FSSAT) is classified as For Official Use Only (FOUO), is protected from public disclosure under s. 281.301 FS and is exempt from public records requests under s. 119.071(2) (d) FS and should be handled accordingly. Improper access or release of protected information may result in a violation of the law. This document should be safeguarded, transmitted, and stored in accordance with standard security directives.

Yes, I have read and understood this statement

PURPOSE: The purpose of this assessment is to provide annual data reflecting the comprehensive supports for safe and healthy schools so that district and school leadership teams can make data-informed decisions as they engage in strategic planning and problem-solving for continual system-wide improvements.

Yes, I have read and understood this statement

COVER PAGE: When generating a printed version of this assessment, it is the responsibility of the user to also print out and attach a cover sheet to the report, containing important handling instructions and other information. A pre-formatted cover sheet for this purpose can be found by clicking on the Help link above (the file is named: Assessment Cover Sheet.pdf).

Yes, I have read and understood this statement

FERPA: Under the Family Educational Rights and Privacy Act (FERPA), schools may disclose, without consent, 'directory' information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their

rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school. (Source: <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>)

Yes, I have read and understood this statement

TERMINOLOGY: The term 'health' throughout this tool encompasses social, emotional, behavioral, physical, and mental dimensions of healthy students and healthy, supportive environments.

Yes, I have read and understood this statement

ASSESSMENT TEAMS: The District leadership team should select appropriately qualified school personnel to assist in the completion of the assessment. District-level team members completing this assessment should include personnel representing: Safe Schools, Emergency Management, Student Services, Facility Management, Local Law Enforcement and Fire, and School Health.

Yes, I have read and understood this statement

EFFICIENCY & EFFECTIVENESS

1. The district has established a cross-disciplinary leadership team that meets regularly to engage in systems-level, data-based planning and problem-solving for the purpose of continual improvement in the implementation of safe and healthy schools.

a. The district leadership team is comprised of experts representing student services, special education, school improvement, administration, school health, school safety, emergency management, facilities management, local law enforcement, and standards and instructional supports.

Yes

No

In Progress

N/A

b. The district leadership team regularly meets to set goals, identify barriers and assets, analyze relevant data, design implementation plans matched to evidence of need, support fidelity of implementation, evaluate evidence of effectiveness, and make improvements to implementation plans.

Yes

No

In Progress

N/A

c. The district leadership team builds school-based consensus for implementing a multi-tiered system to support all students in safe and healthy learning environments.

Yes

No

In Progress

N/A

d. The district leadership team develops and supports infrastructure that enables school personnel to effectively implement safe and healthy schools.

Yes

No

In Progress

N/A

e. Does the district use data effectively for establishing and sustaining safe and healthy schools as evidenced by the following behaviors: + Establishes clear expectations for effective data use at all levels of the system? + Uses data to identify district, building, and classroom needs, and establish goals and performance targets at the district and school level? + Uses data to measure the degree of implementation of strategies/actions, including professional

development, to reach district/school-identified goals? + Uses data to evaluate the effect of strategies/actions on student learning? + Requires teachers and teacher teams to use data to establish instructional priorities and inform safe and healthy school practice on an ongoing basis? + Models and monitors the use of data to inform safe and healthy school implementation decisions? + Provides support at all levels in the effective use of data to facilitate safe and healthy environments resulting in higher levels of learning for all students and groups of students, such as students with disabilities?

Yes

No

In Progress

N/A

f. Does the district focus its goals on safe and healthy schools as evidenced by the following behaviors: + Uses a data-driven needs assessment to develop a limited number of focused goals, and measurable strategies and actions, directly related to addressing the district's greatest needs related to school health and safety? + Reflecting in district goals that the core work and priority of the district is to improve teaching and learning in safe and healthy environments? + Ensuring that all schools in the district align their work with district-established goals and strategies? + Identifying goal setting as an important leadership responsibility? + Developing a single coherent district plan to reach district goals and require that each school develops a building plan aligned to district goals? + Making intentional decisions to align resources (fiscal, material, personnel) across the district to meet district-wide goals? + Screening, interviewing, selecting, and providing ongoing support to staff based on district-wide goals? + Engaging the larger community, including board members, in establishing and sustaining a focus on district-wide goals for establishing and sustaining safe and healthy schools?

Yes

No

In Progress

N/A

g. Does the district select and implement effective practices that have an evidence base for supporting safe and healthy schools as evidenced by the following behaviors: + Establishing and requiring the use of a district-wide, evidence-based strategies and programs aligned with district goals and priorities for safe and healthy practices? + Taking steps to build a common language among all staff for what constitutes safe and healthy practices and environments? + Ensuring full access to social, emotional, behavioral, physical, and mental health supports for all students and student groups? + Ensuring that the use of prevention/intervention strategies is implemented consistently as part of, rather than separate from, the district's implementation plans? + Requiring the use of ongoing progress monitoring of implementation to inform changes to the prevention/intervention strategies? + Providing structured opportunities for schools to learn from each other, for principals to learn from each other, and for teachers to learn from each other?

Yes

No

In Progress

N/A

h. Does the district fully and deeply implement safe and healthy practices and strategies as evidenced by the following behaviors: + Requiring that identified safe and healthy school strategies chosen for improvement are implemented in every building and in every classroom across the district? + Defining what full implementation of identified strategies chosen for improvement looks like? + Requiring the use of aligned structures (i.e., teacher-based teams, school-level teams, district-level teams) that support shared implementation of focused health and safety strategies? + Holding staff at all levels accountable for following through on focused strategies, while providing them with multiple opportunities for practice and support? + Setting expectations for the direct involvement of administrators (superintendents, principals) in ensuring that focused practices are being implemented at a high level? + Ensuring that professional development is

directly related to the identified practices chosen for implementation? + Actively maintaining a focus on improving safe and healthy school practices that positively impact student learning?

Yes

No

In Progress

N/A

i. Does the district monitor and provide feedback and support for implementation as evidenced by the following behaviors: + Using a set of district-identified formative indicators for measuring district-wide implementation of strategies and the effect of such implementation on school safety and health and ultimately on student learning? + Using a consistent set of protocols/procedures for measuring district-wide implementation of strategies and the effect of the implementation on school safety and healthy and ultimately on student learning? + Monitoring the degree of implementation of strategies across the system? + Monitoring the progress of students, and examining where and why students may be experiencing challenges and becoming disengaged? + Requiring central office personnel to actively monitor and provide feedback to principals and school-level teams on the implementation of strategies? + Requiring principals to actively monitor and provide feedback school based personnel on the implementation of school health and safety strategies and practices? + Providing differentiated support, as needed, to schools and teachers in the implementation of health and safety strategies and practices? + Measuring the effectiveness of feedback and/or differentiated support provided to school based personnel?

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Board Policy & Procedures and are monitored via city, county and state I Inspectors, Health Department and Law Enforcement Agencies.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

2. The district has established and implemented accountability mechanisms to ensure the performance, efficiency, and effectiveness of the safety and security program.

a. The district has clearly stated goals and outcome-based, measurable, objectives for the program that reflect the intent (purpose) of the program and address the major aspects of the program's purpose and expenditures.

Yes

No

In Progress

N/A

b. The district uses appropriate performance and cost-efficiency measures and interpretive benchmarks to evaluate the school safety and security program and uses these in management decision making.

This means that in budgeting and shifting resources the district considers several factors including goals, objectives, critical safety needs, and past performance of safety initiatives. Performance measures should include appropriate comparisons with peer districts in areas such as safety and discipline incidents, etc.

Yes

No

In Progress

N/A

c. The district regularly conducts an assessment of performance and cost of the safety program and analyzes the potential cost savings of alternatives, such as outside contracting and privatization.

This assessment would include examining whether the overall safety program and individual safety initiatives (such as DARE or Crime Watch) are achieving the outcomes they are expected to achieve.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

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3. The district ensures the accuracy of its discipline and safety and security related data and reports accurate data to the Department of Education.

a. The district and its schools have a process in place to collect, revise, and update the appropriate data for the School Environmental Safety Incident Report (SESIR) system.

The district uses the state-approved reporting form. If the state form is not available, the district develops its own form based on some standardized criteria such as the Uniform Crime Reports. Related Statutes and Rules: ss. 1006.09(8) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

b. The district and its schools have a process in place to collect and disaggregate discipline data.

Related Statutes and Rules: ss. 1006.09(8) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

c. The district has established and implemented strategies to ensure the reliability of SESIR, discipline, and other safety and security program data.

Related Statutes and Rules: ss. 1006.09(8) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

d. The district and its schools have a process in place to collect reliable data on restraint and seclusion.

Related Statutes and Rules: ss. 1006.09(8) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

e. The district uses discipline data to modify policies and practices.

Related Statutes and Rules: ss. 1006.09(8) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

4. The district regularly reviews the organizational structure and staffing levels of the safety and security program and minimizes unnecessary administrative layers and processes.

a. The district has a process in place to determine the staffing levels necessary to ensure that staff can respond to safety crises.

