



**Notice and Agenda of a Regular Meeting of the  
Governing Board of the Oracle Elementary School District #2  
Monday, September 11, 2023 at 6:00 PM located at  
Mt. Vista K-8 School Library, 2618 W El Paseo, Oracle, AZ 85623  
and via Zoom, Meeting ID 964 544 1210, Passcode OracleESD2**

Pursuant to A.R.S. § 38-431.02, notice is given to the general public that the Governing Board of Oracle Elementary School District #2 will hold a public meeting. The Governing Board may change the order of the items listed in the Agenda. The Governing Board may vote to go into Executive Session, which will not be open to the public, to discuss certain matters. Governing Board Members will attend either in person or by telephonic conference call. The Board may discuss, consider or decide only matters listed on the agenda and other matters related thereto.

The agenda for the meeting is as follows:

1. Call to Order  
Pledge of Allegiance  
Roll Call  
Linda Lyon, Board President  
Edie Crall, Board Vice President  
Gary Terrell, Member  
Camilo Gotay, Member  
Wendy Odell, Member
2. Approval of Agenda
3. Communications and Call to the Public

The Governing Board welcomes communication from residents of the District and has provided a specific place on the agenda for the public to address the Board on any concerns within the jurisdiction of the Governing Board. We do ask that everyone limit their comments to three minutes so that all those who wish to speak may have the opportunity to do so.

If an item has not been listed on the posted agenda, the Board, by law, cannot discuss it or take legal action on it. At the conclusion of the open call to the public, individual Board members may 1.) Respond to criticism made by those who have addressed the Board, 2.) Ask staff to review a matter or 3.) Ask that a matter be put on a future agenda.

We are required by law to record in the meeting minutes the names of those who speak, so the name of the person speaking will be recorded before the Board is addressed.

4. Approval of Consent Agenda
  - A. Approval of Minutes  
Special Governing Board Meeting – August 7, 2023 at 4:00 PM  
  
Regular Governing Board Meeting – August 7, 2023 at 6:00 PM

B. Ratification of Vouchers

1. Payroll Vouchers – FY23.24

V2 \$41,069.54	V3 \$58,560.83	V4 \$66,423.67
V5 \$58,065.76	V6 \$75,228.89	

2. Expenditure Vouchers – FY22.23

V2399 \$110,011.53	V3300 \$36,920.07	V3301 \$8,212.54
V3302 \$3,627.81	V3303 \$221,265.92	

Expenditure Vouchers – FY23.24

V2402 \$38,884.09	V2403 \$6,045.21	V2404 \$9,704.06
V2405 \$22,332.97	V2406 \$23,543.30	V2407 \$5,534.59
V2408 \$48,512.86		

C. Capital Bond Spending Report as of August 31, 2023

D. Financial Reports as of August 31, 2023—FY22-23 & FY23-24

E. Mt. Vista K-8 School Out of School Suspension Report as of August 31, 2023

F. Semester I Extended School Day Programming

G. Memo from the Superintendent – Re: RNA Custodial

H. Memo from the Superintendent – Chase Bank Authorized Signers

I. Gifts and Donations

- School Supplies donated by Family First of Oracle
- School Supplies donated during annual “Stuff the Bus” Event
- \$2,612.00 in cash/check donations donated during annual “Stuff the Bus” Event
- Topographic Maps donated by Brenda Wyckoff
- Pencil Bags to Mrs. Suttle’s Kindergarten Class from Creative Giving at SaddleBrooke Ranch

J. District Disposals

- Wooden Desk

K. Upcoming Events

Events in **bold** are recommended events for Governing Board members to attend:

September 12: Student Advisory Council, 11:00 AM

September 13: 5<sup>th</sup>/6<sup>th</sup> Grade Field Trip to SaddleBrooke HOA I – First Green Program

September 19: School IT Appreciation Day

September 20: Parent Teacher Conferences #1

**September 21: Math and Science Night, 5:00-7:00 PM**

September 27: Child Find Meeting for District Homeschool Families, 2:30 PM

September 28: 40<sup>th</sup> Day of School

September 30: Spay and Neuter Clinic, all morning, Gym

October 2: School Custodian Appreciation Day

October 2-6: Hope Week at Mt. Vista K-8 School

**October 6: Hope Walk, all morning**  
October 9-13: Fall Break, No school  
October 16: PTO Meeting, 5:30 PM  
**October 31: Trunk or Treat, 5:00-7:00 PM**

