

Colebrook School Board Meeting

Date	11/7/2023		
Time	6:00 pm Public Hearing/School Board Meeting Directly Following Hearing		
Location	Colebrook Academy & Elementary School library		
Chairperson	Nathan Lebel		
School Board Members	Principal		SAU Members
Deb Greene	X	Kim Wheelock	X Debra Taylor X
Nathan Lebel	X	Assistant Principal	Bridget Cross X
Rhonda Lyons	X	Stephanie Cameron	E
Robert Murphy	X	College Career & Technical Education Director	
Tim Stevens	X	Tia Cloutier	X
Joey Sweatt	X	Student Members	
Tanya Young	X	Jamie McLain	X
		Sandra Minigell	X
Public in Attendance: Donna Jordan, Diane Garrow, Jennifer Noyes, Dawn Hall, Kathi Lawton Haynes, Amy Caron, Craig Hamelin, Jake Mardin, Christine Sullivan, Deb Thompson			
Item	Subject		
1.	Public Hearing – To allocate and expend the retention funds for unanticipated expenses, to accept and expend funds from the Title V Part B RLIS Grant and the FIRST NH Grant. Bridget reviewed information concerning the request to approve expenditure of the retention funds for unanticipated expenditures including the after school program and special education needs. She also reviewed information concerning expenditures for the Title V Grant and the First NH Grant. Discussion ensued.		
2.	Roll Call: Chairman Nate Lebel called the meeting to order following the public hearing at 6:20 pm. All members were present.		
3.	Agenda Adjustments: None		
4.	Special Reports: None		
5.	Reading of the Minutes: Colebrook School Board Meeting Minutes of October 3, 2023 T.Young/D.Greene: Motion to approve the minutes of October 3 as presented. VOTE: MOTION CARRIES		
6	Hearing of the Public (15 minutes) The Chair opened the hearing of the public at 6 :25. R.Murphy/D.Greene : Motion to close the public hearing at 6:35. VOTE: MOTION CARRIES		
7.	School Administrator’s Report: Kim Wheelock <ul style="list-style-type: none"> • Principal’s November Report Kim reviewed her written report. • Student Board Member Report Jamie highlighted student activities including student council, key clubs, and the granite state challenge. 		
8.	College Career & Technical Education Director – Tia Cloutier <ul style="list-style-type: none"> • CTE Director’s Report Tia reviewed her written report 		

<p>9.</p>	<p>Superintendent’s Report: Debra Taylor</p> <ul style="list-style-type: none"> • Superintendent November Report Debra reviewed her report. • Part Time Art Teacher Appointment R.Murphy/J.Sweatt: Motion to approve the part time appointment of Michelle Desmond as Art Teacher. VOTE: MOTION CARRIES • Accept Donations (Kiwanis \$500 & John Strasburger \$500) \$1,000.00 R.Murphy/J.Sweatt: Motion to accept the \$1000.00 donations from Kiwanis Division 2 Region (\$500) and John Strasburger (\$500) to the Colebrook School District Facilities Expendable Trust Fund with gratitude. VOTE: MOTION CARRIES
<p>10.</p>	<p>Business Manager’s Report – Bridget Cross</p> <ul style="list-style-type: none"> • To accept and expend grant funds <ul style="list-style-type: none"> ○ D.Greene/T.Young: Motion to accept and expend the Title IV Part B RLIS Grant funds in the amount of \$6,885.00. VOTE: MOTION CARRIES ○ D.Greene/R.Murphy: Motion to accept and expend the First NH Grant Funds \$3,781.00. VOTE: MOTION CARRIES • To allocate and expend retention funds R.Murphy/D.Greene: Motion to allocate and expend retention funds for unanticipated expenses totaling \$101,953.00. VOTE: MOTION CARRIES • Approve Board Member Audit Questionnaire J.Sweatt/R.Murphy: Motion to approve the audit questionnaire on behalf of the school board. VOTE: MOTION CARRIES • Approve Annual Report Quote: Tabled until the next meeting.
<p>11.</p>	<p>Building Expansion Committee Report: Nathan Lebel</p> <p>Meetings The Building Expansion committee met on October 21 with NH Listens Director Michele Holt-Shannon in preparation for the Community Conversation Meetings that were held on October 25 and November 4.</p> <p>Community Conversation Meetings on 10-25 and 11-4 The Community Conversation sessions included a school tour and roundtable discussions moderated by Michele Holt-Shannon. Small groups were led by trained facilitators including members of our building committee. Following the small group discussions, each group's reporter summarized their discussion and shared it with the large group. A report of these sessions will be prepared by NH Listens and will be shared with the board, building expansion committee and public when it becomes available.</p> <p>Communication Save the date and flyers of the community conversation meetings were posted on the website, Facebook and published in the local papers. The school district Share the Facts Facebook page was created and published. Here is the link: https://www.facebook.com/profile.php?id=61551639193686 The District webpage has been updated.</p> <p>Capital Campaign Subcommittee Report The Capital Campaign subcommittee met twice in October. Outreach efforts include:</p>

	<p>Donation letters, Community connections people, organizations, events Donor phone follow-up</p> <p>The PTO is sponsoring an Alumni Luncheon at the Tilly on Wednesday November 8 at 12:00 noon. All board members are welcome to attend.</p>
12.	<p>New Business:</p> <ul style="list-style-type: none"> Proposed Annual School Meeting Date: Tuesday, March 5, 2024 R.Murphy/T.Stevens: Motion to schedule the annual meeting for Tuesday, March 5, 2024, at 6:00 pm in the Colebrook Gymnasium. VOTE: MOTION CARRIES Proposed Joint Meeting Date- Colebrook/Columbia School Boards: January 2, 2024 The Board agreed to schedule this joint meeting.
13.	Information: None
14.	<p>Hearing of the Public (15 minutes) Nate opened the hearing of the public session at 7 :00 pm. R.Murphy/T.Stevens Motion to end the hearing of the public at 7 :11 pm. VOTE: MOTION CARRIES</p>
15.	<p>Non-Public Session: RSA 91-A:3, II(c) T.Young/D.Greene : Motion to enter non-public session at 7 :12 pm. A roll call vote followed and all were in favor of the motion. VOTE: MOTION CARRIES T.Stevens/R.Murphy: Motion to leave non- public and return to public session at 7:20 pm. A roll call vote was held, and all were in favor. VOTE: MOTION CARRIES</p>
15.	<p>Meetings:</p> <ul style="list-style-type: none"> SAU School Board Meeting Thursday, November 9, 2023, at 6:00 pm Clarksville Town Hall Colebrook School Board Meeting Tuesday, December 5, 2023, at 6:00 pm in the CAES Library
16.	<p>Adjournment</p> <ul style="list-style-type: none"> T.Stevens/J.Sweatt: Motion to adjourn the meeting at 7:21pm. VOTE: MOTION CARRIES

Respectfully submitted,
Debra Taylor, PhD.
Superintendent

Adopted by Board: December 5, 2023