Yes

No

In Progress

N/A

b. On at least an annual basis, the district uses applicable comparisons and/or benchmarks and reviews the program's organizational structure and staffing levels to minimize administrative layers and processes.

Yes

No

In Progress

N/A

c. The program structure includes reasonable lines of authority and spans of control given the responsibilities of each organizational unit.

Yes

No

In Progress

N/A

d. In conducting its staffing review, the district obtains broad stakeholder input.

Yes

No

In Progress

N/A

e. The district reports organizational structure and administrative staffing review findings in writing and distributes these findings to school board members.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

HEALTH & SAFETY PLANNING

1. The district has implemented a school safety plan that includes district wide emergency and safety procedures and identifies those responsible for them.

a. The district has a school safety plan that includes goals and procedures to ensure that students are in orderly, disciplined classrooms conducive to learning.

Related Statutes and Rules: ss. 1006.10 and 1002.20(22), F.S.

Yes

No

In Progress

N/A

b. The district has implemented a comprehensive school safety plan that establishes emergency and safety procedures for school and district employees and students to follow. At a minimum, the plan addresses + the evaluation of the principal's performance regarding school safety, monitoring and evaluating the implementation of the plan at the school level, and coordinating with local law enforcement and the Department of Juvenile Justice (principals may be evaluated on criteria such as the school climate report and school incident reports); + the roles and responsibilities of the school principal and other administrators, teachers, and other school personnel for restoring, if necessary, and maintaining a safe, secure, and orderly school environment; + the roles and responsibilities of the transportation staff for restoring, if necessary, and maintaining a safe, secure, disciplined, and orderly bus environment; + the goals and objectives of the school resource officers, if any; + the roles and responsibilities for student services staff

including school counselors, school social workers, school nurses, and school psychologists; + the mechanisms for identifying and serving the needs of students most at risk for engaging in disruptive and disorderly behavior; + arrangements to work with local emergency officials (including, but not limited to, law enforcement, fire department, emergency management, hospital, mental health, health and social services agencies, court officials and the media); + safety issues and policies at school-sponsored events (such as when students are off campus at official school events); + processes by which the district will instruct parents and the local community as to how to respond to an emergency situation (parents and the community should be provided this information prior to an emergency through such mechanisms as newsletters and the district's website).

Related Statutes and Rules: ss. 1006.10 and 1002.20(22), F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

2. The district develops and maintains its school safety plan and emergency response procedures with stakeholder input.

a. A broad cross-section of stakeholders including parents, community representatives, local emergency agencies, teachers, student services professionals, staff and students were involved in developing the comprehensive school safety plan and emergency procedures.

Related Statutes and Rules: ss. 119.071, F.S.

Yes

No

In Progress

N/A

b. The comprehensive school safety plan and emergency procedures have been shared with appropriate emergency response agencies

Emergency response agencies may include the fire department, police department, hospitals, social service, and health agencies., i.e. county health department. Related Statutes and Rules: ss. 119.071, F.S.

Yes

No

In Progress

N/A

c. The comprehensive school safety plan and emergency procedures have been distributed to designated administrators and staff.

In accordance with s. 119.071, F.S., the district should take steps to ensure the confidentiality of security-related information. The district should identify those administrators and staff directly responsible for emergency response procedures, such as principals and school resource officers, and ensure that they have received copies of the safety plans. Districts may chose to disclose descriptive information regarding the safety and security plans to teachers, advisory councils, and the public. However, the district must still protect sensitive security information so as not to compromise the district's safety efforts. Related Statutes and Rules: ss. 119.071, F.S.

Yes

No

In Progress

N/A

d. The comprehensive school safety plan and emergency procedures are reviewed and revised annually or more often if events warrant.

Related Statutes and Rules: ss. 119.071, F.S.

Yes

No

In Progress

N/A

e. The district seeks input from local law enforcement on the level of local youth gang activity and incorporates relevant recommendations from the Florida Gang Reduction Strategy 2008-2012 into its safety plan.

Please see <http://www.floridagangreduction.com/flgangs.nsf/pages/Strategy>, pages 34-35. Related Statutes and Rules: ss. 119.071, F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

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3. The district conducts an annual review of all relevant safety issues for each educational facility.

a. The district ensures that each educational facility conducts an assessment of the safety hazards faced at that facility by a qualified person.

Conducting this self-assessment does not meet the requirements of this practice. The safety assessment should include a review of the unique safety considerations at a given school site. In reviewing potential hazards, the district should consider those listed in Best Practice 5 in this section, along with any others appropriate to that school. Related Statutes and Rules: s. 381.0056 and Rule 64F-6.004, F.A.C., ss. 1006.07(6), 1013.12(1)(b), 1013.12(2)(b), 1013.12(2)(c), F.S., and Rule 69A-58.004(6), F.A.C.

Yes

No

In Progress

N/A

b. A certified fire safety inspector conducts an annual fire safety inspection of all educational and ancillary plants to ensure compliance with Florida law.

Conducting this self-assessment does not meet the requirements of this practice. Related Statutes and Rules: s. 381.0056 and Rule 64F-6.004, F.A.C., ss. 1006.07(6), 1013.12(1)(b), 1013.12(2)(b), 1013.12(2)(c), F.S., and Rule 69A-58.004(6), F.A.C.

Yes

No

In Progress

N/A

c. The district ensures that they report to the State Fire Marshall that the fire safety inspection has been completed.

Please see <http://www.fl DOE.org/edfacil/sref.asp>. Note that life-threatening deficiencies must be corrected immediately or the facility is withdrawn from use. Related Statutes and Rules: s. 381.0056 and Rule 64F-6.004, F.A.C., ss. 1006.07(6), 1013.12(1)(b), 1013.12(2)(b), 1013.12(2)(c), F.S., and Rule 69A-58.004(6), F.A.C.

Yes

No

In Progress

N/A

d. An annual inspection is conducted to determine whether educational facilities comply with the State Requirements for Educational Facilities (SREF) Chapter 5 and State Fire Marshal's Rule Chapter 69A-58, Florida Administrative Code.

Related Statutes and Rules: s. 381.0056 and Rule 64F-6.004, F.A.C., ss. 1006.07(6), 1013.12(1)(b), 1013.12(2)(b), 1013.12(2)(c), F.S., and Rule 69A-58.004(6), F.A.C.

Yes

No

In Progress

N/A

e. The board submits annual fire safety reports to the State Fire Marshal's Office by June 30 of each year.

Related Statutes and Rules: s. 381.0056 and Rule 64F-6.004, F.A.C., ss. 1006.07(6), 1013.12(1)(b), 1013.12(2)(b), 1013.12(2)(c), F.S., and Rule 69A-58.004(6), F.A.C.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures. In addition, the School Safety Plans are reviewed and discussed quarterly with local Law Enforcement Agencies.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security

Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

4. The district has developed emergency response procedures.

a. The district has developed a district wide plan for potential attacks against school sites or students and incorporates the appropriate school responses in the emergency procedures checklist.

Related Statutes and Rules: ss. 1006.07 and 1006.08

Yes

No

In Progress

N/A

b. The district has procedures for contacting all schools simultaneously in the event of a district wide emergency.

Related Statutes and Rules: ss. 1006.07 and 1006.08

Yes

No

In Progress

N/A

c. The district has an emergency crisis team available to each school that provides counseling and other support to aid in dealing with people's reactions, making the adjustment after the emergency, and re-entering the school environment.

Related Statutes and Rules: ss. 1006.07 and 1006.08

Yes

No

In Progress

N/A

d. The district has developed a media response plan and distributed it to each educational facility and each support service administrator. At a minimum, the plan addresses + communicating necessary information to the media and parents;

+ identifying established separate staging areas (e.g., specified locations) for media and parents; and + providing guidelines on how to respond to media questions and interviews.

Necessary information should include where parents should go or whom they should contact to find out about their children and where to get further information. Related Statutes and Rules: ss. 1006.07 and 1006.08

Yes

No

In Progress

N/A

e. The district ensures that all appropriate district personnel are familiar with the Statewide Policy for Strengthening Domestic Security in Florida Public Schools to identify protective measures and ensure National Incident Management System (NIMS) compliance. The policy requirements include the following elements: + Access Control + Emergency Equipment + Training + Communication & Notification Procedures + Coordination with Partners + Vulnerability Assessment + National Incident Management System (NIMS).