L. Fiscal Year 2024 School District Tax Rates and Levies

**Presentations and Reports**

5. Mt. Vista K-8 School Positive Behavior Interventions and Supports (PBIS) Team
6. Cybersecurity Report
7. Superintendent's Report
8. Capital Bond Report
9. Oracle Ridge Report

**Business**

10. Discussion and request for approval of the proposed PBIS Budget and Character Education Program for the 2023-2024 school year.
11. Discussion and request for approval of a Memorandum of Understanding and Agreement between the Oracle Elementary School District and the Oracle Schools Foundation for funding specific to the Mt. Vista Kindergarten Preparation Program for the 2023-2024 school year.
12. Discussion and request for approval of the Classroom Site Fund Plan (previously known as the Prop 301 Plan) as proposed by eligible certified employees at Mt. Vista K-8 School for the 2023-2024 school year.
13. Discussion regarding Governing Board norms and procedures for the remainder of the 2023-2024 school year. This conversation may include but not be limited to the structure of the consent agenda, the use of District email, and remote participation in Governing Board meetings.
14. Discussion regarding our Mt. Vista K-8 School Community Open House to showcase completed capital bond construction projects on Tuesday, October 17, 2023 from 5:00-7:00 PM.
15. Discussion and possible action regarding Governing Board participation at the ASBA Pinal County Meeting in Casa Grande on Wednesday, October 18, 2023.
16. Discussion and request for approval of personnel matters that have occurred since the August 7, 2023 Meeting of the Governing Board:

Updated/New Job Descriptions:

School Finance Director (formerly Business Manager)

District Secretary I, II, III

Accounts Payable Records I, II, III

Food Service Assistant  
Groundskeeper/Landscaper

Updated Salary Schedule to reflect new/updated job descriptions

New Hires:

Mia Ellis, Bus Aide (ratify, effective August 24, 2023)  
Mylinda Ellis, Food Service Assistant Substitute (ratify, effective August 24, 2023)  
Shilo Bowser, Food Service Assistant (ratify, effective August 24, 2023)  
Billy Bemis, Groundskeeper/Landscaper (effective November 2023)  
Julie Helseth, Bus Driver #6

New Positions:

Brianna Looney, Accounts Payable Records I (was Special Projects Secretary, effective September 12, 2023)

Additional Hours:

Amber Wick, Substitute Coordinator (up to 10 hours per week instead of 5 hours per week)  
Mechelle Egan, ELL Coordinator (5 hours per week)  
Danielle Maestas, District Secretary Substitute (ratify, effective September 8, 2023)  
Laurana Reinhardt, District Secretary Substitute (ratify, effective September 5, 2023)

Resignation:

Kathleen Ochoa, Administrative Assistant to the Superintendent and Governing Board  
Mark Parrish, ELL Coordinator (Stipend position only, not his role as 7th/8th Writing Teacher)

17. Future Meeting Dates and Topics

Tuesday, September 12 at 8:00 AM – Governing Board Retreat to be held at Mt. Vista K-8 School Growth Room and to include discussion regarding the Superintendent’s Contract, Performance Goals, as well as Governing Board goals, operating norms.

Monday, October 2 at 6:00 PM – Regular Meeting of the Governing Board to include the District’s Annual Financial Report and Annual Capital Bond, M&O Override Reports.

Monday, November 6 at 6:00 PM – Regular Meeting of the Governing Board to include the Superintendent’s State of the District.

At this time, Governing Board Members may request items to be considered and included on the agenda of a future meeting.

18. Adjournment

Note: Persons with disabilities in need of reasonable accommodations may contact Crystle Nehrmeyer, Superintendent by phone at 520-896-3074 or email at [cnehrmeyer@osd2.org](mailto:cnehrmeyer@osd2.org) as early as possible to arrange the accommodation.