Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

01/23/24

GC Members: Jose Scott, President (**Present**)

Gloria Garza, Vice President (**Present**)

Kelly Wogenrich, Treasurer (**Present**)

Brian Jones, Member (**Present**)

Jan McClure, Member (**Present**)

Others Present: Lucinda Molina, Principal

Michael Davis, Assistant Principal/Technology

Corinne Teller, Business Manager

Call to Order and Pledge of Allegiance @ 5:34 PM: Jose Scott

**[Open Session]**

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| **Approval of Agenda** |
| Motion to ApproveGloria Garza | Motion SecondedJan McClure |
| VoteJose Scott – Approved Gloria Garza – Approved Kelly Wogenrich – ApprovedBrian Jones – Approved Jan McClure – Approved |

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| **Approval of 11/14/23 Minutes** |
| Motion to ApproveKelly Wogenrich | Motion SecondedGloria Garza |
| VoteJose Scott – Approved Gloria Garza – Approved Kelly Wogenrich – ApprovedBrian Jones – Abstained Jan McClure – Approved |

**Public Input –** NONE

**Financial Information Items via Finance Committee Consent Agenda –** Presented by Corrine Teller and Finance Committee Member, Kelly Wogenrich: Additional information concerning the FY23 Audit Report was shared by Ms. Teller before approval. Two findings were on the report: The first was in reference to a lack of required bids for legal services, while the second concerned a late payment from the school towards retirement funds for employees. Any lasting effects from either issue have been addressed, and the two audit findings represent fewer findings than were present in the previous audit.

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| **Approval of November and December Finance Items –** A motion was made to approve the recommendations of the ATDA Finance Committee. Included in the motion was approval of the November 2023 and December 2023 Finance Reports as well as all budget adjustment requests over the period and the FY23 Audit Report. |
| Motion to ApproveKelly Wogenrich | Motion SecondedJan McClure |
| VoteJose Scott – Approved Gloria Garza – Approved Kelly Wogenrich – ApprovedBrian Jones – Approved Jan McClure – Approved |

**[Personnel Items]** – NONE

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucina Molina: Enrollment has remained constant over previous months and stands at approximately 128 students. The typical pattern has been to gain a few students in intervals, but also to lose a few students in those same intervals, resulting in no net enrollment gain. Work is continuing towards replacing the fire panel as well as making sure the heating systems are working; ATDA is not being charged for this work, as it is being conducted by the new landlord. NWEA testing and WIDA testing are soon to take place; due to low scores over the past few years on WIDA Speaking items, students scheduled for this test will undergo a specific review with practice questions and reminders pertinent to the speaking section in preparation.

**Additional Final Action Items**

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| **Discussion & Possible Action of ATDA Security Guard –** The GC was informed of the need for the school to terminate security services for the remainder of the 2023-2024 school year in order to meet budget constraints moving forward. The council requested that this action and the rationale behind it be discussed with all ATDA staff members at a future PLC meeting. Since a 30 day notice is required, security services will remain at the school through the month of February. |

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| **Confirmation of Scheduling of Next ATDA Governing Council Meeting*** The February 2024 GC Meeting has been scheduled for 02/13/24 @ 5:30 PM.
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| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – Approved Kelly Wogenrich – ApprovedBrian Jones – Approved Jan McClure – Approved |

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| **Motion to Adjourn @ 6:02 PM** |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – Approved Kelly Wogenrich – ApprovedBrian Jones – Approved Jan McClure – Approved |