Related Statutes and Rules: ss. 1006.07 and 1006.08

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety

needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

5. The district has provided each school with an emergency checklist.

a. A checklist that explains step-by-step emergency procedures is readily available in every classroom. The emergency situations include, at a minimum, + weapons and hostage situations; + terrorist acts; + bomb threats; + hazardous materials or toxic chemical spills; + weather emergencies including hurricanes, tornadoes, severe storms, and flooding; and + exposure as a result of a manmade emergency. *Schools cannot have lists for every possible emergency. However, to be comprehensive, the plan should address other issues such as suicide threats/acts; bomb threats; out-of-control person/student; fighting; sexual assault; health emergency, serious injury, homicide of student; child abuse; trespassing; exposure to blood-borne pathogens; armed robbery; removal/attempted removal of a student; and utility emergency. Related Statutes and Rules: ss. 1006.07(4), F.S.*

Yes

No

In Progress

N/A

b. The emergency checklist includes emergency contact numbers and provisions for backup communication with faculty, support service administrators, and emergency agencies.

Related Statutes and Rules: ss. 1006.07(4), F.S.

Yes

No

In Progress

N/A

c. The emergency checklist includes evacuation, lockdown, and shelter-in-place procedures developed with school transportation personnel, the local fire

authority, law enforcement agencies, and other local agencies as appropriate, and includes procedures for evacuating students with disabilities.

In the event of an evacuation, schools should have separate areas for student assembly, parent request/release, and media operations. Related Statutes and Rules: ss. 1006.07(4), F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Procedures. In addition, a quick reference Crisis Response Flip Chart and Manual has been developed to to prepare staff and students how to respond to crisis.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

6. The district and each school regularly practice emergency responses based on potential safety concerns at each site and develops an improvement plan based on the event/drill.

a. The district school board has developed and implemented procedures for emergency drills in accordance with state law.

Related Statutes and Rules: ss. 1006.07(4), F.S.

Yes

No

In Progress

N/A

b. The district uses its annual self-assessment to identify the potential hazards for each educational facility and has developed and implemented procedures for practicing responses to identified hazards.

This will include fire drills, but should also include responses to any other hazards identified in Best Practice 3 in this section. Related Statutes and Rules: ss. 1006.07(4), F.S.

Yes

No

In Progress

N/A

c. The district has implemented procedures for verifying that required and planned emergency drills have been conducted.

Related Statutes and Rules: ss. 1006.07(4), F.S.

Yes

No

In Progress

N/A

d. Each school varies the conditions under which required emergency drills are performed such as time of day, location of hazard, etc. to ensure that students and staff are prepared for a range of scenarios.

Related Statutes and Rules: ss. 1006.07(4), F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Procedures. In addition, a quick reference Crisis Response Flip Chart and Manual has been developed to to prepare staff and students how to respond to crisis.

Fiscal Impact and Timeline

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7. The district provides emergency response agencies with floor plans and blueprints as appropriate.

a. The district provides floor plans of each educational facility to local law enforcement agencies and fire departments.

Related Statutes and Rules: ss. 1013.01 and 1013.13, F.S.

Yes

No

In Progress

N/A

b. The district has construction documents (plans and specifications) of each educational facility readily available for review during an emergency.

Related Statutes and Rules: ss. 1013.01 and 1013.13, F.S.

Yes

No

In Progress

N/A

c. A back-up set of construction documents is stored in at least one other remote, secure location off-site.

Related Statutes and Rules: ss. 1013.01 and 1013.13, F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Procedures. In addition, monthly meetings are held with local law Enforcement Agencies to brainstorm how the School District can improve on school safety.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

8. The district's Master Plan for In-Service Training identifies district and school personnel training needs and provides for appropriate levels of safety training, including classroom management and violence and alcohol, tobacco, and other drugs training, for all appropriate personnel.

a. Curriculum at each grade level (K-12) is consistent with state statute requiring instruction in all 12 components of health education.

Comprehensive health education that addresses concepts of community health; consumer health; environmental health; family life, including an awareness of the benefits of sexual abstinence as the

expected standard and the consequences of teenage pregnancy; mental and emotional health; injury prevention and safety; Internet safety; nutrition; personal health; prevention and control of disease; and substance use and abuse. The health education curriculum for students in grades 7 through 12 shall include a teen dating violence and abuse component that includes, but is not limited to, the definition of dating violence and abuse, the warning signs of dating violence and abusive behavior, the characteristics of healthy relationships, measures to prevent and stop dating violence and abuse, and community resources available to victims of dating violence and abuse. Related Statutes and Rules: s. 1003.42(2)(n), F.S.

Yes

No

In Progress

N/A

b. The district has a process in place and has identified the training required for all types of school staff as well as the staff that require specialized safety training and incorporates those needs in its Master Plan for In-Service Training. This training should include classroom management and violence and alcohol, tobacco, and other drugs training for appropriate personnel.

Training should include both instructional and non-instructional staff as well as substitute teachers and bus drivers. Districts may want to establish the minimum number of working days a substitute must have before being provided with training. Specialized training may include suicide prevention and responses for specific emergency situations as outlined in the emergency checklist in Best Practice 5 in this section. Related Statutes and Rules: ss. 1006.147(4)(l), 1012.98 (4)(b)4. and 1012.98(4)(b)5., F.S.; s. 381.0015, F.S.

Yes

No

In Progress

N/A

c. The district's required training in school-wide positive behavioral supports, classroom management, conflict resolution, school-based mental health, and other safety training components are included in the district's Master Plan for In-service Training.

Related Statutes and Rules: ss. 1006.147(4)(l), 1012.98 (4)(b)4. and 1012.98(4)(b)5., F.S.; s. 381.0015, F.S.

Yes

No

In Progress

N/A

d. The district reviews and uses the relevant training opportunities provided by the Department of Education and other appropriate organizations.

Related Statutes and Rules: ss. 1006.147(4)(l), 1012.98 (4)(b)4. and 1012.98(4)(b)5., F.S.; s. 381.0015, F.S.

Yes

No

In Progress

N/A

e. School principals can demonstrate that staff has received training based on the needs identified in the Master Plan for In-Service Training, the school's safety assessment, and the staff members' roles and responsibilities.

Depending on their duties, staff training can include emergency planning and intervention, classroom management, conflict resolution, CPR and first aid, the use of life-saving equipment, sexual harassment and abuse, mental health needs, and the early warning signs of violence, to the personnel identified in question b. Related Statutes and Rules: ss. 1006.147(4)(l), 1012.98 (4)(b)4. and 1012.98(4)(b)5., F.S.; s. 381.0015, F.S.

Yes

No

In Progress

N/A

f. The district supplies trained personnel with the appropriate safety equipment.

This includes equipment such as first aid kits, fire extinguishers, or portable defibrillators. Related Statutes and Rules: ss. 1006.147(4)(l), 1012.98 (4)(b)4. and 1012.98(4)(b)5., F.S.; s. 381.0015, F.S.

Yes

No

In Progress

N/A

g. Teachers at each grade level are provided in-service training to teach students positive social skills and violence prevention, conflict resolution, and

communication/decision making skills.

Related Statutes and Rules: ss. 1006.147(4)(l), 1012.98 (4)(b)4. and 1012.98(4)(b)5., F.S.; s. 381.0015, F.S.

Yes

No

In Progress

N/A

h. The district has a procedure for providing instruction to parents, teachers, school administrators, counseling staff, bus operators, and school volunteers on identifying, preventing, and responding to bullying or harassment.

Related Statutes and Rules: ss. 1006.147(4)(l), 1012.98 (4)(b)4. and 1012.98(4)(b)5., F.S.; s. 381.0015, F.S.

Yes

No

In Progress

N/A

i. In counties where local law enforcement has identified youth gang activity, the district provides teachers and school personnel with appropriate training such as gang awareness, conflict resolution, de-escalating methods for verbal conflicts, diversity training, self-defense training, and safe techniques to intervene in a fight.

Related Statutes and Rules: ss. 1006.147(4)(l), 1012.98 (4)(b)4. and 1012.98(4)(b)5., F.S.; s. 381.0015, F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

DISCIPLINE POLICIES & CODE OF STUDENT CONDUCT

1. The district and each school have a code of student conduct based on stakeholder input and revised on an annual basis.

a. The school district is in compliance with relevant laws and regulations regarding discipline policies, including the code of student conduct.

This includes laws and regulations such as respect for authority, respect for school property, respect for others, daily attendance, use of obscenities, and harming or demeaning others. Related Statutes and Rules: ss. 1006.07(2) and 1006.07(2)(c), F.S.

Yes

No

In Progress

N/A

b. The district school board and school administrators annually review discipline policies and revise those policies with input from teachers, staff, parents, and students.

Related Statutes and Rules: ss. 1006.07(2) and 1006.07(2)(c), F.S.

Yes

No

In Progress

N/A

c. The code of student conduct is clearly written and avoids the use of technical terminology.

Related Statutes and Rules: ss. 1006.07(2) and 1006.07(2)(c), F.S.

Yes

No

In Progress

N/A

d. Parents are an integral part of the student discipline procedures and actions.

Related Statutes and Rules: ss. 1006.07(2) and 1006.07(2)(c), F.S.

Yes

No

In Progress

N/A

e. Parents are made aware of expectations of students and are informed of changes in a timely manner.

Related Statutes and Rules: ss. 1006.07(2) and 1006.07(2)(c), F.S.

Yes

No

In Progress

N/A

f. Each year the discipline policies are clearly and thoroughly communicated to students, parents, and other stakeholders.

This can be done by sending student handbooks to parents and posting to the school and district websites. Related Statutes and Rules: ss. 1006.07(2) and 1006.07(2)(c), F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures. Input and suggestions from the community and local Law Enforcement played a vital part in the revised Student Code of Conduct Manual.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

2. The district's code of student conduct and other policies provide clear procedures for handling disciplinary actions.

a. The district, in cooperation with local law enforcement agencies, promotes and enforces a zero tolerance policy for crime, substance abuse, and victimization that requires the district to report all violations subject to Florida law to a local law enforcement agency.

Related Statutes and Rules: ss. 1006.09(9) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

b. Alternatives to suspension and expulsion have been built into the disciplinary policy and are appropriately and consistently used.

Related Statutes and Rules: ss. 1006.09(9) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

c. The district has a process in place to relocate students who are regularly dismissed from their classroom.

Related Statutes and Rules: ss. 1006.09(9) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

d. Disciplinary policies include statements regarding anti-harassment, anti-bullying, and anti-violence policies and due process rights in accordance with state and federal laws.

Related Statutes and Rules: ss. 1006.09(9) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

e. Disciplinary policies include procedures regarding interviewing students by law enforcement agencies and the Department of Children and Families.

Related Statutes and Rules: ss. 1006.09(9) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

f. Disciplinary policies include procedures governing locker searches.

Related Statutes and Rules: ss. 1006.09(9) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

g. The district's discipline policies are consistent with the state and federal requirements for students with disabilities.

Related Statutes and Rules: ss. 1006.09(9) and 1006.13(3), F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures. Input and suggestions from the community and local Law Enforcement played a vital part in the revised Student Code of Conduct Manual.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

SCHOOL CLIMATE & COMMUNITY OUTREACH

1. The district has a process in place to minimize danger to students from community members, staff, or other students, and minimize danger to teachers from students.

a. The district requires each student to disclose at registration legally required information regarding the student's prior disciplinary history of expulsions, arrest resulting in a charge, and juvenile justice actions.

The student should be given the opportunity to provide his/her account of the incident(s) and this should be included in the student's file. All such information should be kept confidential and disclosed only to those individuals specifically required by law. Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

b. The district requires all school personnel to report to the principal or the principal's designee any suspected unlawful use, possession, or sale by a student of any controlled substance.

Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

c. The district uses available information to track charges and convictions of students and employees from within the district as well as other school districts.

Charges and convictions tracked should be limited to felonies, abuse of a minor, and sale or possession of a controlled substance. Agencies that should be consulted for this information include the Department of Juvenile Justice, the Florida Department of Law Enforcement, other appropriate law enforcement agencies, state attorneys, the courts, and the Department of Education. Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

d. The district has a policy to encourage and facilitate principals, or their designees, to regularly monitor websites that identify registered sex offenders who reside in the vicinity of their school community. The district has a policy to

share information on sexual predators and offenders who reside in close proximity of the school with school crossing guards, custodians and other persons who work or volunteer in student drop-off and pick-up areas or have a responsibility in access control. Additionally, the information is also made available to after school programs and other youth events that occur on the school's campus.

The information regarding sexual offenders, such as photographs, should be shared with bus drivers, teachers, front office staff, custodial staff, and cafeteria staff. Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

e. The district school board outlines the standards for use of reasonable force by school personnel that complies with relevant state laws in order to maintain an orderly environment.

Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

f. The district school board, superintendent, and principal fully support the authority of each teacher and school bus driver to remove disobedient, disrespectful, violent, abusive, uncontrollable, or disruptive students from the classroom and the school bus, and the school board, superintendent, and principal have the authority to place such students in an alternative educational setting, when appropriate and available.

The policy should allow a teacher to send a student to the principal's office to maintain effective discipline in the classroom and to recommend an appropriate consequence consistent with the district code of student conduct. In the event that the principal does not employ the teacher's recommended consequence (or a more serious disciplinary action if the student's history of disruptive behavior

warrants it), the principal should consult with the teacher prior to taking a lesser disciplinary action.

Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

g. Each school has established a process to determine placement of a student when a teacher withholds consent to the return of a student to the teacher's class. Each school principal has notified each teacher in that school about the availability, the procedures, and the criteria for the placement review committee as outlined in s. 1003.32, F.S

As part of this process, the principal reports on a quarterly basis to the district school superintendent and district school board each incidence of a teacher's withholding consent for a removed student to return to the teacher's class and the disposition of the incident, and the superintendent annually reports these data to the Florida Department of Education. Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

h. The school district has a procedure to ensure that, prior to any decision to appoint or employ any person to volunteer at any place where children regularly congregate, a search of that person's name or information is made against the FDLE sexual offender/predator database.

Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

i. The district promotes the use of state and national criminal history record background checks on volunteers who have unsupervised access to students on a one-on-one basis such as mentors.

Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

j. The school district shall explore ways to infuse Internet safety into the curriculum, along with child abuse training for teachers in grades 1-12. Specifically the curriculum should address maltreatment and crimes against children facilitated through the Internet, computer or other technologies.

Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

k. The district has a DOE certified policy prohibiting bullying and harassment of students and staff on school grounds, on school transportation, at school sponsored events, and through any technology which impacts the learning environment at school.

Related Statutes and Rules: ss. 775.21, 943.0435, 943.04351, 944.607, 1006.07(1)(a), 1006.08(2), 1006.09(8), 1006.11, 1006.13, 1006.147(4), 1012.799, 1003.31, and 1003.32, F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures. The Raptor System is used to identify sexual predators and offenders.

Fiscal Impact and Timeline

The District was allocated \$167,524.00 for fiscal year 2015-2016 for Safe Schools expenditures. Annually, the School District expends in excess of \$580,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

2. Each school has a system in place to identify students that exhibit early warning signs of, or pose a threat of, future violent behavior.

a. The district teaches instructional and non-instructional staff and students the early warning signs associated with students who pose a threat of future violent behavior, how to recognize them, and what to do once they are suspected.

Part of this training should explain that the warning signs are indicators that a student may need help and that it is imperative to avoid jumping to conclusions. Districts may not be able to explain ALL of the early warning signs, but they should design a program to help parents, students, and staff understand the major signs. Related Statutes and Rules: ss. 1002.22(3)(d), F.S.

Yes

No

In Progress

N/A

b. The district facilitates and encourages requests for assistance with students who exhibit early warning signs, or pose a threat of future violent behavior.

This could range from guidance on what to do to help with actual intervention. Related Statutes and Rules: ss. 1002.22(3)(d), F.S.

Yes

No

In Progress

N/A

c. The district provides timely access to a team of specialists trained in evaluating behavioral and academic concerns and provides school staff training regarding such support.

Related Statutes and Rules: ss. 1002.22(3)(d), F.S.

Yes

No

In Progress

N/A

d. Schools in the district have a Student Assistance Program/Team that provides assistance for students experiencing learning and/or behavioral difficulties.

Related Statutes and Rules: ss. 1002.22(3)(d), F.S.

Yes

No

In Progress

N/A

e. The district makes available psychological counseling for students exhibiting early warning signs or posing a threat of future violent behavior.

Related Statutes and Rules: ss. 1002.22(3)(d), F.S.

Yes

No

In Progress

N/A

f. The district has procedures in place to maintain legal confidentiality of information regarding students exhibiting early warning signs or posing a threat of future violent behavior.

This may not be something the district can prove directly but could be measured by the absence of confidentiality breaches. Related Statutes and Rules: ss. 1002.22(3)(d), F.S.

Yes

No

In Progress

N/A

g. The district reviews and revises, as needed, the process to identify the warning signs of student violence.

Related Statutes and Rules: ss. 1002.22(3)(d), F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

N/A

3. The district identifies and implements parent and community outreach strategies to promote safety in the home and community.

a. The district has developed, in accordance with state law, a cooperative agreement with the Department of Juvenile Justice.

Related Statutes and Rules: ss. 1003.22(1), 1003.22(4), 1006.13(3), and 1006.141, F.S.; ss. 1003.22, F.S. and 381.0056, F.S.

Yes

No

In Progress

N/A

b. The district works proactively with students, parents, law enforcement, the community and the media to address safety and security issues including issues related to Internet safety to specifically address crimes against children facilitated through the Internet, computer, or other technologies.

Related Statutes and Rules: ss. 1003.22(1), 1003.22(4), 1006.13(3), and 1006.141, F.S.; ss. 1003.22, F.S. and 381.0056, F.S.

Yes

No

In Progress

N/A

c. The district works with local community agencies and businesses to identify ways to increase support in keeping schools safe.

This is accomplished through activities such as through public-private partnerships. Related Statutes and Rules: ss. 1003.22(1), 1003.22(4), 1006.13(3), and 1006.141, F.S.; ss. 1003.22, F.S. and 381.0056, F.S.

Yes

No

In Progress

N/A

d. The district provides information to parents regarding the necessary school-entry health examinations and immunizations for all students.

Related Statutes and Rules: ss. 1003.22(1), 1003.22(4), 1006.13(3), and 1006.141, F.S.; ss. 1003.22, F.S. and 381.0056, F.S.

Yes

No

In Progress

N/A

e. The district has crime watch programs and school safety hotline(s) in place and available in all schools.

Related Statutes and Rules: ss. 1003.22(1), 1003.22(4), 1006.13(3), and 1006.141, F.S.; ss. 1003.22, F.S. and 381.0056, F.S.

Yes

No

In Progress

N/A

f. The district has procedures in place to inform students, parents, and other community partners about its crime watch programs and school safety hotline(s).

Related Statutes and Rules: ss. 1003.22(1), 1003.22(4), 1006.13(3), and 1006.141, F.S.; ss. 1003.22, F.S. and 381.0056, F.S.

Yes

No

In Progress

N/A

g. The district provides safety-related information, such as the safety and security self-assessment results, in an annual report to the public and other stakeholders.

Information must not be sanitized. It should include such information as incidents of crime and misbehavior, trends over time, comparisons to the community, and steps taken to improve safety.

Information relating directly to the physical security of the facility or revealing security systems.

Related Statutes and Rules: ss. 1003.22(1), 1003.22(4), 1006.13(3), and 1006.141, F.S.; ss. 1003.22, F.S. and 381.0056, F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

N/A

SAFETY PROGRAMS & CURRICULA

1. The district fosters a positive learning climate and culture by assessing the school climate and implementing relevant scientifically based curricula and programs at each school.

a. School climate surveys include questions relating to discipline, bullying, threats perceived by students, and other safety or security related issues.

Article IX, Section 1, Florida Constitution. Related Statutes and Rules: ss. 1004.04, 1004.05, and 1006.147(4)(I), F.S.; ss. 1006.20 and 1006.165, F.S.

Yes

No

In Progress

N/A

b. Curricula and programs for improving the school culture and climate are incorporated into the classroom. The curricula and programs should address such issues as + pro-social skills; + character education; + conflict resolution; + peer mediation; and + prevention of bullying and harassment.

Article IX, Section 1, Florida Constitution. Related Statutes and Rules: ss. 1004.04, 1004.05, and 1006.147(4)(I), F.S.; ss. 1006.20 and 1006.165, F.S.

Yes

No

In Progress

N/A

c. Curricula and special programs on violence and drug prevention, health, safety, and security are available to students, school staff, and parents.

Article IX, Section 1, Florida Constitution. Related Statutes and Rules: ss. 1004.04, 1004.05, and 1006.147(4)(l), F.S.; ss. 1006.20 and 1006.165, F.S.

Yes

No

In Progress

N/A

d. The district regularly reviews the school climate at each school and revises, eliminates, or adds programs accordingly.

Article IX, Section 1, Florida Constitution. Related Statutes and Rules: ss. 1004.04, 1004.05, and 1006.147(4)(l), F.S.; ss. 1006.20 and 1006.165, F.S.

Yes

No

In Progress

N/A

e. Middle and secondary students participate in scheduled administrations of standardized surveys of risk behaviors and situations such as the Florida Substance Abuse Youth Survey, the Florida Youth Tobacco Survey, and the Florida Youth Risk Behavior Survey, and the results are used in assessing prevention needs.

Article IX, Section 1, Florida Constitution. Related Statutes and Rules: ss. 1004.04, 1004.05, and 1006.147(4)(l), F.S.; ss. 1006.20 and 1006.165, F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

The District was allocated \$167,524.00 for fiscal year 2015-2016 for Safe Schools expenditures. Annually, the School District expends in excess of \$580,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc., School Resource Officer's (SRO-Gadsden County Sheriff's Dept.

2. The district has Safe and Drug-Free School Plan that has been developed with appropriate stakeholder input.

a. The district has a district Safe and Drug-Free School (SDFS) advisory council or committee that participates in the development of the SDFS plan.

Yes

No

In Progress

N/A

b. The district has Safe and Drug-Free School (SDFS) plan and regularly reviews and updates the plan.

Yes

No

In Progress

N/A

c. Coaches and athletes adhere to established policies prohibiting tobacco and drug, including alcohol, use.

Yes

No

In Progress

N/A

d. The district regularly reviews and revises, as needed, the safe and drug-free programs and publishes a performance review of the programs supported by safe

and drug free schools funds.

As part of this review, the district should have performance-related data for each of these programs.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

N/A

3. Based on the district's prevention needs assessment process, the district implements scientifically based violence and drug prevention programs and curricula for each school.

a. The district reviews and makes available to its schools sources of violence and drug prevention and other safety-related programs and curricula.

These programs should be designed to improve overall student performance, reduce risk factors and warning signs (including mental health challenges), prevent bullying or harassment, and improve student behavior. This includes programs such as Blueprints from the Center for the Study and Prevention of Violence, the Safe and Drug Free Schools Resource Center. NOTE: There are many sites for these kinds of programs, so the district may use something else. Such sources would include the K-20 Education Safety Partnership's electronic clearinghouse and the Department of Education's Program Inventory. Related Statutes and Rules: ss. 1003.32 and 1006.147(4)(I), F.S.

Yes

No

In Progress

N/A

b. The school board and each school adopt violence and drug prevention, safety and health curricula and programs designed to reduce violence, increase safety, and reduce the number of violence risk factors.

These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior. These programs should be designed to ensure the safety of students, teachers, and administrators. These include programs such as closed-campus lunches in high schools, structured playground activities, behavioral monitoring, behavioral counseling, student empowerment programs, extended day programs and school reorganizations, tutoring, mentors, and Saturday classes. Related Statutes and Rules: ss. 1003.32 and 1006.147(4)(l), F.S.

Yes

No

In Progress

N/A

c. The district and schools involve students in the planning and implementation of violence and drug prevention programs and other student efforts that contribute to school safety.

These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior. Related Statutes and Rules: ss. 1003.32 and 1006.147(4)(l), F.S.

Yes

No

In Progress

N/A

d. The district has considered a dress code or school uniform policy.

These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior. Schools do not have to have a dress code, but they should be able to describe their reasoning if they have not adopted one. Dress code examples include prohibiting baggy pants, un-tucked shirts, overcoats and long jackets, and gang colors or symbols. Related Statutes and Rules: ss. 1003.32 and 1006.147(4)(l), F.S.

Yes

No

In Progress

N/A

e. Students at each grade level are taught problem-solving skills, violence prevention, conflict resolution, bullying/harassment prevention, and communication/decision making skills.

These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior. Related Statutes and Rules: ss. 1003.32 and 1006.147(4)(l), F.S.

Yes

No

In Progress

N/A

f. In developing, implementing, and maintaining its safe and drug-free schools programs, the district collaborates with other governmental and private agencies as needed.

These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior. The Department of Juvenile Justice and the Department of Education are examples of such agencies. Related Statutes and Rules: ss. 1003.32 and 1006.147(4)(l), F.S.

Yes

No

In Progress

N/A

g. The district regularly reviews the performance of its intervention programs and revises, eliminates, or adds programs accordingly.

These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior. Related Statutes and Rules: ss. 1003.32 and 1006.147(4)(l), F.S.

Yes

No

In Progress

N/A

h. The school district shall ensure that Internet safety is infused into the curriculum. Specifically, the curriculum should address crimes against children facilitated through the Internet, computer, or other technologies.

These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior. Related Statutes and Rules: ss. 1003.32 and 1006.147(4)(l), F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

N/A

4. Each school has a system in place to identify, assess, and minimize the risk for students indicating a threat of or exhibiting suicidal behavior.

a. The district teaches instructional and non-instructional staff warning signs associated with students who pose a risk for suicidal behavior.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

b. The district facilitates and encourages requests for assistance with students who pose a risk for suicidal behavior.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

c. The district provides timely access to professional staff trained to evaluate student risk for suicidal behavior and provides training and consultation for appropriate staff.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

d. The district has developed procedures for the appropriate management of students determined to be at risk for suicidal behavior, including supervision, duty to warn, and community-based referrals.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

e. The district has developed procedures for guiding the support of students re-entering the school environment following hospitalization, suicide attempt, or those surviving the suicide attempt of a peer.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

N/A

5. Each school has a system in place to identify, assess, and minimize the risk for students indicating a threat of or exhibiting mental health issues.

a. The district teaches instructional and non-instructional staff warning signs associated with students who pose a risk for mental health behavior.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

b. The district facilitates and encourages requests for assistance with students who pose a risk for mental health behavior.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

c. The district provides timely access to professional staff trained to evaluate student risk for mental health behavior and provides training and consultation for appropriate staff.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

d. The district has developed procedures for the appropriate management of students determined to be at risk for mental health behavior, including supervision, duty to warn, and community-based referrals.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

e. The district has developed procedures for guiding the support of students re-entering the school environment following hospitalization for a mental health issue, or those surviving the mental health issue of a peer.

Related Statutes and Rules: s. 381.0056, F.S.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All of the indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

N/A

FACILITIES & EQUIPMENT

1. The district designs educational facilities and sites to enhance security and reduce vandalism through the use of safe school design principles.

a. The district incorporates Crime Prevention Through Environmental Design (CPTED) principles in the maintenance, renovation, and construction of district educational facilities. CPTED principles include: + natural access and control of schools and campuses; + natural surveillance of schools and campuses both from within the facility and from adjacent streets by removing obstructions or trimming shrubbery; + school and campus territorial integrity, such as securing courtyards, site lighting, building lighting; + audio and motion detection systems covering ground floor doors, stairwells, offices and areas where expensive equipment is stored; + exterior stairs, balconies, ramps, and upper level corridors around the perimeter of buildings that have open-type handrails or other architectural features to allow surveillance; + open areas, such as plazas, the building's main entrance, parking lots, and bicycle compounds that are designed so they are visible by workers at work stations inside the buildings; and + designs that will promote the prevention of school crime and violence, such as exterior architectural features without footholds or handholds on exterior walls, tamper-proof doors and locks, and non-breakable glass or shelter window protection systems. Landscaping and tree placement should be designed so they do not provide access to roofs by unauthorized persons. Sections of schools commonly used after hours

should be separated by doors or other devices from adjacent areas to prevent unauthorized access. Locks should be installed on roof hatches and slippery finishes should be applied to exterior pipes.

Yes

No

In Progress

N/A

b. The district can demonstrate that Crime Prevention Through Environmental Design and other appropriate safety features are incorporated into the design of all new construction.

CPTED design principles include natural surveillance of school grounds, access control, and territoriality. CPTED design features include, but are not limited to, controlled access entrances, fencing, sufficient entrances and exits, signage, and front desks having views of the entrance. For more information, consult the Florida Safe School Design Guidelines (http://www.fl DOE.org/edfacil/safe_schools.asp). Training in Crime Prevention Through Environmental Design is available from the state's Department of Education.

Yes

No

In Progress

N/A

c. The district can demonstrate that whenever facilities are renovated or remodeled, safety needs are assessed and safety designs are revised or added to the facility.

These needs and designs include lighting, break-proof doors, security systems, and fencing. Essentially, is safety reviewed and addressed as part of the renovation or remodeling process?

Yes

No

In Progress

N/A

d. The district can demonstrate that facility maintenance incorporates principles of Crime Prevention Through Environmental Design.

Such as territoriality and ownership.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures. The revised Maintenance and Procedures Manual will reflect current safety codes as it relates to new structure and renovation.

Fiscal Impact and Timeline

2. The district has procedures that govern access to each educational facility and its students, and access is limited to authorized students and visitors.

a. Access to campuses and educational facilities is limited to authorized individuals.

Yes

No

In Progress

N/A

b. Each educational facility has a clearly marked central point for receiving and screening all visitors.

This will require signs throughout the school telling visitors where to check in and training staff to ensure that visitors check in at the appropriate location.

Yes

No

In Progress

N/A

c. Each educational facility has a procedure regarding the release of students to parents, guardians, or other persons.

This would include procedures such as identification checks.

Yes

No

In Progress

N/A

d. Buildings are secured when unoccupied, but security devices shall not prevent egress from the building at any time.

This would include times the building is or should be unoccupied such as after being closed for the night or the weekend.

Yes

No

In Progress

N/A

e. There is a key control program to account for all keys to all buildings, rooms, and gates.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

3. The district ensures that playgrounds are properly constructed, maintained, and supervised so as to reduce the risk of injury.

a. The district follows US Consumer Product Safety Commission guidelines and consults with other authorities regarding playground construction materials and regulations.

Yes

No

In Progress

N/A

b. District personnel conduct regular maintenance checks of playground equipment and ground cover surfaces, and document conditions in need of repair, replacement, or maintenance.

Yes

No

In Progress

N/A

c. The district identifies and corrects playground deficiencies in a timely manner.

Yes

No

In Progress

N/A

d. Playground areas are supervised when children are present and using the areas during school hours.

Yes

No

In Progress

N/A

e. Playgrounds are located away from any public ways, service driveways, parking lots, or public sidewalks.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

4. Each educational facility has appropriate equipment to protect the safety and security of property and records.

a. Each educational facility has a security system that was selected or designed with input from security professionals.

This may include alarm systems as well as equipment such as fencing. Not all schools will require electronic security so the selection of security systems should be based on hazard analyses with input from security professionals. This would include professionals such as local fire authority, police, and security experts.

Yes

No

In Progress

N/A

b. The district can demonstrate that current security equipment is inspected and reviewed annually by safety and security professionals.

Yes

No

In Progress

N/A

c. Each educational facility maintains evacuation and disaster recovery kits that include copies of all necessary records as well as basic equipment, as required by district emergency response procedures.

One kit should be in the main office, but another should be kept at the opposite side of the site in case the office is inaccessible or damaged. This includes records such as of staff and student medical records, student and staff rosters, school floor plan, school safety plan, personnel trained in CPR, cell phone, first aid kit, emergency medicine, weather gear, and bullhorn. Refer to the 2006-07 Disaster & Crisis Management Guidebook: <http://www.ncef.org/pubs/edfacilities-disaster-management-guidebook-2007.pdf>

Yes

No

In Progress

N/A

d. The district ensures that school buses and other fleet equipment are adequately secured when not in use.

Bus compounds should have adequate fencing, lighting, or other security measures to ensure adequate access control.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), School Resource Officer's (SRO-Gadsden County Sheriff's Dept., Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services.

5. The district provides appropriate safety equipment and information to prevent injuries to students and others.

a. Each educational facility is equipped with fully stocked first aid kits and fire extinguishers with current inspection tags.

Related Statutes and Rules: ss. 1006.063, 1006.165 F.S.; S. 381.0056, F.S. and Rule 64F-6.004, F.A.C.

Yes

No

In Progress

N/A

b. The district has provided safety equipment in instructional areas with dangerous equipment or chemicals.

Dangerous equipment or chemicals includes machinery such as saws or drills for shop class, chemicals for chemistry classes, scalpels for biology, and so forth. Related Statutes and Rules: ss. 1006.063, 1006.165 F.S.; S. 381.0056, F.S. and Rule 64F-6.004, F.A.C.

Yes

No

In Progress

N/A

c. The district can demonstrate that students and school personnel are trained in safety procedures for dealing with dangerous tools, equipment, or chemicals.

Related Statutes and Rules: ss. 1006.063, 1006.165 F.S.; S. 381.0056, F.S. and Rule 64F-6.004, F.A.C.

Yes

No

In Progress

N/A

d. The district supplies all necessary protective equipment to minimize the number of injuries related to athletic activities. All athletic equipment is maintained in a safe condition.

For example, the district ensures that automated external defibrillators are available as required in statute and that athletes wear the proper protective equipment and are properly supervised during practices. Related Statutes and Rules: ss. 1006.063, 1006.165 F.S.; S. 381.0056, F.S. and Rule 64F-6.004, F.A.C.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

6. The district follows environmental and food safety health practices and regulations.

a. The district follows all appropriate food safety health practices and regulations.

Yes

No

In Progress

N/A

b. The district documents that appropriate personnel have received information and materials pertaining to their safety-related duties, rights, and responsibilities under Florida law, federal law, and OSHA.

Yes

No

In Progress

N/A

c. The district complies with all appropriate federal and state requirements for facility safety.

Examples include EPA guidelines, Occupational Safety and Health Administration's Hazardous Communication Standards, federal and state regulations regarding hazardous materials plans, Asbestos Hazardous Emergency Response Act rules, and other mandated environmental and safety issues.

Yes

No

In Progress

N/A

d. The district maintains a copy of the state and local health regulations. All school sites have a copy of the local health regulations.

Florida food safety and disaster plans guides are located at <http://www.freshfromflorida.com/Divisions-Offices/Food-Nutrition-and-Wellness/Nutrition-Programs/Assistance-for-Sponsors/Food-Safety-and-Disaster-Plans>

Yes

No

In Progress

N/A

e. The district distributes written emergency procedures and plans to each cafeteria site for reporting, investigating, and correcting the cause of any food safety incidents and these documents are distributed to the principal and made available to all employees.

Yes

No

N/A

f. The district distributes written emergency procedures and plans to each school site for reporting, investigating, and correcting the cause of any environmental incidents and these documents are distributed to the principal and made available to all employees.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures and Food Service Production and Safety Manual.

Fiscal Impact and Timeline

7. The district has worked with staff or members of the Campus Security component of the Regional Domestic Security Task Force to develop a Pre-incident Security Enhancement plan.

a. The district ensures that all appropriate district personnel are familiar with the National Infrastructure Protection Plan (NIPP).

Information related to the Domestic Security Task Force can be found on the Florida Department of Law Enforcement website: <http://www.fdle.state.fl.us/Content/Domestic-Security/Menu/Domestic->

Security-Organization.aspx. Can be included with the In-Service Training described in Best Practice #8 under Health & Safety Planning.

Yes

No

In Progress

N/A

b. A vulnerability assessment has been conducted on all educational and ancillary facilities.

Information related to the Domestic Security Task Force can be found on the Florida Department of Law Enforcement website: <http://www.fdle.state.fl.us/Content/Domestic-Security/Menu/Domestic-Security-Organization.aspx>. See Best Practice #4 under Health & Safety Planning.

Yes

No

In Progress

N/A

c. The Security Plan is National Incident Management System (NIMS) compliant (see Best Practice #4 under Health & Safety Planning) and is aligned with the School Safety Plan (see Best Practice #1 under Health & Safety Planning).

Yes

No

In Progress

N/A

d. The district has participated in a regional domestic security task force exercise.

Information related to the Domestic Security Task Force can be found on the Florida Department of Law Enforcement website: <http://www.fdle.state.fl.us/Content/Domestic-Security/Menu/Domestic-Security-Organization.aspx>. Exercises may include the following types: workshop, tabletop, drill, functional, or full scale.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures.

Fiscal Impact and Timeline

The District was allocated \$169,873.00 for fiscal year 2014-2015 for Safe Schools expenditures. Annually, the School District expends in excess of \$570,000.00 on school safety needs which include but are not limited to the following: Security Officer's (Barkley Security Agency, Inc.), Crossing Guards, School Resource Officer's (SRO-Gadsden County Sheriff's Dept., School Nurses, Inspectors-Gadsden County Health Dept., Security Alarm Companies- Sonitrol & Rewire, and EMS services for athletic events.

TRANSPORTATION

1. The district has procedures to create a safe and orderly process for students arriving at or leaving each school campus.

a. School bus service driveways at each school meet the requirements of the State Requirements for Educational Facilities (SREF) Chapter 5.

Related Statutes and Rules: ss. 1006.21, 1006.22, 1006.23, F.S.; Rules 6A-2.001 and 6A-3.0171(2)(e)2.b., F.A.C.

Yes

No

In Progress

N/A

b. The district and charter schools have procedures to ensure the safety of children arriving at each school or leaving each school campus, including those who walk, ride bicycles, ride in buses, or are passengers or drivers in private vehicles.

Related Statutes and Rules: ss. 1006.21, 1006.22, 1006.23, F.S.; Rules 6A-2.001 and 6A-3.0171(2)(e)2.b., F.A.C.

Yes

No

In Progress

N/A

c. Whenever feasible, existing schools are renovated to provide for separate drop-off and pick-up areas for school buses and parents' and other private passenger vehicles.

In general, should be feasible except where prohibited by the physical structure of the school or county regulations. Related Statutes and Rules: ss. 1006.21, 1006.22, 1006.23, F.S.; Rules 6A-2.001 and 6A-3.0171(2)(e)2.b., F.A.C.

Yes

No

In Progress

N/A

d. Whenever feasible existing schools are renovated to provide for separation of vehicular and pedestrian traffic.

In general, should be feasible except where prohibited by the physical structure of the school or county regulations. Related Statutes and Rules: ss. 1006.21, 1006.22, 1006.23, F.S.; Rules 6A-2.001 and 6A-3.0171(2)(e)2.b., F.A.C.

Yes

No

In Progress

N/A

e. Whenever feasible existing schools are renovated to provide for separation of bicycle access and bicycle parking from vehicular and pedestrian traffic.

Related Statutes and Rules: ss. 1006.21, 1006.22, 1006.23, F.S.; Rules 6A-2.001 and 6A-3.0171(2)(e)2.b., F.A.C.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures as well as the Stat of FL Basic School Bus Drive Curriculum.

Fiscal Impact and Timeline

2. The district has implemented policies, procedures, and practices that ensure the safety of transported students.

a. The district and charter schools have procedures to ensure the safety of designated school bus routes and to ensure that bus stops are designated in the most reasonably safe locations.

Procedures should include such requirements as timely reporting and identification of potential hazards by bus operators, reliable intake of reports of potential hazards by parents and other community members, physical reviews of each route and stop location by transportation personnel at least annually, and correction of agreed hazards. Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

b. All persons transporting students, including school personnel, charter school personnel, and contractors, are properly licensed, trained, and qualified.

Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

c. The district and each charter school monitor school bus operators' driving records and have adopted a safe driver plan that defines the threshold for unacceptable levels and types of violations by all persons transporting students, and specifies consequences for those who exceed the threshold.

Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

d. Each school principal ensures that all transported students receive instruction in safe riding practices and rules of conduct and that these safety practices and rules are communicated to parents or guardians. This includes the parents' or guardians' shared responsibility for the safety of their children when they are not under district supervision while traveling to and from school or the bus stop.

Student training should include at least the following: safe practices while waiting for, boarding, and disembarking from the bus; safe behavior while riding in the bus; school bus evacuation procedures; safe behavior at railroad crossings; and use of safety restraints (if applicable). Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

e. The district clearly communicates, such as through a checklist, what steps district staff will take in response to transportation accidents or other

transportation emergencies.

District staff should include both bus drivers as well as other affected staff. Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

f. The school district has implemented procedures to ensure compliance with laws and rules related to limiting proximity of bus stops to statutorily specified sexual offenders under conditional release.

Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

g. The school district has a procedure to communicate to bus drivers' information regarding registered sexual offenders and predators who reside near designated bus stops.

Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

h. The school district has a procedure to ensure that students are safely transported to and from schools and released only at approved locations and under approved circumstances.

Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

i. The school district has implemented procedures for timely review and correction of safety hazards reported at bus stop locations; such procedures shall include consideration of the risks to students who are unaccompanied at bus stop locations.

Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

j. The school district and charter schools inform parents, guardians and students at least annually in writing of their responsibilities and related district policies to ensure safe travel and conduct of students not under the custody and control of the school district or charter school.

Related Statutes and Rules: ss. 316.6145, 775.21, 943.0435, 944.607, 947.1405(7)(a), 1006.147(2)(b), 1006.22(12)(c), and 1012.45, F.S.; Rules 6A-3.0141, 6A-3.0151, and 6A-3.0171, F.A.C.; S. 1002.20(3), F.S. and Rules 6A-6.0251, 6A-0252, and 6A-6.0253, F.A.C.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures, the State of FL Basic School Bus Drive Curriculum. All Bus Drivers are required to successfully complete the School Bus Safety Course.

Fiscal Impact and Timeline

3. School buses, including buses operated by schools, charter schools, and contractors, are inspected and maintained in accordance with state laws and state Department of Education rules.

a. School bus operators perform pre-trip inspections of school bus safety items and correct deficiencies before buses are used to transport students, and school bus operators perform post-trip inspections to ensure no students are left on buses.

Related Statutes and Rules: ss. 1006.22, F.S., and Rules 6A-3.0171(2)(e) and 6A-3.0171(8), F.A.C.

Yes

No

In Progress

N/A

b. School bus inspections are performed at least each 30 school days, and inspectors are trained and certified, consistent with the required procedures and criteria in the Florida School Bus Safety Inspection Manual.

Staff should maintain a secure file that includes complete records of these inspections and all work done in connection with the inspections, confirming that all buses are inspected according to the established 30-day inspection schedule. Related Statutes and Rules: ss. 1006.22, F.S., and Rules 6A-3.0171(2)(e) and 6A-3.0171(8), F.A.C.

Yes

No

In Progress

N/A

c. District procedures for school bus repair, maintenance, and quality control ensure that buses are only returned to service to transport students when all safety and mechanical systems meet the requirements of the Florida School Bus Safety Inspection Manual.

Related Statutes and Rules: ss. 1006.22, F.S., and Rules 6A-3.0171(2)(e) and 6A-3.0171(8), F.A.C.

Yes

No

In Progress

N/A

d. The district uses a quality control process to review, on a selective basis, the routine servicing and repair work done on vehicles in connection with the 30-day inspections and confirm the completeness of the service record.

Related Statutes and Rules: ss. 1006.22, F.S., and Rules 6A-3.0171(2)(e) and 6A-3.0171(8), F.A.C.

Yes

No

In Progress

N/A

Does the District Meet the Best Practice?

Yes

No

In Progress

N/A

Strategies and Actions to be Taken

All indicators are addressed in the School Boards Policy and Administrative Procedures, the State of FL Basic School Bus Drive Curriculum. All Bus Drivers are required to successfully complete the School Bus Safety Course. All mechanics are required to attend and successfully complete the ASE.

Fiscal Impact and Timeline

Generated by FSSAT

12/5/2016 2:53:25 PM

Project Request Form Part 1

Date: 11/1/2016

PR #: [Click here to enter text.](#)

Instructions: This form is utilized for all Additions, Remodeling, Renovation or Change of Space Use. Please complete electronically and E-mail to hunterw@gcpsmail.com. If possible, please include a drawing as an attachment. Leave spaces blank if unsure of the answer. Gadsden County Maintenance will complete the rest of the form and return a copy to the requestor for final approval. **PLEASE NOTE:** This form is a request to review a proposed change and will not be converted into a Project until it receives executive approval. Please keep a copy for your records and don't hesitate calling Maintenance if you need assistance. It is the intent of this form to be completed totally by e-mail, no printing necessary.

Project Name: WGHS Land Lab

Type of Project: Other

Requestor's Name: Rocky Pace

Title: Assistant Principal

Phone Number: 850-509-1266

E-mail: pacer@gcpsmail.com

Project Location:

Building: West Gadsden H.S. Practice Field

Room Number: N/A

Project Description: Please provide a detailed description of the requested work with any special requirements. If desired, sketch the proposed changes on a separate sheet and attach with this form.

We are requesting that consideration be given to providing irrigation to the land lab and to the practice field in front of the gymnasium. This will allow for watering needs at the land lab as well as maintaining adequate ground cover for the practice field in front of the gym.

Justification:

Watering is required for crop maintenance at the land lab as well as for irrigating the grass on the practice field which will enable ongoing adequate ground cover.

Preferred Schedule: Note: The assigned Project Manager will contact you to develop project scope and schedule. Maintenance will make every effort to meet the preferred schedule.

Start: [Click here to enter a date.](#)

Finish: [Click here to enter a date.](#)

FUNDING SOURCE

Maintenance Account: (Provided by Maintenance and requiring Superintendent approval)

*If Maintenance Account is selected **STOP HERE** and return to Maintenance.*

Other:

Account Name: [Click here to enter text.](#)

Account Number: [Click here to enter text.](#)

GL Code(s): [Click here to enter text.](#)

If Funding source is "OTHER", please obtain appropriate Budget Manager approval below

BUDGET APPROVAL

[Click here to enter Name](#)
Budget/Account Manager

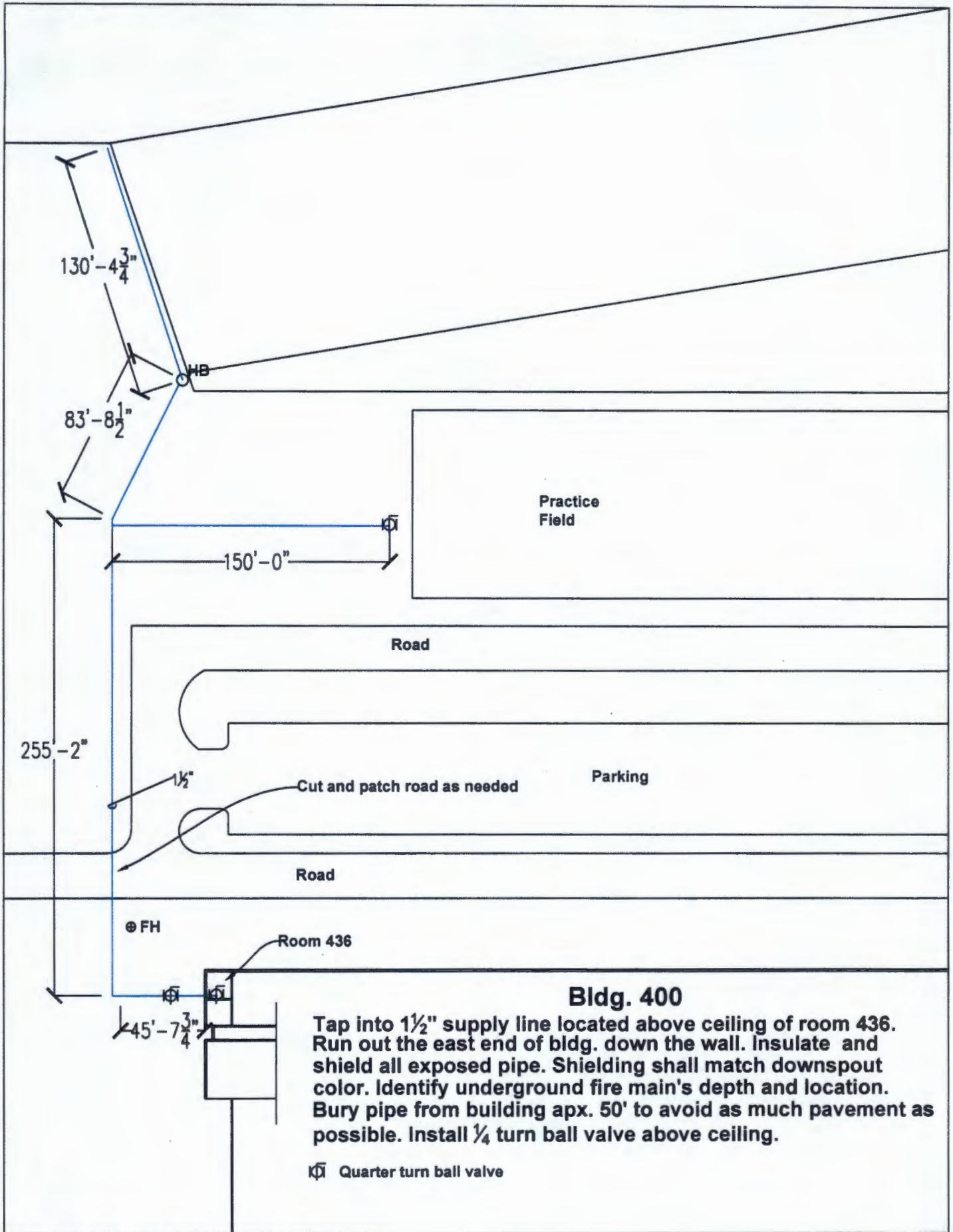
[Click here to enter a date](#)
Date

STOP: Forward to Requestor's Principal or Director for approval

I have reviewed this request on [Click here to enter a date](#) and approve its submittal.

Name of Principal or Director: [Click here to enter name.](#)

**STOP: Forward to Bill Hunter, hunterw@gcpsmail.com
for scope development and estimating**



Project Request Form Part 2

Date Received: [Click here to enter a date.](#) **PR #:** [Click here to enter text.](#)

Project Name: [WGHS Land Lab](#)

Maintenance Contact Information:

Name: [Bill Hunter](#)
Office Number: [850-627-9888](#)
E-mail: hunter@gcpsmail.com
Cell Number: [850=508-8924](#)

Compliance Review:

Fire/Life Safety: [N/A](#) **Date:** [11/30/2016](#)
Building Official: [Bill Hunter](#) **Date:** [11/30/2016](#)

Review Comments:

[All outdoors. No code concerns. NOTE: This is a budget estimate and does not include any irrigation.](#)

Facilities Information:

Was there a change in occupancy? Yes No
What is the new occupancy? [Click here to enter text.](#)
Was there a change in floor plan? Yes No

New room number	Click here to enter text.	New sq. ft.	Click here to enter text.
New room number	Click here to enter text.	New sq. ft.	Click here to enter text.
New room number	Click here to enter text.	New sq. ft.	Click here to enter text.
New room number	Click here to enter text.	New sq. ft.	Click here to enter text.

Are building permits required? Yes No
Are Maintenance work orders needed Yes No

Describe each work order

[Click here to enter text.](#)
[Click here to enter text.](#)
[Click here to enter text.](#)
[Click here to enter text.](#)
[Click here to enter text.](#)

Cost Summary

Work	Contractor	Cost
Plumbing	Trench and pipe @ \$14 per Ln. ft. x 700'	\$9,800.00
Valves	3 @ \$80 ea.	\$240.00
Road Work	Pavement cut and patch	\$3,500.00
Break metal	Fabricated shield	\$500.00
Misc. hardware	straps, hose bibs etc...	\$250.00
Contingency	5%	\$715.00
Telephones		\$0.00
Audio/Visual		\$0.00
Demo		\$0.00
Framing		\$0.00
Electrical		\$0.00
Communication		\$0.00
Plumbing		\$0.00
Painting		\$0.00
Flooring		\$0.00
Signage		\$0.00
Other		\$0.00
Other		\$0.00
Project Total		\$15,005.00

Final Inspection and Recording:

Construction 100% Complete

[Click here to enter name.](#)
Director of Facilities

[Click here to enter a date.](#)
Date

Floor plans updated in Facilities Data Base

[Click here to enter name.](#)
Director of Facilities

[Click here to enter a date.](#)
Date

Floor plans updated in ABSystem

[Click here to enter name.](#)
Maintenance

[Click here to enter a date.](#)
Date

Project 100% complete and recorded

[Click here to enter name.](#)
Director of Facilities

[Click here to enter a date.](#)
Date